



Saline County Board Minutes



SALINE COUNTY BOARD OF COMMISSIONERS

The regular meeting of the Saline County Board of Commissioners was called to order at 9:30 a.m. on Tuesday, August 31, 2021 by Chairperson Russ Karpisek. Present were Karpisek, Janet J. Henning, Marvin A. Kohout, Philip Hardenburger, Stephanie A. Krivohlavek Commissioners, and County Clerk Anita K. Bartels; County Attorney Tad Eickman was present between court commitments.

Notice of said meeting was posted in the County Clerk's Office, on the Saline County Website, and published in all three county newspapers on August 25, 2021, in compliance with State Statutes.

Let the record show that all proceedings are electronically recorded.

Karpisek advised those present of the open meetings act posted at the back of the room.

Henning moved to approve the agenda as presented, seconded by Hardenburger. Voting aye were Hardenburger, Henning, Karpisek, Kohout and Krivohlavek, nays none, motion carried.

Krivohlavek moved to approve the minutes of the August 17, 2021 meeting, seconded by Henning. Voting aye were Kohout, Krivohlavek, Henning and Karpisek, abstain (without conflict) Hardenburger, nays none, motion carried.

Bartels reported receiving from the City of Crete, a Public Notice of their Budget Hearing to be held on August 31, 2021 at 6:00 p.m. and a Public Notice of the Airport Authority Budget Hearing on September 2, 2021 at 8:15 a.m.

Under Report of Officials, Kohout reported meetings with the Planning & Zoning Committee, Safety Committee, Handbook Committee and a NACO zoom meeting.

Anita Stougaard, Juvenile Services Diversion Director, presented for approval a Consultant Agreement between Saline County through funding received by the Nebraska Crime Commission Based Juvenile Services Aid and the Family Service Association. Kohout moved to approve, seconded by Henning. Voting aye were Karpisek, Kohout, Krivohlavek, Hardenburger and Henning, nays none, motion carried.

Lyle Weber, Planning & Zoning Administrator and Dennis Weber presented a Minor Subdivision Request of the Northwest ¼ of Section 19, T8N R1E for approval. Henning moved to approve, seconded by Kohout. Voting aye were Kohout, Krivohlavek, Hardenburger, Henning and Karpisek, nays none, motion carried.

John McKee, Emergency Manager gave an update his ongoing projects regarding goal planning on LEOP; the radio system moving toward digital with First Wireless and the paging system going back to E-Dispatch along with Page My Cell. McKee reported Everbridge is working, Diode will no longer be supporting point to point between towers and having weekly conference calls with Kim Showalter at Public Health Solutions on COVID variants.

At 10:27 a.m. Karpisek announced the Board would recess;

At 10:40 a.m. Karpisek announced the Board would reconvene;

Brian Blobaum, CPA with Blobaum and Busboom, presented an update of the proposed budget for 2021-2022. Blobaum had two major changes, which were adding \$432,700 for capital improvements and the reduction of revenue of law enforcement housing. The Board accepted Blobaum's recommendation of a 2.62% total levy rate.

Henning moved to approve Resolution 2021-057, Pursuant to LB 77-3443, the County Board of Commissioners of Saline County hereby resolve to set the final levy allocation for 2021, seconded by Kohout. Voting aye were Krivohlavek, Hardenburger, Henning, Karpisek and Kohout, nays none, motion carried.

Treasurer Debbie Spanyers presented the 2021 Uncollected Distress Warrant Report, totaling \$9,689.04 for approval. This report included a request to have stricken from the tax roll, Distress Warrant #10 in the amount of \$93.03, Distress Warrant #57 in the amount of \$65.50 and Distress Warrant #61 in the amount of \$51.66. Krivohlavek moved to approve, seconded by Henning. Voting aye were Hardenburger, Henning, Karpisek, Kohout and Krivohlavek, nays none, motion carried.

Spanyers presented a list of office equipment, requesting to remove the items from the Treasurer's inventory, declaring the items as surplus property. The items are unreliable and/or no longer compatible with



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the current operating system. Krivohlavek moved to approve, seconded by Kohout. Voting aye were Henning, Karpisek, Kohout, Krivohlavek and Hardenburger, nays none, motion carried.

Kohout and Bartels gave a brief update on the topics of discussion at the August 23, 2021 Handbook Committee meeting. The discussions included the issue of CDC guidelines, the tracking of employee vacation and sick time, and how to address the issue of employees who are unable to take their vacation time due to staffing issues.

A discussion was held regarding a public information bulletin board. The current location is undesirable due to the noise in such a confined area. The second floor was not considered an option because of the noise level already being recognized there. Hardenburger moved to remove the public bulletin board outside of the County Court's office, moving the information posted there to the outside bulletin board at the main entrance, seconded by Henning. Voting aye Kohout, Krivohlavek, Hardenburger, Henning and Karpisek, nays none, motion carried.

Krivohlavek moved to approve the Lutz & Company (vendor of NACO) Consulting Agreement for consulting/compliance procedures to the Coronavirus State and Local Fiscal Recovery Funds as part of the American Rescue Plan act, seconded by Henning. Voting aye were Krivohlavek, Hardenburger, Henning, and Karpisek, abstain (with conflict) Kohout, nays none, motion carried.

Henning moved to approve Resolution #2021-058, transferring \$160,000.00 from the Inheritance Fund to the General Fund, to be reimbursed when funds become available, seconded by Krivohlavek. Voting aye were Kohout, Krivohlavek, Hardenburger, Henning and Karpisek, nays none, motion carried.

Henning moved to approve Resolution #2021-059, transferring \$4,000.00 from the Inheritance Fund to the Bailiff Fund, to be reimbursed when funds become available, seconded by Krivohlavek. Voting aye were Krivohlavek, Hardenburger, Henning, Karpisek and Henning, nays none, motion carried.

Henning moved to approve Resolution #2021-060, transferring \$450.00 from the Inheritance Fund to the Adult Drug Court Fund, to be reimbursed when funds become available, seconded by Kohout. Voting aye were Hardenburger, Henning, Karpisek, Kohout and Krivohlavek, nays none, motion carried.

Henning moved to approve Resolution #2021-061, transferring \$3,600.00 from the Inheritance Fund to the Grant Fund, to be reimbursed when funds become available, seconded by Krivohlavek. Voting aye were Henning, Karpisek, Kohout, Krivohlavek and Hardenburger, nays none, motion carried.

Henning moved to approve Resolution #2021-062, transferring \$1,100.00 from the Juvenile Services Aid Program Fund, to be reimbursed when funds become available, seconded by Kohout. Voting aye were Karpisek, Kohout, Krivohlavek, Hardenburger and Henning, nays none, motion carried.

Highway Superintendent Bruce Filipi recommended accepting the bid from LCL Truck Equipment for a service body with crane to fit and be mounted on a F550 truck, in the amount of \$74,390.00. Both bids received were for the same manufacturer and LCL Truck Equipment was the lower bid. Henning moved to accept the bid from LCL Truck Equipment, seconded by Kohout. Voting aye were Karpisek, Kohout, Krivohlavek, Hardenburger and Henning, nays none, motion carried.

Filipi updated the Board on culvert replacements and other ongoing road projects. Roads is working on removing trees from intersections and with farmers to cut back corn which is impairing visibility. Filipi has contacted the State of Nebraska, trying to connect with a railroad liaison regarding the unsafe bridge in the railroad right of way.

Krivohlavek moved to approve the claims as submitted, seconded by Hardenburger. Voting aye were Hardenburger, Henning, Karpisek, Kohout and Krivohlavek, nays none, motion carried.

GENERAL FUND

General Fund Payroll	Salaries	122,677.26
Rebecca Anderson	Attorney Fees	475.00
Anytime Plumbing	Bldg Maint	201.30
Matt Baumann	Reimburse	412.72
Kohen Burda	Vault Labor	65.25



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Capital Business Systems	Contract	133.00
City of Wilber Ambulance	Contract	349.54
Crete Area Medical Center	Contract	2,637.00
Dollar General	Supplies	56.25
Dee Drake	Mileage	33.60
Eakes	Office Supplies	209.64
Engineered Controls	Contract	405.00
First Concord Benefits Group	Insurance	10,426.03
Friend Community Healthcare	Contract	780.00
Galls	Uniform	700.63
Greatamerica Financial	Contract	385.20
Scott Ryan Gropp	Contract	6,666.67
Kalkwarf & Smith	Attorney Fees	558.00
Matthew Kosmicki	Attorney Fees	4,113.68
Latimer Reporting	Miscellaneous	204.30
Mallory Safety and Supply	Uniform	240.99
Scott Marquardt	Vault Labor	150.00
Midwest Court Reporting	Miscellaneous	168.75
Joseph Murray	Attorney Fees	1,692.00
NACO	Training	150.00
Nebraska Notary Division	Notary Renewal	30.00
Nebraska Public Health Envr Lab	Contract	840.00
Nebraska UC Fund Claim Center	Fees	52.49
Carter Neukirch	Vault Labor	65.25
Office Depot	Office Supplies	246.98
Officenet	Office Supplies	292.40
Physicians Laboratory	Contract	5,100.00
Bev Prebyl	Reimburse	107.24
Quadient	Contract	998.04
Riverside Chev Buick Cadillac	Equip Maint	97.80
Sack Lumber	Supplies	5.26
Saline County Attorney	Reimburse	150.37
Saline County District Court	Reimburse	105.00
Schuerman Welding	Equipment	17.77
Seward County Independent	Print/Pub	144.00
Siemens Industry	Buildint Maint	2,718.25
Soarin Group	Contract	87.99
Debbie Spanyers	Mileage	41.44
Nicole Steinfeldt	Reimburse	132.06
Summit	Supplies	13,431.61
Sunset Law Enforcement	Supplies	4,464.00
Talx Corporation	Contract	14.99
Verizon Wireless	Communications	1,502.71
Visa	Comp Supplies	48.14
Voss Lighting	Bldg Supplies	380.30



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Walker	Bldg Supplies	33.08
Walker	Bldg Supplies	56.08
Warren Memorial Hospital	Contract	283.25
Zito Media	Contract	113.04
41 Auto	Supplies	32.99

ROAD FUND

Road Fund Payroll	Salaries	24,358.69
B's Enterprises	Supplies	7,888.00
Beatrice Concrete	Gravel	25,539.57
Black Hills	Utility	30.25
Crete Ace Hardware	Supplies	54.99
Crete Area Medical Center	Contract	199.00
Food Mesto	Supplies	12.18
Interstate Power Systems	Equip Rpr	4,795.00
Johnson Sand & Gravel	Gravel	7,538.29
Richard Kliment	Reimburse	63.50
Nebraska Iowa Industrial Fasteners	Supplies	36.64
NKC Tire	Equip Maint	47.48
Pogue Construction	Contract	3,784.05
Pomp's Tire Service	Supplies	116.60
Powerplan	Equip Rental	7,138.86
Rock On	Gravel	2,800.99
Trent Roesler	Reimburse	74.00
Roit Repair	Equip Rpr	40.13
Village of Dewitt	Utility	69.13
Western Oil	Fuel	73.60

BAILIFF FUND

Bailiff Fund Payroll	Salaries	1,198.27
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VISITOR PROMOTION FUND

Nebraska Czechs of Wilber	Reimburse	1,250.00
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AGING SERVICES FUND

Samantha Cosaert	Program	156.00
Marcia Emal	Program	65.00
Tia Kreshel	Program	480.00
Miller Mailing Service	Postage	439.58
Lori Moldenhauer	Mileage	82.88
Darlene Pribyl	Program	120.00

DRUG COURT FUND

Kalkwarf & Smith	Attorney Fees	1,200.00
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GRANT FUND

Grant Fund Payroll	Salaries	948.26
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JUVENILE SERVICES GRANT FUND

Anita Stougard	Program	1,030.20
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COMMISSARY FUND

Summit	Supplies	6,586.57
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HIGHWAY BOND FUND

Union Bank & Trust Company	Bond Payment	250,901.25
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ALL FUNDS

First State Bank	Fed Tax	15,289.44
NE Dept of Rev	State Tax	7,173.38
First State Bank	Soc Sec	30,652.60
BC/BS	Hlth Ins	109,380.64
Ameritas Life	Retire	24,130.59
Delta Dental	Dental Ins	2,342.31
VSP	Eye Ins	522.51
AFLAC	Ins	1,255.43
MassMutal	Def Comp	2,278.00
Colonial Supp Ins	Ins	164.87
Teamsters	Dues	252.00
Madison Nat'l Life	Life Ins	54.33
Madison Nat'l Life	Dis Ins	184.36
First Concord	Café	1,914.07
New York Life	Ins	95.64
AZ Child Support	Garnish	86.06
Credit Management Services	Garnish	132.39
General Collection Co	Garnish	200.83
Globe Life Insurance	Life Ins	248.84

At 12:05 p.m., Krivohlavek moved to enter closed session, seconded by Henning. Voting aye were Henning, Karpisek, Kohout, Krivohlavek and Hardenburger, nays none, motion carried.

At 12:16 p.m., Henning moved to exit closed session, seconded by Kohout. Voting aye were Karpisek, Kohout, Krivohlavek, Hardenburger, and Henning, nays none, motion carried.

During closed session the Board discussed an employee's request for catastrophic leave, no action was taken.

Henning moved to approve the employee's request for catastrophic leave, seconded by Kohout. Voting aye were Kohout, Krivohlavek, Hardenburger, Henning and Karpisek, nays none, motion carried.

There being no further business to come before the Board, the meeting was adjourned at 12:20 p.m. The next regular meeting will be on September 14, 2021 at 9:30 a.m. in the Saline County Commissioners' Room, Court House, Wilber, NE.

ATTEST:

Anita K. Bartels, County Clerk

Janet J. Henning

Marvin A. Kohout

Stephanie A. Krivohlavek



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Philip Hardenburger, Vice-Chairperson Russ Karpisek, Chairperson

I, Anita K. Bartels, County Clerk in and for Saline County, do hereby certify that the minutes of the previous meeting held on August 17, 2021 were approved as presented.

Anita K. Bartels, County Clerk

Janet J. Henning

Marvin A. Kohout

Stephanie A. Krivohlavek

Philip Hardenburger, Vice-Chairperson

Russ Karpisek, Chairperson