

Safety Committee Regular Meeting

Wednesday, August 21, 2019

Meeting was called to order at 8:33 a.m. by Marvin Kohout.

Present: Marvin Kohout, Lyle Weber, Kara Burda, Sharon Jelinek, Deb Spanyers, Tim McDermott, Becky Vales and Dan Johnson.

Absent: Bruce Filipi, Colby Marks, Russ Karpisek, Rick Korbelik, John McKee and Russ Kalkwarf.

- Kohout informed those present the location of the Open Meetings Law posted at the back of the conference room and the committee's abidance and acknowledgment of them.
- Spanyers moved to approve the agenda, seconded by Jelinek. Voting aye: all, nays: none, motion carried.
- Members present during the present Safety Committee meeting, having received & reviewed individual copies of the May 8, 2019 Safety Committee meeting minutes, made discussion of them. Upon review, Spanyers motioned to approve the minutes as presented. The motion was seconded by Burda. Voting aye: all, nays: none, motion carried.

OLD BUSINESS:

WELLNESS COMMITTEE UPDATES:

McDermott reported the receipt of a letter sent by NACO regarding the submission of a Wellness grant. NACO Benefit Planners has accepted our grant submission and will present the County Board with a funding check in the amount of \$4,744.56 by Larry Dix of NACO at an upcoming September County Board meeting.

A brief update was provided on the plan to transition Wellness participants to an online portal during the 2020 Plan year. Funding from the Wellness grant will be used in part to provide 'wearable' devices to willing participants, or participants can use their own recordable, wearable device. The portal will be funded by the Wellness Committee using Workwell's MyVia. An early process to determine which county staff members opt for remaining within the current plan or transition to option #2 using wearable devices. Information will be provided in the September newsletter.

An additional update was provided on the planning process for the upcoming Flu-shot clinic to be held on Tuesday, October 15, 2019; 10:00 a.m. to 1:00 p.m. at the Courthouse, and 2:00 p.m. to 4:00 p.m. at the Law Enforcement Center.

NIRMA DEFENSIVE DRIVING CLASS:

An open discussion was held on any feedback received upon the completion of the Spring Safety Training topic, "Defensive Driving" provided by Chad Engle of NIRMA. All heard that many received valuable, re-learned information that held participants interest throughout the course. Several people felt they wished to have brought their own teenagers to the class. It was a very good training day(s).

NEW BUSINESS:

NIRMA I – PROPERTY and LIABILITY CLAIMS: KOHOUT REPORTED:

We reviewed one (1) claim from the second quarter of 2019:

#1: On or about the evening/early morning of May 25, 2019 a severe thunderstorm passed through Saline County. During the storm, a lightning strike occurred and subsequently damaged radio equipment housed in a radio tower site owned by Saline County. The amount of damage was estimated to be over \$2,500. **COMMITTEE RESPONSE – FUTURE PRECAUTION:** In the understanding that the equipment was protected/connected within the building struck as would normally be standard and expected, this was said to be an ‘Act of God’ making it difficult for the Committee to make additional safety precautions beyond what currently exists within this environment.

NIRMA II - WORKERS COMPENSATION CLAIMS: KOHOUT REPORTED:

The committee reviewed two (2) claims for the second quarter of 2019:

#1: On April 25, 2019, a Sheriff’s Deputy was injured while in the process of subduing a non-cooperative suspect while making an arrest. The circumstances involved in the wake of the injury was unknown to the Committee members present. The Committee would opt to await the next meeting, in which a committee member from the Sheriff’s Department would offer additional information, allowing the Committee to comment further on any future precautions. **COMMITTEE RESPONSE – FUTURE PRECAUTION:** Tabled

#2: On June 28, 2019, a Sheriff’s Deputy was in direct contact with blood splatter from a county jail inmate while on trial in the District Courtroom. The deputy was able to help load and escort the EMS unit to the hospital emergency room where both the inmate and the deputy were seen. The deputy had a blood draw accomplished by hospital staff to test for any blood borne disease from that contamination. Follow up appoints will be needed. The circumstances involved, or potential protection used during the quick action needed in this circumstance was unknown to the Committee present. The Committee would opt to await the next meeting, in which a committee member from the Sheriff’s Department would offer additional information, allowing the Committee to comment further on any future precautions. **COMMITTEE RESPONSE – FUTURE PRECAUTION:** Tabled

FIRE EVACUATION PLAN/DRILL:

The Committee was presented with a DRAFT policy of a Fire Drill/Evacuation Plan, generally focused on all county facilities in which to build individual protocols for those facilities based upon their location, build and occupancy use. The DRAFT was discussed with minimal offering for change. The DRAFT will be refined slightly and presented as the final version soon.

TORNADO/SEVERE WEATHER PLAN/DRILL:

The Committee was presented with a DRAFT policy of a Tornado/Severe Weather Plan, generally focused on all county facilities in which to build individual protocols for those facilities based upon their location, build and occupancy use. The DRAFT was discussed with

minimal offering for change. From the offerings presented, the DRAFT will be refined slightly and presented as the final version soon.

FALL 2019 TRAINING:

Committee members discussed potential topics to build a Fall Training event to be held most likely in October. There were two (2) such topics that arose in hopes to achieve and connect with NIRMA to plan; Fire Extinguisher Training and Computer Security/Cyber Safety. Committee members agreed via general consent to proceed in planning.

COURTHOUSE PANIC BUTTONS:

A question arose on the standardized testing of panic buttons in the courthouse. The Sheriff's Department has previously performed this test and will likely continue doing those on a periodic basis. Dan Johnson will ask if there is a timeline between tests that is planned and focused upon by the Security office.

IN CONCLUSION:

- The next meeting of the Saline County Safety Committee will be held on Wednesday, November 20, 2019 at 8:30 a.m. in the Courthouse Conference Room.
- There being no further business, the meeting was adjourned at 9:42 a.m.

Respectfully submitted,
Tim McDermott – Secretary