

## Safety Committee Regular Meeting

August 16, 2017

Meeting was called to order at 8:31 a.m. by Marvin Kohout

Present: Marvin Kohout, Tim McDermott, Tammie Korbelik, Debbie Spanyers, Kara Burda, Lyle Weber, Sharon Jelinek, Becky Vales, Russ Kalkwarf, John McKee, Bruce Filipi, and Rick Korbelik.

Kohout informed those present of the open meetings law posted in the Commissioners room due to the construction.

Spanyers moved to approve the Agenda, seconded by Burda. Voting Aye: all, nays: none, motion carried.

T. Korbelik read the minutes of the May 10, 2017 regular meeting.

McDermott moved to approve the minutes, seconded by Kalkwarf. Voting Aye: all, nays: none, motion carried. McDermott moved to approve the minutes of the previous meeting, as there was not a quorum, seconded by Spanyers. Voting Aye: all, nays: none, motion carried.

### **OLD BUSINESS:**

#### WELLNESS COMMITTEE UPDATES:

McDermott talked about the 100 miles in 100 days challenge that the county just finished. The committee is looking for new ideas so please contact a committee member if you have anything new.

#### COURTHOUSE UPDATES:

McDermott reported that the Weeds/P & Z and Roads Department have moved up to the second floor. The internet and new phones are being installed. Attorney's office plans to move at the end of August and then the District Court and jury rooms will follow. The sprinkler system and sod has been installed. They will be working on the railing and the County Court. The access cards are being created for the employees.

#### SAFETY MANUAL UPDATE:

We will check and see how many sections there are in the manual, get volunteers and assign the volunteers to certain sections of the manual and then we will go from there.

## **NEW BUSINESS**

### **WORKMANS COMP CLAIMS: KOHOUT REPORTED:**

We reviewed three claims for the second quarter of 2017:

#1: On May 18, 2017, while taking pictures and elevations for a corp. permit an employee was walking off of the road into the ditch where there were some old limbs in the tall grass. The employee's feet got tangled in the limbs, they tripped and rolled down the ditch. Preventive action-Be aware, walk slow and poke around to feel with your feet.

#2: On May 22, 2017, an employee was getting up onto the back end of a sign trailer and the hitch came off of the ball making the trailer tip backwards. They were holding onto a chain on the back of the trailer. The employee had arm and shoulder pain. Preventive action-make sure trailer is hooked correctly and the ball is secure.

#3: On June 21, 2017, an employee was shooting an AR rifle when the rifle malfunctioned. The employee had second and third degree burns to the left hand. Preventive action-had false ammo and was a true accident.

### **NIRMA CLAIMS: KOHOUT REPORTED:**

We reviewed three claims for the second quarter of 2017:

#1: On June 9, 2016, there was an injury while riding in the county transit vehicle.

#2: On, May 17, 2017, there was a lightning strike at the communications tower in Dorchester. Preventive action-Act of nature.

#3: On, June 21, 2017, an employee hit a deer with a county vehicle. Preventive action-Be aware of your surroundings and drive with caution.

### **FIREDRILL:**

McKee will set a date when the courthouse construction is complete.

### **INSPECTIONS:**

Kohout reported that we will do the shop inspections around September or October. The jail inspection will be done in September.

FALL TRAINING:

Kohout announced that the fall training will be on Wednesday, September 20, 2017 at the Extension Office. It will be on Nutrition & Civility in the Workplace. There will be two sessions, the 1<sup>st</sup> one will be from 9 am-noon and the 2<sup>nd</sup> one will be from 1-4 pm. McDermott will get a signup sheet made.

OTHER NEW BUSINESS:

There are two picnic tables and two benches that will be put out on the courthouse lawn.

The next meeting of the Saline County Safety Committee will be Wednesday November 8, 2017 at 8:30a.m.

There being no further business, the meeting was adjourned at 9:12 a.m.

Respectfully submitted,

Tammie Korbelik, Secretary