



Saline County Board Minutes



SALINE COUNTY BOARD OF COMMISSIONERS

The regular meeting of the Saline County Board of Commissioners was called to order at 9:34 a.m. on Tuesday, April 14th, 2020 by Chairperson, Marvin A. Kohout. Present were Kohout, Russ Karpisek, Philip S. Hardenburger, Commissioners, County Clerk Daryl Fikar and Administrative Assistant Tim McDermott. Present via teleconference were Stephanie A. Krivohlavek, Janet J. Henning, Commissioners and County Attorney Tad Eickman.

Notice of said meeting was posted in the County Clerk's Office, on the Saline County Website, and published in all three county newspapers prior to the meeting, in compliance with State Statutes.

Let the record show that all proceedings are electronically recorded.

Kohout advised those present of the open meetings law posted at the back of the room.

Karpisek moved to approve the agenda with the addition of interviews for the County Clerk position at 1:00 p.m., seconded by Hardenburger. Voting aye were Kohout, Hardenburger, Krivohlavek, Karpisek and Henning, nays none, motion carried.

Karpisek moved to approve the minutes of the March 31st, 2020 regular meeting, seconded by Hardenburger. Voting aye were Hardenburger, Karpisek, Henning, Krivohlavek, and Kohout, nays none, motion carried.

Under correspondence, Fikar reported receiving, from Blue Valley Community Action, their April 21st meeting agenda, their April, 2020 Report to the Board of Directors and their February and March news clippings. Kohout reported receiving notice from the Federal Aviation Administration that they had conducted an aeronautical study concerning a project in Milligan, NE and that they have issued a determination. Kohout had not yet had time to go online to view the determination.

Under report of officials, Hardenburger reported that a Saline County Ag. Society meeting that he had scheduled had been cancelled. Coming up, he has a 5 Rivers RC&D teleconference meeting on Thursday and a Blue Valley Community Action meeting via Zoom next Tuesday.

Kohout reported that the Saline County Historical Society meeting that he had scheduled had been cancelled. Coming up, he has a NACO Benefit Service Meeting on April 17th, and a NACO full board meeting on April 24th, both via teleconference.

McDermott reported taking advantage of several NIRMA and Public Health Services Webinars. He reports having a conversation with SpyGlass, a company that analyzes telephone plans and usage and recommends possible changes. He participated in a teleconference as a member of the NIRMA loss and prevention committee. He also participated in an informational webinar with Fortinet, the supplier of Saline County's firewalls. Coming up, he will have a teleconference meeting with the NIRMA Loss Prevention and Safety Committee on April 16th.

At 9:43 a.m., Karpisek moved to approve the Clerk of the District Court report of fees for March, totaling \$29,600.71. The motion was seconded by Henning. Voting aye were Kohout, Krivohlavek, Hardenburger, Karpisek and Henning, nays none, motion carried.

Karpisek moved to approve the Sheriff's report of fees for March, totaling \$3,363.00. The motion was seconded by Hardenburger. Voting aye were Karpisek, Henning, Kohout, Krivohlavek and Hardenburger, nays none, motion carried.

Karpisek moved to approve the County Clerk's report of fees for March, totaling \$15,626.15, seconded by Henning. Voting aye were Kohout, Krivohlavek, Hardenburger, Karpisek and Henning, nays none, motion carried.

Karpisek moved to approve Resolution #2020-020, approving the cash-in-lieu (healthcare opt-out program) for the 2020-2021 fiscal year. The motion was seconded by Hardenburger. Voting aye were Karpisek, Henning, Kohout, Krivohlavek and Hardenburger, nays none, motion carried.

McDermott presented the Families First Coronavirus Response Act to the Board for discussion, consideration and possible entry as a temporary document into the employee handbook. Present for the discussion were Treasurer Debbie Spanyers, Sheriff Alan Moore, Deputy Assessor Sharon Jelinek, Deputy County Clerk Anita Bartels and, via teleconference, Clerk of the District Court Amber Mulbery. After



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discussion, it was decided that the County would abide by the federally mandated portions of the document and discuss it again during the next meeting on April 28th.

At 10:32 a.m., John McKee, Saline County Emergency Management Director, reported on information he has received from Kim Showalter with Public Health Solutions. There are no positive COVID-19 test results currently in Saline County. If a positive test result should arise, the directive is to notify the Saline County Elected Officials first, followed by the first responders. McKee reported as of now, all 5 Counties in this area are doing well with their Personal Protective Equipment (PPE) inventory. He added it is expected the COVID-19 will peak in Nebraska mid to late April 2020. McKee emphasized the maximum 10 person gathering rule continues to apply. If anyone is aware of a business not complying, please contact his office to address the issue.

At 10:41 a.m., Kohout announced that the Board would recess.

At 10:51 a.m., Kohout announced that the Board would reconvene.

Karpisek moved to approve resolution #2020-021, transferring \$7,500.00 from the General Fund to the Employee Wellness Fund, as proposed in the 2019-20 budget. Hardenburger seconded the motion. Voting aye were Kohout, Hardenburger, Krivohlavek, Karpisek and Henning, nays none, motion carried.

Hardenburger moved to approve resolution #2020-022, transferring \$1,170.00 from the General Fund to the Juvenile Services Aid Program Fund, to be reimbursed when funds are available. Henning seconded the motion. Voting aye were Hardenburger, Karpisek, Henning, Krivohlavek and Kohout, nays none, motion carried.

At 10:54 a.m., Highway Superintendent Bruce Filipi presented a change order for Saline County culvert project C-76(789). The order lowers the cost of the project by \$3,551.48. Karpisek moved to approve the change order, seconded by Hardenburger. Voting aye were Karpisek, Henning, Kohout, Hardenburger and Krivohlavek, nays none, motion carried.

Filipi then presented a request to occupy right of way from Kenneth McMillan to bore under County Road 2400 ¼ mile north of County Road F to bury electric cable. Karpisek moved to approve the request, seconded by Hardenburger. Voting aye were Hardenburger, Krivohlavek, Karpisek, Henning and Kohout, nays none, motion carried.

Filipi then presented resolution #2020-023, project program agreement between Saline County and the Nebraska Department of Transportation for County Bridge Match Program project number STWD-CBMP(4). Hardenburger moved to approve the resolution, seconded by Karpisek. Voting aye were Henning, Kohout, Hardenburger, Krivohlavek and Karpisek, nays none, motion carried.

Filipi then presented a request to occupy right of way from Windstream to install new service to a residence along County Road 1000 north of County Road S. Henning moved to approve the request, seconded by Karpisek. Voting aye were Krivohlavek, Karpisek, Henning, Kohout and Hardenburger, nays none, motion carried.

Filipi then updated the Board on various road and bridge projects going on around the County.

At 11:06 a.m., Kohout announced that the Board would recess until 12:50 p.m.

At 12:58 p.m., Kohout announced that the Board would reconvene.

Krivohlavek moved to enter closed session, seconded by Hardenburger. Voting aye were Krivohlavek, Henning, Hardenburger, Kohout and Karpisek, nays none, motion carried. Kohout announced that, during closed session, the Board would be discussing burial assistance request #2020-02 and interviewing applicants for the County Clerk position.

At 4:51 p.m., Hardenburger moved to exit closed session, seconded by Karpisek. Voting aye were Hardenburger, Karpisek, Henning, Krivohlavek, and Kohout, nays none, motion carried. Kohout announced that, during closed session, the board discussed burial assistance application #2020-02 and interviewed applicants for the County Clerk position and no action was taken.

Henning moved to approve burial assistance request #2020-02 in the amount of \$1,300.00, seconded by Karpisek. Voting aye were Krivohlavek, Kohout, Hardenburger, Karpisek and Henning, nays none, motion carried.



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Henning moved to approve the claims with the addition of \$1,300.00 for burial assistance request #2020-02, seconded by Hardenburger. Voting aye were Hardenburger, Karpisek, Henning, Krivohlavek and Kohout, nays none, motion carried.

GENERAL FUND

General Payroll	Salaries	112,183.24
Barnas	Med	58.92
Berggren	Architect	1,706.30
Black Hills	Util	2,063.75
Bob Barker Co	Spls	198.80
Bryan Physicians	Hlth	265.00
Capital Business Sys	Off Equip	122.00
City of Wilber	Util	7,489.90
Crete Med Ctr	Hlth	3,378.92
Culligan	Spls	449.50
Dugan Forms	Off Spls	777.73
Eakes	Off Spls	1,655.95
Ecolab	Spls	207.00
Election Systems	Ballots	7,404.74
Farmers Coop	Veh Rprs	1,363.14
First Concord	Ins	467.50
Galls	Uniforms	85.67
Hajek, Lou	Mil	28.75
Heath Sports	Uniforms	12.00
Helena Chem	Fertilizer	350.90
Hensel, Julie	Off Equip	60.00
Inpatient Physicians	Hlth	459.00
Jefferson County Em Mgmt	Reimb	3,700.00
Kiner	Spls	331.98
Kosmicki, Michael	Court Costs	1,030.50
Lincoln Fire/Rescue	Hlth	789.88
Mallory Safety	Uniforms	568.04
Manning, Leanne	Mil/Reimb	55.87
Microfilm Imaging	Equip Rent	150.00
MIPS	Data Proc	2,466.67
Murray, Joseph	Court Costs	1,373.00
Norris	Util	251.00
Officenet	Off Equip	141.10
Quill	Off Spls	140.01
Region V Svcs	Hlth	6,319.00
Region V Sys	Inst	856.00
Riverside Chev	Veh Rprs	41.22
Sack	Bldg Rpr	45.67
Saline County Atty Petty Cash	Court Costs	149.32
Saline County Clerk	Fees	118.00
Saline County ROD	Fees	16.00



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Saline County Sheriff	Court Costs	344.50
Sapp Bros	Fuel	453.66
Schwarz Paper	Spls	659.74
Servicemaster	Bldg Rpr	4,500.00
Seward County Ind	P&P	1,296.60
Shared Service Sys	Spls	97.73
Shop Qwik	Fuel	39.85
Shredding Solutions	Equip Rent	148.80
Sid Dillon	Veh Rprs	72.05
Stanard Appraisal	Cntrct	3,000.00
Stehlik, Eric	Mil/Reimb	64.65
Stougard, Anita	Mil	48.30
Summit Food	Spls	8,028.85
Thomson Reuters	Sub	137.00
US Postal Svc	Pstg	3,000.00
UNL Extension	Reimb	1,343.65
US Bank Equip	Off Equip	215.00
Venrick-Griffiths-Hovendick	Burial	1,300.00
Visa	Bldg Imp	1,465.00
Visa	Veh Maint	8.75
Visa	Off Equip	493.03
Visa	Fuel	40.92
Visa	Spls	62.96
Visa	Uniforms/Spls	1,356.74
Vlasak, Seth	Data Entry	40.50
Vlasak, Alissa	Data Entry	135.00
Walker Uniform	Spls	66.16
41 Auto	Equip Rpr	22.37
41 Auto	Equip Rpr	6.23
	ROAD FUND	
Road Payroll	Salaries	21,935.18
Advanced Auto	Equip Rpr	175.00
Allied Oil	Equip Rpr	1,412.30
Beatrice Concrete	Gravel	5,829.90
Beaver Hdw	Equip Rpr	32.97
Black Hills	Util	544.73
City of Crete	Util	420.62
City of Friend	Util	303.11
City of Wilber	Util	105.95
Crete Ace Hdw	Spls	34.16
Crete Auto	Equip Rpr	257.24
Crete Lumber	Plbg Spls	945.46
Farmers Coop	Fuel	9,310.66
Farmers Union	Equip Rpr	338.57
Filtercare	Equip Rpr	89.55



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General Fire	Safety Equip	645.80
Johnson Sand	Gravel	9,046.10
KT's Market	Spls	14.70
Matheson Tri-Gas	Spls	192.50
Medical Ent	Testing	35.00
Murphy Tractor	Equip Rpr	1,594.30
NE IA Ind Fasteners	Spls	200.23
Nebraska.Gov	Fees	6.00
Norris	Util	303.79
Plains Equip	Equip Rpr	270.38
Praxair Dist	Spls	66.70
Ruhl's Well Svc	Plbg Spls	920.21
Sapp Bros	Fuel	1,644.67
Seward County Ind	P&P	55.60
Shaffer Comm	Radio	618.00
Sid Dillon	Equip Rpr	518.35
Skala's Tire	Tire Rpr	126.95
Speece-Lewis	Engineers	21,216.14
State of NE	Truck	12,900.00
Van Kirk Bros	Culverts	8,536.47
Village of Dorchester	Util	185.60
Village of Swanton	Util	65.32
Village of Tobias	Util	56.40
Village of Western	Util	61.50
Visa	Trav/Spls	152.94
Vogtsapes	Culverts	119,158.31
Walker Uniform	Uniforms	30.64
Waste Connections	Util	215.64
Western Oil	Tire Rpr	20.00
Wilber Plbg	Bldg Rpr	257.24
Young's Welding	Equip Rpr	1,641.87
41 Auto	Equip Rpr	103.59
HIGHWAY BRIDGE BUYBACK FUND		
Herbst Const	Culverts	86,637.75
BAILIFF FUND		
Bailiff Payroll	Salaries	1,178.57
EMPLOYEE WELLNESS FUND		
First State Bank	Emp Recog	7,369.00
Visa	Spls	74.51
AGING SERVICES FUND		
Aging Services Payroll	Salaries	2,898.52
Eakes	Off Spls	45.99
Food Mesto	Spls	10.00
Friend Healthcare	Meals	72.00
Hoover, Madison	Signs	60.00



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Miller Mailing	Pstg	204.43
Purfoods	Meals	888.58
Sack Lbr	Bldg Imp	438.44
Wilber Care Ctr	Meals	1,084.76
JUVENILE SVCS AID PROGRAM FUND		
Perez Mendez, Ana	Prgm	150.00
Stougaard, Anita	Prgm	1,020.00
INHERITANCE TAX FUND		
Trump Memorials	Logo Engraving	3,500.00
COMMISSARY FUND		
Barnas	Spls	418.11
Bob Barker Co	Spls	88.14
Eakes	Spls	169.56
Summit Food	Spls	3,185.27
Visa	Spls	36.92
CRIME PREVENTION FUND		
Ray Allen Mfg	Spls	35.98
ALL FUNDS		
First State Bank	Fed Tax	14,341.11
NE Dept of Rev	State Tax	6,370.25
First State Bank	Soc Sec	28,531.50
BC/BS	Hlth Ins	56,187.39
Ameritas Life	Retire	23,127.13
Delta Dental	Dental Ins	2,157.94
VSP	Eye Ins	472.56
AFLAC	Ins	1,400.57
MassMutal	Def Comp	2,228.00
Colonial Supp Ins	Ins	295.90
Teamsters	Dues	287.50
Madison Nat'l Life	Life Ins	45.75
Madison Nat'l Life	Dis Ins	260.86
First Concord	Café	2,166.88
New York Life	Ins	118.90
NE Child Support	Garnish	197.68
AZ Child Support	Garnish	86.06
Credit Mgmt Svcs	Garnish	158.40
Credit Mgmt Svcs	Garnish	186.40

There being no further business to come before the Board, the meeting was adjourned at 4:54 p.m. The next regular meeting will be on April 28th, 2020 at 9:30 a.m. in the Saline County Commissioners' Room, Court House, Wilber NE.

ATTEST:



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Daryl Fikar, County Clerk

Janet J. Henning

Marvin A. Kohout, Chairperson

Stephanie Krivohlavek

Phil Hardenburger

Russ Karpisek, Vice-Chairperson

I, Anita Bartels, Deputy County Clerk in and for Saline County, do hereby certify that the minutes of the March 31st, 2020 meeting were presented and approved as presented.

Daryl Fikar, County Clerk

Janet J. Henning

Marvin A. Kohout, Chairperson

Stephanie Krivohlavek

Phil Hardenburger

Russ Karpisek, Vice-Chairperson