



# Saline County Board Minutes



## SALINE COUNTY BOARD OF COMMISSIONERS

The regular meeting of the Saline County Board of Commissioners was called to order at 9:31 a.m. on Tuesday, January 4, 2022, by Chairperson Russ Karpisek. Present were Karpisek, Phil Hardenburger, Marvin A. Kohout, Stephanie A. Krivohlavek Commissioners, and County Clerk Anita K. Bartels. County Attorney Tad Eickman was present between court commitments. Commissioner Janet J. Henning was absent.

Notice of said meeting was posted in the County Clerk's Office, on the Saline County Website, and published in all three county newspapers on December 29, 2021, in compliance with State Statutes.

Let the record show that all proceedings are electronically recorded.

Karpisek advised those present of the open meetings act posted at the back of the room.

Krivohlavek moved to approve the agenda as presented, seconded by Kohout. Voting aye were Krivohlavek, Hardenburger, Karpisek and Kohout, nays none, motion carried.

Kohout moved to approve the minutes of the December 21, 2021 meeting, seconded by Hardenburger. Voting aye were Hardenburger, Karpisek and Kohout, Krivohlavek abstained without conflict, nays none, motion carried.

Under Citizens Forum, Gary Veprovsy addressed the Board.

Under correspondence, Bartels reported receiving from the City of Crete, the December 27, 2021 meeting agenda for the Planning & Zoning Commission and the January 4, 2022 meeting agendas for the Public Works Committee, Public Safety Committee and the City Council.

Kohout reported receiving a letter from the Village of Dorchester, giving notification of two Public Hearings to be held on January 3, 2022. The purpose of both hearings is to obtain public comment prior to consideration of an amendment to the redevelopment plan of the Village of Dorchester.

Under report of officials, Hardenburger reported receiving calls and concerns about the road north on Boswell to the Crete landfill. He has spoken with the City of Crete regarding concreting this road along with paving a section of County Road 2400. He reported visiting with Roger Hughes, President of Doane University regarding a letter of support to form a committee to investigate possible uses of ARPA dollars awarded to the County. He has a Tourism Committee meeting on Thursday.

Kohout reported attending a Planning & Zoning Committee meeting, he stated he received a road complaint which he has passed on to the Highway Superintendent, noting the gravel pits are now closed for the winter.

Karpisek received an inquiry on the disposal of electronic and computer equipment, asking if after it is declared as surplus, can it be sold or donated. This item is to be placed on the next meeting agenda.

Anita Stougaard, Youth diversion Coordinator presented for approval the application for an EB Grant, in the amount of \$37,722.00. This grant money would be used for a Behavioral Health Therapist at the Crete Middle and High Schools. Krivohlavek moved to approve, seconded by Kohout. Voting aye were Karpisek, Kohout, Krivohlavek and Hardenburger, nays none, motion carried.

Kohout moved to adjourn sine die for reorganization, seconded by Hardenburger. Voting aye were Kohout, Krivohlavek, Hardenburger and Karpisek, nays none, motion carried.

Under reorganization, Eickman asked for nominations from the floor for Chairperson. Hardenburger nominated Karpisek. With no additional nominations, the nominations ceased. Hardenburger moved to elect Karpisek for Chairperson of the Board, seconded by Krivohlavek. Voting aye were Krivohlavek, Hardenburger and Kohout, Karpisek abstained with conflict, nays none, motion carried.

Krivohlavek moved to elect Hardenburger for Vice-Chairperson of the Board, seconded by Kohout. Voting aye were Hardenburger, Karpisek, Kohout and Krivohlavek, nays none, motion carried.

The Board reviewed the Appointments and Policies for 2022 as follows:

## **2022 APPOINTMENTS, POLICIES, HOLIDAYS FEES, MEETING DATES, ETC.**

\*The Saline County Board of Commissioners will hold their first regular meeting the 4th day of January, 2022, and every two weeks thereafter, except for the first meeting in May and the first meeting in November. The first May meeting will be on Monday, May 9<sup>th</sup>, due to the Primary Election May 10<sup>th</sup> and the first



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November meeting will be on Monday, November 7<sup>th</sup> due to the General Election November 8<sup>th</sup>. Meetings are held in the Saline County Board Room, 2<sup>nd</sup> Floor, Court House, Wilber, NE. Other special meetings and workshops may be scheduled as needed.

**\*Official keeper of the Saline County Board agenda** – County Clerk. Requests to be on the agenda must be in the Saline County Clerk's office 24 hours prior to the start of the meeting.

**\*Purchasing agent for the County Road and Bridge Departments**, Bruce Filipi, Highway Superintendent, with final approval of the County Board;

**\*Purchasing agent for the County Weed Department**, Lyle Weber, County Weed Superintendent, with final approval of the County Board;

**\*Purchasing agent for the Veterans' Service Office**, Forrest Doyle, Veteran's Service Officer, with final approval of the County Board;

**\*Building and Grounds Committee** – Henning, Kohout, Hardenburger, Krivohlavek & Karpisek.

**\*Safety Committee** - Kohout or Karpisek

**\*Weed Board** – Henning, Kohout, Hardenburger, Krivohlavek & Karpisek

**\*Saline County Board of Equalization** – Henning, Kohout, Hardenburger, Krivohlavek & Karpisek

**\*Coroners** – County Attorney, Deputy County Attorney, County Sheriff

**\*Aging Services** – Krivohlavek, Alternate - Kohout

**\*County Extension Office** – Hardenburger, Alternate - Kohout

**\*SEND** – Karpisek; Alternate - Kohout

**\*Blue Valley Community Action** – Hardenburger; Alternate - Henning

**\*Region V Board** – Henning; Alternate - Karpisek

**\*Public Health Solutions** – Henning; Alternate - Karpisek

**\*Saline County Area Transit** – Krivohlavek, Alternate - Karpisek

**\*CASA** – Henning, no Alternate

**\*CISDA Board** – Henning, Alternate - Hardenburger

**\*Seward/Saline Solid Waste Management** – Kohout; Alternate - Henning

**\*Communications, Law Enforcement & Emergency Management Liaisons** – Karpisek & Kohout

**\*Veterans' Service Board Liaison** – Krivohlavek, Alternate - Kohout

**\*Planning & Zoning Board Liaison** – Kohout; Alternate - Krivohlavek

**\*Union Negotiations** – Hardenburger & Karpisek

**\*Visitors' Committee** – Hardenburger; Alternate - Henning

**\*Ag Society Liaison** – Hardenburger; Alternate - Kohout

**\*Historical Society Liaison** – Kohout; Alternate - Henning

**\*RC&D Executive Board Liaison** - Hardenburger; Alternate - Karpisek

**\*Saline County Wellness Committee** – Karpisek; Alternate - Kohout

**\*LEPC** – Henning; Alternate - Karpisek

**\*Accountant** – Brian Blobaum

**\*Auditors** – Schulz & Associates

**\*Prepare Levies** – County Clerk

**\*NIRMA Contact Person** – County Clerk

**\*Saline County Depository Banks**- Bank of Friend, Friend; Citizens State Bank, Friend; City Bank & Trust, Crete; Farmers & Merchants Bank, Wilber Branch, Wilber; First State Bank Nebraska, with Branches in DeWitt, Dorchester, Western and Wilber; First Tri-County Bank, Swanton; Great Western Bank, Crete; Pinnacle Bank, Crete; Union Bank & Trust, Crete; and NPAIT

**\*County Legal Newspapers** – The Crete News; Friend Sentinel and Wilber Republican

**\*County Official Website** – [www.co.saline.ne.us](http://www.co.saline.ne.us)

**\*General Assistance Applications** must be received by the County Clerk's Office on or before the Wednesday preceding a County Board meeting

**\*Pauper Burial Allowance** – Funeral, \$1,300.00; Grave Opening, \$100.00



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**\*Abandoned Cemetery Care** - \$500.00 per year for cemeteries under 5,000 square feet, \$600.00 for cemeteries 5,000 square feet or more; cemeteries must be mowed at least three times during the growing season, with payment made upon job completion and Board approval; suggested times for mowing are before Memorial Day, July 4<sup>th</sup> and Labor Day

**\*Oversize/Overweight Moving Permits** - \$25.00 per permit; \$250.00 for an annual permit

**\*Building Permit Fees** – Zoning Permit, \$25.00; Subdivision Application, \$25.00; Zoning Change, \$100.00; Variance, \$100.00; Late Fee (not received by application date) add \$100.00 and \$50.00 if a 911 sign needs to be placed at the site

**\*Drive-Way Permits** - \$100 if the work is done by the landowner, \$400 if the County does dirt work, and the dirt is available on-site and \$500 if the County does the dirt work and has to haul it from a remote site;

**\*Holidays for 2022:**

New Year's Day, January 1<sup>st</sup>; Martin Luther King Day, January 17<sup>th</sup>; Presidents' Day, February 21<sup>st</sup>; Arbor Day, April 29<sup>th</sup>; Memorial Day, May 30<sup>th</sup>; Juneteenth, June 20<sup>th</sup>; Independence Day, July 4<sup>th</sup>; Labor Day, September 5<sup>th</sup>; Columbus Day, October 10<sup>th</sup>; Veterans' Day, November 11<sup>th</sup>; Thanksgiving, November 24<sup>th</sup> and 25<sup>th</sup>; Christmas, December 26<sup>th</sup>; and any other day declared by the President or Governor to be a holiday.

**\*Regular Meeting Dates for 2022:**

January 4<sup>th</sup> and 18<sup>th</sup>; February 1<sup>st</sup> and 15<sup>th</sup>; March 1<sup>st</sup>, 15<sup>th</sup> and 29<sup>th</sup>; April 12<sup>th</sup> and 26<sup>th</sup>; May 9<sup>th</sup> and 24<sup>th</sup>; June 7<sup>th</sup>, and 21<sup>st</sup>; July 5<sup>th</sup>, and 19<sup>th</sup>; August 2<sup>nd</sup>, 16<sup>th</sup> and 30<sup>th</sup>; September 13<sup>th</sup> and 27<sup>th</sup>; October 11<sup>th</sup> and 25<sup>th</sup>; November 7<sup>th</sup> and 22<sup>nd</sup>; and December 6<sup>th</sup> and 20<sup>th</sup>.

Krivohlavek moved to approve the 2022 Appointments, Policies, Holidays, Fees, Meeting Dates, ETC., seconded by Kohout. Voting aye were Karpisek, Kohout, Krivohlavek and Hardenburger, nays none, motion carried.

At 11:00 a.m. a Public Auction was held for the sale of the property – A tract of land located in the North Half of the Northeast Quarter (N1/2 NE1/4) of Section Twenty-Six (26), Township Eight (8) North, Range Four (4) East, of the 6<sup>th</sup> Principal Meridian, Saline County, Nebraska – address showing the property to be on the south side of 29<sup>th</sup> between County Roads 2350 and 2400 in Crete, Nebraska. Eickman explained the bidding process and opened the floor for bidding. One bid of \$100.00 was received from Dittmer & Dittmer LLC. The bid of \$100.00 was accepted.

At 11:02 a.m. Karpisek announced the Board would recess;

At 11:12 a.m. Karpisek announced the Board would reconvene;

Hardenburger moved to approve Resolution #2022-002 transferring \$300,000.00 from the Inheritance Fund to the General Fund, seconded by Kohout. Voting aye were Kohout, Krivohlavek, Hardenburger and Karpisek, nays none, motion carried.

Hardenburger moved to approve Resolution #2022-003 transferring \$5,400.00 from the Inheritance Fund to the Grant Fund to be reimbursed when funds become available, seconded by Krivohlavek. Voting aye were Krivohlavek, Hardenburger, Karpisek and Kohout, nays none, motion carried.

Lyle Weber, Planning & Zoning Administrator and Bob Bartels presented for approval, an application for a minor subdivision. The property is part of the SE ¼ of Section 2, T5N, R1E of the 6<sup>th</sup> P.M., Saline County, Nebraska, 4.798 acres±. Krivohlavek moved to approve, seconded by Hardenburger. Voting aye were Hardenburger, Karpisek, Kohout and Krivohlavek, nays none, motion carried.

Weber and Doug Keller presented for approval, an application for a minor subdivision. The property is part of the N ½ of the NE ¼ of Section 20, T8N, R4E of the 6<sup>th</sup> P.M., Saline County, Nebraska, 3.941 acres±. Krivohlavek moved to approve, seconded by Hardenburger. Voting aye were Karpisek, Kohout, Krivohlavek and Hardenburger, nays none, motion carried.

Kohout moved to approve Resolution #2022-01, setting the four year salaries for elected officials (2023, 2024, 2025, 2026) which were approved at the December 21, 2021 meeting, seconded by Hardenburger. Voting aye were Kohout, Krivohlavek, Hardenburger and Karpisek, nays none, motion carried.





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Highway Superintendent Bruce Filipi informed the Board that Saline County will receive a tire grant in the amount of \$22,660.00. Filipi will schedule dates and a tire disposal drop off location in cooperation with Butler County.

Filipi reported on various road projects, including the burning of trees and brush piles once burn permits are received.

Krivohlavek moved to approve the claims as submitted, seconded by Kohout. Voting aye were Krivohlavek, Hardenburger, Karpisek and Kohout, nays none, motion carried.

## GENERAL FUND

General Fund Payroll	Salaries	117,046.87
Rebecca Anderson	Attorney Fees	356.25
Anytime Plumbing	Building Maint	35.50
Axon Enterprise	Equipment	3,805.38
Barnas	Supplies	655.44
Anita Bartels	Reimburse	47.99
Controltemp	Equipment Rpr	723.34
CAMC	Contract	1,242.49
Dollar General	Supplies	42.08
Eakes	Office Supplies	1,480.11
Ecolab	Contract	515.10
Fairfield Inn & Suites	Training	229.90
First State Bank	Rent	20.00
First Wireless	Contract	574.00
Greatamerica Financial Svcs	Contract	385.20
Scott Ryan Gropp	Attorney Fees	6,666.67
The Home Depot Pro	Supplies	129.44
Jefferson County Emergency Mgmt	Contract	3,980.00
Vicky Johnson	Reimburse	100.00
La Quinta Inn & Suites	Training	574.75
Mallory Safety And Supply	Supplies	196.50
Matthew Bender & Co	Supplies	305.11
MIPS	Contract	2,389.32
Nebraska Assn of County Assessors	Dues	60.00
NIFCO	Building Maint	250.00
NPPD	Utilities	229.00
Protex Central	Building Maint	1,050.00
Roy's Lock Shop	Building Maint	208.00
Sack Lumber	Supplies	210.00
Saline County Attorney	Reimburse	90.00
Saline County District Court	Reimburse	140.00
Sams Club	Renewal	48.15
Seward County Independent	Renewal	64.00
Sid Dillon	Equipment Rpr	181.99
Sparq Data	Contract	3,100.00
State of NE	Contract	3,624.41
Summit	Supplies	9,298.86



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TK Elevator	Building Maint	331.77
Verizon	Communications	1,705.26
Visa	Fuel	60.07
Visa	Training	150.00
Walker	Contract	33.08
Walker	Contract	71.21
Lyle Weber	Mileage	134.40
Lila Witt	Retirement	60.00
Richard Zimmerman	Reimburse	27.08
Zito Media	Communications	121.02
41 Auto	Supplies	151.23

## ROAD FUND

Road Fund Payroll	Salaries	22,988.47
Ace Irrigation	Supplies	10,904.00
Anytime Plumbing	Building Maint	75.00
B's Enterprises	Equipment	16,803.00
Beatrice Concrete	Gravel	8,946.31
Beaver Hardware	Supplies	111.25
Black Hills	Utilities	158.67
Crete Ace Hardware	Supplies	82.53
Crete Lumber	Supplies	121.25
Filtercare of Nebraska	Supplies	86.45
Interstate Power Systems	Equipment Rpr	1,124.23
MHC Kenworth	Equipment Rpr	269.01
Mid Country Machinery	Equipment Rpr	72.00
Doris Odvody	Reimburse	63.30
Village of Dewitt	Utilities	74.27
Western Oil	Supplies	26.04

## BAILIFF FUND

Bailiff Fund Payroll	Salaries	1,246.73
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## VISITOR'S IMPROVEMENT FUND

Crete Heritage Society	Reimburse	873.27
Tobias Community Club	Reimburse	1,000.00

## AGING SERVICES FUND

Samantha Cosaert	Program	288.00
Marcia Emal	Program	122.50
Friend Community Healthcare System	Program	111.28
Miller Mailing	Postage	234.65
Darlene Pribyl	Program	112.50

## DRUG COURT FUND

Kalkwarf & Smith	Attorney Fees	1,200.00
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## GRANT FUND

Grant Fund Payroll	Salaries	4,368.27
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## JUVENILE SERVICES GRANT FUND

Family Service Assoc	Contract	2,528.75
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Anita Stougard	Program	927.18
Verizon	Communications	31.02
<b>CRIME PREVENTION FUND</b>		
Tyson Osborn	Reimburse	12.89
<b>COMMISSARY FUND</b>		
Barnas	Supplies	1,101.92
Bob Barker Company	Supplies	1,750.91
Summit	Supplies	5,704.41
<b>ALL FUNDS</b>		
First State Bank	Fed Tax	15,049.97
NE Dept of Rev	State Tax	6,994.55
First State Bank	Soc Sec	30,083.72
Ameritas Life	Retire	24,164.07
BC/BS	Hlth Ins	108,506.57
Delta Dental	Dental Ins	2,289.52
Madison Nat'l Life	Life Ins	51.19
AFLAC	Ins	1,232.68
VSP	Eye Ins	515.39
MassMutal	Def Comp	2,378.00
First Concord	Café	2,023.65
Colonial Supp Ins	Ins	164.87
Madison Nat'l Life	Dis Ins	178.99
Teamsters	Dues	296.00
New York Life	Ins	95.64
Globe Life	Ins	248.84
AZ Child Support	Garnish	86.06
Professional Choice Recovery	Garnish	189.04
Lancaster County Court	Garnish	200.83
Nebraska Child Support	Garnish	300.00

At 11:35 a.m. Hardenburger moved to enter closed session, seconded by Krivohlavek. Voting aye were Hardenburger, Karpisek, Kohout and Krivohlavek. Karpisek announced during closed session the Board would be discussing personnel issues.

At 12:40 a.m. Hardenburger moved to exit closed session, seconded by Kohout. Voting aye were Karpisek, Kohout, Krivohlavek and Hardenburger, nays none, motion carried.

During closed session personnel issues were discussed with no action taken.

There being no further business to come before the Board, the meeting was adjourned at 12:41 p.m. The next regular meeting will be on January 18, 2022 at 9:30 a.m. in the Saline County Commissioners' Room, Court House, Wilber, NE.

ATTEST:

Anita K. Bartels, County Clerk

Janet J. Henning



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Marvin A. Kohout

Stephanie A. Krivohlavek

Phil Hardenburger, Vice-Chairperson

Russ Karpisek, Chairperson

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I, Anita K. Bartels, County Clerk in and for Saline County, do hereby certify that the minutes of the previous meeting held on December 21, 2021 were approved as presented.

Anita K. Bartels, County Clerk

Janet J. Henning

Marvin A. Kohout

Stephanie A. Krivohlavek

Phil Hardenburger, Vice-Chairperson

Russ Karpisek, Chairperson