



Saline County Board Minutes



SALINE COUNTY BOARD OF COMMISSIONERS

The regular meeting of the Saline County Board of Commissioners was called to order at 9:30 a.m. on Tuesday, November 28th, 2017, by Chairperson, Marvin A. Kohout. Present were Kohout, Russ Karpisek, Willis D. Luedke, Stephanie A. Krivohlavek and Janet J. Henning, Commissioners, County Clerk Daryl Fikar and Administrative Assistant Tim McDermott. Deputy County Attorney Steve Reisdorff was present between court commitments.

Notice of said meeting was posted in the County Clerk's Office, on the Saline County Website, and published in all three County newspapers prior to the meeting, in compliance with State Statutes.

Let the record show that all proceedings are electronically recorded.

Kohout advised those present of the open meetings law posted at the back of the room.

Krivohlavek moved to approve the agenda with the addition of a personnel issue in Executive Session, seconded by Henning. Voting aye were Henning, Luedke, Kohout, Krivohlavek and Karpisek, nays none, motion carried.

Krivohlavek moved to approve the minutes of the November 14th, 2017 regular meeting, seconded by Karpisek. Voting aye were Luedke, Henning, Karpisek, Krivohlavek and Kohout, nays none, motion carried.

Under Citizens Forum, David Solheim of Solheim Law Firm was present to introduce himself and his firm to the Board, informing them that his office is located at 1100 Main Avenue in Crete. He also relates that he and his wife are partners in the firm, and that they are both originally from Nebraska.

Under correspondence, Fikar reported receiving an \$800.00 check from Lancaster County as reimbursement for burial assistance #2017-07. Also received was a \$5.00 check from Granite Telecommunications, an \$11.00 check from Vonage and a \$10.00 check from Level 3 Communications, all for 911 surcharges. He also reports receiving the November 21st meeting agenda, the October 17th meeting minutes, the November 2017 CEO and Leadership Team report and the November 2017 news clippings, all from Blue Valley Community Action.

At 9:40 a.m., District 1 Chief Probation Officer Jeremy Behrends and Juvenile Justice Resource Supervisor Jennifer Manning discussed with the Board some concerns that they have with the Lancaster Youth Services Center contract. They state that Lancaster County has denied admittance of juveniles, telling them that the facility is at capacity when there are actually empty beds available. It is believed that this may be a staffing issue. Behrends and Manning requested of the Board that they have communication with the Lancaster County Board to try to resolve this issue.

At 10:00 a.m., Planning and Zoning Administrator Lyle Weber and Kevin Korbelik presented two minor subdivision applications, which are both current acreages that are inhabited. The first application being 7.504 acres in the NE quarter of section 6-5-4. Karpisek moved to approve the application, seconded by Henning. Voting aye were Krivohlavek, Kohout, Luedke, Henning and Karpisek, nays none, motion carried. Weber then presented the second application from Korbelik, which is 7.016 acres in the NE quarter of section 7-5-4. Luedke moved to approve this application, seconded by Karpisek. Voting aye were Henning, Karpisek, Krivohlavek, Kohout and Luedke, nays none, motion carried.

Weber then presented another application for minor subdivision from Charles Hansen, which divides approximately 2.4 acres from an existing acreage in section 2-8-1. Weber informed Hansen that it would be advisable to have in writing the fact that the two acreages will share a well and have an easement declared for the shared driveway. Karpisek moved to approve the application, seconded by Krivohlavek. Voting aye were Kohout, Luedke, Henning, Karpisek and Krivohlavek, nays none, motion carried.

At 10:11 a.m., McDermott presented to the Board the 2018 Wellness booklet and documentation, stating that the most notable changes from 2017 are the awarding of extra points for dental exams and the removal of the \$15.00 VISA gift card, which is not available. Karpisek moved to approve the document, seconded by Krivohlavek. Voting aye were Luedke, Kohout, Henning, Krivohlavek and Karpisek, nays none, motion carried.

At 10:15 a.m., the Board reviewed and discussed a new 3 year contract with Maximus Consulting Services, Inc. to prepare the documentation from Saline County that requests refunds from the State of



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Nebraska for the indirect costs related to child support enforcement. Henning moved to approve the contract, seconded by Krivohlavek. Voting aye were Krivohlavek, Karpisek, Luedke, Kohout and Henning, nays none, motion carried.

At 10:17 a.m., the Board discussed Resolution #2017-78, which would change the distribution percentages of the Saline County tourism tax monies. Currently 50% of the money is deposited in the tourism promotion fund, 25% in the tourism improvement fund and 25% in the Veteran's Memorial fund. The resolution would change the percentages to 37.5% to the promotion fund, 37.5% to the tourism fund and 25% to the Veteran's Memorial fund. Karpisek reports that he has communicated with an attorney at NACO and that she had advised that the money should only be used for visitor promotion. Deputy County Attorney Reisdorff advised the Board that he will research the subject and get back to the Board at a later date. A decision on the resolution was postponed.

At 10:26 a.m., Kohout announced that the Board would recess to the Emergency Management Office to view a demonstration from Pictometry Imagery.

At 10:44 a.m., Kohout announced that the Board would reconvene.

Ryan Poots, with Pictometry Imagery demonstrated the services provided by his company, which are aerial photography designed to provide detailed ortho and oblique views to benefit assessment, law enforcement, roads and emergency management. Present for the demonstration were Administrative Assistant Tim McDermott, Commissioners Janet Henning, Willis Luedke, Marvin Kohout, Stephanie Krivohlavek and Russ Karpisek, Assessor Brandi Kelly, Assessor Clerk Jamie Houser, Appraiser Dean Gorgen, Sheriff Alan Moore, Deputy Sheriff Jeff Mulbery, Dispatch Supervisor John Baumann, Emergency Management Director John McKee and EM Assistant Brenda McKee, Highway Superintendent Bruce Filipi, Planning and Zoning Administrator/Weed Superintendent Lyle Weber and County Clerk Daryl Fikar.

At 12:39 p.m., Kohout announced that the Board would recess to the Board meeting room.

At 12:50 p.m., Kohout announced that the Board would reconvene.

Kohout requested that the Pictometry discussion/decision be placed on the December 12th Board of Commissioners agenda.

Henning moved to approve Resolution #2017-74, transferring \$70,000.00 from the Inheritance Tax Fund #2700 to the General Fund #0100, as proposed in the 2017-18 budget. Motion was seconded by Krivohlavek. Voting aye were Kohout, Henning, Krivohlavek, Karpisek and Luedke, nays none, motion carried.

Henning moved to approve Resolution #2017-75, transferring \$66,000.00 from the Inheritance Tax Fund #2700 to the Road and Bridge Fund #0300, to be reimbursed when funds become available. Motion was seconded by Luedke. Voting aye were Karpisek, Luedke, Kohout, Henning and Krivohlavek, nays none, motion carried.

Henning moved to approve Resolution #2017-76, transferring \$2,600.00 from the Inheritance Tax Fund #2700 to the Aging Services Fund #2250, to be reimbursed when funds become available. Motion was seconded by Krivohlavek. Voting aye were Henning, Krivohlavek, Karpisek, Luedke and Kohout, nays none, motion carried.

Henning moved to approve Resolution #2017-77, transferring \$106,000.00 from the Inheritance Tax Fund #2700 to the Courthouse Bond Debt Service Fund #3402, to be reimbursed when funds become available. Motion was seconded by Luedke. Voting aye were Luedke, Kohout, Henning, Krivohlavek and Karpisek, nays none, motion carried.

Under report of officials, Henning reported attending a Blue Valley Community Action Board meeting on November 21st.

Luedke reported attending a Blue Valley Community Action Board meeting on November 21st, he has a meeting with the courthouse addition contractors and Midwest Storage Solutions tomorrow, and reports that the Probation Office will be moving into the courthouse next Tuesday and Wednesday.

Kohout reported that he attended a Saline County Historical Society meeting, an Employee Wellness Committee meeting and a Planning and Zoning committee meeting.



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Krivohlavek reported attending a Saline County Aging Services Executive Board meeting on November 27th and has a Saline County Aging Services full board meeting on December 11th.

Karpisek reported attending an Employee Wellness meeting and a Southeast Nebraska Development District meeting.

McDermott reported attending several courthouse construction update meetings, an Employee Wellness Committee meeting, where they finished updating the program for the 2018 year. He has been in contact with Madonna concerning the upcoming employee health fair, reports that the County Treasurer's Office, the Veteran's Service Office and the DMV Office have now been moved over to the new phone and internet system as of November 16th. He also reports that the Probation Office will be moving into the courthouse on December 5th and 6th, and that he has a Southeast Nebraska Tourism Committee meeting on December 1st and a CURB Coalition meeting on December 7th.

At 1:03 p.m., Henning moved to enter Executive Session, seconded by Karpisek. Voting aye were Luedke, Henning, Krivohlavek, Kohout and Karpisek, nays none, motion carried. Kohout announced that, during closed session, the Board would be discussing a personnel issue.

At 1:59 p.m., Karpisek moved to exit Executive Session, seconded by Henning. Voting aye were Kohout, Karpisek, Henning, Krivohlavek and Luedke, nays none, motion carried.

Kohout announced that, during closed session, the board discussed a personnel issue and no action was taken.

Henning moved to approve the claims as presented, seconded by Karpisek. Voting aye were Karpisek, Kohout, Henning, Luedke and Krivohlavek, nays none, motion carried.

GENERAL FUND

General Payroll	Salaries	102,621.32
Arbor Ink	Off Spls	402.39
Bishop Business Equip	Cntrct	464.28
Bockmann	Bldg Rpr	2,251.13
Branding Inc	Rent	75.00
CBM Mngd Svcs	Sols	7,661.42
Chief Supply	Uniform	374.63
City of Wilber Ambulance	Hlth	221.57
Crete Med Ctr	Hlth	1,312.93
Crete News	P&P	1.33
Dugan Business Forms	Off Spls	67.47
Eakes	Off Spls	575.27
Ecolab	Spls	667.23
Ecolab Pest Elim	Exterminating	177.36
Electronic Contracting	Cntrct	309.84
Farm & Home Publishers	Off Spls	1,100.00
Farmers Coop	Fuel	20.00
First Concord	Ins	9,817.65
Germer Murray & Johnson	Atty	2,033.92
Gropp, Scott Ryan	Cntrct	7,000.00
Hall County Court	Court Costs	19.69
Heath Sports	Uniform	76.00
Kiner Supply	Spls	467.69
Luedke, Willis	Mil	107.00
Lynn Peavey Co	Spls	210.75
McFall, Ellen	Retirement	48.00
MIPS	Off Equip	746.96
NACO	Trng	500.00
Ramada Inn	Travel	79.00



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Regalia Mfg	Spls	71.53
Region V Sys	Inst	1,146.00
Ripa, Norma	Retirement	18.00
Sack Lbr	Spls	5.79
Sapp Bros	Fuel	2,211.29
Sarpy County Sheriff	Court Costs	4,842.88
Schwarz Paper	Spls	121.81
Sec of State	Court Costs	20.00
Seward County Ind	P&P	35.56
Shop Qwik	Fuel	107.03
Sid Dillon	Equip Rprs	73.98
Speece-Lewis	Engineering	863.33
Thomson Reuters	Sub	133.43
Toshiba	Off Equip	280.00
Toshiba	Off Equip	194.00
U S Postal	Pstg	121.40
UPS	Pstg	43.08
US Bank	Fuel	54.68
Verizon	Phone	607.26
Visa	Spls	384.10
Visa	Psty/Notary	316.00
Visa	Off Equip	230.48
Visa	Spls	64.28
Visa	Off Equip	0.99
Voss Lighting	Bldg Rpr	474.00
Walker Uniform	Spls	56.91
Witt, Lila	Retirement	30.00
41 Auto	Equip Rprs	38.76

ROADS FUND

Roads Payroll	Salaries	22,147.05
Beatrice Concrete	Gravel	2,328.31
Beaver Hardware	Spls	79.96
Black Hills Energy	Util	152.86
Crete Ace Hdw	Spls	50.00
Cross Dillon Tire	Equip Rprs	27.19
Dollar General	Spls	41.43
Johnson Sand	Gravel	518.06
Matheson Tri-Gas	Spls	1,041.45
Midwest Unltd	Equip Rprs	65.88
Orschelns	Equip Rprs	47.76
Sack Lumber	Spls	4.49
Speece-Lewis	Engineering	4,472.50
Von Busch	Garbage	21.00
Walker Uniform	Uniform	41.15
Younger, Randy	Reimb	157.50

BAILIFF FUND

Bailiff Payroll	Salaries	1,068.35
Eakes	Off Spls	71.99
Johnson, Vicky	Off Spls	107.11

CHILD SUPPORT ENFORCEMENT FUND

MIPS	Off Equip	1,308.98
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VISITOR PROMOTION FUND



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Crete Chamber	Adv	1,000.00
First Lutheran Church	Adv	300.00
VISITOR IMPROVEMENT FUND		
Crete Heritage Society	Lights	875.00
EMPLOYEE WELLNESS FUND		
Madonna Rehab	Consult	147.83
Visa	Spls	150.50
AGING SERVICES FUND		
Aging Services Payroll	Salaries	2,009.92
Anytime Plmbg	Bldg Rpr	70.00
Emal, Marcia	Prgm	120.00
Pribyl, Darlene	Prgm	85.00
Visa	Pstg/Spls	544.02
GRANT FUND		
Grant Payroll	Salaries	807.52
DRUG COURT FUND		
Kalkwarf & Smith Law	Cntrct	1,100.00
Redwood Tox Lab	Testing	494.95
COMMISSARY FUND		
Bob Barker Co	Spls	200.04
Crawford Supply	Spls	64.96
Eakes	Spls	314.13
Keefe Supply	Spls	527.88
Thompson Co	Spls	704.59
U S Postal	Stamps	294.00
Visa	Spls	7.90
CRIME PREVENTION FUND		
Visa	Spls	126.23
JAIL BOND DEBT SERVICE FUND		
UMB Bank	Prin/Int	408,503.75
COURTHOUSE BOND DEBT SERVICE FUND		
Union Bank	Int	118,763.75
BUILDING FUND		
Maverick Ind	Bldg Rpr	178.50
ALL FUNDS		
First State Bank	Fed Tax	17,012.22
NE Dept of Rev	State Tax	5,857.08
First State Bank	Soc Sec	27,192.16
BCBS	Ins	117,522.88
Ameritas Life	Retire	22,228.74
Delta	Dental Ins	2,197.00
VSP	Eye Ins	461.89
AFLAC	Ins	1,590.77
MassMutal	Def Comp	1,851.00
Colonial Supp Ins	Ins	317.88
Teamsters	Dues	247.00
Madison Nat'l Life	Life Ins	42.39
Madison Nat'l Life	Dis Ins	165.46
First Concord	Café	1,770.90
New York Life	Ins	118.90
NE Child Support	Garnish	197.08
NE Child Support	Garnish	94.39



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General Svc Bureau	Garnish	188.38
US Dept of Education	Garnish	163.58
Tiburon Fin/NAS	Garnish	168.00

At 2:00 p.m., The Board of Commissioners, along with County Assessor Kelly, County Treasurer Spanyers, Clerk of the District Court Mulbery and Highway Superintendent Filipi discussed the level of salaries that will be set for the 2018 through 2021 calendar years. They referenced the NACO salary recommendations for elected officials. After discussion, it was decided to delay a decision and add the item to the December 12th agenda. The Board encouraged the officials to formulate their recommendations and email them to the Board members.

Highway Superintendent Filipi then updated the Board on the various road, bridge and culvert projects going on around the county. Filipi also informed that Board that Saline County has partnered with Fillmore, Seward and Jefferson counties to apply for an upcoming bridge match program.

There being no further business to come before the Board, the meeting was adjourned at 2:55 p.m. The next meeting will be on December 12th, 2017, at 9:30 a.m. in the Saline County Commissioners' Room, Courthouse, Wilber, NE.

ATTEST:

Daryl Fikar, County Clerk

Janet J. Henning

Marvin A. Kohout, Chairperson

Stephanie Krivohlavek

Willis D. Luedke, Vice-Chairperson

Russ Karpisek

I, Daryl Fikar, County Clerk in and for Saline County, do hereby certify that the minutes of the November 14th, 2017 regular meeting were presented and approved as presented.

Daryl Fikar, County Clerk

Janet J. Henning

Marvin A. Kohout, Chairperson

Stephanie Krivohlavek

Willis D. Luedke, Vice-Chairperson

Russ Karpisek