

Safety Committee Regular Meeting

Wednesday May 5, 2021

Meeting was called to order at 8:34 a.m. by Chairperson Marvin Kohout.

Present: Marvin Kohout, Jenny Hermsmeier, Kara Burda, Dan Johnson, Deb Spanyers, Becky Vales, Sharon Jelinek, Russ Kalkwarf, John McKee

Absent: Bruce Filipi, Lyle Weber, Rick Korbelik

- In recognition of a quorum, Kohout informed those present of the Open Meetings Law.
- Burda moved to approve the agenda, seconded by Vales. Voting aye: all, nays: none, motion carried.
- Members present during the Safety Committee meeting, having received, reviewed and heard the minutes of the February 10, 2021 Safety Committee meeting, Spanyers motioned to approve them as presented. The motion was seconded by Kalkwarf. Voting aye: all, nays: none, motion carried

Old Business:

Wellness Committee is looking for an employee to fill the chairperson vacancy.

Quarterly jail inspections are on hold due to Covid. Public Health Solutions must have less cases in all 5 counties before they will do inspections.

Over 100 fire extinguishers have been replaced or refilled.

Dan is looking into Batteries for the AED units.

New Business:

NIRMA I – PROPERTY and LIABILITY CLAIMS: (As summarized by Kohout...)

None

NIRMA II - WORKERS COMPENSATION CLAIMS: (As summarized by Kohout...)

The Committee reviewed and discussed four (4) WC claims having been reported during the last two (2) quarters: On February 20, 2021 a person slipped on ice in the parking lot of the Law Enforcement property, hurting both legs that are already being treated. **COMMITTEE REVIEW FINDINGS:** The Committee continues to remind all staff members of the dangers of ice, or other such slippery surfaces, when exiting vehicles and/or traveling on foot, within, to and from job locations. The Committee reminds all employees to be cognizant of their surroundings and secure their footing prior to stepping out of a vehicle, maintaining three-points of contact as those situations dictate. Also be aware that due to temperature changes snow/ice can melt one day but refreeze overnight.

Fire and Tornado Drills were discussed along with updated procedures. Employees will discuss with individual offices and bring ideas back to the next meeting.

Courthouse Hours are now 8:00 am to 4:30 pm, Monday thru Friday with exceptions to holidays.

Dan reported the tuck pointing will start soon on the exterior of the Courthouse building. They have a meeting on May 26, 2021.

Jenny Hermsmeier will fill in as the Secretary for the Safety Committee meetings.

2021 Training:

- Cyber Security is at the top of the list. We're just waiting on things to open back up.
- CPR/First Aid/AED expired for several employees. Again, waiting on things to open back up.

Computer Networking was discussed and the possibility of sharing an I.T. Person with Jefferson County. Marv will bring this before the County Board.

IN CONCLUSION:

- The next meeting of the Saline County Safety Committee will be held on Wednesday, August 11th, 2021 at 8:30 a.m. in the Courthouse Assembly Room.
- There being no further business, the meeting was adjourned at 10:05 a.m.

Jennifer Hermsmeier, Secretary