



# Saline County Board Minutes



## SALINE COUNTY BOARD OF COMMISSIONERS

The regular meeting of the Saline County Board of Commissioners was called to order at 9:30 a.m. on Tuesday, January 18, 2022, by Chairperson Russ Karpisek. Present were Karpisek, Phil Hardenburger, Marvin A. Kohout, Stephanie A. Krivohlavek Commissioners, and County Clerk Anita K. Bartels. Deputy County Attorney Steve Reisdorff was present between court commitments. Commissioner Janet J. Henning was absent.

Notice of said meeting was posted in the County Clerk's Office, on the Saline County Website, and published in all three county newspapers on January 12, 2022, in compliance with State Statutes.

Let the record show that all proceedings are electronically recorded.

Karpisek advised those present of the open meetings act posted at the back of the room.

Krivohlavek moved to approve the agenda as presented, seconded by Hardenburger. Voting aye were Krivohlavek, Hardenburger, Karpisek and Kohout, nays none, motion carried.

Hardenburger moved to approve the minutes of the January 4, 2022 meeting, seconded by Kohout. Voting aye were Hardenburger, Karpisek and Kohout, and Krivohlavek, nays none, motion carried.

Under correspondence, Bartels reported receiving from the City of Crete, the January 18, 2022 meeting agenda for the Legislative Development Committee and City Council; from the University of Nebraska, the South Central East Nebraska Community Wildfire Protection Plan; from SENDD an agenda for a Special Executive Committee meeting scheduled for January 7, 2022; from Saline County Tourism Advisory Committee, minutes from their January 6, 2022 meeting; the Mid-Year Service Summary from Continuum; and from Blue Valley Community Action their January 18, 2022 agenda, the November 16, 2021 Annual Meeting of the Board of Directors minutes, the December 16, 2021 Special Meeting of the Board of Directors minutes, the January 2022 Reports to the BVCA Board of Directors and their November 2021-January 2022 News Clippings.

Under report of offices, Hardenburger reported attending a Saline County Tourism meeting, a Blue Valley Community Action meeting tonight and an upcoming Saline County extension Board meeting.

Kohout reported attending a Wellness Committee meeting and upcoming meetings with the Planning & Zoning Committee, Mutual Aid, NACO Board and NACO Legislative Committee meetings.

Krivohlavek reported an upcoming Saline County Area Transit meeting and an Aging Services full board meeting.

Karpisek reported attending a Wellness Committee meeting and he will be attending an upcoming NACO sponsored Board Chairperson meeting on February 3<sup>rd</sup>.

Lori Moldenhauer, Aging Services Director presented an update on services, programs and goals set by her office.

Saline County Tourism Committee members, Sheryl Kastanek, Eric Stehlik and Gary Wooten, presented the Committee's recommendations in awarding the 2022 Tourism Grants. Maximum amount awarded for 2022 is \$1,000.00. In 2023 the maximum amount to be awarded will be \$1,500.00. Hardenburger moved to approve, seconded by Kohout. Voting aye were Karpisek, Kohout, Krivohlavek and Hardenburger, nays none, motion carried.

Weed Superintendent Lyle Weber presented his Noxious Weed Annual Report for approval. Hardenburger moved to approve, seconded by Krivohlavek. Voting aye were Kohout, Krivohlavek, Hardenburger and Karpisek, nays none, motion carried.

County Treasurer Debbie Spanyers presented for approval, additional Pledged Collateral from Pinnacle Bank Custody Receipt #3943781BW3, \$210,000.00 and Pinnacle Bank Custody Receipt #4868905J1, \$115,000.00. Krivohlavek moved to approve as referenced in Resolution #2022-05, seconded by Kohout. Voting aye were Karpisek, Kohout, Krivohlavek and Hardenburger, nays none, motion carried.

Spanyers presented lists of Investment and Pledged Collateral Activity.

Spanyers presented for approval the Treasurer's Semi-Annual Statement for July 1, 2021 through December 31, 2021. Hardenburger moved to approve, seconded by Krivohlavek. Voting aye were Kohout, Krivohlavek, Hardenburger and Karpisek, nays none, motion carried.



# Saline County Board Minutes



Krivohlavek moved to approve the December 2021 Clerk of the District Court fees, \$34,622.27, seconded by Kohout. Voting aye were Krivohlavek, Hardenburger, Karpisek, and Kohout, nays none, motion carried.

Krivohlavek moved to approve the December 2021 County Clerk fees, \$25,347.25, seconded by Hardenburger. Voting aye were Hardenburger, Karpisek, Kohout and Krivohlavek, nays none, motion carried.

Krivohlavek moved to approve the December 2021 Sheriff fees, \$3,268.88, seconded by Kohout. Voting aye were Karpisek, Kohout, Krivohlavek and Hardenburger, nays none, motion carried.

Krivohlavek moved to approve the Soarin Group Human Resources Agreement, Option B, presented and discussed at the January 4, 2022 meeting, seconded by Kohout. Voting aye were Krivohlavek, Hardenburger, Karpisek and Kohout, nays none, motion carried.

Michaela Nielson with Soarin Group, presented a preliminary draft of the revised employee handbook, explaining suggested changes and additions. It was the consensus for Nielson to complete a final draft presenting it to the officials for review and having a final meeting with the officials before presenting the handbook to the Board for final approval.

Discussion was held on the disposal of surplus obsolete computers and office equipment.

Kohout moved to appoint the County Clerk's office to facilitate the scheduling of the Courthouse Assembly Room on 1<sup>st</sup> floor, seconded by Hardenburger. Voting aye were Hardenburger, Karpisek, Kohout and Krivohlavek, nays none, motion carried.

Krivohlavek moved to approve Resolution #2022-04 transferring \$1,100.00 from the Inheritance Fund to the Juvenile Services Aid Program, to be reimbursed when funds become available, seconded by Kohout. Voting aye were Kohout, Krivohlavek, Hardenburger and Karpisek, nays none, motion carried.

At 11:00 a.m. Karpisek announced the Board would recess;

At 11:08 a.m. Karpisek announced the Board would reconvene;

Highway Superintendent Bruce Filipi updated the Board on various road and tree removal projects.

Krivohlavek moved to enter closed session to discuss a burial assistance application, seconded by Kohout. Voting aye were Krivohlavek, Hardenburger, Karpisek and Kohout, nays none, motion carried.

Krivohlavek moved to exit closed session, seconded by Kohout. Voting aye were Hardenburger, Karpisek, Kohout and Krivohlavek, nays none, motion carried.

No action was taken during closed session.

Krivohlavek moved to approve Burial Assistance BA 2022-01, seconded by Hardenburger. Voting aye were Karpisek, Kohout, Krivohlavek and Hardenburger, nays none, motion carried.

Krivohlavek moved to approve the claims as presented, adding BA 2022-01 in the amount of \$1,300.00, seconded by Kohout. Voting aye were Kohout, Krivohlavek, Hardenburger and Karpisek, nays none, motion carried.

## GENERAL FUND

General Fund Payroll	Salaries	126,556.83
A&F Construction	Grounds Maint	165.00
Berggren Architects	Contract	1,275.92
Black Hills	Utility	6,403.00
Capital Business Systems	Contract	182.90
City of Wilber	Utility	8,042.24
Crete Ace Hardware	Supplies	11.97
Culligan	Contract	573.55
Eakes	Office Supplies	1,997.19
Ecolab	Contract	130.44
Farm & Home Publishers	Supplies	1,200.00
Farmers Coop	Fuel	454.80
FBI	Dues	125.00



# Saline County Board Minutes



First Concord	Insurance	7,767.34
Friend Community Healthcare System	Contract	1,145.00
Galls	Uniform	145.78
Cooper Gierhan	Labor	60.00
Goodwin Tucker	Supplies	185.50
Gworks	Contract	2,875.00
Lou Hajek	Mileage	14.56
Phil Hardenburger	Mileage	159.53
Jefferson Co Em Mgmt	Contract	3,980.00
Kalkwarf & Smith	Attorney Fees	1,301.50
Matthew Kosmicki	Attorney Fees	2,440.50
Justin Kuntz	Attorney Fees	585.00
La Quinta Inn	Training	229.90
Language Line	Contract	57.34
Lincoln Radiology	Contract	29.97
Mallory Safety	Supplies	127.99
Maverick Industries	Building Maint	246.25
Microfilm Imaging	Contract	150.00
Mid States Organized Crime Info Ctr	Dues	150.00
Mid-Continental Restoration Co	Contract	8,955.31
Midwest Card and ID Solutions	Supplies	404.85
MIPS	Contract	2,635.11
Nathan Mueller	Mileage	132.72
NACO	Training	250.00
NACO P&Z	Dues	40.00
NE Assn Cty Clerk	Dues	75.00
NE Assn Cty Hwy Supr	Dues	100.00
NE Weed Control Assoc	Training	120.00
Nemaha Co Sheriff	Equipment	106.78
NESCA	Dues	90.00
NIRMA	Deductible	7,500.00
NMC Exchange	Equipment Rpr	1,643.88
Quill	Office Supplies	18.38
Ralston Glass	Equipment Rpr	1,815.00
Region V Systems	Contract	8,680.50
Steven Reisdorff	Reimburse	145.60
Saline Co Court	Reimburse	280.00
Saline Co Sheriff	Reimburse	713.57
Sapp Bros	Fuel	5,170.57
Secretary of State	Contract	240.00
Seward Co Independent	Print & Publish	810.81
Shared Service Systems	Supplies	138.47
Siemens Industry	Equipment Rpr	3,574.42
Bill Slezak	Reimburse	30.00
Chris Stahl	Reimburse	75.00



# Saline County Board Minutes



Stanard Appraisal Services	Contract	3,585.00
State of NE	Contract	147.60
Eric Stehlik	Mileage	144.48
Anita Stougard	Mileage	72.80
Striv	Equipment	740.00
Summit	Supplies	9,006.03
Tech Masters	Equipment Rpr	575.00
Thomson Reuters	Contract	151.04
Extension Saline Co	Reimburse	1,199.99
Us Bank Equipment Finance	Contract	363.92
Becky Vales	Mileage	64.96
Visa	Training	198.02
Visa	Office Supplies	166.14
Visa	Training	18.26
Visa	Office Supplies	133.32
Visa	Postage	716.05
Visa	Fuel	91.77
Visa	Uniform	369.94
Visa	Uniform	1,439.54
Visa	Equipment	128.66
Walker	Contract	66.16
Walker	Contract	56.08
41 Auto	Supplies	1,027.10
Alternative Funeral & Cremation Svc	Burial Assistance	1,300.00

## ROAD FUND

Road Fund Payroll	Salaries	27,401.49
Akrs Equipment	Supplies	163.65
Anytime Plumbing	Building Maint	199.00
Beatrice Concrete	Gravel	2,094.64
Black Hills	Utility	1,217.53
City of Crete	Utility	282.72
City of Friend	Utility	459.14
City of Wilber	Utility	88.77
Crete Ace Hardware	Supplies	37.58
Crete Auto	Supplies	1,272.43
Crete Lumber	Supplies	231.96
Daykin Lumber	Supplies	51.93
Farm & Home Publishers	Supplies	850.50
Farmers Coop	Fuel	25,028.43
Farmers Union Coop	Supplies	720.10
Linde Gas	Supplies	82.22
Medical Enterprises	Supplies	140.00
Momar	Supplies	217.74
NMC Exchange	Equipment Rpr	3,815.42
NPPD	Utility	259.40



# Saline County Board Minutes



RDO Truck Center	Supplies	277.26
Sapp Bros	Fuel	3,544.21
Scherbarth Ace	Supplies	162.32
Seward Co Independent	Print & Publish	59.60
Speece-Lewis	Engineer Fees	4,108.90
Productivity Plus	Supplies	1,044.92
Truck Center	Supplies	70.46
Village of Dorchester	Utility	109.38
Village of Swanton	Utility	64.08
Village of Tobias	Utility	56.80
Village of Western	Utility	82.50
Visa	Office Supplies	99.56
Waste Connections	Utility	125.97
41 Auto	Supplies	479.38
NKC Tire	Equipment Rpr	233.62

### **BAILIFF FUND**

Bailiff Fund Payroll	Salaries	1,246.71
----------------------	----------	----------

### **VISITOR'S PROMOTION FUND**

Crete Chamber	Reimburse	354.75
---------------	-----------	--------

### **VISITOR'S IMPROVEMENT FUND**

Crete Chamber	Reimburse	738.63
---------------	-----------	--------

### **WELLNESS FUND**

Madonna Rehab Hosp	Contract	50.00
--------------------	----------	-------

### **AGING SERVICES FUND**

Samantha Cosaert	Program	288.00
Eakes	Office Supplies	505.20
Farmers Coop	Fuel	88.17
Food Mesto	Program	5.49
Tia Kreshel	Program	816.00
Miller Mailing Service	Postage	234.65
Purfoods	Program	643.65
Visa	Postage	242.14
Visa	Program	374.37
Wilber Care Center	Program	1,234.78

### **JUVENILE DIVERSION FUND**

Anita Stougard	Mileage	29.12
----------------	---------	-------

### **DRUG COURT FUND**

Capital One	Supplies	28.28
Verizon	Communications	120.03

### **JUVENILE SERVICES GRANT FUND**

Family Service Assoc	Program	2,861.25
Anita Stougard	Program	1,030.20

### **CRIME PREVENTION FUND**

Visa	Program	1,623.38
------	---------	----------

### **COMMISSARY FUND**



# Saline County Board Minutes



Bob Barker Company	Supplies	87.33
Eakes	Supplies	373.88
Summit	Supplies	5,226.23
Visa	Supplies	95.42

### ALL FUNDS

First State Bank	Fed Tax	17,425.11
NE Dept of Rev	State Tax	7,805.39
First State Bank	Soc Sec	32,287.66
Ameritas Life	Retire	25,664.38
Delta Dental	Dental Ins	2,278.33
Madison Nat'l Life	Life Ins	51.51
AFLAC	Ins	1,154.76
VSP	Eye Ins	511.68
MassMutal	Def Comp	2,378.00
First Concord	Café	2,023.65
Colonial Supp Ins	Ins	164.87
Madison Nat'l Life	Dis Ins	179.45
Teamsters	Dues	296.00
New York Life	Ins	95.64
Globe Life	Ins	248.84
AZ Child Support	Garnish	86.06
Professional Choice Recovery	Garnish	189.04
Lancaster County Court	Garnish	200.83
Nebraska Child Support	Garnish	300.00

11:42 a.m. Karpisek announced the regular meeting would recess and reconvene at 1:00 p.m. to conduct reviews of appointed officials and supervisors.

There being no further business to come before the Board, the meeting was adjourned at 3:26 p.m. The next regular meeting will be on February 1, 2022 at 9:30 a.m. in the Saline County Commissioners' Room, Court House, Wilber, NE.

ATTEST:

Anita K. Bartels, County Clerk

Janet J. Henning

Marvin A. Kohout

Stephanie A. Krivohlavek

Phil Hardenburger, Vice-Chairperson

Russ Karpisek, Chairperson

\*\*\*\*\*



# Saline County Board Minutes



I, Anita K. Bartels, County Clerk in and for Saline County, do hereby certify that the minutes of the previous meeting held on January 4, 2022 were approved as presented.

Anita K. Bartels, County Clerk

Janet J. Henning

Marvin A. Kohout

Stephanie A. Krivohlavek

Phil Hardenburger, Vice-Chairperson

Russ Karpisek, Chairperson