



Saline County Board Minutes



SALINE COUNTY BOARD OF COMMISSIONERS

The regular meeting of the Saline County Board of Commissioners was called to order at 9:30 a.m. on Monday, May 9, 2022, by Chairperson Russ Karpisek. Present were Karpisek, Janet J. Henning, Marvin A. Kohout, Phil Hardenburger Commissioners, and County Clerk Anita K. Bartels. Commissioner Stephanie A. Krivohlavek and County Attorney Tad Eickman were absent.

Notice of said meeting was posted in the County Clerk's Office, on the Saline County Website, and published in all three county newspapers on May 4, 2022, in compliance with State Statutes.

Karpisek advised those present of the open meetings act posted at the back of the room and that all proceedings are electronically recorded.

Henning moved to approve the agenda, seconded by Kohout. Voting aye were Henning, Karpisek, Kohout and Hardenburger, nays none, motion carried.

Kohout moved to approve the minutes of the April 26, 2022 meeting, seconded by Hardenburger. Voting aye were Karpisek, Kohout, Hardenburger and Henning, nays none, motion carried.

Under Correspondence Bartels reported receiving from the City of Crete the May 2nd agenda for the Planning Commission meeting and the May 3rd agendas for the Finance Committee, Legislative/Development Committee, Parks and Recreation Committee, Public Safety Committee, Public Works Committee and City Council Regular meetings and a letter from the Nebraska Department of Natural Resources reporting an inspection was completed on April 8th of the Wilber Dam 1. She noted Kohout had forwarded a letter of final inspection and completion as of April 12, 2022 was received from Berggren Architects for the tuck pointing project.

Under Report of Officials, Henning reported due to a conflict she was unable to attend a Region V meeting.

Hardenburger reported meetings with the Ag Society, Blue Valley Community Action, FMLA training, Saline County Tourism Committee, and the Hazardous Waste Collection sponsored by Five Rivers RC&D.

Kohout reported attending the NIRMA Cyber Security Conference, NACO Benefits meeting, Planning & Zoning meeting, Mutual Aid & Rural Fire Department meeting, NACO Board of Directors meeting, FMLA training, Safety Committee meeting, zoom meeting with the Governor, Budget meeting, and reminded all present of the Tire Clean up next weekend and assisted installing a flag pole at Turkey Creek Cemetery.

Karpisek reported the fuel purchasing issue Saline County Area Transit was experiencing has been resolved.

Michaela Nielsen with Soarin Group Human Resources presented the final draft of the updated employee handbook for approval, noting accrued Comp Time, which if it exceeds the approved limit, will be paid to the employee in one lump sum. Kohout moved to approve the revised Employee Handbook effective July 1, 2022, contingent on the County Attorney's approval, seconded by Hardenburger. Voting aye were Kohout, Hardenburger, Henning and Karpisek, nays none, motion carried.

Ashley Griess, Chief Probation Officer and Chris Reece, Drug Court Coordinator for the Southeast Nebraska Adult Drug Court presented the Yearly Probation and Drug Court Update, including their 2022-2023 Budget request and Interlocal Agreement. Henning moved to approve the budget request and interlocal agreement, seconded by Hardenburger. Voting aye were Hardenburger, Henning, Karpisek and Kohout, nays none, motion carried.

At 10:35 a.m. Karpisek announced the Board would recess;

At 10:41 a.m. Karpisek announced the Board would reconvene;

Alan Strouf with the Veteran Service Committee, recommended to the Board to offer the Veteran Service Officer position to Scottie Davis at a salary of \$20.00 per hour. Henning moved to accept the recommendation, seconded by Hardenburger. Voting aye were Henning, Karpisek, Kohout and Hardenburger, nays none, motion carried.

No bids were received for the Saline County annual audits.

Glen Pieper gave an update on the repairs to the Veterans Memorial kiosk by Windy Prairie. Pieper reported the computer is fine and parts have been ordered to repair a connection and LED lights.



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Jerad Reimers, Community Liaison for Congressman Adrian Smith, gave an update on the committees and legislation Smith is working on.

Mike Boden with NACO, updated the Board on the Employee Health Care Coverage and rates effective July 1, 2022.

Eric Hancock with Anchor Benefits announced he will be meeting with Boden to discuss how the Champ MEC Plan he is offering will work with NACO Blue Cross Blue Shield.

Sheriff Alan Moore reported the two Heating and AC Rooftop units are 20 years old and the large unit is down. Immediate repairs are needed to get this unit up and running. For these immediate repairs, one bid received was from MMC Contractors in the amount of \$14,500.00. Henning moved to approve the MMC Contractors bid to make these repairs, seconded by Kohout. Voting aye were Karpisek, Kohout, Hardenburger and Henning, nays none, motion carried.

Due to the age of the two heating and AC rooftop units (Condensing Unit and Makeup Air Units MAU), Moore secured bids for their replacements. Three contractors submitted bids for the larger MAU unit. Bids were presented from Cornhusker Heating and Air Conditioning, Lincoln \$261,250.00; Mechanical Sales Inc., Lincoln \$233,069.23 and MMC Contractors, Omaha \$151,640.00. One contractor submitted a bid for the smaller MAU unit, MMC Contractors \$117,993.00. The bids are placed on file and are of public record in the Commissioners' journal as attachment numbers 1, 2, 3, 4 and 5.

Kohout moved to accept both MMC bids \$151,640.00 and \$117,993 to replace both MAU units at the Law Enforcement Center, seconded by Henning. Voting aye were Kohout, Hardenburger, Henning and Karpisek, nays none, motion carried.

The Tourism Committee submitted two Tourism Grant Applications from the Village of DeWitt. These two applications were submitted via email to the Tourism Committee by the deadline, but went to junk mail. Kohout moved to approve both grant applications, seconded by Hardenburger. Voting aye were Karpisek, Kohout, Hardenburger and Henning, nays none, motion carried.

Henning moved to approve the Pinnacle Osceola Highway Allocation Pledge of \$110,000.00, seconded by Hardenburger. Voting aye were Karpisek, Kohout, Hardenburger and Henning, nays none, motion carried.

Henning moved to approve the April 2022 Clerk of the District Court fees in the amount of \$12,572.05, seconded by Kohout. Voting aye were Kohout, Hardenburger, Henning and Karpisek, nays none, motion carried.

Henning moved to approve the April 2022 Sheriff fees in the amount of \$3,416.69, seconded by Hardenburger. Voting aye were Hardenburger, Henning, Karpisek and Kohout, nays none, motion carried.

Henning moved to approve Resolution #2022-017 transferring \$1,100.00 from the Inheritance Fund to the Juvenile Services Aid Program, to be reimbursed when funds become available, seconded by Hardenburger. Voting aye were Henning, Karpisek, Kohout and Hardenburger, nays none, motion carried.

Highway Superintendent Bruce Filipi presented for approval a Request to Occupy Right of Way for Unite Private Networks along County Road H and Hwy 103. Henning moved to approve, seconded by Kohout. Voting aye were Hardenburger, Henning, Karpisek and Kohout, nays none, motion carried.

Filipi presented for approval a Request to Occupy Right of Way for Windstream Nebraska LLC, WO#71502003000017; PR-6307 our project #C76-(823), at County Road 1500 and County Road M. Hardenburger moved to approve, seconded by Henning. Voting aye were Henning, Karpisek, Kohout and Hardenburger, nays none, motion carried.

Filipi presented for approval, Speece Lewis Engineers Change Order No. 1, for Culvert Project C-76(792) decreasing the contract by \$5,755.36. Henning moved to approve, seconded by Kohout. Voting aye were Karpisek, Kohout, Hardenburger and Henning, nays none, motion carried.

Filipi presented for approval, Speece Lewis Engineers Change Order No. 1, for Culvert Project C-76(791) decreasing the contract by \$3,323.34. Kohout moved to approve, seconded by Henning. Voting aye were Kohout, Hardenburger, Henning and Karpisek, nays none, motion carried.

Filipi recommended to accept the bid submitted by Van Kirk for Project C76(723). Bids for this project were received and opened at the April 26, 2022 meeting.



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Hardenburger moved to approve the bid submitted by Van Kirk, seconded by Henning. Voting aye were Hardenburger, Henning, Karpisek and Kohout, nays none, motion carried.

Filipi presented for approval a Request to Occupy Right of Way for Norris Public Power District located 190' west of the centerlines of Hwy 80E and County Road C. Kohout moved to approve, seconded by Hardenburger. Voting aye were Henning, Karpisek, Kohout and Hardenburger, nays none, motion carried.

Filipi updated the Board on various current and future road projects, including a bridge project by Swanton. He noted all 3 gravel pits are now up and running.

At 12:46 p.m. Hardenburger moved to enter closed session to discuss a personnel matter, seconded by Henning. Voting aye were Hardenburger, Henning, Karpisek and Kohout, nays none, motion carried.

At 1:03 p.m. Hardenburger moved to exit closed session, seconded by Henning. Voting aye were Henning, Karpisek, Kohout and Hardenburger, nays none, motion carried.

During closed session a personnel matter was discussed with no action taken.

Henning moved to approve the claims as presented, seconded by Kohout. Voting aye were Kohout, Hardenburger, Henning and Karpisek, nays none, motion carried.

GENERAL FUND

General Fund Payroll	Salaries	127,775.54
Rebecca Anderson	Attorney Fees	2,878.50
Anytime Plumbing	Building Maint	4,419.64
Auto Repair Plus	Equipment Rpr	288.07
Barnas	Supplies	220.06
Matt Baumann	Reimburse	250.00
Black Hills	Utility	4,680.57
Bryan Health	Contract	20.00
Capital Business Systems	Contract	133.00
Central Square	Contract	13,501.53
City of Wilber	Utility	8,013.72
Clerk of The District Court Assn	Dues	75.00
CAMC	Contract	3,113.64
Eakes	Office Supplies	4,653.03
ES & S	Election	19,824.58
First Concord	Insurance	2,260.49
First State Bank	Office Supplies	49.82
First Wireless	Supplies	90.00
Food Mesto	Supplies	8.19
Greatamerica Financial	Contract	385.18
Heath Sports	Uniform	84.98
Holiday Inn - Kearney	Training	571.80
Inclusion Solutions	Election	46.76
Interstate Power Systems	Equipment	910.27
Jefferson County Emergency Mgmt	Contract	3,980.00
Kiner Supply	Building Supplies	109.61
Marvin Kohout	Mileage	219.31
Ingrid Lindal	Mileage	27.50
Mallory Safety	Supplies	571.99
Manatron	Contract	15,679.00
Maximus	Contract	2,600.00
Microfilm Imaging	Contract	150.00



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Midwest Court Reporting	Contract	231.25
MIPS	Contract	2,341.31
Nathan Mueller	Mileage	205.34
Amber Mulbery	Mileage	49.73
NACO	Training	150.00
Nebraska Administrative Services	Dues	5,376.00
Ralston Glass	Equipment Rpr	1,175.00
Sack Lumber	Supplies	114.77
Saline County Attorney	Reimburse	7.23
Saline County Court	Reimburse	594.00
Saline County Sheriff	Reimburse	763.17
Sapp Bros	Fuel	6,258.85
Shared Service Systems	Contract	283.94
Debbie Spanyers	Mileage	42.12
Stanard Appraisal	Contract	1,770.00
Eric Stehlik	Mileage	438.17
Anita Stougard	Mileage	83.07
Summit	Supplies	9,450.17
Talx Corp	Contract	201.81
Truck Center	Supplies	75.02
Extension Saline Co	Reimburse	263.67
Becky Vales	Mileage	14.04
Verizon	Communication	195.55
Visa	Uniform	421.65
Visa	Uniform	1,274.15
Voss Lighting	Building Supplies	82.90
Walker	Contract	33.08
Walker	Contract	58.08
Wilber Plumbing	Building Maint	26.88
Witness Fees-County Court	Witness Fees	33.44
41 Auto	Supplies	26.39
41 Auto	Supplies	92.95

ROAD FUND

Road Fund Payroll	Salaries	24,647.22
Ace Irrigation	Equipment Rpr	61,613.18
AKRS	Supplies	39.06
Beatrice Concrete	Gravel	37,189.84
Beaver Hardware	Supplies	236.25
Black Hills	Utility	882.03
BNSF	Contract	826.42
City of Crete	Utility	304.16
City of Friend	Utility	433.01
City of Wilber	Utility	76.17
Crete Ace Hardware	Supplies	100.41
Crete Auto Supply	Supplies	733.58



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Crete Lumber	Supplies	162.95
Deere Credit	Contract	9,970.61
Farmers Coop	Fuel	30,781.24
Johnson Sand & Gravel	Gravel	24,999.06
Linde Gas	Supplies	84.95
MHC Kenworth	Supplies	145.25
Mid Country Machinery	Supplies	188.60
Momar	Supplies	244.41
NMC	Equipment Rpr	3,816.34
Orschelns Card Services	Supplies	76.52
Powerplan	Equipment Rpr	32,818.62
RDO Truck Center	Supplies	38.78
Bryant Roth	Reimburse	60.90
Sack Lumber	Supplies	40.98
Sapp Bros	Fuel	5,996.87
Schuerman Welding	Supplies	37.25
Seward County Independent	Print & Publish	24.75
Van Kirk Brothers	Project	36,409.70
Village of Dewitt	Utility	74.27
Village of Dorchester	Utility	103.89
Village of Swanton	Utility	64.41
Village of Tobias	Utility	56.80
Village of Western	Utility	82.25
Visa	Fuel Tax	1,750.66
Waste Connections	Utility	215.03
Young's Welding	Supplies	150.00
41 Auto	Supplies	25.35

BAILIFF FUND

Bailiff Fund Payroll	Salaries	1,246.71
Kathy Homolka	Mileage	149.76

AGING SERVICES FUND

Samantha Cosaert	Program	285.00
Food Mesto	Supplies	74.80
Purfoods	Program	600.74
Saline County Ag Society	Fair Booth	35.00
Wilber Care Center	Program	998.21

DRUG COURT FUND

Blackburn Technologies	Office Equip	1,404.10
Capital One	Supplies	171.56
Quill	Office Supplies	247.93

JUVENILE SERVICES GRANT FUND

Anita Stougard	Program	1,030.20
Verizon	Communication	32.83

AMERICAN RESCUE GRANT FUND

Nickles Painting	Building Maint	7,600.00
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911 EMERGENCY MANAGEMENT FUND

Central Square	Contract	376.34
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911 WIRELESS SERVICE

Central Square	Contract	4,327.93
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COMMISSARY FUND

Barnas	Supplies	1,034.03
Bob Barker Company	Supplies	160.56
Eakes	Supplies	740.40
Summit	Supplies	5,415.35
Visa	Supplies	49.97
Visa	Contract	86.52

ALL FUNDS

First State Bank	Fed Tax	15,843.98
NE Dept of Rev	State Tax	7,532.59
First State Bank	Soc Sec	31,681.94
Ameritas Life	Retire	25,382.77
Delta Dental	Dental Ins	2,267.83
Madison Nat'l Life	Life Ins	48.90
AFLAC	Ins	1,150.51
VSP	Eye Ins	521.49
MassMutal	Def Comp	2,428.00
First Concord	Café	2,058.65
Colonial Supp Ins	Ins	164.87
Madison Nat'l Life	Dis Ins	163.83
Teamsters	Dues	299.00
New York Life	Ins	95.64
Globe Life	Ins	267.30
AZ Child Support	Garnish	86.06
Lancaster County Court	Garnish	200.83
Nebraska Child Support	Garnish	300.00

At 1:41 p.m. Emergency Manager John McKee and Doug Ostergard with First Wireless presented the State/General Services Administrative Contracts to purchase the dispatch console, radio system infrastructure, mobile and portable radio equipment, noting soliciting bids will be necessary for the microwave system. Henning moved to grant permission to use the State/General Services Administrative Contract pricing and to solicit bids for the microwave system, seconded by Hardenburger. Voting aye were Karpisek, Kohout, Hardenburger and Henning, nays none, motion carried.

There being no further business to come before the Board, the meeting was adjourned at 2:06 p.m. The next regular meeting will be on May 24, 2022 at 9:30 a.m. in the Saline County Commissioners' Room, Court House, Wilber, NE.

ATTEST:

Anita K. Bartels, County Clerk

Janet J. Henning



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Marvin A. Kohout

Stephanie A. Krivohlavek

Phil Hardenburger, Vice-Chairperson

Russ Karpisek, Chairperson

I, Anita K. Bartels, County Clerk in and for Saline County, do hereby certify that the minutes of the previous meeting held on April 26, 2022 were approved as presented.

Anita K. Bartels, County Clerk

Janet J. Henning

Marvin A. Kohout

Stephanie A. Krivohlavek

Phil Hardenburger, Vice-Chairperson

Russ Karpisek, Chairperson