



Saline County Board Minutes



SALINE COUNTY BOARD OF COMMISSIONERS

The regular meeting of the Saline County Board of Commissioners was called to order at 9:35 a.m. on Tuesday, June 7, 2022, by Chairperson Russ Karpisek. Present were Karpisek, Janet J. Henning, Marvin A. Kohout, Phil Hardenburger, Stephanie A. Krivohlavek Commissioners, and County Clerk Anita K. Bartels. County Attorney Tad Eickman was present between court commitments.

Notice of said meeting was posted in the County Clerk's Office and published in all three county newspapers on June 1, 2022, in compliance with State Statutes.

Karpisek advised those present of the open meetings act posted at the back of the room and that all proceedings are electronically recorded.

Henning moved to approve the agenda, seconded by Hardenburger. Voting aye were Krivohlavek, Hardenburger, Henning, Karpisek and Kohout, nays none, motion carried.

Krivohlavek moved to approve the minutes of the May 24, 2022 meeting, seconded by Kohout. Voting aye were Hardenburger, Henning, Karpisek, Kohout and Krivohlavek, nays none, motion carried.

Under Citizens Forum, Gary Veprovsky addressed the Board.

Under Correspondence Bartels reported receiving from the City of Crete, the June 7th agendas for the City Council, Public Works Committee, Public Safety Committee, Finance Committee, Personnel Committee, Parks & Recreation Committee, Legislative and Economic Development Committee; a letter from the County Attorney notifying the Board to take formal action in adopting district boundaries set by gWorks; a letter from NIRMA stating the annual insurance premium will increase 1.44%, making the amount for the 2022-2023 fiscal year \$254,052; a notice from Unite Private Networks phone installation will begin June 14th; and Bartels reported a conference call with IES, a company offering website hosting and form creator support, submitting a quote of \$90.00 per month and a one-time fee of \$4,800.00 for creation of the website.

Under Report of Officials, Henning reported an upcoming meeting with Region V.

Hardenburger reported meetings with the Extension Board, the head of Nestle Purina and Highway Superintendent Bruce Filipi, and attending the County Summer Picnic.

Kohout reported attending the County Summer Picnic, the County Board Workshop, a NACO zoom meeting with the governor and a NACO Board of Directors meeting.

Krivohlavek reported on the Veteran Service meeting.

Karpisek reported conversations with constituents and the Secretary of State office regarding redistricting and a petition for legalizing medical marijuana.

Lori Moldenhauer, Director of Saline County Aging Services gave an update on programs and services provided by Aging Services. Moldenhauer requested approval to reappoint Kathy Stokebrand as an Area Wide Aging Services Council Member. Krivohlavek moved to approve Stokebrand, seconded by Kohout. Voting aye were Henning, Karpisek, Kohout, Krivohlavek and Hardenburger, nays none, motion carried.

At 10:00 a.m. Henning moved to open the Public Hearing for a Liquor License Application submitted by Rick and Susan Meyer, P-Dale Pub, LLC dba Blue River Lodge, seconded by Krivohlavek. Voting aye were Karpisek, Kohout, Krivohlavek, Hardenburger and Henning, nays none, motion carried.

There was no testimony from the public.

Kohout moved to close the Public Hearing for a Liquor License Application submitted by Rick and Susan Meyer, P-Dale Pub, LLC dba Blue River Lodge, seconded by Henning. Voting aye were Kohout, Krivohlavek, Hardenburger, Henning and Karpisek, nays none.

Henning moved to approve the Liquor License Application, seconded by Krivohlavek. Voting aye were Krivohlavek, Hardenburger, Henning, Karpisek and Kohout, nays none, motion carried.

Shari Wurtz-Miller, Blue Valley Community Action presented an Annual Report to the Board and submitted their budget request for 2022-2023.

At 10:32 a.m. Karpisek announced the Board would recess;

At 10:40 a.m. Karpisek announced the Board would reconvene;

Tom Nielson, Soarin Group, updated the Board on the new telephone installation and updating the security camera software. It was noted the licensing and software both are expiring within the next year. The



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cost to update the security camera software at the same time as the licensing would be \$16,159.00. It was the consensus of the Board to do both at the same time. Nielson also noted all County employees will have a .gov email account, with emails from their old email account migrated to the .gov email account. The Board asked Nielson if Soarin Group offered cyber security training for employees. He confirmed Soarin did have the training available. Kohout stated the Safety Committee has held discussions on this issue and the consensus was cyber security training is important for all employees to participate in.

Michaela Nielson, Soarin Group, presented the iSolved timekeeping and payroll program for approval. She stated presentations and quotes were reviewed from two companies, ADP and iSolved. A committee consisting of Anita Bartels, Kim Goossen, Becky Kalkwarf, Bruce Filipi and Michaela Nielson participated in the presentations. Based on these presentations and quotes, it is being recommended to go with iSolved with an annual cost of \$22,848.00. Krivohlavek moved to approve the iSolved timekeeping and payroll program, seconded by Henning. Voting aye were Hardenburger, Henning, Karpisek, Kohout and Krivohlavek, nays none, motion carried.

Nielson reported to the Board she is currently working on job descriptions for all County positions.

Glen Pieper updated the Board on repairs being made to the Veteran Memorial kiosk by Windy Prairie. It was determined it is the LED screen which needs to be replaced at a cost of \$800.00-\$900.00. The screen has been ordered and the hope is to have the kiosk up and running by the 4th of July.

Lyle Weber, Weeds Superintendent, made a request to declare the 1990 GMC 2 ton spray truck as surplus property. If declared surplus it would be taken to the State auction. Henning moved to approve, seconded by Kohout. Voting aye were Henning, Karpisek, Kohout, Krivohlavek and Hardenburger, nays none, motion carried.

Kohout moved to approve the July 1, 2022 to July 1, 2023 NIRMA & NIRMA II renewal, seconded by Henning. Voting aye were Henning, Hardenburger, Kohout, Krivohlavek and Karpisek, nays one, motion carried.

Krivohlavek moved to approve the First Concord HRA Agreement effective July 1, 2022, seconded by Henning. Voting aye were Karpisek, Kohout, Krivohlavek, Hardenburger and Henning, nays none, motion carried.

Henning moved to approve the May 2022 County Clerk Fees in the amount of \$18,360.75, seconded by Krivohlavek. Voting aye were Kohout, Krivohlavek, Hardenburger, Henning and Karpisek, nays none, motion carried.

Henning moved to approve the May 2022 Clerk of the District Court Fees in the amount of \$139,448.79, seconded by Kohout. Voting aye were Krivohlavek, Hardenburger, Henning, Karpisek and Kohout, nays none, motion carried.

Kohout moved to approve Resolution #2022-20 to explore the development of a collaborative relationship with other public entities, governing bodies and private partners to utilize local, state and federal funding to make investments in necessary broadband infrastructure for the County, seconded by Henning. Voting aye were Hardenburger, Henning, Karpisek, Kohout and Krivohlavek, nays none, motion carried.

Henning moved to approve Resolution #2022-21, transferring \$5.00 from the Inheritance Fund to the Adult Drug Court Fund to be reimbursed when funds become available, seconded by Krivohlavek. Voting aye were Henning, Karpisek, Kohout, Krivohlavek and Hardenburger, nays none, motion carried.

Henning moved to approve Resolution #2022-22, transferring \$725.00 from the Inheritance Fund to the Juvenile Services Aid Program to be reimbursed when funds become available, seconded by Hardenburger. Voting aye were Karpisek, Kohout, Krivohlavek, Hardenburger and Henning, nays none, motion carried.

Henning moved to approve Resolution #2022-23 Certifying Completion of County Bridge Match #4 Project (Bridge #C007604515P), seconded by Kohout. Voting aye were Kohout, Krivohlavek, Hardenburger, Henning and Karpisek, nays none, motion carried.

Henning moved to approve the claims as presented, seconded by Krivohlavek. Voting aye were Krivohlavek, Hardenburger, Henning, Karpisek and Kohout, nays none, motion carried.

GENERAL FUND



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General Fund Payroll	Salaries	128,165.60
Axon Enterprise	Supplies	1,166.20
Barnas	Supplies	187.84
Black Hills	Utility	1,627.03
Bryan Heart	Contract	20.00
Capital Business Systems	Contract	140.00
Cellebrite	Contract	7,250.00
City of Wilber	Utility	8,556.61
Sid Conner	Building Maint	1,438.00
CAMC	Contract	4,220.61
Culligan	Contract	1,427.30
Dee Drake	Mileage	205.64
Eakes	Office Supplies	10,997.83
Ecolab Pest Elimination	Building Maint	183.57
Election Pay	Poll Worker	9,664.25
Election Pay Mileage	Elec Mileage	738.01
Election Poll Rent	Rent	900.00
Farmers & Merchants Bank	Office Supplies	540.70
First Concord	Insurance	4,475.81
Friend Community Healthcare System	Contract	515.00
Greatamerica Financial	Contract	385.18
Philip Hardenburger	Mileage	117.00
Intoximeters	Supplies	829.51
Jefferson County Emergency Mgmt	Contract	3,980.00
Jindra Irrigation	Building Maint	101.65
Kalkwarf & Smith	Attorney Fees	950.00
Justin Kuntz	Attorney Fees	3,555.50
Ingrid Lindal	Mileage	70.32
Marshall & Swift	Supplies	379.95
Midwest Court Reporting	Supplies	150.25
MIPS	Contract	2,341.31
Joseph Murray	Attorney Fees	254.00
NACO	Dues	2,609.59
Nebraska Assn Cty Clerk Reg & Elect	Training	125.00
Nebraska Public Health Envr Lab	Contract	525.00
Nebraska State Fire Marshal Agency	Building Maint	40.00
NIRMA	Premiums	254,052.00
Norris Public Power	Utility	186.00
PIP	Office Supplies	1,450.68
Postmaster	Stamps	20.00
Quill	Office Supplies	85.55
Region V Systems	Contract	4,494.00
Sack Lumber	Supplies	36.75
Salina Blue	Office Equip	3,265.25
Saline County Attorney	Reimburse	94.69



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Saline County Court	Reimburse	397.00
Saline County District Court	Reimburse	525.00
Saline County Sheriff	Reimburse	3,000.00
Sapp Bros	Fuel	6,320.74
Shredding Solutions	Contract	117.45
Sid Dillon	Equipment Rpr	235.95
Soarin Group	Contract	5,671.20
Stanard Appraisal Services	Contract	1,770.00
State Industrial Products	Supplies	2,506.35
Eric Stehlik	Mileage	182.52
Summit	Supplies	9,516.75
Thomas & Thomas Court Reporters	Supplies	265.68
Tk Elevator	Building Maint	4,972.96
U.S.P.S	Postage	8,500.00
University Of Nebraska	Wages	1,500.00
Extension Saline Co	Reimburse	1,084.18
US Bank Equipment	Contract	383.60
Becky Vales	Mileage	27.50
Verizon	Communication	171.32
Visa	Office Equip	557.31
Visa	Training	190.21
Visa	Training	91.85
Visa	Supplies	580.44
Walker	Contract	66.16
Walker	Contract	131.29
Western Detention	Supplies	147.50
Witness Fees-County Court	Witness Fees	678.88

ROAD FUND

Road Fund Payroll	Salaries	26,544.63
Ace Irrigation	Supplies	127,561.94
ARKS	Equipment Rpr	2,213.38
Beatrice Concrete	Gravel	16,927.67
Beaver Hardware	Supplies	249.00
Black Hills	Utility	412.48
City of Crete	Utility	243.99
City of Friend	Utility	364.35
City of Wilber	Utility	69.08
Gworks	Contract	2,898.00
Johnson Sand & Gravel	Gravel	8,038.20
Medical Enterprises	Supplies	140.00
Midwest Service	Supplies	18,816.00
Midwest Unlimited	Supplies	817.52
Nebraska Iowa Industrial Fasteners	Supplies	348.60
Orschelns	Supplies	9.99
Pomp's Tire	Supplies	71.00



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Powerplan	Equipment Rpr	5,390.20
Rock On	Gravel	4,155.15
Salina Blue	Equipment	3,265.25
Saline County Register of Deeds	Contract	10.00
Speece-Lewis	Engineer	4,251.00
State of NE	Equipment	33,100.00
Van Kirk Brothers	Contract	168,411.01
Village of Dewitt	Utility	73.46
Village of Dorchester	Utility	93.71
Village of Western	Utility	83.25
Waste Connections	Utility	217.23

BAILIFF FUND

Bailiff Fund Payroll	Salaries	1,246.71
Eakes	Office Supplies	119.99
Kathy Homolka	Mileage	109.98

REGISTER OF DEEDS PRESERV FUND

Salina Blue	Office Equip	3,265.25
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EMPLOYEE WELLNESS FUND

First State Bank	Gift Cards	6,261.50
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AGING SERVICES FUND

Jessica Acosta	Program	310.00
Aging Partners	Reimburse	628.69
Samantha Cosaert	Program	285.00
Dewitt Senior Center	Program	252.70
Eakes	Office Supplies	199.30
Tia Kreshel	Program	225.00
Delaney Mazza	Program	240.00
Lori Moldenhauer	Mileage	49.14
Seward County Independent	Print & Publish	6.54
Visa	Program	165.05

JUVENILE DIVERSION FUND

Anita Stougard	Mileage	92.44
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DRUG COURT FUND

Insight	Office Supplies	193.89
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GRANT FUND

Grant Fund Payroll	Salaries	3,601.79
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JUVENILE SERVICES GRANT FUND

Anita Stougard	Program	1,107.47
Verizon	Communication	32.83

INHERITANCE TAX FUND

Estate of Barbara J Schwisow	Refund	113.94
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COMMISSARY FUND

Barnas	Supplies	1,492.32
Bob Barker Company	Supplies	484.76
Eakes	Supplies	740.40



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Summit	Supplies	6,286.40
Visa	Supplies	146.40

ALL FUNDS

First State Bank	Fed Tax	16,550.64
NE Dept of Rev	State Tax	7,942.22
First State Bank	Soc Sec	32,963.92
Ameritas Life	Retire	26,478.97
Delta Dental	Dental Ins	2,264.74
Madison Nat'l Life	Life Ins	48.90
AFLAC	Ins	1,150.51
VSP	Eye Ins	517.90
MassMutal	Def Comp	2,428.00
First Concord	Café	2,058.65
Colonial Supp Ins	Ins	164.87
Madison Nat'l Life	Dis Ins	163.83
Teamsters	Dues	299.00
New York Life	Ins	95.64
Globe Life	Ins	267.32
AZ Child Support	Garnish	86.06
Lancaster County Court	Garnish	200.83
Nebraska Child Support	Garnish	300.00
Credit Management Services	Garnish	283.93

At 11:34 a.m. Karpisek announced the Board would recess;

At 11:49 a.m. Karpisek announced the Board would reconvene;

Kohout moved to approve the Redistricting Boundaries based on the 2020 Federal Census and the gWorks contract, which was approved at the June 22, 2021 Board of Commissioners meeting, noting the Board requested no changes be made to the gWorks maps received and all payments due for services provided by gWorks have been made. Bartels also presented a 2020 Redistricting Timeline prepared by the Clerk's office (Attachment 1). Motion was seconded by Henning. Voting aye were Hardenburger, Henning, Karpisek and Kohout, abstain with conflict Krivohlavek, nays none, motion carried.

Krivohlavek moved to approve the Saline County Election Certification in conjunction with the statewide primary/general elections, which list the County offices with terms expiring December 31, 2022, the length of the term and annual salary of each office, seconded by Henning. Voting aye were Henning, Karpisek, Kohout, Krivohlavek and Hardenburger, nays none, motion carried.

Henning moved to enter closed session, seconded by Krivohlavek. Voting aye were Karpisek, Kohout, Krivohlavek, Hardenburger and Henning, nays none, motion carried.

Kohout moved to exit closed session, seconded by Henning. Voting aye were Kohout, Krivohlavek, Hardenburger, Henning and Karpisek, nays none, motion carried.

Karpisek announced during closed session a personnel issue was discussed, with no action taken.

There being no further business to come before the Board, the meeting was adjourned at 12:37 p.m. The next regular meeting will be on June 21, 2022 at 9:30 a.m. in the Saline County Commissioners' Room, Court House, Wilber, NE.

ATTEST:



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Anita K. Bartels, County Clerk

Janet J. Henning

Marvin A. Kohout

Stephanie A. Krivohlavek

Phil Hardenburger, Vice-Chairperson

Russ Karpisek, Chairperson

I, Anita K. Bartels, County Clerk in and for Saline County, do hereby certify that the minutes of the previous meeting held on May 24, 2022 were approved as presented.

Anita K. Bartels, County Clerk

Janet J. Henning

Marvin A. Kohout

Stephanie A. Krivohlavek

Phil Hardenburger, Vice-Chairperson

Russ Karpisek, Chairperson