



Saline County Board Minutes



SALINE COUNTY BOARD OF COMMISSIONERS

The regular meeting of the Saline County Board of Commissioners was called to order at 9:30 a.m. on Tuesday, November 27th, 2018, by Chairperson Marvin A. Kohout. Present were Kohout, Janet J. Henning, Stephanie A. Krivohlavek, Russ Karpisek and Willis D. Luedke, Commissioners, County Clerk Daryl Fikar, and Administrative Assistant Tim McDermott. County Attorney Tad Eickman was present between court commitments.

Notice of said meeting was posted in the County Clerk's Office, on the Saline County Website, and published in all three County newspapers prior to the meeting, in compliance with State Statutes.

Let the record show that all proceedings are electronically recorded.

Kohout advised those present of the open meetings law posted at the back of the room.

Henning moved to approve the agenda as presented, seconded by Krivohlavek. Voting aye were Karpisek, Henning, Krivohlavek, Kohout and Luedke, nays none, motion carried.

Karpisek moved to approve the minutes of the November 13th, 2018 regular meeting, seconded by Henning. Voting aye were Luedke, Henning, Karpisek and Kohout, abstaining, Krivohlavek, nays none, motion carried.

Under correspondence, Fikar reported receiving a \$6.00 check from Hughes Networks, a \$2.00 check from Interface Security Systems, an \$11.00 check from Level 3 Communications, a \$5.00 check from Vonage America and an \$11.00 check from Bandwidth, Inc., all for 911 surcharges. Also received was a resignation letter from Deb Polacek of the Saline County Tourism Committee, the November 4th meeting minutes of the Saline County Historical Society and, from Blue Valley Community Action, their October 16th meeting minutes, November 20th meeting agenda, their November report to the Board of Directors and their October news clippings. Received from Mary Anne Placek of the Saline County Historical Society was a notice that she was updating the Historical Society webpage and invites suggestions. From TransCanada Keystone Pipeline Company, a notice that they will be conducting a survey of the pipeline markers and signs on the Keystone pipeline beginning this month and expecting to be completed in December.

Under report of officials, Henning reported that she has a CASA meeting on November 30th.

Luedke reported that he attended a Blue Valley Community Action meeting, a 5 Rivers RC&D meeting, an Ag. Society meeting, meetings with the courthouse architect, the NIRMA CPR, first aid and stop the bleed training, and has a meeting on Thursday with representatives of Gage, Johnson and Jefferson Counties.

Kohout reported that he had attended a Planning and Zoning meeting, he participated in a NACO conference call, he has a Saline County Safety Committee meeting tomorrow, he reported that he received a postcard from EDF, the new owner of the windfarm project, informing the County that they will be surveying the area to verify the sites of the wind towers. He also reminded the Board of the webinar that will be presented by NACO to detail their new wellness program.

Krivohlavek reported that she attended a Saline County Aging Services Executive Board meeting on November 19th.

Karpisek reported that he had attended the NIRMA CPR, first aid and stop the bleed training.

McDermott reported that he had attended the NIRMA CPR, first aid and stop the bleed training and that there were a total of 63 county employees attending. He also gave a courthouse tour to several Wilber Care Center residents, he has an Employee Safety Committee meeting tomorrow, the NACO wellness program webinar, he will be communicating with Madonna to begin the process of organizing the next employee health fair in February, he has an Employee Wellness Committee meeting on December 6th, he will be attending the LEPC meeting on December 6th, and reports that there is still a problem with trucks being misdirected when using GPS to find Smithfield Foods and Americold. Trucks are, in some cases, being directed onto private property. It was discussed whether changing the name of County Road I between the plants would alleviate the problem.

At 9:40 a.m., Planning and Zoning Administrator Lyle Weber and Garret Easley presented a request for minor subdivision to divide 2.0 acres from the family farm in the SW ¼ of section 12-8-2 to create an acreage.



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Luedke moved to approve the request, seconded by Karpisek. Voting aye were Kohout, Krivohlavek, Luedke, Henning and Karpisek, nays none, motion carried.

At 9:46 a.m., Weber presented an application from Apex Clean Energy to construct a 198 foot tall meteorological tower in NW $\frac{1}{4}$ of section 18-5-1. Henning moved to open the public hearing for comments on the application. Dylan Ikkala, of Apex Clean Energy explained the process and reasons for the tower to the Board.

There being no further comments, Henning moved to close the public hearing for the meteorological tower construction, seconded by Krivohlavek. Voting aye were Henning, Karpisek, Kohout, Krivohlavek and Luedke, nays none, motion carried.

Luedke moved to approve the application to construct a meteorological tower from Apex Clean Energy, seconded by Henning. Voting aye were Krivohlavek, Luedke, Henning, Karpisek and Kohout, nays none, motion carried.

Henning moved to open the public hearing to consider approving an application for a conditional use permit to construct a cell phone tower in the NE $\frac{1}{4}$ of the SE $\frac{1}{4}$ of section 36-4-2. Greg Farris with Bridger Towers was present to explain that, as a tower company not affiliated with a cell phone carrier, they are free to offer the use of the tower to any entity that wishes to utilize it. The tower in question can be used by up to five carriers. The tower would be 440 feet tall and will be 4G LTE capable, meaning that internet connection will be possible when connected to the tower.

There being no further comments, Krivohlavek moved to close the public hearing, seconded by Henning. Voting aye were Karpisek, Kohout, Krivohlavek, Luedke and Henning, nays none, motion carried.

Henning moved to approve the construction of the cell tower, seconded by Krivohlavek. Voting aye were Luedke, Henning, Karpisek, Kohout and Krivohlavek, nays none, motion carried.

At 10:00 a.m., a discussion began concerning the purchase, installation and utilization of a time clock system for Saline County employees. Present for the discussion were Sheriff Alan Moore, Deputy Jeff Mulbery, Clerk of the District Court Amber Mulbery, Highway Superintendent Bruce Filipi, Veteran Service Officer Forrest Doyle, Treasurer Deb Spanyers, Deputy County Clerk Tammie Korbelik and Courthouse Maintenance Supervisor Dan Johnson. The discussion centered on the logistics of the system and how employees that do not work in the courthouse or Law Enforcement Center would be able to use the system. At 10:30, the Board telephoned MIPS, the County's IT provider to answer some questions. The discussion will continue at a later date once the subject is further researched.

At 10:40 a.m., Sandy Morrissey with Region V presented their annual report to the Board. She gave details concerning Red Ribbon Week, the Second Step Program, CURB Coalition, med boxes for the disposal of unused medications, suicide prevention programs, and the use of NARCAN, a medication for the treatment of opioid overdose.

At 11:11 a.m., Kohout announced that the Board would recess.

At 11:30 a.m., Kohout announced that the Board would reconvene.

McDermott presented the 2019 Employee Wellness program rules and guidelines booklet, explaining that there are a few changes from the previous year, mostly to do with the number of points that can be gained and the points required for rewards. After discussion, Krivohlavek moved to approve the 2019 Wellness guidelines, seconded by Henning. Voting aye were Kohout, Krivohlavek, Luedke and Henning. Voting nay, Karpisek, motion carried.

At 11:40 a.m., McDermott presented the 2019 Employee Handbook for consideration of approval. After detailing the changes, including the number of vacation hours that may be carried forward from year to year, and the number of hours, along with minor verbiage changes, Krivohlavek moved to approve Resolution #2018-81, the 2019 employee handbook, seconded by Karpisek. Voting aye were Henning, Karpisek, Kohout, Krivohlavek and Luedke, nays none, motion carried. The handbook will take effect on January 1, 2019.

At 11:55 a.m., Henning moved to approve Resolution #2018-80, releasing pledged security CUSIP #313370E38 for \$1,000,000. The motion was seconded by Krivohlavek. Voting aye were Krivohlavek, Luedke, Henning, Karpisek and Kohout, nays none, motion carried.



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Henning moved to approve Deb Spicka Polacek of Friend to replace Deb Polacek of Crete as a member of the Saline County Tourism Committee. The motion was seconded by Krivohlavek. Voting aye were Karpisek, Kohout, Krivohlavek, Luedke and Henning, nays none, motion carried.

Krivohlavek moved to approve a change of the wording that must be displayed on all projects that receive funds from tourism improvement site grants and tourism promotional grants. The wording is currently “Paid for in part by the Saline County Tourism Tax Fund”, would be changed to: “Paid for in part by the Saline County Tourism Fund”, eliminating the word “Tax”. The motion was seconded by Karpisek. Voting aye were Luedke, Henning, Karpisek, Kohout and Krivohlavek, nays none, motion carried.

Consideration of approval of the recommended grant recipients was tabled until the Board is able to review the grant applications.

Henning moved to approve Resolution #2018-77, transferring \$90,000.00 from the Special Road Fund to the Road and Bridge Fund, to be reimbursed when funds are available. The motion was seconded by Luedke. Voting aye were Kohout, Krivohlavek, Luedke, Henning and Karpisek, nays none, motion carried.

Henning moved to approve Resolution #2018-78, transferring \$92,000.00 from the Inheritance Tax Fund to the Courthouse Bond Debt Fund, to be reimbursed when funds are available. The motion was seconded by Krivohlavek. Voting aye were Henning, Karpisek, Kohout, Krivohlavek and Luedke, nays none, motion carried.

Henning moved to approve Resolution #2018-79, transferring \$2,699.12 from account 2700 982 00 2 4200 to account 0100 970 00 5 0200, as indicated by journal entry #18120001. The motion was seconded by Luedke. Voting aye were Krivohlavek, Luedke, Henning, Karpisek and Kohout, nays none, motion carried.

Highway Superintendent Bruce Filipi requested that the request to occupy right of way from Keystone Pipeline be tabled pending changes in the wording of the contract.

Filipi then updated the Board on various road and bridge projects going on around the County.

Henning moved to approve the claims as presented, seconded by Krivohlavek. Voting aye were Karpisek, Kohout, Krivohlavek, Luedke and Henning, nays none, motion carried.

GENERAL FUND

General Payroll	Salaries	109,384.32
Anytime Plumbing	Bldg Rpr	972.53
Berggren Architects	Courthouse	467.50
Bishop Business Equip	Off Equip	1,193.74
CBM Managed Svcs	Spls	9,822.10
Cheever Construction	Courthouse	84,330.11
Chief Supply	Uniforms	144.44
Crete Ace Hdw	Bldg Rpr	4.99
Crete Med Ctr	Hlth	655.04
Crete Vol Fire	Ambulance	6,400.00
DeWitt Vol Fire	Ambulance	100.00
Dollar General	Spls	44.50
Dorchester Vol Fire	Ambulance	200.00
Eakes	Off Spls	1,000.32
Ecolab	Spls	1,341.51
Election Pay	Salaries	855.00
Election Mileage	Mil	70.85
Farmers Coop	Fuel	373.69
First Concord	Ins	11,919.22
First State Bank	Off Spls	94.50
First Wireless	Tower Rpr	532.50
Food Mesto	Spls	5.40
Goodwin Tucker	Maint	385.77



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Gropp, Scott	Cntrct	7,000.00
Heath Sports	Uniforms	69.00
IAAO	Dues	190.00
Jefferson County Emer Mgmt	Salaries	3,700.00
Microfilm Imaging	Equip Rent	150.00
NACO	Trng	125.00
NE Health & Human Svcs	Inst	762.11
NE Weed Assoc	Dues	125.00
NIRMA	Spls	945.00
Norris	Util	241.00
Osborn, Tyson	Uniforms	54.02
Quill	Off Spls	171.54
Ramada Inn	Trav	75.00
Ripa, Norma	Retirement	18.00
Saline County Dist Court	Court Costs	66.00
Sapp Bros	Fuel	2,032.69
Sarpy County Sheriff	Inst	1,473.92
Sec of State	Court Costs	20.00
Seward County Ind	P&P	256.80
Solheim Law	Atty	243.00
Speece-Lewis	Engineers	863.33
State of NE	Data Proc	147.60
Supplyworks	Spls	59.04
Thomson Reuters	Dues	137.43
Toshiba	Off Equip	194.00
Verizon	Phone	1,615.33
Visa	Fuel	166.16
Visa	Uniforms/Spls	1,023.65
Walker Uniform	Spls	104.66
Wilber Fire	Ambulance	2,200.00
Windstream	Phone	7,693.23
Witt, Lila	Retirement	30.00
Zito Media	Cable	181.85
41 Auto	Equip Rpr	35.96
41 Auto	Equip Rpr	91.50

ROAD FUND

Road Payroll	Salaries	23,261.59
Beatrice Concrete	Gravel	20,932.25
Branding Inc	Rent	24.00
Crete Med Ctr	Testing	104.00
Eakes	Off Spls	37.99
Midwest Unltd	Spls	94.50
NE Salt & Grain	Salt	1,560.13
Rock On	Gravel	4,925.34
Scherbarth Ace	Spls	25.96
Speece-Lewis	Engineers	780.59
Walker Uniform	Uniforms	68.34
Wilber Plumbing	Spls	26.54

BAILIFF FUND

Bailiff Payroll	Salaries	1,109.69
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VISITOR PROMOTION FUND

Wilber Chamber	Ad Reimb	316.00
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AGING SERVICES FUND

Aging Services Payroll	Salaries	2,473.81
Emal, Marcia	Pgrm	125.00
Farmers Coop	Fuel	37.60
First State Bank	Prgm	100.00
Hoover, Madison	Mil	53.41
Pribyl, Darlene	Pgrm	105.00
Visa	Pstg/Trav	192.13
Visa	Pstg	5.36

DRUG COURT FUND

Kalkwarf & Smith Law	Cntrct	1,100.00
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GRANT FUND

Grant Payroll	Salaries	371.33
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EMERGENCY PREPAREDNESS FUND

Jefferson County Em Mgmt	Trng	2,466.21
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JUVENILE SVCS AID PROGRAM

Stougard, Anita	Prgm	1,020.00
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911 EMERGENCY MGMT FUND

Windstream	Phone	173.98
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911 WIRELESS FUND

Windstream	Phone	679.83
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COMMISSARY FUND

CBM Managed Svcs	Spls	2,469.98
Crawford Supply	Spls	28.08
Eakes	Spls	261.12

COURTHOUSE DEBT SERVICE FUND

Union Bank & Trust	Int	118,763.75
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BUILDING FUND

Anytime Plumbing	Bldg Rpr	75.00
Maverick Industries	Bldg Rpr	173.50

ALL FUNDS

First State Bank	Fed Tax	14,311.11
NE Dept of Rev	State Tax	6,142.67
First State Bank	Soc Sec	28,168.58
BCBS	Ins	122,060.14
Ameritas Life	Retire	22,967.77
Delta	Dental Ins	2,218.26
VSP	Eye Ins	484.99
AFLAC	Ins	1,499.96
MassMutual	Def Comp	2,328.00
Colonial Supp Ins	Ins	269.59
Teamsters	Dues	260.50
Madison Nat'l Life	Life Ins	44.98
Madison Nat'l Life	Dis Ins	181.34
First Concord	Café	2,073.28
New York Life	Ins	118.90
NE Child Support	Garnish	197.08
NE Child Support	Garnish	94.39
General Collection	Garnish	174.41

There being no further business to come before the Board, the meeting was adjourned at 12:14 p.m. The next meeting will be on December 11th, 2018 at



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9:30 a.m. in the Saline County Commissioners' Room, Courthouse, Wilber, NE.

ATTEST:

Daryl Fikar, County Clerk

Janet J. Henning

Marvin A. Kohout, Chairperson

Stephanie Krivohlavek

Willis D. Luedke, Vice-Chairperson

Russ Karpisek

I, Daryl Fikar, County Clerk in and for Saline County, do hereby certify that the minutes of the November 13th, 2018 Board of Commissioners' meeting were presented and approved as presented.

Daryl Fikar, County Clerk

Janet J. Henning

Marvin A. Kohout, Chairperson

Stephanie Krivohlavek

Willis D. Luedke, Vice-Chairperson

Russ Karpisek