



Saline County Board Minutes



SALINE COUNTY BOARD OF COMMISSIONERS

The regular meeting of the Saline County Board of Commissioners was called to order at 9:30 a.m. on Tuesday, September 4th, 2018, by Chairperson Marvin A. Kohout. Present were Kohout, Janet J. Henning, Russ Karpisek, Willis D. Luedke and Stephanie A. Krivohlavek, Commissioners, County Clerk Daryl Fikar, and Administrative Assistant Tim McDermott. Deputy County Attorney Steve Reisdorff was present between court commitments.

Notice of said meeting was posted in the County Clerk's Office, on the Saline County Website, and published in all three County newspapers prior to the meeting, in compliance with State Statutes.

Let the record show that all proceedings are electronically recorded.

Kohout advised those present of the open meetings law posted at the back of the room.

Henning moved to approve the agenda with the addition of a personnel issue in Executive Session, seconded by Krivohlavek. Voting aye were Karpisek, Henning, Krivohlavek, Kohout and Luedke, nays none, motion carried.

Karpisek moved to approve the minutes of the August 21st, 2018 regular meeting, seconded by Luedke. Voting aye were Luedke, Krivohlavek, Henning, Karpisek and Kohout, nays none, motion carried.

Under correspondence, Fikar reported receiving the minutes of the August 19th Saline County Historical Society meeting, a letter from the Lincoln/Lancaster County Planning Department stating that they had received 3 appeals of the approval to build a chicken feedlot in Lancaster County. Also received was a check for \$84.00 from Zito Media as 911 surcharges and a check for \$40.80 from the Reinsurance Group of America as an insurance dividend.

Under report of officials, Henning reported that she attended a Blue Valley Community Action meeting on August 21st.

Luedke reported he attended a Blue Valley Community Action meeting, a NIRMA Finance Committee meeting on August 29, 30 and 31, where they agreed to distribute a \$1,000,000 dividend to its' members, with Saline County's share being \$19,870. He also attended a courthouse contractor's meeting, and has another tomorrow.

Kohout reported that he had attended a Planning and Zoning meeting on August 21st, an Employee Safety Committee meeting, an Employee Wellness Committee meeting last week, he inspected roads and bridges last Friday, he has an Employee Handbook meeting tomorrow and has registered for the NIRMA Self-Defense conference in Kearney, to be held on October 4th and 5th.

Krivohlavek reported having contact with the Wilber-Clatonia Foundation, where they are exploring the idea of creating a community center, which would include a gymnasium and are considering incorporating the Aging Services Office into the project. She emphasized that nothing has been decided.

Karpisek reported that he had attended the Nebraska State Fair, working in the State Auditor's booth and that he will be attending Husker Harvest Days next week.

McDermott reported attending an Employee Safety meeting, a meeting to investigate the HVAC problems in the courthouse, with another tomorrow. He informed the Board that he has been informed by O'Keefe Elevator that they believe the problems with the elevator have been corrected, he attended the Leadership Academy presentation in Lincoln on August 28th, an Employee Wellness meeting on August 29th, where they decided that flu shots would be given on October 12th, he has a courthouse construction progress meeting and an Employee Handbook meeting tomorrow.

At 9:43 a.m., Planning and Zoning Administrator Lyle Weber presented a minor subdivision application from Keith Spanyers. The application requests that 3.54 acres from a current parcel in the E ½ of the NE ¼ in section 28-8-3 be divided to create an acreage. Weber stated that the Planning and Zoning Board had approved the application unanimously. Karpisek moved to approve the application, seconded by Luedke. Voting aye were Karpisek, Kohout, Luedke, Krivohlavek and Henning, nays none, motion carried.

At 9:46 a.m., change order number PR 67 was presented. The change order provides for signage throughout the courthouse at a cost of \$14,810.00, which includes approximately 160 signs for direction and for



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the various offices. Luedke moved to approve the change order, seconded by Henning. Voting aye were Krivohlavek, Henning, Karpisek, Kohout and Luedke, nays none, motion carried.

At 9:49 a.m., change order number PR 63 was presented. The change order provides for reorientation of the court reporters desk in county court. Currently, the court reporters desk is facing the courtroom, but would be rotated in order to face the judge. The cost of the change is \$710.00. Luedke moved to approve the change order, seconded by Henning. Voting aye were Kohout, Luedke, Krivohlavek, Henning and Karpisek, nays none, motion carried.

Henning moved to approve resolution #2018-56, transferring \$1,363.68 from the Road and Bridge Fund to the General Fund, seconded by Luedke. Voting aye were Henning, Karpisek, Kohout, Luedke and Krivohlavek, nays none, motion carried.

Henning moved to approve resolution #2018-57, transferring \$212.10 from account 0100 733 00 1 0301 to account 0100 970 00 1 1200 and \$348.32 from account 0100 621 00 1 0200 to account 0100 970 00 1 1200. The motion was seconded by Krivohlavek. Voting aye were Luedke, Krivohlavek, Henning, Karpisek and Kohout, nays none, motion carried.

Henning moved to approve resolution #2018-58, transferring \$564.67 from account 2250 837 00 1 0802 to account 0100 218 07 0 0000 and \$348.32 from account 0100 970 00 1 0802 to 0100 218 07 0 0000. The motion was seconded by Karpisek. Voting aye were Karpisek, Kohout, Luedke, Krivohlavek and Henning, nays none, motion carried.

Henning moved to approve resolution #2018-59, transferring \$2,275.42 from the General Fund to the Aging Services Fund, seconded by Krivohlavek. Voting aye were Krivohlavek, Henning, Karpisek, Kohout and Luedke, nays none, motion carried.

Henning moved to approve resolution #2018-60, transferring \$50,000.00 from the Inheritance Tax Fund to the General Fund, to be reimbursed when funds are available. The motion was seconded by Krivohlavek. Voting aye were Kohout, Luedke, Krivohlavek, Henning and Karpisek, nays none, motion carried.

Henning moved to approve resolution #2018-61, transferring \$180,000.00 from the Inheritance Tax Fund to the Road and Bridge Fund, to be reimbursed when funds are available. The motion was seconded by Krivohlavek. Voting aye were Henning, Karpisek, Kohout, Luedke and Krivohlavek, nays none, motion carried.

Henning moved to approve resolution #2018-62, transferring \$3,500.00 from the Inheritance Tax Fund to the Grant Fund, to be reimbursed when funds are available. The motion was seconded by Karpisek. Voting aye were Luedke, Krivohlavek, Henning, Karpisek and Kohout, nays none, motion carried.

At 9:56 a.m., Kohout announced the Board would recess.

At 10:20 a.m., Kohout announced the Board would reconvene.

Highway Superintendent Bruce Filipi presented a request to occupy right of way from Windstream to construct telecommunications facilities at 1663 County Road C. Krivohlavek moved to approve the request, seconded by Karpisek. Voting aye were Karpisek, Kohout, Luedke, Krivohlavek and Henning, nays none, motion carried.

Filipi then presented a request to occupy right of way from Norris Public Power District to install an underground electric line at County Road 2400 between County Roads I and J. Krivohlavek moved to approve the request, seconded by Karpisek. Voting aye were Krivohlavek, Henning, Karpisek, Kohout and Luedke, nays none, motion carried.

Filipi then updated the Board regarding road conditions around the county, mainly due to the recent rains.

At 10:27 a.m., Henning moved to enter Executive Session, seconded by Krivohlavek. Voting aye were Kohout, Luedke, Krivohlavek, Henning and Karpisek, nays none, motion carried. Kohout announced that, during closed session, the Board would be discussing General Assistance request #2018-02 and a personnel matter.

At 10:34 a.m., Henning moved to exit Executive Session, seconded by Krivohlavek. Voting aye were Henning, Karpisek, Kohout, Luedke and Krivohlavek, nays none, motion carried. Kohout announced that,



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during closed session, the Board discussed General Assistance request #2018-02 and a personnel matter and no action was taken.

Henning moved to reject payment of General Assistance request #2018-02, seconded by Krivohlavek. Voting aye were Luedke, Krivohlavek, Henning, Karpisek and Kohout, nays none, motion carried.

Krivohlavek moved to approve the inventories of County property, seconded by Karpisek. Voting aye were Karpisek, Kohout, Luedke, Krivohlavek and Henning, nays none, motion carried.

At 10:35 a.m., Kohout announced the Board would recess.

At 10:42 a.m., Kohout announced the Board would reconvene.

At 10:51 a.m., Tim Linscott and Dave Chlupacek of CKTL Tech, LLC were present to continue the discussion concerning the renting of space to house a proposed data storage facility on the second floor of the old jail building. They informed the Board that they believe the space would be suitable for their needs. They did mention that they believe that some additional electrical outlets would be needed for the servers. Luedke suggested that the State Fire Marshall be consulted due to the narrowness and steepness of the stairway that is the only access to the area. Linscott will contact the Fire Marshall to get their opinion.

At 10:51 a.m., the Board began a discussion of a claim that the County had received from the City of Wilber, which is a bill for repair of a portion of Court Street between 2nd and 3rd streets. It is unknown how the City arrived at the amount that was billed.

Karpisek moved to approve the claims, with the exception of the claim from the City of Wilber for street repairs. The motion was seconded by Krivohlavek. Voting aye were Krivohlavek, Henning, Karpisek, Kohout and Luedke, nays none, motion carried.

GENERAL FUND

General Payrolls	Salaries	109,588.75
Anytime Plmbg	Bldg Rpr	23.32
Barnas	Spls	691.92
Bishop Business Equip	Off Equip	132.42
Black Hills	Util	662.20
Bob Barker Co	Spls	267.60
CBM Mngd Svcs	Spls	8,793.19
Chief Supply	Uniforms	211.83
City of Wilber	Util	5,245.28
Crete Med Ctr	Hlth	380.00
Crete News	P&P	5.50
Eakes	Off Spls	899.54
Ecolab	Spls	716.64
Ecolab Pest Elim	Pest Control	6.21
Eickman,Tad	Reimb	59.00
Emblem Ent	Patches	327.17
Engineered Controls	Bldg Rpr	120.00
Jelinek, Sharon	Mil	113.36
K & G Body	Equip Rpr	1,000.00
Kalkwarf & Smith Law	Atty	945.00
Lincoln Police Dept	Phone	151.11
McAlevy, Tammy	Court Cost	241.27
Meister, Patrick	Reimb	129.98
Midwest Court Reporting	Hlth	75.00
Murray, Joseph	Atty	648.00
NE Dol/Boiler Prog	Inpection	150.00
Nifco Mech Sys	Inspection	250.00
Norris	Util	265.00
Rinder Printing	Off Spls	197.91



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Sack Lbr	Spls	167.18
Saline County Atty Petty Cash	Court Cost	43.40
Saline County Dist Court	Court Cost	177.00
Sapp Bros	Fuel	2,820.71
Shredding Solutions	Equip Rent	45.00
Sid Dillon	Equip Rpr	355.97
Solheim Law	Atty	1,931.92
State of Ne Dept Correction	Cntrct	6,205.71
Thompson Co	Spls	119.87
Toshiba	Off Equip	280.00
Verizon	Phone	1,852.75
Visa	Fuel	45.42
Visa	Trng	519.65
Walker Uniform	Spls	111.29
Zito Media	Cable	181.85
41 Auto	Equip Rpr	575.70

ROAD FUND

Road Payroll	Salaries	23,238.12
Ace Irrigation	Culverts	6,196.46
B's Enterprises	Culverts	3,325.00
Beatrice Concrete	Gravel	52,760.19
Beaver Hdw	Spls	46.94
Black Hills	Util	309.14
Bob's Radiator	Equip Rpr	120.00
Branding Inc	Rent	96.00
Carpenter, Patricia	Easement	761.15
City of Wilber	Util	64.87
Crete Ace Hdw	Spls	12.39
Cross Dillon	Equip Rpr	738.85
Eakes	Off Spls	111.90
Fred's Auto	Equip Rpr	90.95
General Fire & Safety	Safety Equip	252.80
Hromadka-Ernst, Pamela	Easement	761.15
Midwest Unltd	Tools/Equip	1,509.90
Miller, Michael	CDL	57.50
NE IA Industrial Fasteners	Spls	197.34
NMC Exchange	Grader	27,250.00
Orschelns	Spls	102.95
Pogue Constr	Marking	3,825.00
Powerplan	Equip Rpr	1,191.15
Rock On	Gravel	9,406.53
Scherbarth Ace	Equip Rpr	14.99
Sid Dillon	Equip Rpr	100.79
Skala's Ok Tire	Tire Rpr	24.88
Strouf, Connie	Easement	761.14
Village of Dewitt	Util	61.58
Village of Dorchester	Util	109.04
Village of Tobias	Util	56.80
Village of Western	Util	56.25
Walker Uniform	Uniforms	47.21
Wilber Plmbg	Spls	99.95

BAILIFF FUND



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Bailiff Payroll	Salaries	1,109.69
AGING SERVICES FUND		
Aging Services Payroll	Salaries	2,394.23
Emal, Marcia	Prgm	40.00
Sack Lbr	Spls	21.77
DRUG COURT FUND		
Redwood Tox Lab	Testing	38.90
Verizon	Phone	120.03
GRANT FUND		
Grant Payroll	Salaries	3,203.75
JUVENILE SVCS AID PROGRAM FUND		
Better Living Counseling	Svcs	572.00
Doane University	Prgm	87.80
Stougaard, Anita	Prgm	943.50
COMMISSARY FUND		
Barnas	Spls	492.26
Bob Barker Co	Spls	2,220.07
CBM Mngd Svcs	Spls	2,089.25
Eakes	Spls	186.20
BUILDING FUND		
O'Keefe Elevator	Bldg Rpr	1,960.26
ALL FUNDS		
First State Bank	Fed Tax	14,991.91
NE Dept of Rev	State Tax	6,454.15
First State Bank	Soc Sec	28,890.56
BCBS	Ins	121,455.76
Ameritas Life	Retire	23,582.61
Delta	Dental Ins	2,230.92
VSP	Eye Ins	482.39
AFLAC	Ins	1,513.41
MassMutual	Def Comp	2,253.00
Colonial Supp Ins	Ins	269.59
Teamsters	Dues	260.50
Madison Nat'l Life	Life Ins	44.43
Madison Nat'l Life	Dis Ins	177.32
First Concord	Café	2,111.19
New York Life	Ins	118.90
NE Child Support	Garnish	197.08
NE Child Support	Garnish	188.77
US Dept of Education	Garnish	163.58
Tiburon Fin/NAS	Garnish	174.41

At 11:17 a.m., Kohout announced the Board would recess until 1:00 p.m.

At 1:08 p.m., Kohout announced the Board would reconvene.

Saline County CPA Brian Blobaum was present to update the Board on the budget preparation for the 2018-2019 fiscal year. The Board and Blobaum then had a discussion with department heads Sheriff Alan Moore, Treasurer Debbie Spanyers and Assessor Brandi Kelly. Also discussed was a request from the Saline County Agricultural Society for \$151,000 for improvements to facilities at the Saline County Fairgrounds. Blobaum will consult with the State Auditor's Office concerning this possibility.

After discussions, the Board instructed Blobaum to prepare the budget based on raising the levy rate by .015059 or 4.0% above last year. This would raise an additional \$278,671.00, reducing the amount needed to



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be transferred from the inheritance fund and maintaining necessary cash reserves. Blobaum will return at 10:00 a.m. on September 18th for the final budget discussion and approval.

There being no further business to come before the Board, the meeting was adjourned at 3:30 p.m. The next meeting will be on September 18th, 2018 at 9:30 a.m. in the Saline County Commissioners' Room, Courthouse, Wilber, NE.

ATTEST:

Daryl Fikar, County Clerk

Janet J. Henning

Marvin A. Kohout, Chairperson

Stephanie Krivohlavek

Willis D. Luedke, Vice-Chairperson

Russ Karpisek

I, Daryl Fikar, County Clerk in and for Saline County, do hereby certify that the minutes of the August 21st, 2018 Board of Commissioners' meeting were presented and approved as presented.

Daryl Fikar, County Clerk

Janet J. Henning

Marvin A. Kohout, Chairperson

Stephanie Krivohlavek

Willis D. Luedke, Vice-Chairperson

Russ Karpisek