

**SALINE COUNTY CLERK
ELECTION CLERK/WELLNESS COORDINATOR**

Saline County is adding a new position, Election Clerk/Wellness Coordinator. This position will be a member of the County Clerk's office. Requirements include great verbal, writing and telephone skills, with attention to detail and ability to understand and follow the election laws and statutes of county government. Must be able to work well with the public and co-workers. Strong organizational skills are a must. Under general supervision, prepares, processes and maintains voter registration documents. Assists the County Election Commissioner with elections. As Wellness Coordinator, work involves coordinating the Employee Wellness program and initiatives for Saline County Staff, including publishing a monthly County newsletter. Other duties may be added to this position. Please contact the Saline County Clerk's Office at 402-821-2374. Applications (including a resume), are due in the County Clerk's office by December 16, 2022. Saline County is an Equal Opportunity Employer.

Anita K. Bartels
Saline County Clerk

Please publish November 30th, December 7th and 16th, 2022