



# Saline County Board Minutes



## SALINE COUNTY BOARD OF COMMISSIONERS

The regular meeting of the Saline County Board of Commissioners was called to order at 9:32 a.m. on Tuesday, March 5<sup>th</sup>, 2019, by Chairperson Marvin A. Kohout. Present were Kohout, Janet J. Henning, Stephanie A. Krivohlavek, Philip S. Hardenburger and Russ Karpisek Commissioners, Deputy County Clerk Anita Bartels and Administrative Assistant Tim McDermott. County Attorney Tad Eickman was present between court commitments.

Notice of said meeting was posted in the County Clerk's Office, on the Saline County Website, and published in all three County newspapers prior to the meeting, in compliance with State Statutes.

Let the record show that all proceedings are electronically recorded.

Kohout advised those present of the open meetings law posted at the back of the room.

Henning moved to approve the agenda as presented, seconded by Karpisek. Voting aye were Karpisek, Krivohlavek, Kohout, Henning and Hardenburger, nays none, motion carried.

Karpisek moved to approve the minutes of the February 19<sup>th</sup>, 2019 regular meeting, seconded by Krivohlavek. Voting aye were Karpisek, Henning, Krivohlavek, and Kohout, abstained Hardenburger, nays none, motion carried.

Under correspondence, Bartels reported receiving election costs reimbursement checks, \$1,396.80 from Education Service Unit #6, \$4,951.91 from Upper Big Blue NRD, \$246.47 from Meridian Public Schools, \$1,371.21 from Wilber-Clatonia Public Schools; the January 15<sup>th</sup>, 2019 minutes of the regular meeting of the Board of Directors of Blue Valley Community Action; the February 2019 Blue Valley Community Action Chief Executive Officer's Report; the January 28, 2019 minutes of the Saline County Aging Services Full Board meeting; the February 19<sup>th</sup>, 2019 Blue Valley Community Action Regular meeting agenda; a Second Certificate of Partial Completion Punch List from Berggren Architects; Nirma's 2018 Annual Report; the February 26, 2019 Crete City Council meeting agenda, the February 26, 2019 Crete Public Safety Committee Meeting agenda, and the February 28, 2019 SENDD Executive Committee agenda.

Under correspondence Kohout reported receiving an anonymous letter regarding holiday time off. Since the letter was not signed the Board was unable to address the letter.

Under report of officials, Henning will attend a Region V meeting on Monday, a Public Health Solutions meeting on Thursday, a LEPC meeting on Thursday, all other meetings were cancelled due to the weather.

Hardenburger reported the Five Rivers meeting was cancelled and will meet in March.

Kohout reported attending the Employee Recognition Banquet Friday evening, Saline County Museum meeting was postponed, will attend the Southeast NACO District Meeting on March 14<sup>th</sup>, the Saline County Consignment Sale is on March 17<sup>th</sup>, attended the Leadership Academy last week, attended a Personnel Policy review committee meeting and a Wind Association meeting in Ohio last Sunday.

Krivohlavek reported attending the Employee Recognition Banquet, the Leadership Academy last week, Saline County Area Transit Soup Lunch in Western on March 2<sup>nd</sup>, and has signed up for the Shamrock Shuffle on March 16<sup>th</sup>.

Karpisek reported attending the Employee Recognition Banquet, attending the Turkey Creek Wilber Clean Water initiative meeting, and announced there is a bill in the legislature for Cass County to move in to MAPA, with SENDD not opposing the move.

McDermott reported attending the Leadership Academy last week, a Personnel Policy review meeting, a CURB Coalition meeting Monday, tomorrow at 10:00 the Know Your Numbers Health Screening information will be available, tomorrow at 11:00 will attend a Wellness Committee meeting, will attend the Sparqdata E-Meeting training Thursday at 9:00, a LEPC meeting March 7<sup>th</sup>, the LEPC meeting on March 7<sup>th</sup> and on March 14<sup>th</sup> the NACO Conference.

At 9:49 a.m., John Dageford and Scot Barnett with Windstream introduced to the Board a request to occupy right of ways on 8 sites in Saline County for the installation of poles with fiber optic antennas, providing high speed internet to rural customers. The Board requested Windstream provide a ROW Contract to Tad Eickman and to notify the landowners before the installation.



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At 10:09 a.m., Highway Superintendent Bruce Filipi opened discussion regarding the semi-truck dispatch issue to Smithfield, Cold Storage, Americold, and Crete Core. Paul Doremus with Smithfield and Jessica Placek with Crete Core were also present. It was agreed the best way to resolve the issue of semi-trucks being routed incorrectly was to change the name of the road between Smithfield and the cold storage plants, from I Road. Filipi is to contact the City of Crete and research a new name for this stretch of road. Further discussion will be held during a Public Hearing at the April 2<sup>nd</sup>, 2019 Board meeting.

At 10:27 a.m., Under Citizens Forum, Pam Wakeman, a resident of Lancaster County, addressed the Board regarding the effect the Costco Chicken Farm will have on the Saline County Roads. Wakeman stated there are to be 1.6 semi-trucks per day and 30 semi-trucks six times a year when the chickens are ready for processing. Wakeman inquired if the Board was considering a Road Maintenance Agreement.

At 10:37 a.m., Kohout announced the Board would recess.

At 10:54 a.m., Kohout announced the Board would reconvene.

Discussion was held on the State Auditor's Audit Report and the signing of the response letter. Clerk of the District Court Amber Mulbery and Saline County Treasurer Deb Spanyers reported sending their responses directly to the State Auditor. The Board will solicit a determination from County Attorney Eickman if a motion and resolution is needed to amend the allocation of funds for the Veteran Memorial Maintenance.

Henning moved to authorize the signing of the Auditor's response letter, seconded by Hardenburger. Voting aye were Hardenburger, Henning, Krivohlavek, Kohout, abstain Karpisek, nays none, motion carried.

At 11:07 a.m., Henning made a motion to close the bidding for Bridge #04215P, seconded by Karpisek. Voting aye were Karpisek, Krivohlavek, Kohout, Henning and Hardenburger, nays none, motion carried.

Bids were opened and read from Midwest Infrastructure, Inc., of Lincoln, JJK Construction LLC of Ceresco, Simon Contractors of North Platte, K2 Construction of Lincoln and Herbst Construction of Le Mars, Iowa. The bids are placed on file and are of public record in the Commissioners' Journal as attachments #1, #2, #3, #4 and #5 to these minutes. Filipi thanked the bidders and announced the bids would be reviewed and he would come back to the Board on March 19<sup>th</sup> at 11:00 a.m. with his recommendation.

At 11:15 a.m., Filipi presented a Request to Occupy County Right-of-Way from Black Hills Energy to bore under County Road C, starting at Lincoln Prct NW ¼ Sec. 15-8-2 and ending at Lincoln Prct Pt E ½ SW ¼ Sec. 10-8-2. Henning moved to approve, seconded by Krivohlavek. Voting aye were Karpisek, Krivohlavek, Kohout, Henning and Hardenburger, nays none, motion carried.

Filipi presented a Request to Occupy County Right-of-Way from Black Hills Energy to plow in west row of County Road 800, starting at Lincoln Prct Pt E ½ NE ¼ and N ½ SE ¼ Sec. 18-8-2, ending at Lincoln Prct Pt E ½ NE ¼ Sec. 18-8-2. Henning moved to approve, seconded by Karpisek. Voting aye were Krivohlavek, Henning, Hardenburger, Kohout and Karpisek, nays none, motion carried.

Filipi presented for approval Resolution #2019-13, County Policy for Aggregate Application to Existing Public Dirt Roads, with the length and cost of labor and materials to be 100% the responsibility of the applicant. Henning moved to approve Resolution #2019-13, seconded by Hardenburger. Voting aye were Kohout, Hardenburger, Krivohlavek, Karpisek and Henning, nays none, motion carried.

Henning moved to approve Resolution #2019-11 to establish the fee schedule for the Saline County Clerk's office, seconded by Hardenburger. Voting aye were Hardenburger, Karpisek, Henning, Krivohlavek and Kohout, nays none, motion carried.

Henning moved to approve Resolution #2019-12 to establish the fee schedule for Saline County Zoning Applications, seconded by Krivohlavek. Voting aye were Kohout, Hardenburger, Krivohlavek, Karpisek and Henning, nays none, motion carried.

McDermott presented Handbook Committee recommendations to amend page 33 of the Personnel Handbook. Henning moved to approve the amendment as presented, seconded by Karpisek. Voting aye were Henning, Kohout, Karpisek, Hardenburger and Krivohlavek, nays none, motion carried.

McDermott reported on the progress to accomplish County vehicle emblem ID's. Board gave verbal approval for McDermott to proceed with ordering the emblems for all Saline County Vehicles. The estimate for all vehicles is \$2,000.00



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The State Fire Marshall inspection has resulted in two change requests. PR #68 – Fire Marshall Inspection Hardware Changes and PR #69 – Fire Marshall Electrical Changes. Henning moved to approve PR #68 and PR #69. Voting aye were Kohout, Krivohlavek and Henning, voting nay were Hardenburger and Karpisek, motion carried.

Henning moved to approve the Clerk of District Court fees for February 2019 in the amount of \$23,607.94, seconded by Hardenburger. Voting aye were Karpisek, Krivohlavek, Kohout, Henning and Hardenburger, nays none, motion carried.

Henning moved to approve the County Clerk’s fees for February 2019 in the amount of \$10,517.75, seconded by Karpisek. Voting aye were Henning, Kohout, Karpisek, Hardenburger and Krivohlavek, nays none, motion carried.

At 12:05 p.m.,

Krivohlavek moved to enter Executive Session to discuss and review a job description, seconded by Henning. Voting aye were Karpisek, Krivohlavek, Kohout, Henning and Hardenburger, nays none, motion carried.

At 2:46 p.m., Krivohlavek moved to exit Executive Session, seconded by Karpisek. Voting aye were Henning, Kohout, Karpisek, Hardenburger and Krivohlavek, nays none, motion carried.

Kohout announced during closed session the Board discussed a job description and no action was taken.

Krivohlavek moved to approve the claims as presented, seconded by Henning. Voting aye were Krivohlavek, Henning, Hardenburger, Kohout and Karpisek, nays none, motion carried.

## GENERAL FUND

General Payroll	Salaries	110,996.40
A&F Constr	Snow Removal	590.00
Anderson, Rebecca	Atty	307.50
Becwar & Assoc	Emp Recogn	500.00
Bishop Business Equip	Off Equip	228.48
Black Hills	Util	6,140.66
Bob Barker Co	Spls	1,474.50
CBM Mngd Svcs	Spls	8,832.55
Chief Supply	Uniforms	359.32
City of Wilber	Util	5,267.04
Crete Ace Hdw	Spls	4.77
Crete Ace Hdw	Spls	74.98
Crete Med Ctr	Hlth	1,373.07
Eakes	Off Spls	1,352.50
Ecolab Pest	Pest Control	183.57
Farmer & Son Funeral	Coroner	658.25
First Wireless	Radio Rpr	425.00
Fort Western	Uniforms	206.96
Galls	Uniforms	48.18
Greatamerica Fin	Off Equip	364.50
Haugen, Tiffany	Mil	356.88
Kiner Supply	Spls	18.06
Kuntz, Justin	Atty	252.00
Lab Corp	Med	32.71
Lloyd, Rita	Uniforms	39.99
Lokken, Collette	Uniforms	120.00
Luse, Sandra	Emp Recogn	125.00
McDermott, Tim	Mil	157.76
MIPS Data Proc	202.15	
Mobile Binders	Books	653.78
Mulbery, Amber	Mil	61.48



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NACOTrng	305.00	
NE Assn Cty Clerk Reg & Elect	Dues	75.00
NE Health & Human Svcs Sys	Inst	93.00
NE Public Health Lab	Court Costs	105.00
Ne Weed Control Assoc	Trng	120.00
Norris	Util	324.00
Osborn, Tyson	Uniforms	16.20
Region V Sys	Inst	1,910.00
Rixstine	Emp Recogn	95.95
Sack	Spls	15.84
Saline County Court	Court Costs	1,029.00
Saline County Dist Court	Court Costs	210.00
Sapp Bros	Fuel	2,427.70
Seward County Ind	P&P	241.08
State Of Ne Corrections	Inst	1,527.12
Thomson Reuters	Off Spls	648.00
US Bank Equip	Off Equip	215.00
Vampola, Kenneth	Court Costs	2.00
Verizon	Phone	1,821.49
Visa	Equip	110.88
Walker Uniform	Spls	89.53
Wilber Plumbing	Bldg Rpr	3,720.85
Zito Media	Cable	195.85
Zoubek, Robin	Emp Recogn	66.54
41 Auto	Equip Rpr	366.18
	<b>ROAD FUND</b>	
Road Payroll	Salaries	29,573.47
B's Enterprises	Signs	35,148.50
Beatrice Concrete	Gravel	244.57
Black Hills	Util	1,454.02
City of Crete	Util	667.41
City of Wilber	Util	250.44
Cross Dillon	Equip Rpr	17,789.49
Food Mesto	Spls	15.05
Midwest Service	Equip Rpr	1,198.37
Norris	Util	450.00
Orschelns	Tools	35.91
Sack	Tools	14.47
Speece-Lewis	Engineering	3,105.00
Total Tool	Tools	249.00
Village of Dewitt	Util	72.19
Village of Dorchester	Util	260.10
Village of Tobias	Util	57.60
Village of Western	Util	55.00
Vogt Electric	Bldg Rpr	5,645.35
Walker Uniform	Uniforms	47.21
	<b>BAILIFF FUND</b>	
Bailiff Payroll	Salaries	1,144.42
Eakes	Inv 7729235-0	111.47





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Homolka, Kathy	Off Spls	110.76
	<b>EMPLOYEE WELLNESS FUND</b>	
McDermott, Tim	Mil	24.36
	<b>AGING SERVICES FUND</b>	
Aging Services Payroll	Salaries	2,480.42
Eakes	Off Spls	110.13
Emal, Marcia	Prgm	107.50
Food Mesto	Spls	35.53
Pribyl, Darlene	Prgm	112.50
Seward County Ind	P&P	51.75
Wilber Chamber	Dues	100.00
Wilber Klondike	Lease	1,200.00
	<b>JUVENILE DIVERSION FUND</b>	
Manning, Leanne	Reimb	19.35
Extension Saline County	Mil	53.94
	<b>DRUG COURT FUND</b>	
Redwood Tox Lab	Drug Tests	479.00
	<b>JUVENILE SVCS AID PROGRAM FUND</b>	
Meyer, Katie	Prgm	447.00
Parriott, Makayla	Prgm	624.00
Stougaard, Anita	Prgm	1,003.00
	<b>COMMISSARY FUND</b>	
Bob Barker Co	Spls	391.78
CBM Mngd Svcs	Spls	3,611.03
Crawford Supply	Spls	55.44
Eakes	Spls	357.32
Lincoln Journal	Sub	3,222.01
Thomson Reuters	Spls	324.00
	<b>HIGHWAY BOND FUND</b>	
UMB Bank	Int	66,485.00
	<b>BUILDING FUND</b>	
O'Keefe Elevator	Bldg Rpr	297.00
Security Equip	Bldg Rpr	960.00
	<b>ALL FUNDS</b>	
First State Bank	Fed Tax	15,525.24
NE Dept of Rev	State Tax	6,744.68
First State Bank	Soc Sec	29,808.94
Ameritas Life	Retire	24,213.12
Delta Dental Ins		2,243.05
VSP Eye Ins		489.30
AFLAC	Ins	1,477.39
MassMutual	Def Comp	2,128.00
Colonial Supp Ins	Ins	269.59
Teamsters	Dues	355.50
Madison Nat'l Life	Life Ins	20.09
Madison Nat'l Life	Dis Ins	184.88
First Concord	Café	1,962.87
New York Life	Ins	118.90
NE Child Support	Garnish	197.08



# Saline County Board Minutes



NE Child Support  
General Collection

Garnish  
Garnish

188.77  
174.41

There being no further business to come before the Board, the meeting was adjourned at 2:54 p.m. The next meeting will be on March 19, 2019 at 9:30 a.m. in the Saline County Commissioners' Room, Courthouse, Wilber, NE.

ATTEST:

Anita Bartels, Deputy County Clerk

Janet J. Henning

Marvin A. Kohout, Chairperson

Stephanie Krivohlavek

Philip S. Hardenburger

Russ Karpisek, Vice Chairperson

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I, Anita Bartels, Deputy County Clerk in and for Saline County, do hereby certify that the minutes of the February 19, 2019 meeting were presented and approved as presented.

Anita Bartels, Deputy County Clerk

Janet J. Henning

Marvin A. Kohout, Chairperson

Stephanie Krivohlavek

Philip S. Hardenburger

Russ Karpisek, Vice Chairperson