

## Safety Committee Meeting Minutes

Tuesday May 3, 2022

Meeting was called to order at 8:34 a.m. by Chairperson Marvin Kohout.

**Present:** Lyle Weber, Dan Johnson, Rick Korbelik, Kara Burda, Bruce Filipi, Brandi Kelly, Sharon Jelinek, Marvin Kohout, Becky Vales, Deb Spanyers, Jennifer Hermsmeier

**Absent:** Russ Kalkwarf, John McKee & Brandi Klaassen.

- In recognition of a quorum, Kohout informed those present of the Open Meetings Act.
- Filipi moved to approve the agenda, seconded by Jelinek. Voting aye: all, nays: none, motion carried.
- Members present during the Safety Committee meeting, having received, reviewed and heard the minutes of the February 9, 2022 Safety Committee meeting, Filipi motioned to approve them as presented. Spanyers seconded the motion. Voting aye: all, nays: none, motion carried

### Old Business:

Wellness Committee packet's should have all been distributed. Gift cards to come soon.

Quarterly jail inspections are still on hold due to Covid.

Fire & Tornado Safety Update- John was working on updated plans.

Dan reported that the fire extinguishers are checked yearly and first aid kits every three years. They have been completed for the year.

John McKee in Emergency Management has completed the pictorial staff directory. Jenny will follow up with John to see if each office can get a copy.

Dan reported on the tuck-pointing project. They had the final walk through and everything is complete.

Telephones are still on backorder, unknown status.

AED/CPR training and Stop the Bleed had positive feedback.

NIRMA Cybersecurity seminar. We had several employees attend a meeting and followed up with questions to Soarin Group.

Personnel handbook status will be on the May 9, 2022 board meeting. We added Michaela to the agenda at 9:30 or as soon as possible that morning.

### New Business

NIRMA I – PROPERTY and LIABILITY CLAIMS: (As summarized by Kohout...)

January 12, 2022 Deer collision with County Vehicle. As discussed, just be aware.

NIRMA II - WORKERS COMPENSATION CLAIMS: (As summarized by Kohout...)

NONE!

Training:

2022 training discussion on cybersecurity. Marvin will look into training options from NIRMA and Soarin Group.

Acoustics in the second floor hallway will be discussed at the May 24, 2022 Board Meeting.

IN CONCLUSION:

- The next meeting of the Saline County Safety Committee will be held on Tuesday August 9, 2022 at 8:30 a.m. in the Courthouse Assembly Room.
- There being no further business, the meeting was adjourned at 9:15 a.m.

Jennifer Hermsmeier, Secretary