



# Saline County Board Minutes



## SALINE COUNTY BOARD OF COMMISSIONERS

The regular meeting of the Saline County Board of Commissioners was called to order at 9:30 a.m. on Tuesday, June 21, 2022, by Chairperson Russ Karpisek. Present were Karpisek, Janet J. Henning, Marvin A. Kohout, Phil Hardenburger, Stephanie A. Krivohlavek Commissioners, and County Clerk Anita K. Bartels. County Attorney Tad Eickman was present between court commitments.

Notice of said meeting was posted in the County Clerk's Office and published in all three county newspapers on June 15, 2022, in compliance with State Statutes.

Karpisek advised those present of the open meetings act posted at the back of the room and that all proceedings are electronically recorded.

Hardenburger moved to approve the agenda, seconded by Henning. Voting aye were Kohout, Krivohlavek, Hardenburger, Henning and Karpisek, nays none, motion carried.

Kohout moved to approve the minutes of the June 7, 2022 meeting, seconded by Henning. Voting aye were Krivohlavek, Hardenburger, Henning, Karpisek and Kohout, nays none, motion carried.

Under Correspondence Bartels reported receiving a thank you letter from the Crete High School for giving the English Language Learners Class a tour of the Courthouse; from the City of Crete the June 21<sup>st</sup> agendas for the City Council and Committees; from the City of Crete a notice of a Public Safety Special Meeting to be held on June 22, 2022 regarding ATV & UTV Regulations; and from Blue Valley Community Action, their June 21<sup>st</sup> agenda, April 19<sup>th</sup> meeting minutes, June 2022 Reports to the BVCA Board of Directors and the April-June News clippings.

Under Report of Officials, Henning reported attending meetings with CASA, Region V Services and Region V Systems;

Hardenburger reported attending the NACO Conference in Kearney which included seminars on courthouse preservation, cyber security, employee leave, bi-partisan infrastructure law and broadband. He also reported going to a meeting in Beatrice with City-County Solutions which is a group who does workforce housing projects.

Kohout reported attending the NACO Conference in Kearney, a NACO Board of Directors meeting; and will be attending the National NACO Conference in Aurora, Colorado.

Krivohlavek reported she will not be attending the meeting on July 5 and 7, 2022;

Karpisek reported an upcoming SENDD meeting and he has been working with Eickman on the Windmill Name Plate Tax.

Carmen Hinman, Executive Director of Hope Crisis Center and staff members, Mindy, Maribel and Cait presented their 2021 Annual Report and Fiscal Year 2022-2023 Funding Request.

At 10:15 a.m. Karpisek announced the Board would take short recess;

At 10:21 a.m. Karpisek announced the Board would reconvene;

Emergency Manager John McKee, presented an Interlocal Agreement for sharing of a mass notification system (Everbridge) for Fillmore, Jefferson, Nuckolls, Saline and Thayer Counties for approval. Krivohlavek moved to approve, seconded by Kohout. Voting aye were Hardenburger, Henning, Karpisek, Kohout and Krivohlavek, nays none, motion carried.

Saline County Youth Diversion Coordinator Anita Stougaard, presented for approval a MOU Agreement between Stougaard and Saline County to implement the Saline County Juvenile Services Program. Henning moved to approve, seconded by Kohout. Voting aye were Henning, Karpisek, Kohout, Krivohlavek and Hardenburger, nays none, motion carried.

Stougaard presented for approval a Consultant Agreement between Family Services of Lincoln and Saline County to provide services to the Juvenile Diversion Program. Kohout moved to approve, seconded by Henning. Voting aye were Karpisek, Krivohlavek, Hardenburger and Henning, nays none, motion carried.

Stougaard presented for approval an agreement between CEDARS Youth Services and Saline County to provide Electronic Monitoring Services to the Juvenile Diversion Program. Henning moved to approve, seconded by Krivohlavek. Voting aye were Kohout, Krivohlavek, Hardenburger, Henning and Karpisek, nays none, motion carried.



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Stougard presented for approval an agreement between CEDARS Youth Services and Saline County to provide Community Youth Coaching to the Juvenile Diversion Program. Krivohlavek moved to approve, seconded by Kohout. Voting aye were Krivohlavek, Hardenburger, Henning, Karpisek and Kohout, nays none, motion carried.

At 10:40 a.m. Beth Ferrell with NACO addressed the Board. Ferrell reported the NACO Legislative Conference would be in October and the NACO Annual Conference would be in December. She also announced a new NACO office would be opening in Ogallala. Noting this would offer more opportunities and resources to the western part of the State as well as offering additional office rental space. NACO is also working on a 10 & 30 study, on what County Government may look like in the future. The LB644 postcard mailing was also discussed.

At 11:00 a.m. Henning moved to close the gravel bidding for fiscal year 2022-2023, seconded by Hardenburger. Voting aye were Hardenburger, Henning, Karpisek, Kohout and Krivohlavek, nays none, motion carried.

Hardenburger moved to open the gravel bids, seconded by Krivohlavek. Voting aye were Henning, Karpisek, Kohout, Krivohlavek and Hardenburger, nays none, motion carried.

Gravel bids were opened and read aloud from Johnson Sand and Gravel, Columbus; Rock On, Beatrice; Southwest Gravel Product LLC, Axtell; Gana Trucking & Excavating, Martell and Beatrice Sand and Gravel, Fairbury. The bids are attached to these minutes as permanent public records as attachments 2, 3, 4, 5 and 6.

Kohout moved to closed the crushed rock bidding for fiscal year 2022-2023, seconded by Krivohlavek. Voting aye were Karpisek, Kohout, Krivohlavek, Hardenburger and Henning, nays none, motion carried.

Krivohlavek moved to open the crushed rock bids, seconded by Kohout. Voting aye were Kohout, Krivohlavek, Hardenburger, Henning and Karpisek, nays none, motion carried.

Crushed rock bids were opened and read aloud from Rock On, Beatrice; Gana Trucking & Excavating, Martell and Beatrice Sand and Gravel, Beatrice. The bids are attached to these minutes as permanent public records as attachments 7, 8 and 9.

Highway Superintendent Bruce Filipi thanked all bidders for participating and stated he would come back in two weeks to give his recommendations to the Board.

Filipi presented a list of pickups to declare as surplus property. These pickups will be replaced with pickups through the State Surplus sale.

Henning moved to surplus a 1992 GMC ½ ton pickup, 1990 ¾ ton Dodge pickup, 1998 ½ ton Dodge pickup, 1995 ½ ton GMC 4x4 pickup and a 2001 Dodge pickup, seconded by Kohout. Voting aye were Krivohlavek, Hardenburger, Henning, Karpisek and Kohout, nays none, motion carried. (Reference Attachment 1 of these minutes).

Filipi reported receiving the Bridge Match #4 reimbursement from the State, in the amount of \$38,561.00, for a total of reimbursement of \$135,000.00.

Filipi referred to allowing the City of Crete to use the County's soft match credit when replacing the bridge at Tuxedo Park. Crete was to then reimburse to the County 50% of the amount used. The County has now received this reimbursement of \$136,337.77.

Filipi stated during the tire collection, the County collected 415.85 tons.

Filipi reported they are starting two projects, replacing bridges with culverts this week. One is near DeWitt between County Road 1900 and 2000 on County Road Y. The other is by Tobias on County Road 500 north of Highway 74.

The Roads Department is continuing to replace rusted out culverts and are finished with tree work until fall.

Filipi opened discussion on North Boswell, going north of Crete. This road goes by the city dump and Nestle's warehouse, so there is a lot of truck traffic. Hardenburger and Filipi have attended meetings with Nestle and Crete Public Works Director to inquire if a cooperative effort between the County, Nestle and City of Crete would be possible to pave this road.



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Kohout moved to adjust the Aging Services Director salary to \$60,000.00 annually, effective July 1, 2022 with no pay increase January 1, 2023. Henning seconded the motion. Voting aye were Hardenburger, Henning, Karpisek, Kohout and Krivohlavek, nays none, motion carried.

Henning moved to approve the Electronic Contracting Company quotation 31355, in the amount of \$16,159.00 for security camera licenses and software upgrades, seconded by Krivohlavek. Voting aye were Henning, Karpisek, Kohout, Krivohlavek and Hardenburger, nays none, motion carried.

Kohout moved to approve the fiscal year 2022-2023, Region V Systems Agreement for Emergency Protective Custody services, seconded by Henning. Voting aye were Karpisek, Kohout, Krivohlavek, Hardenburger and Henning, nays none, motion carried.

The Board discussed the recent expansion and possible future family burials at Johnson Creek Cemetery. Krivohlavek moved to remove Johnson Creek Cemetery from abandoned cemetery status, seconded by Henning. Voting aye were Kohout, Krivohlavek, Hardenburger, Henning and Karpisek, nays none, motion carried.

Henning moved to approve payout of compensatory time in excess of maximum hours allowed (as stated in the employee handbook effective July 1, 2022), at the beginning of each fiscal year starting July 1, 2022. Unless an employee's employment has terminated, said compensatory pay will be paid out of their supervisor's or official's budget. This motion was seconded by Krivohlavek. Voting aye were Krivohlavek, Hardenburger, Henning, Karpisek and Kohout, nays none, motion carried.

A discussion was held on a Railroad Transportation Safety District (RTSD) in Crete. It was noted a political subdivision would need to be created and to fund this district, a maximum tax amount of 2.6¢ could be collected. Eickman and/or Hardenburger will present additional information at the next Board meeting.

Henning moved to approve the May 2022 Sheriff Fees in the amount of \$5,800.87, seconded by Krivohlavek. Voting aye were Hardenburger, Henning, Karpisek, Kohout and Krivohlavek, nays none, motion carried.

Henning moved to approve Resolution #2022-25, Joint Resolution and Agreement for the revised Employee Handbook, effective July 1, 2022, seconded by Kohout. Voting aye were Henning, Karpisek, Kohout, Krivohlavek and Hardenburger, nays none, motion carried.

Henning moved to approve Resolution #2022-26, transferring \$1,200.00 from the Inheritance Fund to the Adult Drug Court Fund, to be reimbursed when funds become available, seconded by Krivohlavek. Voting aye were Karpisek, Kohout, Krivohlavek, Hardenburger and Henning, nays none, motion carried.

Henning moved to approve Resolution #2022-27, transferring \$2,400.00 from the Inheritance Fund to the Grant Fund, to be reimbursed when funds become available, seconded by Hardenburger. Voting aye were Kohout, Krivohlavek, Hardenburger, Henning and Karpisek, nays none, motion carried.

Krivohlavek moved to approve the claims as submitted, seconded by Henning. Voting aye were Krivohlavek, Hardenburger, Henning, Karpisek and Kohout, nays none, motion carried.

## GENERAL FUND

General Fund Payroll	Salaries	131,442.42
A&M Contractors	Building Maint	350.00
All Star Glass	Equipment Rpr	925.00
Rebecca Anderson	Attorney Fees	6,992.00
Anytime Plumbing	Building Maint	87.75
Consolidated Management	Supplies	25.36
Crete Ace Hardware	Supplies	464.39
Crete Ace Hardware	Supplies	123.85
CAMC	Contract	160.95
Crete Auto Supply	Supplies	31.26
Department of the Treasury	Fees	215.46
Eakes	Office Supplies	737.24



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Electronic Contracting Company	Building Maint	2,364.70
Farmers Coop	Fuel	6,358.32
First Concord	Insurance	897.57
First Concord	Insurance	532.00
Food Mesto	Supplies	45.91
Friend Community Healthcare System	Contract	830.00
Galls	Uniforms	87.99
General Reporting	Contract	175.00
Scott Gropp	Contract	6,666.67
Helena Agri-Enterprises	Building Maint	332.28
The Home Depot Pro	Supplies	43.20
Idemia Identity & Security	Contract	3,257.00
Kalkwarf & Smith	Attorney Fees	1,776.50
Russ Kalkwarf	Uniforms	850.00
Kiner Supply	Supplies	377.51
Melanie Kunc	Mileage	12.87
Language Line	Contract	184.77
Patrick Meister	Reimburse	24.49
Menards	Supplies	59.98
Microfilm Imaging	Contract	150.00
Midwest Process Services	Contract	36.60
Alan Moore	Uniforms	850.00
Nathan Mueller	Mileage	138.06
Amber Mulbery	Mileage	374.06
Jeff Mulbery	Uniforms	850.00
Nebraska Law Enforcement Training	Training	460.00
Nebraska State Fire Marshal Agency	Contract	180.00
NESCA	Dues	100.00
Norfolk Lodge & Suites	Training	208.00
Tyson Osborn	Reimburse	64.89
Planet Technologies	Contract	5,491.20
Quadient	Contract	57.08
Quadient	Contract	2,224.95
Saline County Attorney	Reimburse	104.08
Saline County District Court	Reimburse	350.00
Saline County Sheriff	Reimburse	616.87
Seward County Independent	Print & Publish	1,011.27
Shop Qwik	Fuel	247.97
Sid Dillon	Equipment Rpr	379.36
Siemens Industry Inc	Supplies	1,214.37
Soarin Group	Contract	4,700.00
Debbie Spanyers	Mileage	143.33
State of NE	Contract	147.60
Summit	Supplies	9,333.99
Equifax	Contract	310.74



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Thomson Reuters	Contract	155.57
TK Elevator	Building Maint	342.66
Extension Saline Co	Reimburse	782.23
Visa	Training	395.44
	Election	
Visa	Supplies	62.13
Visa	Contract	52.00
Visa	Postage	48.78
Visa	Equipment	475.37
Visa	Communication	0.99
Windstream	Communication	6,823.40
41 Auto	Supplies	57.95
41 Auto	Supplies	2,176.78

## ROAD FUND

Road Fund Payroll	Salaries	25,256.07
AFC Industries	Supplies	245.08
Beatrice Concrete	Gravel	42,490.23
Butler County Landfill	Disposal Fees	45,743.54
Central States Hydraulic Serv	Supplies	54.08
Crete Ace Hardware	Supplies	323.19
CAMC	Contract	174.00
Crete Auto Supply	Supplies	466.24
Crete Lumber	Supplies	241.90
Eakes	Office Supplies	360.72
Farmers Coop	Fuel	27,900.36
Farmers Union Coop	Supplies	924.72
Filtercare	Supplies	61.15
Gworks	Contract	450.00
KT's Market	Supplies	21.83
Linde Gas	Supplies	82.22
Midwest Unlimited	Supplies	1,928.09
NKC Tire	Supplies	49.80
NMC Exchange	Equipment Rpr	2,476.17
NPPD	Utility	232.93
Pomp's Tire	Supplies	74.50
Sapp Bros	Fuel	2,942.35
Seward County Independent	Print & Publish	134.68
Shaffer Comm	Equipment	930.50
Speece-Lewis	Contract	7,401.02
The Fort	Uniform	728.43
Productivity Plus	Supplies	181.46
Village of Swanton	Utility	64.33
Village of Tobias	Utility	56.40
Visa	Equipment	179.11
Western Oil	Equipment Rpr	135.00
Young's Welding	Supplies	2,611.25



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41 Auto	Supplies	400.59
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**BAILIFF FUND**

Bailiff Fund Payroll	Salaries	1,222.89
Kathy Homolka	Mileage	149.76

**AGING SERVICES FUND**

Jessica Acosta	Program	729.00
Samantha Cosaert	Program	285.00
Farmers Coop	Fuel	156.46
Food Mesto	Program	32.14
Tia Kreshel	Program	240.00
Delaney Mazza	Program	420.00
Miller Mailing	Postage	169.44
Purfoods	Program	484.27
Seward County Independent	Print & Publish	73.75
Visa	Program	252.70
Visa	Equipment	2,639.72
Wilber Care Center	Program	1,032.83

**DRUG COURT FUND**

Kalkwarf & Smith	Attorney Fees	1,200.00
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**EMERGENCY PREPAREDNESS FUND**

Jefferson County Emergency Mgmt	Contract	4,456.12
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**COVID AMERICAN RESCUE FUND**

First Wireless	Equipment	122,400.00
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**911 EMERGENCY MANAGEMENT FUND**

Windstream	Communication	247.39
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**911 WIRELESS SERVICE FUND**

Windstream	Communication	1,108.79
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**CRIME PREVENTION-LAW ENFORCEMENT FUND**

Tyson Osborn	Reimburse	53.74
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**COMMISSARY FUND**

Bob Barker Co	Supplies	1,004.70
Summit	Supplies	6,543.93

**ALL FUNDS**

First State Bank	Fed Tax	16,138.72
NE Dept of Rev	State Tax	7,788.74
First State Bank	Soc Sec	32,602.66
Ameritas Life	Retire	26,035.22
BC/BS	Hlth Ins	127,217.96
Delta Dental	Dental Ins	2,261.21
Madison Nat'l Life	Life Ins	50.17
AFLAC	Ins	1,150.39
VSP	Eye Ins	537.00
MassMutal	Def Comp	2,428.00
First Concord	Café	2,058.65
Colonial Supp Ins	Ins	164.87



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Madison Nat'l Life	Dis Ins	164.53
Teamsters	Dues	299.00
New York Life	Ins	95.64
Globe Life	Ins	267.32
AZ Child Support	Garnish	86.06
Lancaster County Court	Garnish	200.83
Nebraska Child Support	Garnish	300.00
Credit Management Services	Garnish	283.93
Professional Choice Recovery	Garnish	213.01

Krivohlavek moved to enter closed session, seconded by Hardenburger. Voting aye were Hardenburger, Henning, Karpisek, Kohout and Krivohlavek, nays none, motion carried.

Krivohlavek moved to exit closed session, seconded by Henning. Voting aye were Henning, Hardenburger, Kohout, Krivohlavek and Karpisek, nays none, motion carried.

Karpisek announced during closed session a personnel issue was discussed, with no action taken.

There being no further business to come before the Board, the meeting was adjourned at 12:39 p.m. The next regular meeting will be on July 5, 2022 at 9:30 a.m. in the Saline County Commissioners' Room, Court House, Wilber, NE.

ATTEST:

Anita K. Bartels, County Clerk

Janet J. Henning

Marvin A. Kohout

Stephanie A. Krivohlavek

Phil Hardenburger, Vice-Chairperson

Russ Karpisek, Chairperson

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I, Anita K. Bartels, County Clerk in and for Saline County, do hereby certify that the minutes of the previous meeting held on June 7, 2022 were approved as presented.

Anita K. Bartels, County Clerk

Janet J. Henning

Marvin A. Kohout

Stephanie A. Krivohlavek

Phil Hardenburger, Vice-Chairperson

Russ Karpisek, Chairperson