



# Saline County Board Minutes



## SALINE COUNTY BOARD OF COMMISSIONERS

The regular meeting of the Saline County Board of Commissioners was called to order at 9:30 a.m. on Tuesday, July 21<sup>st</sup>, 2020 by Chairperson, Marvin A. Kohout. Present were Kohout, Russ Karpisek, Philip S. Hardenburger, Janet J. Henning, Stephanie A. Krivohlavek Commissioners, County Clerk Anita K. Bartels, Administrative Assistant Tim McDermott. County Attorney Tad Eickman was present between court commitments.

Notice of said meeting was posted in the County Clerk's Office, on the Saline County Website, and published in all three county newspapers prior to the meeting, in compliance with State Statutes.

Let the record show that all proceedings are electronically recorded.

Kohout advised those present of the open meetings law posted at the back of the room.

Henning moved to approve the agenda as presented, seconded by Hardenburger. Voting aye were Hardenburger, Henning, Karpisek, Kohout and Krivohlavek, nays none, motion carried.

Karpisek moved to approve the minutes of the July 7<sup>th</sup>, 2020 regular meeting, seconded by Krivohlavek. Voting aye were Henning, Karpisek, Kohout, Krivohlavek and Hardenburger, nays none, motion carried.

Under Citizens Forum, Gary Veprovsy requested clarification on money transferred between funds by resolution and the resolution states, to be reimbursed when funds become available, if that money is ever reimbursed and how it is kept track of. Bartels explained the monies are reimbursed when tax dollars, grant or other monies are received. The County Treasurer keeps detailed records of these transfers and reimburses accounts as fund become available.

Under correspondence Bartels reported receiving letters from TC Energy-Keystone Pipeline notifying the County they will be installing new signage/decals on their existing markers and conducting routine cathodic protection surveys; Notice the July 2020 SENDD Executive meeting was canceled; from the City of Crete their July 21<sup>st</sup> meeting agenda for the Crete City Council Regular Meeting, Public Works Committee, Legislative and Economic Development Committee, Public Safety Committee and Personnel Committee; Notice of Public Hearing on July 27<sup>th</sup> from the Planning Commission of the City of Crete; City of Crete Public Hearing Notice on August 4<sup>th</sup> for an Amendment to the Redevelopment Plan; and minutes of the June 28<sup>th</sup> Saline County Historical Society meeting.

Under report of officials Krivohlavek reported an upcoming budget meeting with Lori Moldenhauer with Aging Services and attending the Board of Equalization Protest Hearings.

Hardenburger attended a Saline County Ag Society meeting and the Board of Equalization Protest Hearings.

Kohout reported attended a Mutual Aid Meeting in Tobias and a NACO full board meeting.

Karpisek received a constituent call regarding sales tax being collected on dirt and water sold, Karpisek confirmed appropriate sales tax should be collected.

Henning attended a CASA zoom meeting and a Public Health Solutions meeting;

McDermott reported attending a Wellness Committee teleconference, has begun working on the flu shot clinic, tentatively scheduled for October 13<sup>th</sup>, received a NIRMA notice on Spotlight training August 12<sup>th</sup> and 13<sup>th</sup>, along with NIRMA group planning for the annual conference.

At 9:45 a.m., Marci Fehlhafer with Southeast Nebraska CASA gave their annual update of services and presented a request for 2020-2021 funding.

At 9:55 a.m., Deputy Russ Kalkwarf, presented the Sheriff's Office Distress Warrant Collection 2019 Report. On November 1, 2019 the Saline County Treasurer turned over 68 delinquent distress warrants to the Saline County Sheriff's Office for collection, totaling \$43,495.88 in delinquent personal property taxes. Henning moved to accept the report, seconded by Karpisek. Voting aye were Karpisek, Kohout, Krivohlavek, Hardenburger and Henning, nays none, motion carried.

At 10:12 a.m., Kent Musil with the Saline County Ag Society reported a successful modified County Fair. Musil gave an update of the improvements made to the Saline County Fairgrounds to date and presented a list of improvements they are looking to make during the 2020-2021 fiscal year, requesting \$45,000.00 from the County for these improvements.



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At 10:21 a.m., Kohout announced the Board would recess.

At 10:35 a.m., Kohout announced the Board would reconvene.

Maintenance Supervisor Dan Johnson, updated the Board on the Parking lot boundary. Johnson referred to the survey of the lot, noting he located the rebar marker. He received information from the Wilber City Office, cement and a retaining wall can be on the property line, a fence must be 6' from the property line. Johnson is contacting contractors for recommendations to improve the drainage on the east side of the parking lot.

County Treasurer Deb Spanyers submitted the Semi-Annual Treasurers report, for January 4, 2020 – June 30, 2020. The balance reported was \$8,905,928.80. Henning moved to approve, seconded by Krivohlavek. Voting aye were Henning, Karpisek, Kohout, Krivohlavek and Hardenburger, nays none, motion carried. Along with the Semi-Annual Report, Spanyers gave an update of Investments and Account Balances, and Pledged Collateral for six months ending June 30, 2020.

At 10:50, Scott Keene from Pieper Sandler and Julie Schmidt, Vice President of Finance at Doane University requested the Board's agreement to again facilitate the refunding of Doane's 2013 and 2013A capital bonds. Saline County has done this in the past and Keene confirmed acting as the government conduit, Saline County has no liability financially or otherwise. The Board's consensus was to again be the facilitator. Keene will return with draft documents of refinancing for the County and Doane bonds at the August 4, 2020 Commissioner's meeting. Schmidt thanked the Board for all the assistance they have provided Doane, past and present.

At 11:05 a.m., Clerk of the District Court Amber Mulbery addressed the Board regarding updating the technology equipment in the District Court room. Mulbery explained with the current equipment does not fully meet the needs of the Court, Judge and Bailiff. The Board recommended Mulbery receive additional specs for the equipment needed, along with the cost. With this information the procurement will be discussed during the upcoming budget meetings.

Henning moved to approve the June 2020 County Clerk Fees of \$28,582.50, seconded by Krivohlavek. Voting aye were Kohout, Krivohlavek, Hardenburger, Henning, and Karpisek, nays none, motion carried.

At 11:16 a.m., Weed Superintendent Lyle Weber received approval from the Board to purchase a 2003 spray truck for weed control. Weber has this included in his 2020-2021 budget.

At 11:40 a.m., Krivohlavek moved to approve and sign the contract with Mid-Continental Restoration Co., Inc., to repoint the Courthouse and Old Jail, seconded by Henning. Voting aye were Hardenburger, Henning, Karpisek, Kohout, and Krivohlavek, nays none, motion carried.

Henning moved to approve Resolution #2020-036 to Release \$755,000.00 Pledged Security CUSIP #357416PW2, seconded by Karpisek. Voting aye were Krivohlavek, Hardenburger, Henning, Karpisek, and Kohout, nays none, motion carried.

Henning moved to approved Resolution #2020-037 to Release \$700,000.00 Pledged Security CUSIP #731304CF6, seconded by Krivohlavek. Voting aye were Hardenburger, Henning, Karpisek, Kohout and Krivohlavek, nays none, motion carried.

Henning moved to approve Resolution #2020-038 to Approve \$460,000.00 Pledged Security CUSIP #259327R55, seconded by Karpisek. Voting aye were Henning, Karpisek, Kohout, Krivohlavek, and Hardenburger, nays none, motion carried.

Henning moved to approve Resolution #2020-039 to Approve \$340,000.00 Pledged Security CUSIP #72778PCL5, seconded by Karpisek. Voting aye were Karpisek, Kohout, Krivohlavek, Hardenburger and Henning, nays none, motion carried.

Henning moved to approve Resolution #2020-040 to Approve \$680,000.00 Pledged Security CUSIP #731299BT9, seconded by Hardenburger. Voting aye were Kohout, Krivohlavek, Hardenburger, Henning, and Karpisek, nays none, motion carried.

Henning moved to approve Resolution #2020-042 transferring \$185,000.00 from the Inheritance Fund to the General Fund, to be reimbursed when funds become available, seconded by Krivohlavek. Voting aye were Krivohlavek, Hardenburger, Henning, Karpisek, and Kohout, nays none, motion carried.



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Henning moved to approve Resolution #2020-043 transferring \$2,200.00 from the Inheritance Fund to the Employee Wellness Fund, to be reimbursed when funds become available, seconded by Hardenburger. Voting aye were Hardenburger, Henning, Karpisek, Kohout and Krivohlavek, nays none, motion carried.

Discussion began on the new agreement with Lancaster County Youth Services for juvenile detention services, but was tabled until the August 4<sup>th</sup> meeting to give the County Attorney an opportunity to further review the agreement.

Highway Superintendent Bruce Filipi presented the contract with Van Kirk Bros. Contracting for projects C76(791) and C76(792) for approval. Krivohlavek moved to approve, seconded by Hardenburger. Voting aye were Karpisek, Kohout, Krivohlavek, Hardenburger and Henning, nays none, motion carried.

Filipi presented for approval Resolution #2020-041 certifying completion of County Bridge Match Program (2) for bridge #C007602140. Henning moved to approve, seconded by Hardenburger. Voting aye were Kohout, Krivohlavek, Hardenburger, Henning and Karpisek, nays none, motion carried.

Filipi presented for approval Resolution #2020-044 for posting Neb. Rev Stat §39-301 as a public notice, to prohibit fences and obstructions on County property and/or County Right of Ways. Karpisek moved to approve, seconded by Krivohlavek. Voting aye were Kohout, Krivohlavek, Hardenburger, Henning and Karpisek, nays none, motion carried.

Filipi gave an update on road projects, including the replacement of several rusted-out culverts.

Henning moved to enter closed session, seconded by Krivohlavek. Voting aye were Karpisek, Kohout, Krivohlavek, Hardenburger and Henning, nays none, motion carried. Kohout announced during closed session the Board would be discussing an employee's exempt status.

Henning moved to exit closed session, seconded by Krivohlavek. Voting aye were Kohout, Krivohlavek, Hardenburger, Henning and Karpisek, nays none, motion carried. Kohout announced during the closed session an employee's exempt status was discussed with no action taken.

Henning moved to approve the claims as presented, seconded by Karpisek. Voting aye were Henning, Karpisek, Kohout, Krivohlavek, and Hardenburger, nays none, motion carried.

## GENERAL FUND

General Payroll	Salaries	124,607.66
Berggren Arcts	Bldg Maint	11,286.35
Capital Business Sys	Equip Rent	127.00
Crete Ace Hrdwr	Bldg Maint	6.00
Crete Area Med Ctr	Hlth	300.00
Culligan	Spls	181.25
Eakes	Ofc Spls	1,275.73
Farmers Coop	Fuel	365.32
Filter Shop	Bldg Spls	110.11
Friend Comm Hlthcr	Hlth	115.00
Gworks	Data Proc	2,760.00
Home Depot Pro	Bldg Spls	70.20
James Jirovec	Hlth	294.00
Jk Electric	Bldg Maint	285.00
Kalkwarf & Smith	Atty	1,134.00
Lauber Moore Fnrl Hm	Burl	850.00
Microfilm Img Sys	Equip Rent	150.00
Officenet	Off Spls	221.66
Tyson Osborn	Reimb	206.98
Bev Prebyl	Reimb	10.91



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Ray Allen Mfg	Uniform	80.95
Saline Co Atty	Crt Costs	28.82
Sapp Bros	Fuel	1,855.00
Seward County Ind	P&P	674.31
Shared Service Sys	Spls	62.85
Shop Qwik	Fuel	82.47
Siemens Ind	Build Maint	645.44
Stanard Apr Svcs	Apprsl	637.00
State Of Ne Das Acctg	Data Processin	251.10
Summit	Spls	7,906.31
Thomson Reuters	Crt	358.92
UBT	Bond	1,874.00
Visa	Bldg Spls	695.56
Visa	Travel	36.18
Visa	Comp Spls	32.08
Visa	Off Spls	649.53
Visa	Pstg	7.80
Visa	Fuel	103.65
Visa	Uniform	711.71
Visa	Spls	54.69
Visa	Pstg	381.74
Walker	Spls	33.08
Windstream	Comm	6,754.31
Zito Media	Comm	204.95
911 Custom	Uniform	35.00

## **ROADS FUND**

Roads Payroll	Salaries	27,318.62
Ace Irg & Mfg	Spls	2,060.00
Adv Auto Gls	Equip Spls	600.00
Akrs Equip Sol	Equip Spls	532.97
Beatrice Concrete	Gravel	29,903.16
Beaver Hardware	Spls	154.05
Crete Area Med Ctr	Hlth	162.00
Crete Auto Sply	Equip Spls	965.37
Crete Lumber	Spls	1,084.47
Daykin Lumber	Spls	11.84
Dj Welding	Spls	76.40
Farmers Coop	Fuel	15,758.40
Farmers Union Coop	Spls	86.81
Terry Hynek	Dirt	599.62
Karen Johnson	Dirt	599.63
Medical Enterprises	Spls	140.00
MHC Kenworth	Equip Spls	10.35
Midwest Steel Works	Spls	725.00
Nebraska Iowa Ind Fasteners	Spls	515.30





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Nmc Exchange	Equip Rpr	6,259.78
NPPD	Utls	227.66
Praxair	Spls	71.30
RDO Truck Ctr	Equip Spls	1,601.48
Rock On	Gravel	1,029.43
Sapp Bros	Fuel	2,746.30
Sid Dillon	Equip Rpr	1,778.50
Speece-Lewis	Eng	16,447.83
Titan Machinery	Equip Rpr	213.50
Village Of Swanton	Utls	67.00
Visa	Travel	267.00
Walker	Uniform	27.64
Waste Connections	Utls	217.26
Young'S Welding	Spls	326.00
41 Auto	Spls	236.31
<b>BAILIFF FUND</b>		
Baliff Payroll	Salaries	1,494.42
<b>WELLNESS FUND</b>		
Body Basics	Equip	2,399.00
Visa	Spls	195.48
<b>AGING SERVICES FUND</b>		
Aging Services Payroll	Salaries	3,013.88
Samantha Cosaert	Pgrm	100.00
Marcia Emal	Prgm	85.00
Farmers Coop	Fuel	42.97
Tia Kreshel	Pgrm	500.00
Purfoods	Meal	784.72
Visa	Pgrm	196.60
Visa	Pstg	71.84
Visa	Ofc Spls	784.09
<b>DRUG COURT FUND</b>		
Verizon	Comm	360.09
<b>JUVENILE SERVICES AID GRANT FUND</b>		
Anita Stougard	Grant	884.00
<b>INHERITANCE TAX FUNS</b>		
Electronic Cntrctng	Bldg Rpr	1,639.00
<b>911 EMERGENCY MANAGEMENT FUND</b>		
Edward Kotas	Rntl	1,500.00
Windstream	Comm	152.68
<b>911 WIRELESS SERVICE FUND</b>		
Windstream	Comm	699.56
<b>COMMISSARY FUND</b>		
Eakes	Off Spls	179.84
Institutional Eye Care	Hlth	17.50
Summit	Spls	3,573.60



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Visa	Pstg	330.00
<b>ALL FUNDS</b>		
First State Bank	Fed Tax	17,090.12
NE Dept of Rev	State Tax	7,663.92
First State Bank	Soc Sec	32,051.76
Ameritas Life	Retire	23,415.11
MassMutal	Def Comp	2,228.00
NE Child Support	Garnish	197.08
AZ Child Support	Garnish	86.06
Credit Mgmt Svcs	Garnish	180.39

There being no further business to come before the Board, the meeting was adjourned at 12:00 p.m. The next regular meeting will be on August 4<sup>th</sup>, 2020 at 9:30 a.m. in the Saline County Commissioners' Room, Court House, Wilber NE.

ATTEST:

Anita K. Bartels, County Clerk

Janet J. Henning

Marvin A. Kohout, Chairperson

Stephanie Krivohlavek

Phil Hardenburger

Russ Karpisek, Vice-Chairperson

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I, Anita K. Bartels, County Clerk in and for Saline County, do hereby certify that the minutes of the July 7<sup>th</sup>, 2020 meeting were presented and approved as presented.

Anita K. Bartels, County Clerk

Janet J. Henning

Marvin A. Kohout, Chairperson

Stephanie Krivohlavek

Phil Hardenburger

Russ Karpisek, Vice-Chairperson