



# Saline County Board Minutes



## SALINE COUNTY BOARD OF COMMISSIONERS

The regular meeting of the Saline County Board of Commissioners was called to order at 9:30 a.m. on Tuesday, May 26<sup>th</sup>, 2020 by Chairperson, Marvin A. Kohout. Present were Kohout, Russ Karpisek, Philip S. Hardenburger, Commissioners, County Clerk Anita K. Bartels and Administrative Assistant Tim McDermott. Present via teleconference were Stephanie A. Krivohlavek, Janet J. Henning, Commissioners and County Attorney Tad Eickman.

Notice of said meeting was posted in the County Clerk's Office, on the Saline County Website, and published in all three county newspapers prior to the meeting, in compliance with State Statutes.

Let the record show that all proceedings are electronically recorded.

Kohout advised those present of the open meetings law posted at the back of the room.

Karpisek moved to approve the agenda as presented, seconded by Hardenburger. Voting aye were Krivohlavek, Henning, Hardenburger, Kohout, and Karpisek, nays none, motion carried.

Hardenburger moved to approve the minutes of the May 11<sup>th</sup>, 2020 regular meeting, seconded by Karpisek. Voting aye were Henning, Kohout, Karpisek, Hardenburger and Krivohlavek, nays none, motion carried.

Under Citizens forum, Charles McKay read from the State of Nebraska Accountability and Disclosure Commission, Synopsis Case #19-39, Action Taken on March 6, 2020, Respondent: Marvin Kohout, settlement agreement.

Under correspondence, Bartels reported receiving the Aging Partners May 11<sup>th</sup> meeting agenda; the SENDD May 28<sup>th</sup> meeting agenda and April 23<sup>rd</sup> minutes; from the City of Friend Planning Commission, a June 1<sup>st</sup> Meeting Notice for a Blight/Substandard Study on the Redevelopment of Area #2; and from Maintenance employees Dan and Kim, suggestions when the Courthouse reopens to the public to shut off the water fountains and restroom access for the public be limited to the first floor only, when the DMV reopens be available to the driver only, for learner permits- driver applicant only plus one adult.

Under report of officials, Kohout reported attending Wellness, Planning & Zoning, and Safety Committee meetings via teleconference.

Eickman reported Courts are in session, with the majority of cases being conducted via Webex.

At 9:50 a.m. Wilber Mayor Roger Chrans updated the Board on the previously approved paving project of North Shimerda. The engineer with Olsson Associates estimated the cost would be \$197,022.00. Bidding took place on November 12, 2019. The accepted bid was submitted from Pavers, Inc. Lincoln, NE, in the amount of \$119,585.70. The completion date is August 31, 2020. Chrans with work with Highway Superintendent Bruce Filipi on this project.

At 10:03 a.m. John Day with Blue Valley Behavioral Health gave an update on services provided over the past year. The office in Crete is open to the public with minimal staff. Staff is available to assist with telehealth. There has been an increase in medication management and BVBH is looking to expand and grow. 50%-60% of their services are accommodating clients through increased telehealth options. Day submitted their 2020/2021 budget request of \$8,000.00, the same amount as requested for last fiscal year.

At 10:15 a.m. John McKee, Emergency Manager, reported to the Board there has been minimal low land flooding as a result of the rains over the weekend. McKee reported the State will begin opening things up June 1<sup>st</sup>, with additional mandates of no more than 25 people at a gathering, maintain 6' distancing and Public Health Solutions must give approval for any large gatherings. McKee provided a copy of Standard Operating Procedures for Unmanned Aircraft System (UAS) Program, effective May 26, 2020. McKee presented for approval an Interlocal Agreement to create the Southeast Region, a separate legal entity, to provide for cooperative public safety services by and amount the counties of Cass, Gage, Fillmore, Jefferson, Johnson, Lancaster, Nemaha, Otoe, Pawnee, Richardson, Saline, Seward, Thayer and York. Karpisek moved to approve the Interlocal Agreement, seconded by Henning. Voting aye were Karpisek, Krivohlavek, Kohout, Henning and Hardenburger, nays none, motion carried.

At 10:25 a.m. Don Dison, IEA Site Manager for the Milligan 1 Project, requested approval of 6 amendments for boring crossings. One is due to the land now being cultivated, one is an extension of an



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existing crossing and four are new. Henning moved to approve the 6 amendments, seconded by Hardenburger. Voting aye were Hardenburger, Henning, Krivohlavek and Kohout, nay Karpisek, motion carried.

At 10:49 a.m. Kohout announced the Board would take a brief recess.

At 10:56 a.m. Kohout announced the Board would reconvene.

Lyle Weber, Planning and Zoning Administrator and Joseph Homolka presented an application for a minor subdivision (Part of the S2 of NW4 9-5-2), establishing a family acreage. Karpisek moved to approve the subdivision, seconded by Hardenburger. Voting aye were Henning, Kohout, Karpisek, Hardenburger and Krivohlavek, nays none, motion carried.

Chris Peters joined the meeting via teleconference to present an application for a minor subdivision (Part of the N4 12-5-4), establishing a family acreage. Karpisek moved to approve the subdivision, seconded by Henning. Voting aye were Karpisek, Krivohlavek, Kohout, Henning and Hardenburger, nays none, motion carried.

At 11:09 a.m. Henning moved to close the gravel bids for the 2020-2021 year, seconded by Karpisek. Voting aye were Henning, Kohout, Karpisek, Hardenburger and Krivohlavek, nays none, motion carried. Bids were received from Beatrice Sand & Gravel, Beatrice, NE; Gana Trucking & Excavating, Inc., Martell, NE; Rock On Inc., Beatrice, NE; and Johnson Sand & Gravel, Columbus, NE. The bids are placed on file and are of public record in the Commissioners' Journal as attachments #1, 2, 3, and 4.

At 11:24 a.m. Karpisek moved to close the crushed rock bids for the 2020-2021 year, seconded by Hardenburger. Voting aye were Karpisek, Krivohlavek, Kohout, Henning and Hardenburger, nays none, motion carried. Bids were received from Gana Trucking & Excavating, Inc., Martell, NE; Rock On Inc., Beatrice, NE; Westover Rock & Sand, Inc., Weeping Water, NE; and Beatrice Sand & Gravel, Beatrice, NE. The bids are placed on file and are of public record in the Commissioners' Journal as attachments #5, 6, 7, and 8.

At 11:33 a.m. Karpisek moved to close the culvert bids for the 2020-2021 year, seconded by Hardenburger. Voting aye were Henning, Kohout, Karpisek, Hardenburger and Krivohlavek, nays none, motion carried. Bids were received from Ace/Eaton Metals, Kearney, NE and Metal Culverts, Inc., Jefferson City, MO. The bids are placed on file and are of public record in the Commissioners' Journal as attachments #9 and 10.

Bruce Filipi, Highway Superintendent announced he will review all bids and come back to the Board on June 9<sup>th</sup> at 11:00 a.m. with his recommendations.

Filipi along with the County engineers recommended awarding the bid from Constructors, Inc., Lincoln, NE, in the amount of \$408,178.25 for the Crete East Overlay Project. Hardenburger moved to accept the bid, seconded by Karpisek. Voting aye were Kohout, Hardenburger, Krivohlavek, Karpisek and Henning, nays none, motion carried.

Filipi presented a request from Windstream to occupy right of way at Road Y and 400. This request is to repair a bad cable. Karpisek moved to approve the request, seconded by Hardenburger, voting aye were Hardenburger, Karpisek, Henning, Krivohlavek and Henning, nays none, motion carried.

Filipi presented Resolution #2020-030 to approve the Disaster #NE19 Emergency Relief Program. Karpisek moved to approve to approve, seconded by Hardenburger. Voting aye were Karpisek, Krivohlavek, Henning, Krivohlavek and Kohout, nays none, motion carried.

Filipi requested approval of change order from CBMP between Saline/Jefferson/Fillmore/Seward Counties for Bridge C008602140; Project #C-76(501), for a cost reduction of \$5,745.36. Henning moved to approve the change order, seconded by Krivohlavek. Voting aye were Krivohlavek, Henning, Hardenburger, Kohout and Karpisek, nays none, motion carried.

Filipi reported the Roads Department has ordered an F550 dually truck through the State contract in the amount of \$67,804.00. This truck purchase was budgeted for and approved in the 2019-2020 budget. Due to factory cutbacks as a result of COVID-19, the truck will not be delivered and paid for, until the 2020-2021 budget year.



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Filipi reported there was a wash out south of H Road due to the heavy rains over the week. A Crete grader operator has been hired. Filipi will be sending this new operator and another new hire to a 3 day training course.

Henning moved to approved the Blobaum & Busboom PC, Certified Public Accountants, acceptance and understanding of services for Saline County, seconded by Krivohlavek. Voting aye were Henning, Kohout, Karpisek, Hardenburger and Krivohlavek, nays none, motion carried.

Hardenburger moved to approve the Delta Dental of Nebraska insurance rates, with an increase of 5.02%, effective September 1<sup>st</sup>, 2020, seconded by Karpisek. Voting aye were Kohout, Hardenburger, Krivohlavek, Karpisek, and Henning, nays none, motion carried.

At 11:56 a.m. Karpisek moved to enter closed session, seconded by Hardenburger. Voting aye were Kohout, Hardenburger, Krivohlavek, Karpisek and Henning, nays none, motion carried. Kohout announced during closed session the Board would be discussing an employee catastrophic leave request.

At 12:05 a.m. Karpisek moved to exit closed session, seconded by Hardenburger. Voting aye were Karpisek, Krivohlavek, Kohout, Henning and Hardenburger, nays none. Kohout announce during the closed session the Board discussed the employee catastrophic leave request, with no action taken.

Henning moving to approve the employee catastrophic leave application, seconded by Krivohlavek. Voting aye were Hardenburger, Karpisek, Henning, Krivohlavek and Henning, nays none, motion carried. The Board also requested the Clerk's office include a request with the next paychecks, to donate to the catastrophic leave fund, if they are in a position to do so.

A brief discussion was held on the possibility of reopening the County offices to the public. As of today, it appears the Courthouse will be closed thru June 2020. This discussion will continue at the next meeting, inviting all elected and appointed officials for their input.

Karpisek moved to approve the claims as presented with the addition of a \$200.00 claim to be paid to the Nebraska Department of Labor UC Fund, seconded by Henning. Voting aye were Henning, Kohout, Karpisek, Hardenburger, and Krivohlavek, nays none, motion carried.

## GENERAL FUND

|                    |              |            |
|--------------------|--------------|------------|
| General Payroll    | Salaries     | 112,644.20 |
| Anytime Plmbg      | Maint        | 205.00     |
| Bartels, Anita     | Reimb        | 30.00      |
| Bob Barker Co      | Spls         | 5,430.20   |
| Carrot-Top Ind     | Flags        | 340.69     |
| Cellebrite         | Cntrct       | 3,700.00   |
| Crete Ace Hdw      | Spls         | 1,630.56   |
| Crete Med Ctr      | Med          | 610.00     |
| Dollar General     | Spls         | 19.25      |
| Dugan Business     | Off Spls     | 183.75     |
| Eakes              | Off Spls     | 1,873.28   |
| Election Pay       | Canvas Board | 715.00     |
| Election Mileage   | Canvas Mil   | 43.13      |
| Election Poll Rent | Poll Rent    | 550.00     |
| ESRI               | Data Proc    | 3,400.00   |
| Farmers Coop       | Tires        | 4,258.44   |
| First Concord      | Ins          | 15,277.33  |
| Flagz              | Flags        | 777.00     |
| Flatline           | Spls         | 680.00     |
| Food Mesto         | Spls         | 16.10      |



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|                               |             |           |
|-------------------------------|-------------|-----------|
| Gov Forms & Supplies          | Off Spls    | 746.84    |
| Gropp, Scott                  | Cntrct      | 7,000.00  |
| GT Dist                       | Uniforms    | 58.50     |
| Gworks                        | Cntrct      | 11,400.00 |
| Haugen, Tiffany               | Reimb       | 4.70      |
| Home Depot                    | Spls        | 177.60    |
| Jefferson County Em Mgmt      | Reimb       | 3,700.00  |
| Kalkwarf, Randy               | Reimb       | 83.88     |
| Law Enf Targets               | Targets     | 730.36    |
| Lytle, Anthony                | Reimb       | 7.86      |
| Mallory Safety                | Radio Equip | 5,036.86  |
| Marshall & Swift              | Data Proc   | 371.95    |
| MIPS                          | Off Equip   | 11,309.73 |
| Monroe Sys                    | Off Equip   | 397.99    |
| Mulbery, Cody                 | Reimb       | 31.77     |
| NE Dept of Labor UC           | Ins         | 200.00    |
| NE Dept of Rev                | Trng        | 540.00    |
| NE Pub Health Lab             | Court Costs | 315.00    |
| Nitz, Arden                   | Spls        | 129.40    |
| Quadient                      | Pstg        | 300.00    |
| Quill                         | Off Spls    | 54.99     |
| Ripa, Norma                   | Retire      | 18.00     |
| Sack                          | Spls        | 186.37    |
| Saline County Atty Petty Cash | Court Costs | 27.92     |
| Saline County Dist Court      | Court Costs | 174.00    |
| Sapp Bros                     | Fuel        | 1,334.70  |
| Sapp Bros                     | Fuel        | 308.49    |
| Scusa, Tammy                  | Reimb       | 158.40    |
| Sec of State                  | Sub         | 20.00     |
| Seward County Court           | Court Costs | 4.50      |
| Seward County Ind             | P&P         | 162.00    |
| Seward Electronics            | Radio Equip | 2,175.28  |
| Shop Qwik                     | Fuel        | 56.40     |
| Speece-Lewis                  | Cntrct      | 863.33    |
| State Industrial              | Spls        | 1,491.97  |
| State of Ne Dept Corrections  | Cntrct      | 6,283.21  |
| State of NE Fin               | Data Proc   | 147.60    |
| Summit Food                   | Spls        | 7,387.05  |
| U S Postal Svc                | Pstg        | 2,000.00  |
| UMB Bank                      | Int         | 318.00    |
| Verizon                       | Phone       | 1,688.06  |
| Visa                          | Off Equip   | 1,407.99  |
| Visa                          | Fuel        | 81.86     |
| Visa                          | Uniforms    | 433.75    |
| Visa                          | Trng        | 937.06    |





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|                   |            |          |
|-------------------|------------|----------|
| Vlasak, Alissa    | Data Entry | 177.75   |
| Vlasak, Seth      | Data Entry | 12.00    |
| Voss Lighting     | Spls       | 1,216.83 |
| Walker Uniform    | Spls       | 64.21    |
| Warning, Jennifer | Reimb      | 10.47    |
| Watson, Andrew    | Reimb      | 150.00   |
| Windstream        | Phone      | 6,744.40 |
| Witt, Lila        | Retirement | 30.00    |
| Zito              | Cable      | 204.95   |

## ROAD FUND

|                    |             |           |
|--------------------|-------------|-----------|
| Road Payroll       | Salaries    | 22,280.49 |
| Ace Irrigation     | Culvert     | 656.50    |
| B's Ent            | Signs       | 13,503.00 |
| Beatrice Concrete  | Gravel      | 17,386.42 |
| ESRI               | Data Proc   | 300.00    |
| Fastenal           | Spls        | 55.75     |
| Food Mesto         | Spls        | 14.07     |
| Gworks             | Sub         | 2,760.00  |
| Deere Credit       | Lease       | 9,832.06  |
| Midwest Unltd      | Equip Rpr   | 1,236.00  |
| Milius Hdw         | Spls        | 5.98      |
| NE IA Industrial   | Spls        | 296.93    |
| Pomp's Tire        | Equip Rpr   | 24.00     |
| Potters Ind        | Marking     | 920.00    |
| Praxair Distr      | Spls        | 71.30     |
| Rock On            | Gravel      | 2,066.70  |
| Sapp Bros          | Fuel        | 781.28    |
| Shaffer Comm       | Radio Equip | 66.00     |
| Speece-Lewis       | Engineering | 16,149.72 |
| Total Tool         | Tools       | 873.44    |
| Transit Works      | Equip       | 68.97     |
| Truck Ctr          | Equip Rpr   | 65.07     |
| Village of Swanton | Util        | 1.46      |
| Vogtsapes          | Culvert     | 70,027.69 |
| Walker Uniform     | Uniforms    | 49.33     |

## HIGHWAY BRIDGE BUYBACK FUND

|              |         |            |
|--------------|---------|------------|
| Herbst Const | Culvert | 195,351.87 |
|--------------|---------|------------|

## CHILD SUPPORT ENFORCMENT INCEN FUND

|      |           |          |
|------|-----------|----------|
| Visa | Off Equip | 1,351.71 |
|------|-----------|----------|

## BAILIFF FUND

|                 |          |          |
|-----------------|----------|----------|
| Bailiff Payroll | Salaries | 1,178.58 |
|-----------------|----------|----------|

## DRUG COURT FUND

|                  |          |          |
|------------------|----------|----------|
| Blackburn Tech   | Off Spls | 679.00   |
| Dairy Queen      | Off Spls | 200.00   |
| Kalkwarf & Smith | Cntrct   | 1,100.00 |



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|                                      |             |            |
|--------------------------------------|-------------|------------|
| McDonalds                            | Off Spls    | 200.00     |
| Pathfinder Support                   | Court Costs | 320.00     |
| Pizza Hut                            | Off Spls    | 200.00     |
| Runza                                | Off Spls    | 200.00     |
| Sonic                                | Off Spls    | 200.00     |
| Taco Johns                           | Off         | 200.00     |
| U S Postal Svc                       | Pstg        | 55.00      |
| Walmart                              | Spls        | 15.89      |
| Walmart                              | Spls        | 500.00     |
| <b>EMERGENCY PREPAREDNESS FUND</b>   |             |            |
| Page My Cell                         | Equip       | 3,000.00   |
| <b>JUVENILE SVCS AID PROGRAM</b>     |             |            |
| Stougaard, Anita                     | Prgm        | 1,020.00   |
| <b>911 EMERGENCY MANAGEMENT FUND</b> |             |            |
| Windstream                           | Phone       | 158.51     |
| <b>911 WIRELESS SERVICE FUND</b>     |             |            |
| Windstream                           | Phone       | 686.46     |
| <b>COMMISSARY FUND</b>               |             |            |
| Summit Food                          | Spls        | 3,026.53   |
| Visa                                 | Spls        | 10.00      |
| <b>AGING SERVICES FUND</b>           |             |            |
| Aging Services Payroll               | Salaries    | 2,942.78   |
| Farmers Coop                         | Fuel        | 29.60      |
| Mackeprang, Laura                    | Mil         | 29.90      |
| Visa                                 | Pstg        | 42.80      |
| Visa                                 | Pstg        | 364.25     |
| Visa                                 | Pstg/Prgm   | 1,049.14   |
| <b>ALL FUNDS</b>                     |             |            |
| First State Bank                     | Fed Tax     | 14,702.25  |
| NE Dept of Rev                       | State Tax   | 6,473.71   |
| First State Bank                     | Soc Sec     | 28,706.28  |
| BC/BS                                | Hlth Ins    | 112,367.85 |
| Ameritas Life                        | Retire      | 23,079.00  |
| Delta Dental                         | Dental Ins  | 2,126.53   |
| VSP                                  | Eye Ins     | 466.33     |
| AFLAC                                | Ins         | 1,303.03   |
| MassMutal                            | Def Comp    | 2,228.00   |
| Colonial Supp Ins                    | Ins         | 259.35     |
| Teamsters                            | Dues        | 294.50     |
| Madison Nat'l Life                   | Life Ins    | 47.02      |
| Madison Nat'l Life                   | Dis Ins     | 250.80     |
| First Concord                        | Café        | 2,083.55   |
| New York Life                        | Ins         | 142.16     |
| NE Child Support                     | Garnish     | 197.08     |
| AZ Child Support                     | Garnish     | 86.06      |



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Credit Mgmt Svcs

Garnish

186.40

There being no further business to come before the Board, the meeting was adjourned at 12:16 p.m. The next regular meeting will be on June 9<sup>th</sup>, 2020 at 9:30 a.m. in the Saline County Commissioners' Room, Court House, Wilber NE.

ATTEST:

Anita K. Bartels, County Clerk

Janet J. Henning

Marvin A. Kohout, Chairperson

Stephanie Krivohlavek

Phil Hardenburger

Russ Karpisek, Vice-Chairperson

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I, Anita K. Bartels, County Clerk in and for Saline County, do hereby certify that the minutes of the May 11<sup>th</sup>, 2020 meeting were presented and approved as presented.

Anita K. Bartels, County Clerk

Janet J. Henning

Marvin A. Kohout, Chairperson

Stephanie Krivohlavek

Phil Hardenburger

Russ Karpisek, Vice-Chairperson