



Saline County Board Minutes



SALINE COUNTY BOARD OF COMMISSIONERS

The regular meeting of the Saline County Board of Commissioners was called to order at 9:33 a.m. on Tuesday, August 21st, 2018, by Chairperson Marvin A. Kohout. Present were Kohout, Janet J. Henning, Russ Karpisek, Willis D. Luedke and Stephanie A. Krivohlavek, Commissioners, County Clerk Daryl Fikar, and Administrative Assistant Tim McDermott. County Attorney Tad Eickman was present between court commitments.

Notice of said meeting was posted in the County Clerk's Office, on the Saline County Website, and published in all three County newspapers prior to the meeting, in compliance with State Statutes.

Let the record show that all proceedings are electronically recorded.

Kohout advised those present of the open meetings law posted at the back of the room.

Henning moved to approve the agenda with the addition of a personnel issue in Executive Session, seconded by Krivohlavek. Voting aye were Karpisek, Henning, Krivohlavek, Kohout and Luedke, nays none, motion carried.

Karpisek moved to approve the minutes of the August 7th, 2018 regular meeting, seconded by Krivohlavek. Voting aye were Luedke, Krivohlavek, Henning, Karpisek and Kohout, nays none, motion carried.

Under correspondence, Fikar reported receiving the annual report from the Southeast Nebraska Development District, a check for \$513.00 from Midwest Storage Solutions as a refund for time spent by County Court employees to correct filing discrepancies, the August 21st meeting agenda, June 19th meeting minutes, the CEO report to the Board of Directors and the May through July news clippings, all from Blue Valley Community Action and, for 911 surcharges, a check for \$2.00 from Interface Security Systems, a \$10.00 check from Bandwidth, Inc., a \$5.00 check from Hughes Networks, an \$11.00 check from Level 3 Communications and a \$5.00 check from Vonage America.

Under report of officials, Henning reported that she has a Blue Valley Community Action meeting tonight.

Luedke reported he participated in a NIRMA Finance Committee telephone conference, he has a Blue Valley Community Action meeting tonight, he attended an RC&D meeting in Tecumseh last week, he helped with the hazardous household waste collection in Crete, he has a courthouse construction update meeting tomorrow morning, he received a preliminary estimate for repair to the garage on the old jail, he has a meeting with contractors and architects in Gering and has received a change order for the reorientation of the court reporters desk in County Court.

Kohout reported that he had participated in the tour of Steele Flats windfarm, he had an Employee Handbook meeting on the 13th, a Saline County Historical Society meeting on Sunday, he has a Planning and Zoning meeting tonight, an Employee Safety Committee meeting tomorrow morning, and he attended the Kansas and Nebraska White House Conference on August 16th. Kohout also noted that Saline County's Insurance Company, NIRMA had conducted a safety audit of the County and that we had received a score of 100%.

Krivohlavek reported attending a Saline County Aging Services Executive meeting yesterday and had received a phone call from a citizen that was concerned about the placement of the meteorological towers that were constructed in the southwest part of the county.

McDermott reported attending a wellness presentation from Madonna, an Employee Handbook meeting on August 13th, a CURB Coalition meeting yesterday, he has an Employee Safety Committee meeting tomorrow, will be investigating an HVAC problem in the Roads Dept. office tomorrow, and, on August 28th, a Leadership Academy class with Continuum and an Employee Wellness Committee meeting on August 29th.

At 9:50 a.m., Chief Deputy Russ Kalkwarf presented the Distress Warrant Collection report for 2017. He reports that the Treasurer's Office had presented him with 62 warrants. Of these, 8 have moved out of jurisdiction and will be turned over to the authorities in their current jurisdiction. Of the remaining 54, 50 have been collected with interest, 2 are making payments, 1 was returned as uncollectable due to no assets, and 1 will be paid after assets are sold. Krivohlavek moved to approve the report, seconded by Karpisek. Voting aye were Karpisek, Kohout, Luedke, Krivohlavek and Henning, nays none, motion carried.



Saline County Board Minutes



At 9:56 a.m., C.J. Johnson with Region V Systems presented their annual report and budget request.

At 10:12 a.m., Dave Merrill with Region V Services presented their annual report and budget request.

At 10:22 a.m., Saline County Area Transit Executive Director Scott Bartels presented their annual report and budget request.

At 10:34 a.m., Kohout announced the Board would recess.

At 10:43 a.m., Kohout announced the Board would reconvene.

Kent Musil and Warren Vyhnaek with the Saline County Agricultural Society presented plans for the renovation and improvements to the hog barn at the Saline County Fairgrounds. The cost of the work, which includes cement work and the replacement of overhead doors and installation of additional doors, totals \$151,559.45. The Board will take this under consideration during the budget approval process. It was discussed whether this cost could be split between two separate budget years.

At 10:56 a.m., Tim Linscott and Dave Chlupacek of CKTL Tech, LLC explained to the Board that they are planning to construct and manage a data storage facility and wanted to investigate whether the second floor of the old jail building would be available for that purpose. They would be willing to pay rent and to provide wi-fi to the County at no charge. The Board recommended that they tour the building to ensure that it would fit their needs. McDermott escorted them across the street for a tour.

At 11:09 a.m., County Attorney Tad Eickman and the Board discussed the budget for the County Attorney and Child Support Enforcement, as Eickman would not be available in the afternoon.

At 11:23 a.m., Maintenance Supervisor Dan Johnson presented the Board with a maintenance contract with Cummins, Inc. to maintain the emergency generator in the courthouse. The cost of the five year contract is \$5,520.80 and is voidable by either party at any time. The Board gave verbal approval to sign the contract.

At 11:30 a.m., Tim Linscott and Dave Chlupacek returned from their tour of the old jail building and informed the Board that they believe that the building will be adequate for their needs. They will return on September 4th to resume the discussion.

At 11:33 a.m., Highway Superintendent Bruce Filipi presented the Board with Resolution #2018-51, a certificate of completion for NDOR Project Number HRRR-STWD (116). This project was for rural road advance railroad warning signage. Henning moved to approve the resolution, seconded by Krivohlavek. Voting aye were Krivohlavek, Karpisek, Kohout, Henning and Luedke, nays none. Motion carried.

Filipi then presented Resolution #2018-54, establishing the fees for commercial permits to occupy right of way. Krivohlavek moved to approve the resolution, seconded by Karpisek. Voting aye were Henning, Luedke, Krivohlavek, Karpisek and Kohout, nays none, motion carried.

Filipi then updated the Board on various projects going on around the County.

At 11:43 a.m., Henning moved to approve Resolution #2018-52, transferring \$40,000 from the Special Road Fund to the Road and Bridge Fund, seconded by Krivohlavek. Voting aye were Karpisek, Henning, Krivohlavek, Kohout and Luedke, nays none, motion carried.

Henning moved to approve Resolution #2018-53, transferring \$10,000 from the General Fund to the Bailiff Fund, seconded by Karpisek. Voting aye were Karpisek, Luedke, Henning, Kohout and Krivohlavek, nays none, motion carried

Henning moved to approve the claims as presented, seconded by Karpisek. Voting aye were Kohout, Krivohlavek, Karpisek, Luedke and Henning, nays none, motion carried.

GENERAL FUND

General Payroll	Salaries	122,017.19
Anytime Plmbg	Bldg Maint	1,240.00
Berggren Architects	Courthouse	4,268.88
Bishop Business Equip	Microfilming	1,899.75
Black Hills	Util	25.70
Bob Barker Co	Spls	267.60
CBM Managed Svcs	Spls	8,378.76
Chief Supply	Spls	85.43
Crete Ace Hdw	Equip Rpr	11.28



Saline County Board Minutes



Crete Med Ctr	Hlth	783.29
Crete News	P&P	450.28
Culligan	Spls	528.55
Dollar General	Spls	54.50
Eakes	Off Spls	716.73
Electronic Contracting	Courthouse	10,567.00
Farmers Coop	Fuel	730.94
First Concord	Ins	10,661.30
Food Mesto	Spls	3.58
Gorgen, Dean	Mil	31.07
Gropp, Scott	Cntrct	7,000.00
Hajek, Lou	Mil/Reimb	206.04
Hanson Hroch & Kuntz	Atty	2,677.95
Helena Chem	Lawn Care	103.25
Jefferson County Emer Mgmt	Reimb	3,700.00
Jelinek, Sharon	Mil	43.60
Kalkwarf & Smith Law	Atty	252.00
Korbelik, Tammie	Reimb	20.33
Language Line Svcs	Sub	1.30
Manning, Leanne	Mil/Reimb	105.20
Microfilm Imaging Sys	Equip Rent	150.00
Nitz, Arden	Spls	142.72
Pell Reporting	Court Costs	432.33
Pryor, Randy	Mil/Reimb	317.93
Saline County Dist Court	Court Costs	138.00
Schwarz Paper	Inv 404521	190.14
Sec of State	Court Costs	20.00
Seward County Ind	P&P	699.00
Shop Qwik	Fuel	39.95
Speece-Lewis	Engineering	863.33
State of NE	Data Proc	286.86
Stehlik, Eric	Mil	153.69
Thomson Reuters	Sub	137.43
Toshiba	Equip Rent	194.00
UNL Coop Extension	Reimb	1,623.84
Us Bank Voyager	Fuel	71.05
Vales, Becky	Mil	95.92
Visa	Bldg Spls	978.89
Visa	Trav	365.00
Visa	Pstg	53.26
Visa	Equip Maint	18.02
Visa	Uniforms	237.96
Visa	Off Spls	119.99
Visa	Equip	282.65
Walker Uniform	Spls	48.08
Wertz, Randall	Court Costs	774.00
Windstream	Phone	7,650.09
Zoubek, Robin	Mil/Reimb	53.28
41 Auto	Equip Rpr	13.99
41 Auto	Equip Rpr	183.78

ROAD FUND

Road Payroll	Salaries	26,199.15
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Saline County Board Minutes



Beatrice Concrete	Gravel	68,731.15
Black Hills	Util	22.71
Bryan Health	Drug Tests	26.00
Crete Auto	Equip Rpr	302.29
Crete Lbr	Spls	265.90
Cross Dillon	Equip Rpr	73.00
DJ Welding	Equip Rpr	211.20
Eakes	Off Spls	9.29
Farmers Coop	Fuel	18,340.64
Farmers Union	Equip Rpr	1,814.43
Hromadka, Pamela	Easement	2,283.44
Imperial Supplies	Spls	162.91
Johnson Sand	Gravel	26,168.77
Midwest Steel	Steel	492.00
Momar	Spls	644.23
NE Dept of Trans	Marking	345.71
NE IA Industrial Fasteners	Spls	482.78
NMC Exchange	Equip Rpr	280.93
Norris	Util	212.22
O'Reilly Auto	Equip Rpr	26.69
Plains Equip	Equip Rpr	453.25
Praxair Dist	Spls	66.75
Rock On	Gravel	22,283.40
Sapp Bros	Fuel	2,903.79
Speece-Lewis	Engineering	6,844.73
Village of Swanton	Util	63.25
Visa	Equip	145.70
Von Busch Refuse	Garbage	21.00
Walker Uniform	Uniforms	73.29
Waste Connections	Garbage	196.93
Young's Welding	Steel	3.04
41 Auto	Equip Rpr	119.97
BAILIFF FUND		
Bailiff Payroll	Salaries	1,426.31
VETERAN MEMORIAL MAINT FUND		
Visa	Rpr Spls	261.60
EMPLOYEE WELLNESS FUND		
Visa	Spls	151.92
AGING SERVICES FUND		
Aging Services Payroll	Salaries	2,759.55
Emal, Marcia	Prgm	75.00
Farmers Coop	Fuel	41.90
Food Mesto	Spls	84.00
Friend Healthcare Sys	Hlth	65.00
Petersen, Randi	Spec Proj	818.25
Pribyl, Darlene	Prgm	140.00
Purfoods	Meals	1,165.54
Visa	Pstg	208.33
Visa	Spec Proj	108.12
Wilber Care Ctr	Meals	992.44
DRUG COURT FUND		
Kalkwarf & Smith Law	Cntrct	1,100.00



Saline County Board Minutes



GRANT FUND		
Grant Payroll	Salaries	159.96
JUVENILE SVCS AID PROGRAM FUND		
Better Living Counseling	Support Svcs	1,217.78
Stougard, Anita	Prgm	901.00
Visa	Phone	108.50
911 EMERGENCY MGMT FUND		
Windstream	Phone	174.34
911 WIRELESS FUND		
Windstream	Phone	677.95
COMMISSARY FUND		
Bob Barker Co	Spls	120.47
CBM Managed Svcs	Spls	4,888.85
Eakes	Spls	209.75
CRIME PREVENTION FUND		
Dogtra	Spls	195.95
BUILDING FUND		
Siemens Ind	Bldg Rpr	1,089.00
ALL FUNDS		
First State Bank	Fed Tax	17,014.65
NE Dept of Rev	State Tax	7,307.14
First State Bank	Soc Sec	31,367.68
Ameritas Life	Retire	23,451.50
Mass Mutual	Def Comp	2,253.00
NE Child Support	Garnish	197.08
NE Child Support	Garnish	188.77
US Dept of Education	Garnish	163.58
Tiburon Fin/NAS	Garnish	174.41

At 11:45 a.m., Henning moved to enter Executive Session, seconded by Krivohlavek. Voting aye were Luedke, Henning, Kohout, Krivohlavek and Karpisek, nays none, motion carried. Kohout announced that, during closed session the Board would be discussing a personnel issue.

12:13 p.m., Henning moved to exit Executive Session, seconded by Krivohlavek. Voting aye were Krivohlavek, Karpisek, Luedke, Henning and Kohout, nays none, motion carried. Kohout announced that during closed session the Board discussed a personnel issue and no action was taken.

Kohout announced that the Board would recess until 1:00 p.m., when CPA Brian Blobaum would be present for the budget discussion with the Board and County Officials.

At 1:07 p.m., Kohout announced that the Board would reconvene.

CPA Brian Blobaum of Blobaum and Busboom was present to update the Board on the budget preparation for the 2018-2019 fiscal year. The Board and Blobaum then had a discussion with department heads, Amber Mulbery, Dan Johnson, Lyle Weber, John McKee, Lori Moldenhauer, Bruce Filipi, Randy Pryor, Forrest Doyle, Tim McDermott and Daryl Fikar. Blobaum will return at 1:00 p.m. on September 4th for the next budget presentation and discussion. It is planned that the Board will finalize and approve the budget during their September 18th meeting.

There being no further business to come before the Board, the meeting was adjourned at 4:28 p.m. The next meeting will be on September 4th, 2018 at 9:30 a.m. in the Saline County Commissioners' Room, Courthouse, Wilber, NE.

ATTEST:



Saline County Board Minutes



Daryl Fikar, County Clerk

Janet J. Henning

Marvin A. Kohout, Chairperson

Stephanie Krivohlavek

Willis D. Luedke, Vice-Chairperson

Russ Karpisek

I, Daryl Fikar, County Clerk in and for Saline County, do hereby certify that the minutes of the August 7th, 2018 Board of Commissioners' meeting were presented and approved as presented.

Daryl Fikar, County Clerk

Janet J. Henning

Marvin A. Kohout, Chairperson

Stephanie Krivohlavek

Willis D. Luedke, Vice-Chairperson

Russ Karpisek