



Saline County Board Minutes



SALINE COUNTY BOARD OF COMMISSIONERS

The regular meeting of the Saline County Board of Commissioners was called to order at 9:46 a.m. on Tuesday, April 28th, 2020 by Chairperson, Marvin A. Kohout. Present were Kohout, Russ Karpisek, Philip S. Hardenburger, Commissioners, Deputy County Clerk Anita Bartels and Administrative Assistant Tim McDermott. Present via teleconference were Stephanie A. Krivohlavek, Janet J. Henning, Commissioners and County Attorney Tad Eickman.

Notice of said meeting was posted in the County Clerk's Office, on the Saline County Website, and published in all three county newspapers prior to the meeting, in compliance with State Statutes.

Let the record show that all proceedings are electronically recorded.

Kohout advised those present of the open meetings law posted at the back of the room.

Hardenburger moved to approve the agenda as presented, seconded by Karpisek. Voting aye were Henning, Kohout, Karpisek, Hardenburger and Krivohlavek, nays none, motion carried.

Henning moved to approve the minutes of the April 14th, 2020 regular meeting, seconded by Hardenburger. Voting aye were Hardenburger, Karpisek, Henning, Krivohlavek and Kohout, nays none, motion carried.

Under correspondence, Bartels reported receiving, from Blue Valley Community Action, their April 21st meeting agenda, their April, 2020 Report to the Board of Directors and their February and March news clippings and a special April meeting of the SENDD Board on April 23rd.

Under report of officials, Karpisek reported attending the SENDD Board Meeting on April 23rd.

Krivohlavek reported the Saline County Area Transit meeting was cancelled.

Hardenburger participated in two Zoom meetings, on April 16th, 5 Rivers RC&D, and on April 21st, Blue Valley Community Action.

Kohout reported attending via teleconference a Planning and Zoning meeting, NACO full Board meeting, noting there will be no increase in insurance this year and a better VSP policy was approved.

McDermott gave a reminder of the Policy & Review teleconference meeting; reported Berggren has advertised for and received four bids for the Courthouse tuck pointing. The bidding documents have been created and mortar samples have been sent to a lab for analysis.

10:02 Lyle Weber, Planning and Zoning Administer presented two minor subdivisions for approval. Roger Klein and Bill Velder joined the meeting via teleconference. The two minor subdivisions presented are for one project as all properties are connected. The subdivisions would allow for ease of access to each individual's property, Klein, 7.5 acres – Part NW ¼ 19-7-3 and Velder, 5.8 acres – Part SW ¼ 19-7-3. Karpisek moved to approve the Klein subdivision, seconded by Hardenburger. Voting aye were Karpisek, Krivohlavek, Kohout, Henning and Hardenburger, nays none, motion carried. Karpisek moved to approve the Velder subdivision, seconded by Hardenburger. Voting aye were Kohout, Hardenburger, Krivohlavek, Karpisek and Henning, nays none, motion carried.

10:08 Discussion was opened on the temporary COVID-19 Addendum to the Saline County Employee Handbook. McDermott recommended having a set policy, as stated in the proposed addendum. Consensus was to approve the addendum with two changes, removing the minimum 12 month of continuous employment requirement and changing the verbiage for the human resources department from concur to notified. Karpisek moved to approve the temporary COVID-19 Addendum, with the two afore mentioned changes, seconded by Hardenburger. Voting aye were Karpisek, Krivohlavek, Kohout, Henning and Hardenburger, nays none, motion carried.

Sheriff Alan Moore reported all Law Enforcement Personnel are wearing masks and gloves to protect themselves and to make every effort to keep COVID-19 out of the facility. Law Enforcement is practicing social distancing by adjusting work locations and the number of personnel allowed to occupy an office.

Karpisek moved to approve Resolution 2020-024 for Pledged Securities at Farmers & Merchants Bank Cusip #63967TAW5, seconded by Henning. Voting aye were Kohout, Hardenburger, Krivohlavek, Karpisek and Henning, nays none, motion carried.



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10:58 a.m. John McKee, Saline County Emergency Manager gave an update of how COVID-19 is currently affecting Saline County. McKee stated Smithfield will remain open with a reduced schedule; Directed Health Measures (DHM) are to remain in effect until May 11th and churches could begin to reopen with special guidelines. McKee was informed by Kim Showalter with Public Health Solutions testing will continue in our area with the possible assistance of the National Guard. Public Health Solutions is conducting remote training for contact investigators once a positive test result is reported. McKee stated he is delivering personal protective equipment (PPE) as requested and is working with McDermott for PPE for the Courthouse. McKee cautioned a second wave of COVID-19 is possible.

11:13 a.m. Bruce Filipi, Highway Superintendent reported one FEMA Project on the Saline/Seward County line was finished last week, another FEMA Project north of Western, being finished today and the plan is to rock this road tomorrow, which leaves four FEMA projects remaining.

Filipi reported he is in regular contact the Wind Farm personnel. He temporarily closed a minimum maintenance road last week which was being used by the wind farm truckers. The wind farm had not rocked the road and were leaving deep ruts. He believes the County roads will now be rocked first, before they rock their access points. Filipi reported the last fine against the Wind Farm was issued on Aril 13th, with a total of seven fines issued to date, totaling \$13,000. Underground and driveway permits issued to date total \$110,429.40. The monies collected are deposited into the Road Fund.

Sheriff Moore stated he's had reports of increased semi traffic on the road from Smithfield (Farmland) going north to the south of Crete. Moore inquired if additional signage is needed indicating a 10 ton limit and air brakes being prohibited. It appears the majority of these semis are hog trailers. Filipi with contact the City of Crete for their input on what type of signage is appropriate.

There has been a request for a 911 address sign at a Blue River Lodge location. Previously the cabins were identified by cabin numbers. This is no longer the case. Filipi stated there is not a County road giving access to the Lodge location, however, the Roads department did order a sign and post for this request and will order a 911 address sign for any new residence, the fee is \$50.00. These signs are a benefit to the resident. They are important to establish an address, especially for emergency calls.

Filipi informed the Board of a May 11th bid letting for an asphalt overlay on the road east of Crete by the airport.

Bartels requested approval to open the first floor of the Courthouse to voters on May 12, 2020 to accommodate the Primary Election. Only the first floor will be assessible. The elevator will be unavailable to the public and the stairwells will be closed. The Election Office has discussed this request with the Security Office. Karpisek moved to approve this request, seconded by Henning. Voting aye were Henning, Kohout, Karpisek, Hardenburger and Krivohlavek, nays none, motion carried.

Karpisek moved to approve Resolution #2020-025 transferring \$850.00 from the General Fund to the Juvenile Services Aid Program, to be reimbursed when funds become available, seconded by Hardenburger. Voting aye were Karpisek, Krivohlavek, Kohout, Henning and Hardenburger, nays none, motion carried.

Karpisek moved to approve Resolution #2020-026 transferring \$950.00 from the General Fund to the Courthouse Debt Service Fund, to be reimbursed when funds become available, seconded by Hardenburger. Voting aye were Karpisek, Krivohlavek, Kohout, Henning and Hardenburger, nay none, motion carried.

Karpisek moved to approve the claims as presented, seconded by Hardenburger. Voting aye were Henning, Kohout, Karpisek, Hardenburger and Krivohlavek, nays none, motion carried.

GENERAL FUND

General Payroll	Salaries	110,711.62
Bartels, Anita	Mil/Reimb	138.93
Bob Barker Co	Spls	61.70
Crete Ambulance	Budget	6,000.00
City of Friend	Budget	4,000.00
Wilber Ambulance	Budget/Hlth	4,252.85



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Crete Ace Hdw	Lawn Care	41.16
Crete Ace Hdw	Equip Rpr	28.30
Crete Med Ctr	Med	526.00
Cummins Sales	Bldg Impr	430.96
Dollar General	Spls	108.00
Dugan Business	Off Spls	3,385.72
Eakes	Off Spls	1,209.73
Election Systems	Ballots	38.15
Farmers & Merchants Bank	Off Spls	127.98
First Concord	Ins	9,209.61
Greatamerica Financial	Off Equip	370.75
Gropp, Scott	Cntrct	7,000.00
Gt Distributors	Uniforms	209.00
Heath Sports	Uniforms	145.92
Helena Chem	Lawn Care	72.50
Home Depot	Bldg Spls	220.35
Inpatient Phys Assoc	Med	243.00
Lawson Products	Spls	110.52
Mallory Safety	Uniforms	120.95
Maximus	Cntrct	2,600.00
NE Admin Svcs	Cntrct	5,376.00
Ouren, William	Autopsy	75.00
Physicians Lab	Med	2,050.00
Quadient	Pstg	279.46
Quill	Off Spls	29.95
Saline County Dist Court	Court Costs	135.00
Sapp Bros	Fuel	402.22
Sec of State	Court Costs	20.00
Seward County Ind	P&P	4.50
Sid Dillon	Equip Rpr	2,078.89
Speece-Lewis	Cntrct	863.33
Stanard Appraisal	Cntrct	200.00
State Dept Correction	Cntrct	6,490.87
State of NE DAS	Data Proc	147.60
Summit Food	Spls	7,962.50
Troshynski, Diane	Spls	6.96
U S Postal	Pstg	6,500.00
University of NE	Off Equip	1,994.25
Verizon	Phone	1,656.00
Village of Dewitt	Budget	2,500.00
Village of Dorchester	Budget	2,500.00
Village of Swanton	Budget	2,500.00
Village of Tobias	Budget	2,500.00
Village of Western	Budget	2,500.00
Visa	Off Equip	1,079.15



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Visa	Equip/Spls	241.18
Visa	Equip	33.98
Walker Uniform	Spls	33.08
Walker Uniform	Spls	49.08
Windstream	Phone	6,762.22
Zito	Cable	204.95
41 Auto Parts	Equip Rpr	89.68

ROAD FUND

Road Payroll	Salaries	21,782.14
Ace Irrigation	Culverts	11,318.40
Beatrice Concrete	Gravel	33,548.99
Black Hills	Util	103.18
BNSF Railway	Rent	778.98
Crete Med Ctr	Testing	162.00
Drake Refrig/Heating	Heater	4,253.69
Eakes	Off Spls	43.47
Eric Riley Electric	Elect Install	6,340.00
Food Mesto	Spls	3.78
Fred's Auto	Equip Rpr	180.00
Johnson Sand	Gravel	7,284.05
Momar	Spls	404.80
NE Notary Assoc	Notary	156.18
Orschelns	Equip Rpr	79.99
Paulsen, Kevin	Rent	600.00
Rock On	Gravel	3,109.88
Sid Dillon	Equip Rpr	217.93
Speece-Lewis	Engineers	6,460.00
Tuttle	Steel	347.57
Village of DeWitt	Util	70.72
Walker	Uniforms	49.33
Western Oil	Equip Rpr	12.50

BAILIFF FUND

Bailiff Payroll	Salaries	1,141.74
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AGING SERVICES FUND

Aging Services Payroll	Salaries	2,893.69
Farmers Coop	Acct 5654	29.60
Sack Lbr	Bldg Impr	955.00
Visa	Spls	14.52
Visa	Pstg/Spls	978.42
Visa	Bldg/Spls	1,651.62

DRUG COURT FUND

Kalkwarf & Smith Law	Cntrct	1,100.00
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JUVENILE SERVICES AID PROGRAM FUND

Stougaard, Anita	Prgm	1,020.00
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911 EMERGENCY MGMT FUND



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Geocomm	Cntrct	1,775.08
Windstream	Phone	158.73

911 WIRELESS SERVICE FUND

Geocomm	Cntrct	4,146.92
Windstream	Phone	687.49

COMMISSARY FUND

Eakes	Spls	267.96
Summit Food	Spls	3,052.06
Visa	Spls	21.50

COURTHOUSE BOND DEBT SERVICE FUND

Union Bank & Trust	Int	118,763.75
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ALL FUNDS

First State Bank	Fed Tax	15,185.30
NE Dept of Rev	State Tax	6,761.17
First State Bank	Soc Sec	29,593.60
BC/BS	Hlth Ins	112,368.36
Ameritas Life	Retire	23,042.28
Delta Dental	Dental Ins	2,126.53
VSP	Eye Ins	466.23
AFLAC	Ins	1,368.55
MassMutual	Def Comp	2,228.00
Colonial Supp Ins	Ins	271.10
Teamsters	Dues	307.00
Madison Nat'l Life	Life Ins	43.88
Madison Nat'l Life	Dis Ins	250.80
First Concord	Café	2,116.88
New York Life	Ins	118.90
NE Child Support	Garnish	197.08
AZ Child Support	Garnish	86.06
Credit Mgmt Svcs	Garnish	186.40
Credit Mgmt Svcs	Garnish	158.40

At 11:25 a.m. Hardenburger moved to enter Executive Session, seconded by Karpisek. Voting aye were Karpisek, Krivohlavek, Kohout, Henning and Hardenburger, nays none, motion carried. Kohout announced during closed session the Board would be discussing the appointment to the County Clerk position.

At 11:45 a.m. Karpisek moved to exit Executive Session, seconded by Hardenburger. Voting aye were Krivohlavek, Henning, Hardenburger, Kohout and Karpisek, nays none, motion carried. Kohout announced that during closed session the board discussed the appointment to the County Clerk position. No action was taken.

There being no further business to come before the Board, the meeting was adjourned at 11:50 a.m. The next regular meeting will be on May 11th, 2020 at 9:30 a.m. in the Saline County Commissioners' Room, Court House, Wilber NE.

ATTEST:



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Anita Bartels, Deputy County Clerk

Janet J. Henning

Marvin A. Kohout, Chairperson

Stephanie Krivohlavek

Phil Hardenburger

Russ Karpisek, Vice-Chairperson

I, Anita Bartels, Deputy County Clerk in and for Saline County, do hereby certify that the minutes of the April 14th, 2020 meeting were presented and approved as presented.

Anita Bartels, Deputy County Clerk

Janet J. Henning

Marvin A. Kohout, Chairperson

Stephanie Krivohlavek

Phil Hardenburger

Russ Karpisek, Vice-Chairperson