



Saline County Board Minutes



SALINE COUNTY BOARD OF COMMISSIONERS

The regular meeting of the Saline County Board of Commissioners was called to order at 9:33 a.m. on Tuesday, January 8th, 2019, by Chairperson Marvin A. Kohout. Present were Kohout, Janet J. Henning, Stephanie A. Krivohlavek, Russ Karpisek and Philip S. Hardenburger, Commissioners, County Clerk Daryl Fikar and Administrative Assistant Tim McDermott. County Attorney Tad Eickman was present between court commitments.

Notice of said meeting was posted in the County Clerk's Office, on the Saline County Website, and published in all three County newspapers prior to the meeting, in compliance with State Statutes.

Let the record show that all proceedings are electronically recorded.

Kohout advised those present of the open meetings law posted at the back of the room.

Karpisek moved to approve the agenda with a change to move the County Surveyor interview to Executive Session, seconded by Krivohlavek. Voting aye were Karpisek, Krivohlavek, Kohout, Henning and Hardenburger, nays none, motion carried.

Henning moved to approve the minutes of the December 26th, 2018 regular meeting, seconded by Karpisek. Voting aye were Kohout, Krivohlavek, Karpisek and Henning, abstaining, Hardenburger, nays none, motion carried.

Under correspondence, Fikar reported receiving a notice of vehicle recalls and a notice of the high level of influenza occurrence, both from Public Health Solutions.

Henning reported that she has a Blue Valley Community Action meeting on January 15th and a Public Health Solutions meeting on January 17th.

Hardenburger reported that he will be attending a Blue Valley Community Action meeting on January 15th and a Saline County Agricultural Society meeting on January 16th.

Kohout reported that the Saline/Seward Solid Waste Committee meeting that was scheduled for December 27th was postponed due to the weather, and that he has a Saline County Wellness Committee meeting on January 10th.

Krivohlavek reported that she has a Veteran's Service Board meeting on January 10th.

Karpisek reported he has an Employee Wellness Committee meeting scheduled for January 10th, but he has a scheduling conflict and will be unable to attend.

McDermott reported that he received and distributed the Continuum mid-year report, he has orientation training for his new position on the NIRMA Board of Directors on January 25th, he reminded the Board of the Wellness Committee training tomorrow at the Extension Office, which will deal with self-defense training. On Thursday, he has an Employee Wellness Committee meeting. On January 17th, the State Fire Marshall will be in the courthouse to do the final inspection of the addition and renovation and on January 22nd he will be participating in a union negotiation meeting.

Karpisek moved to adjourn sine die with County Attorney Tad Eickman as acting chairman, seconded by Krivohlavek. Voting aye were Henning, Kohout, Karpisek, Hardenburger and Krivohlavek, nays none, motion carried.

Purpose of this action is to reorganize and elect or re-elect a Chairperson and Vice-Chairperson.

County Attorney, Tad Eickman, asked for nominations from the floor for Chairperson. Henning nominated Kohout, seconded by Krivohlavek. Henning then moved that nominations for Chairman cease, seconded by Karpisek. Voting aye were Henning, Hardenburger, Krivohlavek and Karpisek, abstaining Kohout, nays none, motion carried.

Eickman announced that the nominations would cease and a voice vote would be used to elect the Chairperson. Voting aye for Kohout were Karpisek, Hardenburger, Krivohlavek and Henning, abstaining Kohout. Kohout receiving the majority of votes is elected as Chairperson of the Board of Equalization and Board of Commissioners for the 2019 calendar year.

Kohout then asked for nominations from the floor for Vice-Chairperson. Krivohlavek nominated Karpisek. After repeating the call for nominations three times, Henning moved that the nominations cease, seconded by Krivohlavek. Voting aye were Henning, Krivohlavek, Hardenburger and Kohout, abstaining



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Karpisek, nays none, motion carried. Voting aye for Karpisek were Hardenburger, Kohout, Krivohlavek and Henning, abstaining Karpisek. Karpisek receiving the majority of votes is elected as Vice-Chairperson of the Board of Equalization and Board of Commissioners for the 2019 calendar year.

At 9:50 a.m., the Board reviewed the Appointments and Policies for 2019 as follows:

2019 APPOINTMENTS, POLICIES, HOLIDAYS FEES, MEETING DATES, ETC.

*The Saline County Board of Commissioners will hold their first regular meeting the 8th day of January, 2019, and every two weeks thereafter, with the exception of the second meeting in December, which will be held a day early due to Christmas Eve, in the Saline County Board Room, 2nd Floor, Court House, Wilber, NE. Other special meetings and workshops may be scheduled as needed.

***Official keeper of the Saline County Board agenda** – County Clerk. Requests to be on the agenda must be in the Saline County Clerk's office 24 hours prior to the start of the meeting.

***Purchasing agent for the County Road and Bridge Departments**, Bruce Filipi, Highway Superintendent, with final approval of the County Board;

***Purchasing agent for the County Weed Department**, Lyle Weber, County Weed Superintendent, with final approval of the County Board;

***Purchasing agent for the Veterans' Service Office**, Forrest Doyle, Veteran's Service Officer, with final approval of the County Board;

***Building and Grounds Committee** – Henning, Kohout, Hardenburger, Krivohlavek & Karpisek.

***Safety Committee** – Kohout; Alternate, Karpisek

***Weed Board** – Henning, Kohout, Hardenburger, Krivohlavek & Karpisek

***Saline County Board of Equalization** – Henning, Kohout, Hardenburger, Krivohlavek & Karpisek

***Coroners** – County Attorney, Deputy County Attorney, County Sheriff

***Aging Services** – Krivohlavek, Alternate Kohout

***SEND** – Karpisek; Alternate, Kohout

***Blue Valley Community Action** – Hardenburger; Alternate, Henning

***Region V Board** – Henning; Alternate, Karpisek

***Public Health Solutions** – Henning; Alternate, Karpisek

***Saline County Area Transit** – Krivohlavek, Alternate, Karpisek

***CASA** – Henning; Alternate, Karpisek

***CISDA Board** – Henning, Alternate, Hardenburger

***Seward/Saline Solid Waste Management** – Kohout; Alternate, Henning

***Communications, Law Enforcement & Emergency Management Liaisons** – Karpisek & Kohout

***Veterans' Service Board Liaison** – Krivohlavek, Alternate, Kohout

***Planning & Zoning Board Liaison** – Kohout; Alternate, Krivohlavek

***Union Negotiations** – Hardenburger & Karpisek

***Visitors' Committee** – Hardenburger; Alternate, Henning

***Ag Society Liaison** – Hardenburger; Alternate, Kohout

***Historical Society Liaison** – Kohout; Alternate, Henning

***RC&D Executive Board Liaison** – Hardenburger; Alternate, Karpisek

***Saline County Wellness Committee** – Karpisek; Alternate, Kohout

***LEPC** – Henning; Alternate, Karpisek

***Accountant** – Brian Blobaum

***Auditors** – By bid

***Prepare Levies** – Daryl Fikar

***NIRMA Contact Person** – Daryl Fikar

***Saline County Depository Banks** – Bank of Friend, Friend; Citizens State Bank, Friend; City Bank & Trust, Crete; Farmers & Merchants Bank, Wilber Branch, Wilber; First State Bank Nebraska, with Branches in



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DeWitt, Dorchester, Western and Wilber; First Tri-County Bank, Swanton; Great Western Bank, Crete; Pinnacle Bank, Crete; Union Bank & Trust, Crete; and NPAIT

***County Legal Newspapers** – The Crete News; Friend Sentinel and Wilber Republican

***General Assistance Applications** must be received by the County Clerk's Office on or before the Wednesday preceding a County Board meeting

***Pauper Burial Allowance** – Funeral, \$1,300.00; Grave Opening, \$100.00

***Abandoned Cemetery Care** - \$500.00 per year for cemeteries under 5,000 square feet, \$600.00 for cemeteries 5,000 square feet or more; cemeteries must be mowed at least three times during the growing season, with payment made upon job completion and Board approval; suggested times for mowing are before Memorial Day, July 4th and Labor Day

***Oversize/Overweight Moving Permits** - \$25.00 per permit; \$250.00 for an annual permit

***Building Permit Fees** – Zoning Permit, \$25.00; Subdivision Application, \$25.00; Zoning Change, \$100.00; Variance, \$100.00; Late Fee (not received by application date) add \$100.00 and \$50.00 if a 9-11 sign needs to be placed at the site

***Drive-Way Permits** - \$100 if the work is done by the landowner, \$400 if the County does dirt work, and the dirt is available on-site and \$500 if the County does the dirt work and has to haul it from a remote site;

***Holidays for 2019:**

New Year's Day, January 1st; Martin Luther King Day, January 21st; Presidents' Day, February 18th; Arbor Day, April 26th; Memorial Day, May 27th; Independence Day, July 4th; Labor Day, September 2nd; Columbus Day, October 14th; Veterans' Day, November 11th; Thanksgiving, November 28th and 29th; Christmas, December 24th beginning at 12:00 p.m. and December 25th;

***Regular Meeting Dates for 2019:**

January 8th & 22nd; February 5th and 19th; March 5th and 19th; April 2nd, 16th and 30th; May 14th and 28th; June 11th, and 25th; July 9th, and 23rd; August 6th and 20th; September 3rd and 17th; October 1st, 15th and 29th; November 12th and 26th; and December 10th and 23rd.

Krivohlavek moved to approve the 2019 appointments, seconded by Henning. Voting aye were Karpisek, Hardenburger, Kohout, Henning and Krivohlavek, nays none, motion carried.

At 10:08 a.m., Henning moved to enter closed session, seconded by Karpisek. Voting aye were Henning, Krivohlavek, Karpisek, Hardenburger and Kohout, nays none, motion carried. Kohout announced that, during Executive Session, the Board would be conducting an interview for the County Surveyor position.

At 10:22 a.m., Karpisek moved to exit closed session, seconded by Krivohlavek. Voting aye were Hardenburger, Kohout, Henning, Krivohlavek and Karpisek, nays none, motion carried. Kohout announced that, during Executive Session, the Board interviewed for the County Surveyor position and no action was taken.

Krivohlavek moved that the Board appoint Nick Siedschlag to the position of Saline County Surveyor, with the term ending on December 31, 2022. The motion was seconded by Henning. Voting aye were Krivohlavek, Karpisek, Hardenburger, Kohout and Henning, nays none, motion carried.

Saline County Juvenile Diversion Program Administrator Anita Stougaard presented a Memorandum of Understanding between Saline County, Katie Meyer and Crete Public Schools to implement the School Intervention Worker Program. Krivohlavek moved to approve the MOU, seconded by Henning. Voting aye were Kohout, Henning, Krivohlavek, Karpisek and Hardenburger, nays none, motion carried.

Stougaard then presented a Memorandum of Understanding between Saline County, Mikayla Parriott and Crete Public Schools to implement the School Intervention Worker Program. Karpisek moved to approve the MOU, seconded by Krivohlavek. Voting aye were Karpisek, Hardenburger Kohout, Henning and Krivohlavek, nays none, motion carried.

At 10:30 a.m., Nebraska State Senator Elect Tom Brandt introduced himself to the Board, detailing his background and experiences. He informed the Board that he would be sworn in to office on Wednesday, and is excited to begin work. He stressed that he sees one important part of his new job will be tax reform, as this is what he sees as his constituents' main concern.



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At 10:50 a.m., Kohout announced that the Board would recess.

At 11:02 a.m., Kohout announced that the Board would reconvene.

Mark Headrick with Liberty Bankers Life Insurance Co. made a verbal presentation and asked the Board for their permission to present his company's products to the Saline County employees. The Board gave him verbal permission.

At 11:18 a.m., Weed Superintendent Lyle Weber gave his annual budget report, activity report and watch list and infestation reports to the Board. He also presented his 2019 noxious weed control plan.

At 11:23 a.m., Highway Superintendent Bruce Filipi updated the Board on various road and bridge projects going on around the County. He noted that Saline County has applied for a tire clean-up grant.

Saline County veterans Dick Whittington, Roger Glenn, Larry Kaspar, Glen Pieper, Dennis McElravy and Phil Weber were present to voice support for the reappointment of Forrest Doyle as Saline County Veteran's Service Officer.

At 11:43 a.m., Krivohlavek moved to enter closed session, seconded by Hardenburger. Voting aye were Karpisek, Henning, Kohout, Hardenburger and Krivohlavek, nays none, motion carried. Kohout announced that, during Executive Session, the Board would be discussing a personnel matter.

At 12:17 p.m., Henning moved to exit closed session, seconded by Krivohlavek. Voting aye were Hardenburger, Krivohlavek, Karpisek, Henning and Kohout, nays none, motion carried. Kohout announced that, during Executive Session, the Board discussed a personnel issue and no action was taken.

McDermott presented the contract with SparqData Solutions for services and software related to electronic meeting administration. He noted that the set-up fee is \$500.00 and the yearly subscription fee is \$2,500.00. Henning moved to approve the contract, seconded by Krivohlavek. Voting aye were Hardenburger, Krivohlavek, Karpisek, Henning and Kohout, nays none, motion carried.

At 12:31 p.m., Henning moved to approve the Clerk of the District Court's report of fees for December in the amount of \$5,928.47, seconded by Karpisek. Voting aye were Henning, Kohout, Hardenburger, Krivohlavek and Karpisek, nays none, motion carried.

Henning moved to approve the Sheriff's Report of Fees for December, showing Writ Fees: \$1,431.00; Mileage: \$1286.50; Vehicle Inspections: \$280.00; Gun Permits: \$75.00 and Miscellaneous: \$12.00 totaling \$3,084.50. Motion was seconded by Krivohlavek. Voting aye were Krivohlavek, Karpisek, Henning, Kohout and Hardenburger, nays none, motion carried.

Henning moved to approve the County Clerk's report of fees for December in the amount of \$28,131.25, seconded by Krivohlavek. Voting aye were Kohout, Hardenburger, Krivohlavek, Karpisek and Henning, nays none, motion carried.

Henning moved to approve Resolution #2019-001, transferring \$15,000.00 from the Inheritance Tax Fund #2700 to the General Fund #0100, to be reimbursed when funds become available. The motion was seconded by Karpisek. Voting aye were Karpisek, Henning, Kohout, Hardenburger and Krivohlavek, nays none, motion carried.

Henning moved to approve Resolution #2019-002, transferring \$65,000.00 from the Inheritance Tax Fund #2700 to the Road and Bridge Fund #0300, to be reimbursed when funds become available. The motion was seconded by Krivohlavek. Voting aye were Hardenburger, Krivohlavek, Karpisek, Henning and Kohout, nays none, motion carried.

Henning moved to approve the claims as presented, seconded by Karpisek. Voting aye were Kohout, Hardenburger, Krivohlavek, Karpisek and Henning, nays none, motion carried.

GENERAL FUND

General Payroll	Salaries	108,520.14
Americom	Cables	1,021.40
Anytime Plmbg	Bldg Spls	123.87
Barnas	Spls	798.48
Black Hills	Util	5,032.76
Blue 360	Off Spls	282.10



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CBM Mngd Svcs	Spls	9,104.88
Chief Supply	Uniforms	117.49
City of Wilber	Util	8,937.80
Clerk of The Dist Court Assn	Dues	50.00
Comfort Inn	Trav	109.95
Consolidated Mngmt	Spls	38.90
Crete Med Ctr	Hlth	2,858.22
Drivers License Guide Co	Sub	44.95
Eakes	Off Spls	750.28
Ecolab	Spls	914.48
Eickman, Tad	Court Costs	100.00
Fairfield Inn	Trav	219.90
Filter Shop	Bldg Rpr	111.00
First Concord	Ins	500.50
First State Bank	Dep Box	20.00
Greatamerica Svcs	Off Equip	364.50
Hajek, Lou	Mil	29.43
Intoximeters	Off Equip	773.38
Jefferson County Em Mgmt	Reimb	3,700.00
Kohout, Marvin	Mil	319.40
Korbelik, Tammie	Reimb	8.57
Lepant Law	Court Costs	442.00
Luedke, Willis	Mil	117.72
Manning, Leanne	Mil	47.96
McDermott, Tim	Mil/Reimb	280.73
Mid States Crime Info Ctr	Dues	150.00
MIPS	Data Proc	2,854.71
Murray, Joseph	Court Costs	6,609.00
NE Law Enforcement	Trng	260.00
NE Title	Court Costs	250.00
Norris	Util	288.00
Osborn, Tyson	Reimb	10.72
Pryor, Randy	Mil/Reimb	188.50
Sack Lbr	Spls	62.00
Saline County Atty Petty Cash	Court Costs	27.46
Saline County Court	Court Costs	406.00
Saline County Sheriff	Court Costs	715.00
Sapp Bros	Fuel	2,136.05
Sarpy County Sheriff	Court Costs	2,947.84
Seward County Ind	P&P	153.97
Shop Qwik	Fuel	52.98
Spanyers, Debbie	Mil/Reimb	162.92
Stehlik, Eric	Mil	33.79
UNL Extension	Reimb	692.96
Us Bank Equip	Off Equip	546.21
Vales, Becky	Mil	29.43
Verizon	Phone	205.52
Visa	Sub	21.94
Voss Light	Bldg Spls	67.10
Walker Uniform	Spls	152.74
41 Auto	Equip Rprs	164.61

ROAD FUND



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Road Payroll	Salaries	23,571.18
Beatrice Concrete	Gravel	1,549.92
Beaver Hdw	Equip Rprs	17.98
Black Hills	Util	1,211.91
City of Crete	Util	409.20
City of Friend	Util	434.05
City of Wilber	Util	230.30
CJ's Diesel	Equip Rprs	2,295.00
Crete Ace Hdw	Equip Rprs	109.98
Crete Auto	Equip Rprs	491.13
Farmers Union	Equip Rprs	1,510.63
Johnson Diesel	Equip Rprs	2,125.00
KT's Market	Spls	24.09
Matheson Tri-Gas	Spls	163.63
Medical Enterprises	Testing	70.00
Nebraska Dept of Rev	Sales Tax	831.03
Nebraska Dept of Motor Veh	Fuel Tax	900.00
Powerplan	Equip Rprs	2,506.01
RDO Truck Ctr	Equip Rprs	40.88
Schuerman Weld	Spls	99.00
Speece-Lewis	Engingeers	11,000.00
Truck Center	Equip Rprs	140.38
Village of DeWitt	Util	71.37
Village of Dorchester	Util	242.74
Village of Tobias	Util	56.40
Village of Western	Util	56.00
Walker Uniform	Uniforms	47.21
Waste Connections	Garbage	196.93
41 Auto	Tools	267.97
BAILIFF FUND		
Bailiff Payroll	Salaries	1,144.42
Eakes	Off Spls	11.99
AGING SERVICES FUND		
Aging Services Payroll	Salaries	2,520.73
Food Mesto	Spls	27.27
Moldenhauer, Lori	Mil	49.24
GRANT FUND		
Grant Payroll	Salaries	436.45
JUVENILE SVCS AID PROGRAM FUND		
Saline County 4-H	Reimb	44.00
Stougard, Anita	Pgrm	901.00
COMMISSARY FUND		
Barnas	Spls	421.10
CBM Mngd Svcs	Spls	3,032.92
Eakes	Spls	130.56
Visa	Spls	85.20
CRIME PREVENTION FUND		
Visa	Spls	1,663.56
ALL FUNDS		
First State Bank	Fed Tax	14,081.87
NE Dept of Rev	State Tax	6,121.21
First State Bank	Soc Sec	28,036.48



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Ameritas Life	Retire	22,890.22
Delta	Dental Ins	2,231.22
VSP	Eye Ins	485.13
AFLAC	Ins	1,477.39
MassMutual	Def Comp	2,128.00
Colonial Supp Ins	Ins	269.59
Teamsters	Dues	260.50
Madison Nat'l Life	Life Ins	45.27
Madison Nat'l Life	Dis Ins	181.72
First Concord	Café	1,962.87
New York Life	Ins	118.90
NE Child Support	Garnish	197.08
NE Child Support	Garnish	188.77
General Collection	Garnish	174.41

There being no further business to come before the Board, the meeting was adjourned at 12:39 p.m. The next meeting will be on January 22nd, 2019 at 9:30 a.m. in the Saline County Commissioners' Room, Courthouse, Wilber, NE.

ATTEST:

Daryl Fikar, County Clerk

Janet J. Henning

Marvin A. Kohout, Chairperson

Stephanie Krivohlavek

Philip S. Hardenburger

Russ Karpisek, Vice-Chairperson

I, Daryl Fikar, County Clerk in and for Saline County, do hereby certify that the minutes of the December 26th, 2018 Board of Commissioners' meeting were presented and approved as presented.

Daryl Fikar, County Clerk

Janet J. Henning

Marvin A. Kohout, Chairperson

Stephanie Krivohlavek

Philip S. Hardenburger

Russ Karpisek, Vice-Chairperson