



Saline County Board Minutes



SALINE COUNTY BOARD OF COMMISSIONERS

The regular meeting of the Saline County Board of Commissioners was called to order at 9:35 a.m. on Tuesday, December 11th, 2018, by Chairperson Marvin A. Kohout. Present were Kohout, Janet J. Henning, Stephanie A. Krivohlavek, Russ Karpisek and Willis D. Luedke, Commissioners, Deputy County Clerk Anita Bartels, and Administrative Assistant Tim McDermott. County Attorney Tad Eickman was present between court commitments.

Notice of said meeting was posted in the County Clerk's Office, on the Saline County Website, and published in all three County newspapers prior to the meeting, in compliance with State Statutes.

Let the record show that all proceedings are electronically recorded.

Kohout advised those present of the open meetings law posted at the back of the room.

Kohout announce two changes to the agenda. Removal of Resolution 2018-84 and the addition of Sheryl Kastanek, Saline County Tourism Chairwoman.

Karpisek moved to approve the agenda with changes, seconded by Krivohlavek. Voting aye were Kohout, Luedke, Krivohlavek, Karpisek and Henning, nays none, motion carried.

Henning moved to approve the minutes of the November 27th, 2018 regular meeting, seconded by Karpisek. Voting aye were Luedke, Karpisek, Henning, Krivohlavek and Kohout, nays none, motion carried.

Under correspondence, Bartels reported receiving from Aging Partners, the December 6, 2018 meeting agenda, a \$40.80 insurance dividend refund from Reinsurance Group of America, the Southeast Nebraska Emergency Management Region December 6, 2018 regular meeting agenda, their October 25, 2018 regular meeting minutes along with a copy of a Travelers Casualty Insurance Company presented by UNICO Group Inc. for the Southeast Nebraska Emergency Management Region.

Under report of officials, Henning reported attending the November 30th CASA meeting, noting volunteers are needed, and attending a LEPC meeting on December 6th.

Luedke reported he attended a November 29th meeting with representative from Gage, Jefferson and Johnson counties to discuss jail issues with another meeting scheduled for Monday, an Ag. Society meeting, and a construction progress meeting with the courthouse architect and Cheevers Construction.

Kohout reported attending an Employee Safety Committee meeting, a NACO conference call, noting Mike Anderson will be leaving the NACO Board, a Wellness Committee meeting and will be attending the NACO conference in Kearney this week.

Krivohlavek reported she will be attending the NACO conference on Thursday and Friday of this week.

Karpisek reported attending a Wellness Committee meeting and will be attending the NACO conference in Kearney.

McDermott reported attending an Employee Safety Committee meeting, a Wellness Meeting with Madonna for the February 2019 Employee Health Fair, a construction progress meeting with the courthouse architect and Cheevers Construction, reported December 18th the courthouse exterior lighting will be turned on, attended a LEPC meeting and requested the Boards permission to become a member of LEPC, will attend the NACO conference in Kearney, reported the 2019 Employee Wellness packets are being put together, and had a phone conference with the NIRMA nomination committee to become a NIRMA board member.

At 9:45 a.m. Clerk of the District Court Amber Mulbery addressed the Board on behalf of Judge Johnson regarding the doors which were removed from the District Courtroom. Mulbery reported speaking with the Fire Marshall and understood he was not aware of the replacement of the doors, and the Fire Marshall will review this issue when conducting his January 17th inspection. Her request is to have the doors put back in the Courtroom, maintaining historical value. The Board requested in the interim the doors are to be moved from the garage into a climate controlled environment for safekeeping. Discussion was also held on the installation of electronic security locks from the District Courtroom to the Judge's Chambers and the Bailiff offices. McDermott reported this installation is in the works.



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At 10:00 a.m. LeAnn Manning and Anita Stougaard presented for discussion and approval the 2019 Crime Commission Grant Application for the Saline County Youth Diversion Program, which includes a school interventionist, electronic monitoring and family support. Henning made a motion to approve this application, seconded by Krivohlavek. Voting aye Karpisek, Krivohlavek, Kohout, Henning and Luedke, nays none, motion carried.

Manning also reported she has interviewed two Doane seniors for the school interventionist position.

At 10:12 a.m., Kohout announced that the Board would recess.

At 10:22 a.m., Kohout announced that the Board would reconvene.

Discussion was held on the Promotion and Improvement Grants being awarded by the Saline County Tourism Committee. Tourism Chairwoman Sheryl Kastanek and Crete Chamber of Commerce Director Kayleigh Schadwinkel each addressed the Board. Schadwinkel opened the discussion with concerns and suggestions on how to be more proactive in getting grant availability information to the public along with grant submission deadlines.

Kastanek presented the list of grant recipients for the Board approval. Kastanek noted the absence of applications from Crete community because they failed to meet the submission deadline. The grant deadline was advertised in the Crete and other county newspapers. Additional discussion was held on how the dollar amounts are determined for each of the grants awarded. Henning moved to approve the Promotion and Improvement Grants as recommended by the Tourism Committee, seconded by Karpisek. Voting aye were Karpisek, Krivohlavek, Kohout and Henning, voting nay Luedke, motion carried.

At 11:10 a.m. Highway Superintendent Bruce Filipi, requested approval of Change Order 1 from Van Kirk Brothers Construction, due to an underrun, which decreased the contract for the Saline-Jefferson Co. Bridge Match in the amount of \$20,580.61. Henning moved to approve, seconded by Krivohlavek. Voting aye were Kohout, Luedke, Krivohlavek, Karpisek and Henning, nays none, motion carried.

Filipi then updated the Board on various road and bridge projects going on around the County.

Filipi received three quotes for the purchase of a lowboy trailer which was approved in his budget. The two lowest quotes were for \$49,609.00 and \$49,999.00. The third quote was much higher. Filipi will purchase at the low quote of \$49,609.00. There is a four month wait to receive the trailer, so Filipi will order in January.

Kohout brought forward for discussion that truckers are continuing to have issues locating Smithfield/Farmland and Americold via GPS. Truckers have been misdirected via GPS northwest of Crete. Kohout has had discussions with Doug Keller and relayed concerns from Gordon Sand. Truckers are turning around in Sand's yard causing damage to his property. Filipi will make additional contact with the State, the City of Crete, Smithfield and Americold to find solutions to solve this problem. Possibly adding additional signage or verbiage to Smithfield and Americold shipping instructions.

McDermott reported the 2019 Employee Safety Manual was redrafted by the Safety Committee. He highlighted the updated verbiage with some language changes and incorporated the recent CPR and Stop the Bleed Training the employees recently completed. Kohout stated the Safety Committee used a guide book approved by NIRMA. Henning moved to approve, seconded by Krivohlavek. Voting aye were Krivohlavek, Henning, Luedke, Kohout and Karpisek, nays none, motion carried.

Henning moved to approve the County Clerk's report of fees for November in the amount of \$18,318.75, seconded by Luedke. Voting aye were Karpisek, Krivohlavek, Kohout, Henning and Luedke, nays none, motion carried.

Henning moved to approve the Clerk of District Court report of fees for November in the amount of \$9,839.19, seconded by Krivohlavek. Voting aye were Luedke, Karpisek, Henning, Krivohlavek and Kohout, nays none, motion carried.

Henning moved to approve the Sheriff's report of fees for the month of November, Writ Fees: \$1,776.00; Mileage: \$1,489.75; Vehicle Inspections: \$470.00; Gun Permits: \$75.00; totaling \$3,810.75,



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seconded by Krivohlavek. Voting aye were Kohout, Luedke, Krivohlavek, Karpisek and Henning, nays none, motion carried.

Henning moved to approve Resolution #2018-82, transferring \$135,000.00 from the Inheritance Fund to the General Fund, to be reimbursed when funds are available. The motion was seconded by Luedke. Voting aye were Henning, Kohout, Karpisek, Luedke and Krivohlavek, nays none, motion carried.

Henning moved to approve Resolution #2018-83, transferring \$150,000.00 from the Emergency Bridge Fund to the County Road Fund, to be reimbursed when funds are available. The motion was seconded by Krivohlavek. Voting aye were Krivohlavek, Henning, Luedke, Kohout and Karpisek, nays none, motion carried.

Resolution #2018-84 was voided as result of voiding of Claim # 18120237.

Henning moved to approve Resolution #2018-85 transferring \$1,100.00 from the Inheritance Fund to the Bailiff Fund, seconded by Karpisek. Voting aye were Luedke, Karpisek, Henning, Krivohlavek and Kohout, nays none, motion carried.

Henning moved to approve the claims as presented, seconded by Karpisek. Voting aye were Kohout, Luedke, Krivohlavek, Karpisek and Henning, nays none, motion carried.

GENERAL FUND

General Payroll	Salaries	107,869.81
A&F Construction	Snow removal	330.00
Awards Unlimited	Spls	33.10
Barnas	Med	458.47
Baumann, Matt	Uniform Reimb	129.98
Berggren Architects	Courthouse	1,784.53
Bishop Business Equip	Equip Rent	694.02
Black Hills	Util	3,783.76
Bob Barker Co	Spls	297.00
CBM Managed Svcs	Spls	9,411.91
Chief Supply	Uniforms	211.49
City of Wilber	Util	8,488.44
Consolidated Mngmt	Spls	63.15
Crete Ace Hdw	Spls	3.59
Crete Ace Hdw	Lawn Care	22.99
Crete Med Ctr	Med	480.00
Crete Auto	Tower Rpr	41.99
Culligan	Spls	246.50
Eakes	Off Spls	1,331.64
Ecolab	Spls	297.19
Ecolab Pest	Pest Control	183.57
Election Pay Mileage	Mil	9.27
Election Sys & Software	P&P	2,003.85
Emeich Construction	Bldg Rpr	4,950.00
Farmers & Merch Bank	Off Spls	271.28
Farmers Coop	Fuel	423.17
First Concord	Ins	500.50
Food Mesto	Spls	4.35
Forensic Anthro Consults	Court Costs	1,866.00
Gage County Court	Court Costs	4.25
Gorgen, Dean	Mil	55.60



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Greatamerica Fin Svcs	Off Equip	364.50
Gropp Law	Cntrct	343.60
Hanson Hroch & Kuntz	Atty	1,629.00
Hroch, Charles	Maint	75.00
Jean's Sewing	Uniforms	97.00
Jefferson County Em Mgmt	Salary Reimb	3,700.00
Kohout, Marvin	Mil	248.53
Luedke, Willis	Mil	81.75
Manning, Leanne	Mil/Reimb	293.71
Matthew Bender	Sub	275.51
McDermott, Tim	Mil/Reimb	50.78
MIPS	Data Proc	4,425.46
Murray, Joseph	Court Costs	20,792.00
NACO	Trng/Dues	2,538.63
NE Law Enforcement Trng	Trng	100.00
NE Sheriff Assoc	Dues	435.00
Norris	Util	266.00
Pryor, Randy	Mil/Reimb	161.76
Region V Sys	Inst	1,910.00
Sack Lbr	Spls	182.01
Saline County Atty Petty Cash	Pstg/Court Costs	456.33
Saline County Court	Court Costs	391.00
Saline County Dist Court	Court Costs	144.00
Saline County Sheriff	Court Costs	537.00
Sapp Bros	Fuel	2,698.56
Seward County Ind	P&P	1,005.01
Shared Service Sys	Med	112.80
Shop Qwik	Fuel	209.11
Shredding Solutions	Equip Rent	111.45
Slezak, Bill	Lic Reimb	30.00
SE Dist Assessor Assn	Dues	25.00
Stehlik, Eric	Mil/Reimb	163.23
Supplyworks	Spls	109.30
US Postal Svc	Pstg	3,500.00
UNL Extension	Reimb	826.88
US Bank Equip	Off Equip	215.00
Verizon	Phone	205.52
Visa	Off Spls	54.30
Visa	Trng	1,204.25
Visa	Off Spls	320.44
Visa	Pstg/Fuel	100.58
Visa	Spls	257.11
Visa	Spls	50.95
Walker Uniform	Spls	194.19
Wilber Legion Aux	Gov Day Lunch	705.00
41 Auto	Equip Rpr	350.45

ROAD FUND

Road Payroll	Salaries	23,594.34
All Roads Barricades	Signs	768.89
Beatrice Concrete	Gravel	13,438.98
Black Hills	Util	882.72
City of Crete	Util	411.91



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City of Friend	Util	344.24
City of Wilber	Util	88.32
Costco	Dues	128.40
Crane Sales	Equip Rpr	729.00
Crete Ace Hdw	Spls	153.11
Crete Auto	Equip Rpr	204.73
Farmers Coop	Fuel/Equip Rpr	13,966.76
Farmers Union	Equip Rpr	132.91
Filter Care	Equip Rpr	39.40
Garcia Chicoine Ent	Guardrails	16,293.75
Korbelik, Rick	CDL Reimb	57.50
Matheson Tri-Gas	Spls	159.00
NE IA Fasteners	Spls	80.83
Norris	Util	335.44
Plains Equip	Equip Rpr	830.95
Powerplan	Equip Rpr	2,305.76
Rock On	Gravel	1,645.80
Safelite	Equip Rpr	125.00
Sapp Bros	Fuel	2,359.34
Speece-Lewis	Engineers	15,600.00
Village of Dewitt	Util	70.29
Village of Dorchester	Util	149.85
Village of Swanton	Util	63.25
Village of Tobias	Util	56.80
Village of Western	Util	58.25
Visa	Trav	21.91
Walker Uniform	Uniforms	50.21
Waste Connect	Garbage	196.93
Weldon Parts	Spls	222.00
41 Auto	Spls/Equip	64.71
BAILIFF FUND		
Bailiff Payroll	Salaries	1,109.75
VISITOR PROMOTION FUND		
McIntosh Ministries	Adv	390.00
EMPLOYEE WELLNESS FUND		
McDermott, Tim	Reimb Spls	83.36
AGING SERVICES FUND		
Aging Services Payroll	Salaries	2,630.99
Crete News	Sub	32.00
Food Mesto	Spls	23.50
Moldenhauer, Lori	Trng	90.00
Sack Lbr	Spls	36.90
DRUG COURT FUND		
Redwood Tox Lab	Testing	98.15
Walmart	Off Spls	277.72
GRANT FUND		
Grant Payroll	Salaries	763.19
JUVENILE SVC AID PROGRAM FUND		
Change Co	Off Spls	241.88
Stougard, Anita	Prgm	960.50
911 EMERGENCY MANAGEMENT FUND		
City of Crete	Tower Rent	250.00



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Saline Center	Tower Rent	250.00
COMMISSARY FUND		
Barnas	Spls	371.65
Bob Barker Co	Spls	952.80
CBM Managed Svcs	Spls	5,324.02
Eakes	Spls	261.12
Visa	Spls	59.92
BUILDING FUND		
Hroch, Charles	Bldg Rpr	75.00
ALL FUNDS		
First State Bank	Fed Tax	14,433.72
NE Dept of Rev	State Tax	6,159.86
First State Bank	Soc Sec	28,103.58
Ameritas Life	Retire	22,983.70
Delta	Dental Ins	2,219.39
VSP	Eye Ins	485.13
AFLAC	Ins	1,500.14
MassMutual	Def Comp	2,328.00
Colonial Supp Ins	Ins	269.59
Teamsters	Dues	260.50
Madison Nat'l Life	Life Ins	45.27
Madison Nat'l Life	Dis Ins	181.72
First Concord	Café	2,073.28
New York Life	Ins	118.90
NE Child Support	Garnish	197.08
NE Child Support	Garnish	188.77
General Collection	Garnish	174.41

Kohout announced that appointed official's performance reviews will be on the next meeting agenda.

There being no further business to come before the Board, the meeting was adjourned at 11:25 a.m. The next meeting will be on December 26th, 2018 at 9:30 a.m. in the Saline County Commissioners' Room, Courthouse, Wilber, NE.

ATTEST:

Anita Bartels, Deputy County Clerk

Janet J. Henning

Marvin A. Kohout, Chairperson

Stephanie Krivohlavek

Willis D. Luedke, Vice-Chairperson

Russ Karpisek

I, Anita Bartels, Deputy County Clerk in and for Saline County, do hereby certify that the minutes of the November 27th, 2018 Board of Commissioners' meeting were presented and approved as presented.



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Anita Bartels, Deputy County Clerk

Janet J. Henning

Marvin A. Kohout, Chairperson

Stephanie Krivohlavek

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