



# Saline County Board Minutes



## SALINE COUNTY BOARD OF COMMISSIONERS

The regular meeting of the Saline County Board of Commissioners was called to order at 9:32 a.m. on Tuesday, January 5, 2021 by Chairperson Marvin A. Kohout. Present were Kohout, Russ Karpisek, Janet J. Henning, Stephanie A. Krivohlavek, and Philip Hardenburger Commissioners, County Clerk Anita K. Bartels, and Administrative Assistant Tim McDermott. County Attorney Tad Eickman was present between court commitments.

Notice of said meeting was posted in the County Clerk's Office, on the Saline County Website, and published in all three county newspapers prior to the meeting, in compliance with State Statutes.

Let the record show that all proceedings are electronically recorded.

Kohout advised those present of the open meetings act posted at the back of the room.

Henning moved to approve the agenda seconded by Krivohlavek. Voting aye were Henning, Karpisek, Kohout, Krivohlavek and Hardenburger, nays none, motion carried.

Hardenburger moved to approve the minutes of the December 22, 2020 regular meeting, seconded by Krivohlavek. Voting aye were Karpisek, Kohout, Krivohlavek, Hardenburger and Henning, nays none, motion carried.

Under Citizens Forum, Gary Veprovsky addressed the Board to ask them to think about any action they may take on the Milligan 1's request to cross a County's drainage easement. This request is a current agenda items for today's Board meeting.

Jeff Koll made a request to have a different Planning and Zoning Board liaison other than Kohout named during the reorganization today.

Under Correspondence, Bartels reported receiving from the City of Crete, the December 28<sup>th</sup> agenda for the Planning Commission; the January 4<sup>th</sup> agenda for the Planning Commission Special Meeting; the January 5<sup>th</sup> agendas for City Council regular meeting, the Public Works Committee meeting, the Legislative/Economic Development Committee and the Public Safety Committee meeting; an IRS notice stating the standard mileage rate for 2021 has changed to 56¢ per mile; an email from Spencer Hopp with S & P Global reporting Saline County has a AA- long term rating; and a letter from NACO announcing the retirement of their Executive Director Larry Dix, the new Executive Director will be John Cannon, who will assume the role on February 1, 2021.

Under Report of Officials, Krivohlavek reported she has a Veteran Services meeting on January 21<sup>st</sup>;

Hardenburger has a Saline County Tourism zoom meeting tomorrow and an Ag Society meeting the 2<sup>nd</sup> Wednesday of the month;

Kohout has a Solid Waste Management meeting on Thursday;

Henning has a CASA zoom meeting tomorrow;

McDermott reported attending a meeting with District Court Clerk Amber Mulbery and A/V Associates, a Spyglass meeting and the startup of the 2021 Wellness program.

Under reorganization, McDermott asked for nominations from the floor for Chairperson. Kohout nominated Karpisek. With no additional nominations, the nominations ceased. Kohout moved to approve Karpisek as Chairperson, seconded by Krivohlavek. Voting aye were Hardenburger, Henning, Krivohlavek and Kohout, abstaining was Karpisek, nays none, motion carried.

Karpisek began presiding over the meeting as Chairperson.

Karpisek asked for nominations from the floor for Vice-Chairperson. Henning nominated Hardenburger. With no additional nominations, the nominations ceased. Henning moved to approve Hardenburger as Vice-Chairperson, seconded by Krivohlavek. Voting aye were Kohout, Krivohlavek, Karpisek and Henning, abstaining was Hardenburger, nays none, motion carried.

The Board reviewed the Appointments and Policies for 2021 as follows:

## **2021 APPOINTMENTS, POLICIES, HOLIDAYS FEES, MEETING DATES, ETC.**



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\*The Saline County Board of Commissioners will hold their first regular meeting the 5<sup>th</sup> day of January 2021, and every two weeks thereafter. Meetings are held in the Saline County Board Room, 2<sup>nd</sup> Floor, Court House, Wilber, NE. Other special meetings and workshops may be scheduled as needed.

\***Official keepers of the Saline County Board agenda** – Anita Bartels County Clerk. Requests to be on the agenda must be in the Saline County Clerk’s office 24 hours prior to the start of the meeting.

\***Purchasing agent for the County Road and Bridge Departments** – Bruce Filipi, Highway Superintendent, with the final approval of the County Board;

\***Purchasing agent for the County Weed Department** – Lyle Weber, County Weed Superintendent, with final approval of the County Board;

\***Purchasing agent for the Veterans’ Service Office** – Forrest Doyle, Veteran’s Service Officer, with final approval of the County Board;

\***Building and Grounds Committee** – Henning, Kohout, Hardenburger, Krivohlavek and Karpisek;

\***Safety Committee** – Kohout and Karpisek;

\***Weed Board** – Henning, Kohout, Hardenburger, Krivohlavek and Karpisek;

\***Saline County Board of Equalization** – Henning, Kohout, Hardenburger, Krivohlavek and Karpisek;

\***Coroners** – County Attorney, Deputy County Attorney, County Sheriff;

\***Aging Services** – Krivohlavek, Alternate Kohout;

\***SEND** – Karpisek, Alternate Kohout;

\***Blue Valley Community Action** – Hardenburger, Alternate Henning;

\***Region V Board** – Henning, Alternate Karpisek;

\***Public Health Solutions** – Henning, Alternate Karpisek;

\***Saline County Area Transit** – Krivohlavek, Alternate Karpisek;

\***CASA** – Henning, Alternate Karpisek;

\***CISDA Board** – Henning, Alternate Hardenburger;

\***Seward/Saline Solid Waste Management** – Kohout, Alternate Henning;

\***Communications, Law Enforcement & Emergency Management Liaisons** – Karpisek and Kohout;

\***Veterans’ Service Board Liaison** – Krivohlavek, Alternate Kohout;

\***Planning & Zoning Board Liaison** – Kohout, Alternate Krivohlavek;

\***Union Negotiations** – Hardenburger and Karpisek;

\***Visitors’ Committee** – Hardenburger, Alternate Henning;

\***Ag Society Liaison** – Hardenburger, Alternate Kohout;

\***Historical Society Liaison** – Kohout, Alternate Henning;

\***RC&D Executive Board Liaison** – Hardenburger, Alternate Karpisek;

\***Saline County Wellness Committee** – Karpisek, Alternate Kohout;

\***LEPC** – Henning, Alternate Karpisek;

\***Accountant** – Brian Blobaum;

\***Auditors** – Schulz & Associates;

\***Prepare Levies** – Anita Bartels, County Clerk;

\***NIRMA Contact Person** – Anita Bartels, County Clerk;

\***Saline County Depository Banks** – Bank of Friend, Friend; Citizens State Bank, Friend; City Bank & Trust, Crete; Farmers & Merchants Bank, Wilber Branch, Wilber; First State Bank Nebraska, with Branches in DeWitt, Dorchester, Western and Wilber; First Tri-County Bank, Swanton; Great Western Bank, Crete; Pinnacle Bank, Crete; Union Bank & Trust, Crete; and NPAIT;

\***County Legal Newspapers** – The Crete News; Friend Sentinel and Wilber Republican;

\***General Assistance Applications** must be received by the County Clerk’s Office on or before the Wednesday preceding a County Board meeting;

\***Pauper Burial Allowance** – Funeral \$1,300.00, Grave Opening \$100.00;

\***Abandoned Cemetery Care** - \$500.00 per year for cemeteries under 5,000 square feet, \$600.00 for cemeteries 5,000 square feet or more; cemeteries must be mowed at least three times during the growing season,



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with payment made upon job completion and Board approval. Suggested times for mowing are before Memorial Day, July 4<sup>th</sup> and Labor Day;

**\*Oversize/Overweight Moving Permits** - \$25.00 permit, \$250.00 for an annual permit;

**\*Building Permit Fees** – \$25.00 Zoning Permit, \$25.00 Subdivision Application, \$100.00 Zoning Change, \$100.00 Variance, \$100.00 Late Fee (not received by application date) and \$50.00 if a 911 sign needs to be placed at the site;

**\*Drive-Way Permits** - \$100.00 if the work is done by the landowner, \$400.00 if the County does dirt work and the dirt is available on-site and \$500.00 if the County does the dirt work and has to haul dirt in from a remote site;

**\*Holidays for 2021:**

New Year's Day-January 1<sup>st</sup>, Martin Luther King Jr. Day-January 18<sup>th</sup>, President's Day-February 15<sup>th</sup>, Arbor Day- April 30<sup>th</sup>, Memorial Day-May 31<sup>st</sup>, Independence Day-July 5<sup>th</sup>, Labor Day-September 6<sup>th</sup>, Columbus Day-October 11<sup>th</sup>, Veterans' Day-November 11<sup>th</sup>, Thanksgiving-November 25<sup>th</sup> and 26<sup>th</sup>, Christmas-December 24<sup>th</sup>, 2022 New Year's Day 2022-December 31<sup>st</sup>;

**\*Regular Meeting Dates for 2021:** January 5<sup>th</sup> and 19<sup>th</sup>, February 2<sup>nd</sup> and 16<sup>th</sup>, March 2<sup>nd</sup>, 16<sup>th</sup>, and 30<sup>th</sup>, April 13<sup>th</sup> and 27<sup>th</sup>, May 11<sup>th</sup> and 25<sup>th</sup>, June 8<sup>th</sup> and 22<sup>nd</sup>, July 6<sup>th</sup> and 20<sup>th</sup>, August 3<sup>rd</sup>, 17<sup>th</sup> and 31<sup>st</sup>, September 14<sup>th</sup> and 28<sup>th</sup>, October 12<sup>th</sup> and 26<sup>th</sup>, November 9<sup>th</sup> and 23<sup>rd</sup> and December 7<sup>th</sup> and 21<sup>st</sup>;

Hardenburger moved to approve the 2021 scheduled holidays, seconded by Henning. Voting aye were Henning, Kohout, Karpisek, Hardenburger and Krivohlavek, nays none, motion carried.

Henning moved to approve the 2021 scheduled meeting dates, seconded by Krivohlavek. Voting aye were Kohout, Hardenburger, Krivohlavek, Karpisek and Henning, nays none, motion carried.

Henning moved to keep the committee liaison and members the same, with the exception of adding Karpisek as an alternate to the CASA Board, seconded by Krivohlavek. Voting aye were Karpisek, Krivohlavek, Kohout, Henning and Hardenburger, nays none, motion carried.

Karpisek thanked Kohout for his leadership and years of service as the Board Chairperson.

At 10:03 a.m. McDermott and Mulbery, and Tim McPherson with AV Associates of Nebraska, presented a consultation agreement for the planning of the potential upgrade of the District Court audio visual equipment. Henning moved to approve the agreement, seconded by Krivohlavek. Voting aye were Kohout, Krivohlavek, Hardenburger, Henning and Karpisek, nays none, motion carried.

Henning moved to approve the Agreement to Provide Professional Consulting Services with Maximus US Services. Maximus identifies various costs incurred by the County to support and administer federal programs. The motion was seconded by Krivohlavek. Voting aye were Karpisek, Kohout, Krivohlavek, Hardenburger and Henning, nays one, motion carried.

County Treasurer Debbie Spanyers requested the release of pledged securities from Farmers & Merchants Bank, CUSIP #68905WDT6, in the amount of \$100,000.00, Resolution #2021-006. Henning moved to approve, seconded by Kohout. Voting aye were Krivohlavek, Hardenburger, Henning, Karpisek and Kohout, nays none, motion carried.

Spanyers requested the release of pledged securities from City Bank & Trust, CUSIP #912828A83, in the amount of \$250,000.00, Resolution #2021-007. Krivohlavek moved to approve, seconded by Henning. Voting aye were Hardenburger, Henning, Karpisek, Kohout and Krivohlavek, nays none, motion carried.

Spanyers requested approval of a new pledged security from City Bank & Trust, CUSIP #91282CAR2, in the amount of \$250,000.00, Resolution #2021-008. Henning moved to approve, seconded by Hardenburger. Voting aye were Henning, Karpisek, Kohout, Krivohlavek and Hardenburger, nays none, motion carried.

At 10:30 a.m. David Levy, an attorney with Baird Holm LLP, representing Milligan 1 Wind, requested consent to bury cable under the Right of Water Use from Water Conservation Reservoir and Drought Wells from Vaclav J. Suda to Saline County, Nebraska and successors, recorded November 26, 1934 in Book 79, Page 435; records of Saline County, Nebraska. Levy confirmed the current landowner is aware of this request and this consent will in no way be an imposition to the County. Henning moved to approve the request, after changing the verbiage in section 5(b) to with consent of the other party hereto, seconded by Krivohlavek.



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Voting aye were Hardenburger, Henning, and Krivohlavek, nays Karpisek, abstain with conflict Kohout, motion carried.

At 10:47 a.m. Karpisek announced the Board would take a recess;

At 11:03 a.m. Karpisek announced the Board would reconvene;

At 11:05 a.m. Henning moved to cease the bids for the Concrete Box Culvert Project, Structure #C007613125, seconded by Krivohlavek. Voting aye were Karpisek, Kohout, Krivohlavek, Hardenburger and Henning, nays none, motion carried.

Bids were opened and read from Gus Construction Co., Inc., of Casey, IA; Van Kirk Bros. Contracting of Sutton, NE; JJK Construction LLC of Ceresco, NE; M.E. Collins Contracting Co., Inc. of Wahoo, NE and Reece Construction Co., Inc. of Salina, KS. The bids are placed on file and are of public record as attachments 1 through 5 in the Commissioners' Journal to these minutes. Filipi thanked the contractors for submitting their bids and announced the bids will be reviewed and a decision will be announced during the Commissioners' meeting on January 19, 2021.

Filipi presented for approval a Request to Occupy County Right-Of-Way from Windstream Nebraska, LLC. This request is to replace an 1100' section of cable at County Road E, east of County Road 1200. Henning moved to approve, seconded by Hardenburger. Voting aye were Henning, Karpisek, Kohout, Krivohlavek and Hardenburger, nays none, motion carried.

Filipi updated the Board on various road and snow removal activities throughout the County.

Filipi reported the Roads Department is in need of a new semi-truck. He is looking to piggy back on a recent truck bid Otoe County received. He does not have it budgeted for this fiscal year, however, he can order it now and take possession of the truck in May, and pay for it in the next fiscal year.

Krivohlavek moved to approve Resolution #2021-002, voluntarily extending the FFCRA benefits of Emergency Sick Leave and Emergency Family Medical Leave, to conclude June 30, 2021, seconded by Henning. Voting aye were Kohout, Krivohlavek, Hardenburger, Henning, and Karpisek, nays none, motion carried.

Henning moved to approve Resolution #2021-005, updating the Register of Deeds Fee Schedule, seconded by Hardenburger. Voting aye were Krivohlavek, Hardenburger, Henning, Karpisek and Kohout, nays none, motion carried.

Henning moved to approve Resolution #2021-001, transferring \$16,554.18 from the General Fund to reimburse the Aging Service Fund for employee benefits, seconded by Kohout. Voting aye were Krivohlavek, Hardenburger, Henning, Karpisek and Kohout, nays none, motion carried.

Henning moved to approve Resolution #2021-003, transferring \$275,500 from the Inheritance Fund to the General Fund, to be reimbursed when funds become available, seconded by Krivohlavek. Voting aye were Hardenburger, Henning, Karpisek, Kohout and Krivohlavek, nays none, motion carried.

Henning moved to approve Resolution #2021-004, transferring \$6,500 from the Inheritance Fund to the Grant Fund, to be reimbursed when funds become available, seconded by Hardenburger. Voting aye were Henning, Karpisek, Kohout, Krivohlavek and Hardenburger, nays none, motion carried.

It was decided to hold performance reviews for appointed officials on February 2<sup>nd</sup>, 2021 at 1:00 p.m. These reviews will be done with each individual with the full Board present.

Henning moved to approve the claims as presented, seconded by Krivohlavek. Voting aye were Karpisek, Kohout, Krivohlavek, Hardenburger and Henning, nays none, motion carried.

## GENERAL FUND

General Fund Payroll	Salaries	112,095.54
Aging Partners	Cntrct	31,599.00
Barnas	Spls	328.01
Capital City Transfer	Svcs	329.00
CAMC	Hlth	1,612.00
Dollar General	Spls	22.00



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Eakes	Off Spls	1,321.79
Ecolab	Spls	1,164.62
Election Pay	Milg	27.60
First State Bank	Cntrct	20.00
First Wireless	Equip	85.00
Friend Comm Hlthcr Sys	Hlth	730.00
Greatamerica Financial	Cntrct	377.63
Gropp Law	Reimb	396.00
The Home Depot Pro	Reimb	111.28
Becky Kalkwarf	Reimb	74.89
Marvin Kohout	Reimb	271.41
Matthew Kosmicki	Atty fees	1,216.50
Kuncl Funeral Home	Svcs	565.00
Lee's Refrigeration	Maint	133.25
McCormicks Heating & Air	Maint	225.00
Midwest Card & ID	Equip	353.70
Midwest Court Reporting	Svcs	167.55
MIPS	Cntrct	2,103.16
Amber Mulbery	Milg	44.85
Cody Mulbery	Reimb	18.65
Joseph Murray	Atty fees	1,481.00
NE Public Health Envr Lab	Svcs	315.00
NPPD	Util	242.00
S&P Global Ratings	Svcs	15,500.00
Sack Lumber	Spls	77.79
Saline Co Atty	Reimb	116.53
Saline Co Dist Crt	Reimb	33.00
Sams Club	Sub	45.00
Sapp Bros	Fuel	1,346.64
State of NE Dept Corrections	Cntrct	5,639.82
Summit	Spls	8,932.96
Diane Troshynski	Reimb	38.38
UMB Bank	fees	212.00
Verizon	Comm	200.46
Walker	Spls	33.08
Walker	Spls	64.21
Wilber Plumbing	Svcs	392.95
Zito	Cntrct	209.95
41 Auto	Spls	391.82

## ROAD FUND

Road Fund Payroll	Salaries	24,119.74
Ace Irrigation	Spls	9,143.20
B's Ent	Spls	2,400.00
Beatrice Concrete	Gravel	19,648.91
Black Hills	Util	143.23



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Crete Ace Hardware	Spls	6.99
Food Mesto	Spls	23.63
Hotsy Equip	Spls	386.67
Interstate Power	Equip Rpr	925.00
Dean Korinek	ROW	50.00
NE Dept of Revenue	Tax	4,633.84
Orschelns Card Services	Spls	14.99
Overhead Door	Bldg Rpr	110.00
Pomp's Tire Service	Equip Rpr	21,661.50
Rock On	Gravel	1,814.29
Michael Schrad	ROW	389.50
Sid Dillon	Equip Rpr	847.99
Village of Dewitt	Util	69.87
Village of Dorchester	Util	151.96
Village of Tobias	Util	56.40
Village of Western	Util	66.25
Walker	Unif	48.60

## **BAILIFF FUND**

Bailiff Payroll	Salaries	1,205.90
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## **VISITOR'S IMPROVEMENT FUND**

Louis Milan Unit #101	Reimb	2,000.00
Tobias Comm Club	Reimb	1,019.55

## **EMPLOYEE WELLNESS FUND**

Marvin Kohout	Reimb	35.66
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## **AGIING SERVICES FUND**

Aging Services Payroll	Salaries	3,027.45
Samantha Cosaert	Prgm	200.00
Tia Kreshel	Prgm	280.00

## **DRUG COURT FUND**

Redwood Toxicology Lab	Spls	136.87
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## **GRANT FUND**

Grant Fund Payroll	Salaries	3,813.35
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## **JUVENILE SERVICES GRANT FUND**

Anita Stougard	Prgm	782.00
Syerra Watson	Prgm	48.00

## **COMMISSARY FUND**

Barnas	Spls	691.50
Bob Barker Co	Spls	102.24
Eakes	Off Spls	134.88
Summit	Spls	3,723.04

## **HIGHWAY BOND FUND**

UMB Bank	Bond Clsng	90,217.64
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## **ALL FUNDS**

First State Bank	Fed Tax	15,408.58
NE Dept of Rev	State Tax	6,980.43



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First State Bank	Soc Sec	29,825.20
Ameritas Life	Retire	24,072.33
Delta Dental	Dental Ins	2,328.95
VSP	Eye Ins	506.70
AFLAC	Ins	1,356.45
MassMutal	Def Comp	2,228.00
Colonial Supp Ins	Ins	233.81
Teamsters	Dues	294.50
Madison Nat'l Life	Life Ins	49.94
Madison Nat'l Life	Dis Ins	187.35
First Concord	Café	2,197.01
New York Life	Ins	118.90
AZ Child Support	Garnish	86.06
General Collection	Garnish	186.40
Professional Choice Recovery	Garnish	163.42

There being no further business to come before the Board, the meeting was adjourned at 11:40 a.m. The next regular meeting will be on January 19, 2021 at 9:30 a.m. in the Saline County Commissioners' Room, Court House, Wilber, NE.

ATTEST:

Anita K. Bartels, County Clerk

Janet J. Henning

Marvin A. Kohout

Stephanie A. Krivohlavek

Phil Hardenburger, Vice-Chairperson

Russ Karpisek, Chairperson

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I, Anita K. Bartels, County Clerk in and for Saline County, do hereby certify that the minutes of the December 22, 2020 meeting were presented and approved as presented.

Anita K. Bartels, County Clerk

Janet J. Henning

Marvin A. Kohout

Stephanie A. Krivohlavek



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Phil Hardenburger, Vice-Chairperson

Russ Karpisek, Chairperson