



Saline County Board Minutes



SALINE COUNTY BOARD OF COMMISSIONERS

The regular meeting of the Saline County Board of Commissioners was called to order at 9:45 a.m. on Tuesday, January 3, 2023, by Chairperson Russ Karpisek. Present were Karpisek, Phil Hardenburger, Marvin A. Kohout, Janet J. Henning and Stephanie A. Krivohlavek Commissioners, and County Clerk Anita K. Bartels. County Attorney Tad Eickman was present between court commitments.

Notice of said meeting was posted in the County Clerk's Office and published in all three county newspapers on December 28, 2022, in compliance with State Statutes.

Karpisek advised those present of the open meetings act posted at the back of the room and that all proceedings are electronically recorded.

Krivohlavek moved to approve the agenda, seconded by Henning. Voting aye were Karpisek, Kohout, Krivohlavek, Hardenburger and Henning, nays none, motion carried.

Kohout moved to approve the minutes of the December 20, 2022 meeting, seconded by Krivohlavek. Voting aye were Kohout, Krivohlavek, Hardenburger and Karpisek, abstain without conflict Henning, nays none, motion carried.

Under Correspondence, Hardenburger reported on communications held regarding the Local Assistance and Tribal Consistency Fund and with the City of Crete and Nestle regarding the North Boswell paving project.

Under Report of Officials, Henning reported on a Region V Special meeting.

Hardenburger reported on attending the union negotiation meeting and a Hometown Housing Project meeting.

Kohout reported the Saline County Museum in Dorchester has received a Citizen of the Year award. Kohout also reported the last NACO newsletter contained articles regarding Board Certification and broadband coverage.

Karpisek reported on attending the union negotiation meeting.

Eickman inquired about the availability of the Wellness Center for retired employees. He also reported the County Attorney's office has three (3) different budget funds. One of the funds, Fund 0985 has not been actively used for some time, with a balance of approximately \$104,000.00. If the Board would so chose, Fund 0985 could be closed and these monies then be transferred to the General Fund 0100.

Kohout moved to adjourn to sine die for reorganization, seconded by Krivohlavek. Voting aye were Krivohlavek, Hardenburger, Henning, Karpisek and Kohout, nays none, motion carried.

Under reorganization, Eickman asked for nominations from the floor for Chairperson. Kohout nominated Hardenburger, with no additional nominations, the nominations ceased. Krivohlavek moved to elect Hardenburger for Chairperson of the Board, seconded by Henning. Voting aye were Henning, Karpisek, Kohout, and Krivohlavek, abstaining was Hardenburger, nays none, motion carried.

Karpisek moved to elect Krivohlavek for Vice-Chairperson of the board by acclamation, seconded by Henning. Voting aye were Karpisek, Henning, Kohout and Hardenburger, abstaining was Krivohlavek, nays none, motion carried.

Hardenburger began presiding over the meeting as Chairperson.

The Board discussed and reviewed the Appointments and Policies for 2023 as follows:

2023 APPOINTMENTS, POLICIES, HOLIDAYS FEES, MEETING DATES, ETC.

***Official keeper of the Saline County Board agenda** – County Clerk. Requests to be on the agenda must be in the Saline County Clerk's office 24 hours prior to the start of the meeting.

***Purchasing agent for the County Road and Bridge Departments**, Bruce Filipi, Highway Superintendent, with final approval of the County Board;

***Purchasing agent for the County Weed Department**, Lyle Weber, County Weed Superintendent, with final approval of the County Board;

***Purchasing agent for the Veterans' Service Office**, Scott Davis, Veteran's Service Officer, with final approval of the County Board;

***Building and Grounds Committee** – Henning, Kohout, Hardenburger, Krivohlavek & Karpisek.



Saline County Board Minutes



- ***Safety Committee** - Kohout or Karpisek
- ***Weed Board** – Henning, Kohout, Hardenburger, Krivohlavek & Karpisek
- ***Saline County Board of Equalization** – Henning, Kohout, Hardenburger, Krivohlavek & Karpisek
- ***Coroner** – County Attorney
- ***Aging Services** – Krivohlavek, Alternate - Kohout
- ***County Extension Office** – Hardenburger, Alternate - Kohout
- ***SEND** – Karpisek; Alternate - Kohout
- ***Blue Valley Community Action** – Hardenburger; Alternate - Henning
- ***Region V Board** – Henning; Alternate - Karpisek
- ***Public Health Solutions** – Henning; Alternate - Karpisek
- ***Saline County Area Transit** – Krivohlavek, Alternate - Karpisek
- ***CASA** – Henning, no Alternate
- ***CISDA Board** – Henning, Alternate - Hardenburger
- ***Seward/Saline Solid Waste Management** – Kohout; Alternate - Henning
- ***Communications, Law Enforcement & Emergency Management Liaisons** – Karpisek & Kohout
- ***Veterans' Service Board Liaison** – Krivohlavek, Alternate - Kohout
- ***Planning & Zoning Board Liaison** – Kohout; Alternate - Krivohlavek
- ***Union Negotiations** – Hardenburger & Karpisek
- ***Visitors' Committee** – Hardenburger; Alternate - Henning
- ***Ag Society Liaison** – Hardenburger; Alternate - Kohout
- ***Historical Society Liaison** – Kohout; Alternate - Henning
- ***RC&D Executive Board Liaison** - Hardenburger; Alternate - Karpisek
- ***Saline County Wellness Committee** – Karpisek; Alternate - Kohout
- ***LEPC** – Henning; Alternate - Karpisek
- ***Accountant** – Brian Blobaum
- ***Auditors** – Nebraska State Auditor Office
- ***Prepare Levies** – County Clerk
- ***NIRMA Contact Person** – County Clerk
- ***Saline County Depository Banks**- Bank of Friend, Friend; Citizens State Bank, Friend; City Bank & Trust, Crete; Farmers & Merchants Bank, Wilber Branch, Wilber; First State Bank Nebraska, with Branches in DeWitt, Dorchester, Western and Wilber; First Tri-County Bank, Swanton; Great Western Bank, Crete; Pinnacle Bank, Crete; Union Bank & Trust, Crete; and NPAIT
- ***County Legal Newspapers** – The Crete News; Friend Sentinel and Wilber Republican
- ***County Official Website** – www.co.saline.ne.us
- ***General Assistance Applications** must be received by the County Clerk's Office on or before the Wednesday preceding a County Board meeting
- ***Pauper Burial Allowance** – Funeral, \$1,300.00; Grave Opening, \$100.00
- ***Abandoned Cemetery Care** - \$500.00 per year for cemeteries under 5,000 square feet, \$600.00 for cemeteries 5,000 square feet or more; cemeteries must be mowed at least three times during the growing season, with payment made upon job completion and Board approval; suggested times for mowing are before Memorial Day, July 4th and Labor Day
- ***Oversize/Overweight Moving Permits** - \$25.00 per permit; \$250.00 for an annual permit
- ***Building Permit Fees** – Zoning Permit, \$40.00; Subdivision Application, \$25.00; Zoning Change, \$100.00; Conditional Use Permit, \$100.00; Variance, \$100.00; Late Fee (not received by application date) add \$100.00 and \$70.00 if a 911 sign needs to be placed at the site
- ***Drive-Way Permits** - \$100 if the work is done by the landowner, \$400 if the County does dirt work, and the dirt is available on-site and \$500 if the County does the dirt work and has to haul it from a remote site;
- ***Holidays for 2023:**



Saline County Board Minutes



New Year’s Day, January 2; Martin Luther King Day, January 16; Presidents’ Day, February 20; Arbor Day, April 28; Memorial Day, May 29; Juneteenth, June 19; Independence Day, July 4; Labor Day, September 4; Columbus Day, October 9; Veterans’ Day, November 10; Thanksgiving, November 23 and 24; Christmas, December 25; and any other day declared by the President or Governor to be a holiday.

***Regular Meeting Dates for 2023:**

January 3, 17 and 31; February 14 and 28; March 14 and 28; April 11 and 25; May 9 and 23; June 6 and 20; July 3 and 18; August 1, 15 and 29; September 12 and 26; October 10 and 24; November 7 and 21; and December 5 and 19.

***Reappointments:** Planning & Zoning Lyle Weber, Emergency Manager John McKee, Highway Superintendent Bruce Filipi, Maintenance Dan Johnson, Veteran Services Scott Davis, Aging Service Lori Moldenhauer.

Karpisek moved to approve the 2023 Appointments, Policies, Holidays, Fees and Meeting Dates as presented, with the exception of removing the Deputy County Attorney and County Sheriff as County Coroners, seconded by Henning. Voting aye were Henning, Karpisek, Kohout, Krivohlavek and Hardenburger, nays none, motion carried.

Lyle Weber, Planning & Zoning Administrator presented for approval a minor subdivision for Galen Kuska (31-7-1). Krivohlavek moved to approve, seconded by Kohout. Voting aye were Karpisek, Kohout, Krivohlavek, Hardenburger and Henning, nays none, motion carried.

Weber presented for approval, a minor subdivision for Dwayne Wolfe, Cattail Springs (NW1/4 of 21-5-1). Krivohlavek moved to approved, seconded by Karpisek. Voting aye were Kohout, Krivohlavek, Hardenburger, Henning and Karpisek, nays none, motion carried.

At 10:32 a.m. Hardenburger announced a brief recess;

At 10:44 a.m. Hardenburger announced the Board would reconvene;

Krivohlavek moved approve Resolution #2023-03, approving Employee COVID premium pay, seconded by Henning. Voting aye were Krivohlavek, Hardenburger, Henning, Karpisek and Kohout, nays none, motion carried.

Henning moved to approve Resolution #2023-04, to establish a newly created and separate fund known as the Local Assistance and Tribal Consistency Fund, #2585, seconded by Kohout. Voting aye were Hardenburger, Henning, Karpisek, Kohout and Krivohlavek, nays none, motion carried.

Karpisek moved to approve the Request for Proposals for health insurance, on self-insured and traditional insurance plans, with a coverage effective date of July 1, 2023, seconded by Janet Henning. Voting aye were Karpisek, Kohout, Krivohlavek, Hardenburger and Henning, nays none, motion carried.

Henning moved to approve Resolution #2023-05, transferring \$55,000.00 from the Inheritance Fund to the Road Fund to be reimbursed when funds become available, seconded by Krivohlavek. Voting aye were Henning, Karpisek, Kohout, Krivohlavek and Hardenburger, nays none, motion carried.

Highway Superintendent Bruce Filipi reported to the Board, on New Year’s Day, he closed Road BB between Roads 1725 and 1800, due to a caved in culvert.

Henning moved to approve the claims as submitted, seconded by Karpisek. Voting aye were Kohout, Krivohlavek, Hardenburger, Henning and Karpisek, nays none, motion carried.

GENERAL FUND

General Fund Payroll	Salaries	136,083.63
Rebecca Anderson	Attorney Fees	403.75
Awards Unlimited	Supplies	32.16
Black Hills	Utility	8,817.83
CAMC	Health	327.00
Crowne Plaza	Training	259.90
Cummins Sales	Supplies	700.80



Saline County Board Minutes



Dollar General	Supplies	40.25
Dee Drake	Mileage	172.50
Eakes	Office Supplies	423.25
Ecolab	Building Maint	664.65
Engineered Controls	Building Maint	548.00
Equifax	Contract	83.96
First Concord	Insurance	3,861.38
Friend Community Healthcare System	Health	315.00
Scott Gropp	Attorney Fees	6,666.67
Philip Hardenburger	Mileage	229.86
Holiday Inn	Training	1,079.55
Jay's Oil	Supplies	32.50
Brandi Kelly	Reimburse	50.00
Kiner Supply	Supplies	418.82
Stephanie Krivohlavek	Mileage	168.75
Mallory	Supplies	431.75
Menards	Supplies	82.94
Midwest Court Reporting	Contract	125.00
MIPS	Contract	20.31
Joseph Murray	Attorney Fees	2,119.50
NACO	Training	600.00
Nebraska Law Enforcement Training	Training	360.00
Nebraska State Bar Association	Dues	420.00
NIFCO	Equipment Rpr	1,266.69
Quadient	Supplies	74.10
Steven Reisdorff	Attorney Fees	50.00
Rinder Printing	Supplies	154.37
Saline County Attorney	Reimburse	326.66
Saline County District Court	Reimburse	288.00
Soarin Group	Contract	5,099.20
Debbie Spanyers	Mileage	225.21
Summit	Supplies	9,136.24
Extension Saline Co	Reimburse	360.80
Us Bank Equipment Finance	Contract	627.86
Verizon	Communication	2,253.38
Visa	Training	19.67
Visa	Equipment	1,224.39
Tonja Vyhnalek	Reimburse	25.99
Walker	Building Maint	36.41
Walker	Building Maint	62.34
Windstream	Communication	405.07
Witness Fees	Witness Fees	115.00
Yankee Hill Veterinary Hospital	Health	672.00

ROAD FUND

Road Fund Payroll	Salaries	23,834.30
-------------------	----------	-----------



Saline County Board Minutes



B's Enterprises	Equipment Rpr	3,028.00
Beatrice Concrete	Gravel	9,235.87
Black Hills	Utility	2,186.69
CNH Capital	Equipment Rpr	436.75
Filtercare	Supplies	85.65
Kt's Market	Supplies	39.97
Medical Enterprises	Supplies	105.00
Pomp's Tire	Equipment Rpr	12,289.00
Scherbarth Ace	Supplies	208.79
Speece-Lewis	Engineer Fees	13,006.26
Village of Dewitt	Utility	75.19

BAILIFF FUND

Bailiff Fund Payroll	Salaries	1,289.50
----------------------	----------	----------

VISITOR'S PROMOTION FUND

Dewitt Community Club	Reimburse	44.40
Struckman-Baatz Public Library	Reimburse	192.40

VISITOR'S IMPROVEMENT FUND

Friend Historical Society	Reimburse	1,000.00
---------------------------	-----------	----------

AGING SERVICES GRANT FUND

City of Crete	Rent	120.00
Samantha Cosaert	Program	345.00
Tia Kreshel	Program	570.00
Miller Mailing	Postage	185.79

DRUG COURT FUND

Kalkwarf & Smith	Attorney Fees	1,200.00
Brad Kalkwarf	Mileage	200.58
Shaylene Smith	Mileage	115.28

GRANT FUND

Grant Fund Payroll	Salaries	3,669.58
--------------------	----------	----------

JUVENILE SERVICES GRANT FUND

Anita Stougard	Program	745.50
Verizon	Communication	42.76

INHERITANCE FUND

Mary Jeanette Nerud Estate	Refund	666.44
----------------------------	--------	--------

CRIME PREVENTION - LAW ENFORCEMENT

Visa	Program	1,801.56
------	---------	----------

COMMISSARY FUND

Summit	Supplies	5,369.77
--------	----------	----------

ALL FUNDS

First State Bank	Fed Tax	20,404.09
NE Dept of Rev	State Tax	9,056.01
First State Bank	Soc Sec	34,767.42
Ameritas Life	Retire	22,992.81
BC/BS	Hlth Ins	122,815.48
Principal Dental	Dental Ins	2,178.59



Saline County Board Minutes



Madison Nat'l Life	Life Ins	181.95
AFLAC	Ins	1,187.43
VSP	Eye Ins	502.78
Empower	Def Comp	2,428.00
First Concord	Café	1,925.20
Colonial Supp Ins	Ins	164.87
Madison Nat'l Life	Dis Ins	51.28
Teamsters	Dues	275.00
New York Life	Ins	95.64
Globe Life	Ins	239.78
Lancaster County Court	Garnish	204.20
Nebraska Child Support	Garnish	190.62

At 11:35 a.m. Kohout moved to enter closed session to discuss a personnel issue, seconded by Krivohlavek. Voting aye were Krivohlavek, Hardenburger, Henning, Karpisek and Kohout, nays none, motion carried.

At 12:06 p.m. Krivohlavek moved to recess the closed session, seconded by Henning. Voting aye were Hardenburger, Henning, Karpisek, Kohout and Krivohlavek, nays none, motion carried, with no action taken.

At 1:12 p.m. the Board reconvened the closed session to conduct interviews for the open seats on the Planning & Zoning Board, Board of Adjustments and the County Surveyor office.

At 2:16 p.m. Kohout moved to exit closed session, seconded by Krivohlavek. Voting aye were Henning, Karpisek, Kohout, Krivohlavek and Hardenburger, nays none, motion carried.

Hardenburger announced no action was taken during the closed sessions.

There being no further business to come before the Board, the meeting was adjourned at 2:18 p.m. The next regular meeting will be on Tuesday, January 17, 2023 at 9:30 a.m. in the Saline County Commissioners' Room, Court House, Wilber, NE.

ATTEST:

Anita K. Bartels, County Clerk

Janet J. Henning

Marvin A. Kohout

Stephanie A. Krivohlavek



Saline County Board Minutes



Phil Hardenburger, Vice-Chairperson

Russ Karpisek, Chairperson

I, Anita K. Bartels, County Clerk in and for Saline County, do hereby certify that the minutes of the previous meeting held on December 20, 2022 were approved as presented.

Anita K. Bartels, County Clerk

Janet J. Henning

Marvin A. Kohout

Stephanie A. Krivohlavek

Phil Hardenburger, Vice-Chairperson

Russ Karpisek, Chairperson