

## **Saline County Area Transit Board Meeting**

**107 S West Avenue, Western, NE**

**October 15, 2015**

Hosted by Wilber

Linda Schafer called meeting to order. The Open Meeting Law is posted in the Conference room.

Roll call was taken by Scott Bartels. Those present: Crete – Jeff Wenz; DeWitt – Shirley Saathoff; Dorchester – Velma Hansen, Maxine Filipi; Friend – Phyllis Svehla; Swanton – MariAnn Pesek, Richard Jiskra; Tobias – Linda Schafer; Western – Judy Homolka, Joyce Paul; Wilber – Karlene Schwisow, Carol Fictum; County Commissioner - Stephanie Krivohlavek.

Absent: Marty Stones, Janet McIntosh, Jose Macias, Jackie Niederklein

OLD BUSINESS:

Jiskra moved to dispense reading of the minutes and accept them as submitted. Hansen seconded. Motion carried.

Treasurer's report was presented by Bartels. Filipi moved to approve, seconded by Paul, motion carried.

Building project expenses are all paid with exception to the \$1,000.00 retainer being held until the grass has been sewn, overhead door glass is repaired and other small fixes are completed. All have been finished within the last week. Oven sensor has been reset and is in order. Bartels will submit a check to Goossen Construction for the balance due.

Two certificates of deposit are coming due. After discussion, we will let them renew.

The building sign is estimated to cost \$2,500.00. Motion by Jiskra, seconded by Fictum to move forward. Motion carried.

Assessments have not been received from Dorchester and Saline County. Bartels will follow up.

Tabled discussion on Passenger Policy.

Krivohlavek moved, Pesek seconded approval of SCAT's Title VI Policy. Motion carried. Appropriate documents will be posted on the salinecat.com website.

New vehicles are ordered. One 12 plus 2 passenger body on chassis with wheelchair lift and one lowered-floor minivan were ordered. Wayne Masek with NDOR says the minivan should be received by them within 90 days after ordering (before calendar year end). He also indicated the bus if ordered in November should be in Lincoln by the end of February.

Sidewalk on south side of the building is complete at a cost of \$1,600.00.

Landscaping discussion was held. Grass is sewn, Bartels spread straw and is watering, Janette Bartels planted bulbs. Scott will check with landscapers to get some ideas on what to do with two areas inside the sidewalk, next to the building. Looking for low maintenance, inexpensive ideas. We do have memorials designated for this purpose.

As the board has discussed a bus fare increase, a public hearing must be held before taking action. Bartels will advertise for such hearing to be held the same day as the quarterly board meeting on Thursday, January 21, 2016.

Ms. DeHerrera with Precision Compliance issued a report including recommendations for changes to the drug & alcohol testing compliance program SCAT has been using. She requested that changes be completed within 60 days.

#### NEW BUSINESS:

Election of officers – Homolka moved to retain current officers: President Linda Schafer, Vice President Carol Fictum and Secretary Jackie Niederklein. Svehla seconded the motion and motion carried unanimously.

Bartels reported that an A-133 financial audit is required for fiscal year 2015 because we received more than \$500,000.00 in federal operating and capital assistance due to the building project that was completed. He is contacting firms to interview and getting cost estimates from them. The audit must be performed before March 31, 2016.

#### REPORTS:

State Fair had 22 passengers. Bartels worked in the Nebraska Association of Transportation Providers (NATP) booth from noon till 3:00 and was pleased with the volume and quality of interaction.

Edward Cunliffe with National Council on Compensation Insurance (NCCI) visited our facility to conduct a physical inspection of our current business operations, referred to as a classification review for our workers compensation insurance.

NATP driver training and “roadeo” was held in September for two days. Scott Bartels, Ardis Niederklein, Ramona Daniels and Shirley Mariska all attended. All three drivers competed in the roadeo. Ardis and Ramona each placed 4<sup>th</sup> in their division, Body on chassis and minivan, respectively.

We are still in need of a Friend representative for our Board. We welcome Janet McIntosh as the newest representative for DeWitt.

Next meeting is scheduled for Thursday, January 21, 2016 at the Western office. Meeting will commence at 1:30 pm to be hosted by Crete.

Judy Homolka, Sec. pro tem