



# Saline County Board Minutes



## SALINE COUNTY BOARD OF COMMISSIONERS

The regular meeting of the Saline County Board of Commissioners was called to order at 9:39 a.m. on Tuesday, April 30<sup>th</sup>, 2019 by Chairperson, Marvin A. Kohout. Present were Kohout, Janet J. Henning, Stephanie A. Krivohlavek, Phil Hardenburger, and Russ Karpisek, Commissioners, Deputy County Clerk Anita Bartels, County Clerk Daryl Fikar and Administrative Assistant Tim McDermott.

Notice of said meeting was posted in the County Clerk's Office, on the Saline County Website, and published in all three county newspapers prior to the meeting, in compliance with State Statutes.

Let the record show that all proceedings are electronically recorded.

Kohout advised those present of the open meetings law posted at the back of the room.

Krivohlavek moved to approve the agenda, seconded by Karpisek. Voting aye were Karpisek, Kohout, Krivohlavek, Henning and Hardenburger, nays none, motion carried.

Henning moved to approve the minutes of the April 16<sup>th</sup>, 2019 meeting, seconded by Karpisek. Voting aye were Hardenburger, Karpisek, Krivohlavek, Henning and Kohout, nays none, motion carried.

Under correspondence, Fikar reported receiving the March 21<sup>st</sup> meeting minutes and April 18<sup>th</sup> meeting agenda from 5 Rivers RC&D, the April 25<sup>th</sup> Executive Committee meeting agenda from SENDD, the April 8<sup>th</sup> meeting minutes from the Regional Governing Board and, from the City of Crete, their annual report of community redevelopment projects.

At 9:43 a.m., Courthouse Maintenance Supervisor Dan Johnson and Administrative Assistant Tim McDermott informed the Board that, after a meeting with representatives of Berggren Architects yesterday, that there is a plan in place to solve the heating/cooling problem in the county courtroom. The plan includes the installation of an isolated air conditioning compressor in the courthouse basement and an air conditioning evaporator in the emergency generator pit. The unit would be connected to existing duct work to direct cool air into the courtroom. Johnson will solicit quotes from local businesses.

At 9:48 a.m., Paul Moyer with the Nebraska Department of Agriculture presented his annual noxious weed report to the Board. Moyer explained the states' role in noxious weed control, explaining that they have no enforcement authority, but do have oversight to ensure that the counties are fulfilling their responsibilities. As far as Saline County, he commended the Weed Superintendent, Lyle Weber, stating that, out of 3400 possible points, Saline County retained 3165 for the 2018 calendar year.

At 10:14 a.m., Henning moved to open the public hearing to discuss increasing the county building budget, seconded by Karpisek. Voting aye were Henning, Kohout, Hardenburger, Karpisek and Krivohlavek, nays none, motion carried.

Fikar explained to the Board that the county building budget has been overspent due to an error entering the budget numbers. There should have been approximately \$47,000 in the fund, but only \$17,000 was entered. He also explained that the county's CPA had recommended closing the fund and including those expenses in the building and grounds fund.

At 10:16 a.m., Henning moved to close the public hearing, seconded by Karpisek. Voting aye were Karpisek, Krivohlavek, Henning, Kohout and Hardenburger, nays none, motion carried.

Hardenburger moved to approve increasing the County Building Fund #4050 budget from \$17,500 to \$18,500, seconded by Krivohlavek. Voting aye were Kohout, Hardenburger, Karpisek, Krivohlavek and Henning, nays none, motion carried.

Karpisek moved to approve resolution #2019-28, closing Building Fund #4050, seconded by Hardenburger. Voting aye were Kohout, Hardenburger, Karpisek, Krivohlavek and Kohout, nays none, motion carried.

At 10:18 a.m., Planning and Zoning Administrator Lyle Weber presented an application for subdivision from Tom Scheffert. Scheffert explained that he wishes to subdivide an acreage from the family farm. The acreage would include a residence, along with a sewage system, totaling 4.65 acres in the NE ¼ of the SE ¼ of section 24-7-2. Karpisek moved to approve the application, seconded by Krivohlavek. Voting aye were Krivohlavek, Henning, Kohout, Hardenburger and Karpisek, nays none, motion carried.



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At 10:25 a.m., Bill Voss, Vice President of the Saline County Fair Board was present to inform that their Board had concerns over having enough funding to pay for the new construction on the fairgrounds when the bills become due. They have been in contact with three different banks that are willing to lend the Fair Board up to \$50,000 until the tax monies come in to repay the loan. They are not asking the Board or the county for more money or to guarantee the loan, but they wanted to keep the Commissioners informed of their actions.

Under report of officials, Henning reported that she had attended a Blue Valley Community Action meeting on April 16<sup>th</sup>.

Hardenburger also attended the Blue Valley Community Action meeting on April 16<sup>th</sup> along with the electronics and appliance clean up in Crete on April 27<sup>th</sup>. He announced that the hazardous waste clean up is planned to be held in August.

Kohout attended a Planning and Zoning meeting on April 16<sup>th</sup>, a Mutual Aid meeting, he participated in a NACO conference call, investigated several roads complaints and attended a Youth Diversion meeting yesterday. Coming up, he has an Employee Wellness Committee meeting on Thursday and an Employee Safety Committee meeting next week. He also announced that Bethlehem Lutheran Church in Crete has been designated by FEMA as the disaster registration center for the recent flood disaster. The center will be open May 2<sup>nd</sup> through May 6<sup>th</sup> from 9:00 a.m. to 6:00 p.m.

Karpisek investigated several roads complaints and has an Employee Wellness Committee meeting on Thursday.

McDermott attended a NACO meeting on April 18<sup>th</sup> where they discussed the application process for the new wellness grants, he gave a tour of the courthouse to a group associated with Berggren Architects, he participated in NIRMA conference calls on April 22<sup>nd</sup> and April 25<sup>th</sup>, he reports that he is working on an application for the Governor's Wellness Award. Yesterday he attended a meeting with Berggren Architects to develop a plan for the HVAC system in the county courtroom, he had a CURB Coalition meeting last night, where they discussed scholarships for Wilber-Clatonia students to attend June Jam on the SCC Milford campus, he has an Employee Wellness Committee meeting on Thursday, an Employee Safety Committee meeting on May 8<sup>th</sup> and a Regional Coalition meeting on May 9<sup>th</sup>.

At 10:52 a.m., Karpisek moved to go into closed session, seconded by Hardenburger. Voting aye were Hardenburger, Karpisek, Krivohlavek, Henning and Kohout, nays none, motion carried. Kohout announced that, during closed session, the Board would be discussing a personnel issue and burial assistance application #2019-02.

At 10:57 a.m., Karpisek moved to exit closed session, seconded by Krivohlavek. Voting aye were Henning, Kohout, Hardenburger, Karpisek and Krivohlavek, nays none, motion carried. Kohout announced that, during closed session, the Board discussed a personnel issue and burial assistance application #2019-02, and no action was taken.

Henning moved to approve burial assistance application #2019-02 in the amount of \$1,300.00, seconded by Krivohlavek. Voting aye were Karpisek, Krivohlavek, Henning, Kohout and Hardenburger, nays none, motion carried.

At 10:57 a.m., Kohout announced that the Board would take a short recess.

At 11:14 a.m., Kohout announced that the Board would reconvene.

Assistant Highway Superintendent Bill Slezak made his recommendation for the box culvert project that was bid during the April 16<sup>th</sup> meeting. He recommends Vogtsapes, Inc. of Bennet, NE with a bid of \$303,045.00. Karpisek moved to approve the recommendation, seconded by Krivohlavek. Voting aye were Kohout, Hardenburger, Karpisek, Krivohlavek and Henning, nays none, motion carried.

Slezak then updated the Board on various road and bridge projects going on around the county. He estimated that there are now only about eight miles of county roads that are still closed due to the recent flooding, and that rock and gravel hauling has slowed significantly.

At 11:23 a.m., McDermott presented a new lease agreement with Diode Communications. Diode will provide internet service to the various county buildings in return for the County providing space to house antennae and low-powered internet radios at two rural tower sites owned by the County. Karpisek moved to



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approve the agreement, seconded by Krivohlavek. Voting aye were Krivohlavek, Henning, Kohout, Hardenburger and Karpisek, nays none, motion carried.

At 11:27 a.m., the Board reviewed three bids for auditor services. The bids were from the State Auditor’s Office at \$15,000.00 per year, Dana F. Cole & Company at \$16,250.00 for a one year contract or, for a three year contract, \$15,300.00 for year one, \$17,700 for year two and \$19,200.00 for year three. The third bid was from Schulz & Associates at \$11,500.00 for year one, \$12,000.00 for year two and \$12,500.00 for year three. Krivohlavek moved to accept the bid from Schulz and Associates with a three year contract, seconded by Henning. Voting aye were Hardenburger, Krivohlavek, Henning and Kohout, Karpisek abstaining, nays none, motion carried.

Henning moved to approve resolution #2019-029, transferring \$170,000.00 from the Inheritance Tax Fund to the General Fund, to be reimbursed when funds are available. The motion was seconded by Krivohlavek. Voting aye were Krivohlavek, Karpisek, Henning, Hardenburger and Kohout, nays none, motion carried.

Hening moved to approve resolution #2019-030, transferring \$315,000.00 from the Inheritance Tax Fund to the Road and Bridge Fund, to be reimbursed when funds are available, seconded by Hardenburger. Voting aye were Hardenburger, Kohout, Krivohlavek, Karpisek and Henning, nays none, motion carried.

Henning moved to approve the claims with the addition of \$1,300.00 for burial assistance application #2019-02, seconded by Karpisek. Voting aye were Henning, Hardenburger, Karpisek, Kohout and Krivohlavek, nays none, motion carried.

## GENERAL FUND

General Fund Payroll	Salaries	108,707.22
Anderson, Rebecca	Atty	877.50
Anytime Plmbg	Bldg Spls	91.10
Bartels, Anita	Mil/Reimb	52.36
Bob Barker Co	Spls	238.00
CBM Mngd Srvc	Spls	8,774.63
Chief Supply	Uniforms	169.90
City of Crete	Ambulance	6,000.00
City of Friend	Ambulance	4,000.00
City of Wilber	Ambulance	4,000.00
Crete Ace Hdw	Lawn Care	96.94
Crete Area Med Ctr	Court Costs	1,252.00
Dollar General	Spls	41.50
Douglas County Treas	Court Costs	250.00
Dugan	Off Spls	247.50
Eakes	Off Spls	1,839.23
Ecolab	Spls	1,459.90
First Concord	Ins	17,337.73
General Fire	Inspect	285.00
Goodwin Tucker	Maint	1,361.20
Greatamerica Fin Svcs	Off Equip	364.50
Gropp, Scott	Cntrct	7,000.00
Helena Chemical	Lawn Care	108.50
Jelinek, Sharon	Mil	49.30
Kosmicki, Michael	Atty	803.50
Kuncl Funeral Home	Burial	1,300.00
L-Tron	Spls	26.50
Lancaster County Court	Court Costs	3.25
Mulbery, Amber	Mil/Travel	49.35
NE County Attys Assn	Trng	1,513.00
NE Health & Human Svcs	Inst	57.00
NE Pub Health Envr Lab	Court Costs	210.00



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NE UC Fund	Unemploy	4,120.00
Nelson Clark & Timan	Atty	1,818.00
Osborn, Tyson	Uniforms	96.84
Ouren, William	Autopsy Svcs	225.00
Physicians Lab	Autopsy Labs	4,775.00
Sack Lumber Company	Spls	52.99
Saline County Dist Court	Atty	249.00
Sapp Bros	Fuel	2,841.34
Safariland	Trng	350.00
Schwarz Paper	Spls	295.96
Sharron Allen & Assoc	Court Costs	632.75
SE Dist Assessor Assn	Trng	73.50
Spanyers, Debbie	Mil	42.92
Speece-Lewis	Engineers	863.33
State of NE DAS	Cntrct	5,376.00
State of NE Corrections	Cntrct	3,313.40
State of NE DAS	Data Proc	147.60
Supplyworks	Spls	134.79
Thomson Reuters	Court Costs	182.97
Toshiba	Off Equip	194.00
US Postal Svc	Pstg	1,300.00
Verizon	Phone	1,779.02
Village of Dewitt	Ambulance	2,500.00
Village of Dorchester	Ambulance	2,500.00
Village of Swanton	Ambulance	2,500.00
Village of Tobias	Ambulance	2,500.00
Village of Western	Ambulance	2,500.00
Visa	Trav	56.88
Visa	Uniforms/Trng	378.80
Walker Uniform	Spls	49.08
Windstream	Phone	6,830.28
Zito Media	Cable	195.85
41 Auto	Spls	4.76
41 Auto	Equip Rprs	18.18

## ROAD FUND

Road Payroll	Salaries	25,375.15
Beatrice Concrete	Gravel	154,809.01
Beaver Hdw	Spls	89.98
Black Hills Energy	Util	81.63
BNSF Railway	Land Rent	756.29
Crete Area MED Ctr	Tests	108.00
Dave's Tool	Spls	249.99
Filtercare	Equip Rprs	120.45
General Fire	Equip	1,466.30
Horizontal Boring	Boring	675.00
Humboldt Mfg	Equip	1,312.10
Johnson Sand	Gravel	3,271.97
Kerford Limestone	Gravel	16,964.65
Kriha Fluid	Equip Rprs	262.88
Martin Marietta Materials	Gravel	14,226.68
Matheson Tri-Gas	Spls	53.19
MHC Kenworth	Equip Rprs	211.90
Midwest Petroleum Equip	Equip	680.00



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Midwest Service	Signs	770.00
Momar	Spls	243.60
Murphy Tractor	Trailer	49,609.00
NE Salt	Salt	1,594.29
Orschelns	Spls	30.96
Overhead Door	Bldg Rprs	45.00
Paulsen, Kevin	Land Rent	600.00
RDO Truck	Equip Rprs	2,614.08
Rock On	Gravel	17,689.31
Sack Lbr	Spls	19.47
Safelight Auto	Equip Rprs	500.00
Shaffer Comm	Equip	143.00
Truck Equip Svc	Equip Rprs	38.61
Van Kirk Bro	Bridge	168,466.92
Village of Dewitt	Util	69.87
Walker Uniform	Uniforms	49.33

### BAILIFF FUND

Bailiff Payroll	Salaries	1,107.59
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### VISITOR PROMOTION FUND

DeWitt Comm Club	Ads	199.00
Dorchester Comm Foundation	Banners	600.00
Friend Historical Soc	Ads	447.92
Jeffries, Janet	Web Host	15.00
Saline County Ag Soc	Ads	600.00

### VISITOR IMPROVEMENT FUND

Crete Chamber	Banners	500.00
Dorchester Comm Foundation	Playground Eq	900.00

### AGING SERVICES FUND

Aging Services Payroll	Salaries	2,498.68
Wilber Clatonia TCBY	Spec Proj	125.00

### DRUG COURT FUND

Kalkwarf & Smith Law	Cntrct	1,100.00
Verizon	Phone	120.03

### JUVENILE SVCS AID PROGRAM FUND

Meyer, Katie	Prgm	288.00
Parriott, Makayla	Prgm	372.00
Stougaard, Anita	Prgm	918.00

### 911 EMERGENCY MGMT FUND

Racom	Cntrct	4,520.05
Windstream	Phone	174.89

### 911 WIRELESS SVC FUND

Racom	Cntrct	1,245.89
Windstream	Phone	686.12

### COMMISSARY FUND

Bob Barker Co	Spls	200.56
CBM Mngd Svcs	Spls	2,162.12
Eakes	Spls	182.60
ICS Jail Spls	Spls	273.23
Shared Svc Sys	Spls	119.32

### ALL FUNDS

First State Bank	Fed Tax	15,307.99
NE Dept of Rev	State Tax	6,689.73
First State Bank	Soc Sec	29,700.34



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BCBS	Ins	114,249.34
Ameritas Life	Retire	23,162.56
Delta	Dental Ins	2,205.94
VSP	Eye Ins	471.20
AFLAC	Ins	1,449.17
MassMutual	Def Comp	2,253.00
Colonial Supp Ins	Ins	237.48
Teamsters	Dues	287.50
Madison Nat'l Life	Life Ins	49.14
Madison Nat'l Life	Dis Ins	186.75
First Concord	Café	19,625.87
New York Life	Ins	118.90
NE Child Support	Garnish	197.08
NE Child Support	Garnish	188.77
General Collection	Garnish	180.14

There being no further business to come before the Board, the meeting was adjourned at 11:32 a.m. The next meeting will be on May 14<sup>th</sup> 2019, at 9:30 a.m. in the Saline County Commissioners' Room, Court House, Wilber NE.

ATTEST:

Daryl Fikar, County Clerk

Janet J. Henning

Marvin A. Kohout, Chairperson

Stephanie Krivohlavek

Phil Hardenburger

Russ Karpisek, Vice-Chairperson

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I, Daryl Fikar, County Clerk in and for Saline County, do hereby certify that the minutes of the April 16<sup>th</sup> 2019, meeting were presented and approved as presented.

Daryl Fikar, County Clerk

Janet J. Henning

Marvin A. Kohout, Chairperson

Stephanie Krivohlavek

Phil Hardenburger

Russ Karpisek, Vice-Chairperson