



# Saline County Board Minutes



## SALINE COUNTY BOARD OF COMMISSIONERS

The regular meeting of the Saline County Board of Commissioners was called to order at 9:33 a.m. on Tuesday, October 31<sup>st</sup>, 2017, by Chairperson, Marvin A. Kohout. Present were Kohout, Russ Karpisek, Willis D. Luedke, Stephanie A. Krivohlavek and Janet J. Henning, Commissioners, County Clerk Daryl Fikar and Administrative Assistant Tim McDermott. County Attorney Tad Eickman was present between court commitments.

Notice of said meeting was posted in the County Clerk's Office, on the Saline County Website, and published in all three County newspapers prior to the meeting, in compliance with State Statutes.

Let the record show that all proceedings are electronically recorded.

Kohout advised those present of the open meetings law posted at the back of the room.

Henning moved to approve the agenda as presented, seconded by Karpisek. Voting aye were Henning, Luedke, Kohout, Krivohlavek and Karpisek, nays none, motion carried.

Karpisek moved to approve the minutes of the October 17<sup>th</sup>, 2017 regular meeting, seconded by Krivohlavek. Voting aye were Luedke, Henning, Karpisek, Krivohlavek and Kohout, nays none, motion carried.

Under correspondence, Fikar reported receiving a confirmation of receipt of the resolution of recommitment to NIRMA from Craig Nelson, Executive Director of NIRMA. Also received was a \$12.00 check from Vonage for 911 surcharges, the August 17<sup>th</sup> meeting minutes and October 19<sup>th</sup> meeting agenda from 5 Rivers RC&D and the September 25<sup>th</sup> meeting minutes from Saline County Aging Services.

Under report of officials, Henning reported attending a CISDA meeting.

Luedke reported attending a Blue Valley Community Action meeting, two construction progress meetings where they met with the Fire Marshall, a meeting with members of the Saline County Sheriff's Office concerning courthouse security, a NIRMA sponsored banquet in York, and a meeting with a lighting contractor concerning outdoor lighting for the courthouse.

Kohout reported attending a Mutual Aid meeting in Swanton two weeks ago, reporting that this was a quarterly meeting and that the attendees participated in a table top exercise, he also attended the flu shot clinic on October 23<sup>rd</sup>, a Continuum training class, a Planning and Zoning meeting on October 17<sup>th</sup> and a NIRMA sponsored banquet in York.

Krivohlavek reported attending a Saline County Aging Services Executive Board meeting, where they discussed reevaluating the contract with Tabitha, the supplier of food for their meal programs.

Karpisek reported that he contacted NACO concerning the wellness program, and has also contacted people that administrate the State of Nebraska employee wellness plan.

McDermott reported that he has met with Head of Courthouse Maintenance Dan Johnson and with a new custodian, Lee Smith. He also attended a meeting with the Community Comprehensive Planning Committee, the flu shot clinic, an Employee Wellness Committee meeting on October 23<sup>rd</sup>, a Continuum training class, a courthouse construction progress meeting, with another coming up on November 6<sup>th</sup>. As part of the Red Ribbon program, he has visited all Saline County schools as well as Tri-County Schools and Meridian Schools. He reports that the Emergency Management Office will be moving into their new quarters by the end of this week, has a Southeast Nebraska Tourism Committee meeting on November 3<sup>rd</sup>, and an Employee Safety Committee meeting on November 8<sup>th</sup>.

At 9:41 a.m., Luedke gave an update on the Advanced Life Support vehicle that is owned by Saline County and stationed at the Crete Area Medical Center. He reports that the initial billing has been received and the claim will be presented at the next meeting on November 14<sup>th</sup>.

At 9:46 a.m., Planning and Zoning Administrator Lyle Weber presented a subdivision application from Wayne and Bruce Pester for 24.87 acres in the south half of the Southwest quarter of section 1-8-4. The application was presented to the Planning and Zoning Committee on September 19<sup>th</sup> and was postponed when more information was requested. It was again presented to the Planning and Zoning Committee on October 17<sup>th</sup> and, after review of the additional information, was approved by them. The Pester's explained that that they had hired an engineer to do a water study of the area and that they found no problems with the number of extra wells that will be drilled in the area. They stated that the amount of water used by a household is just a fraction of the



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amount used by an irrigation well. Weber informed the Board that the water concerns should be addressed by the Nebraska Department of Environmental Quality if it is a domestic well and by the Natural Resources District if it is an irrigation well. Jerry Vlasin, who farms the land adjacent to the proposed subdivision was also present and expressed concerns that, with the extra wells, the water table will not be able to maintain a steady level. After much discussion by the Board, it was decided to postpone a decision on the subdivision until more facts can be obtained concerning the County's authority over water usage. The issue will be brought up again at 10:00 on November 14<sup>th</sup>;

At 10:29 a.m., Saline County American Legion Commander Glen Pieper was present to inform the Board that the Village of DeWitt was grateful for the help that was given by the Saline County Sheriff's Office during their 4<sup>th</sup> of July celebration. The Department helped with traffic control as the Village had gotten permission from the State of Nebraska to close Highway 103 during the fireworks display. He also wanted to express his gratitude for all of the help that the Legion had received during County Government Day. He reported that there were 110 Saline County, Tri-County and Meridian School students present on that day, which is a record number of attendees. Finally, he reported that the kiosk in the Veteran's Memorial has been replaced and is working fine now. However, there are still some concerns with the brick pavers surrounding the outside of the walkway around the Memorial as some of the bricks are sinking into the sand base as well as the plugging of the drainage from the center of the memorial. He and Tim McDermott will meet with John Brickner on Friday to discuss fixes for this situation.

At 10:48 a.m., Kohout announced that the Board would recess.

At 11:04 a.m., Kohout announced that the Board would reconvene.

Highway Superintendent Bruce Filipi made his recommendation to the Board for the gravel dump trailer that was bid at the October 17<sup>th</sup> meeting. He recommends RDO Truck Centers of Lincoln with a bid of \$37,278.00. Krivohlavek moved to accept the recommendation, seconded by Karpisek. Voting aye were Kohout, Henning, Krivohlavek, Luedke and Karpisek, nays none, motion carried.

Filipi then informed the Board that he has been in contact with Nebraska Machinery Center concerning the purchase of a new motor grader. He reports that NMC has agreed to sell a new motor grader to Saline County for \$275,225.00, which is the same price as the one purchased earlier this year, and they are willing to wait for payment until after July 1 of 2018. Henning moved to approve the purchase, seconded by Krivohlavek. Voting aye were Luedke, Karpisek, Kohout, Henning and Krivohlavek, nays none, motion carried.

Filipi then updated the Board on road, bridge and culvert projects going on around the county.

At 11:11 a.m., Luedke presented four courthouse construction change orders: Change Order PR #51 changes the ductwork in the County Court Clerk's Office in order to retain the original cove molding. The cost for this change is \$1,500.00. Change Order PR #53 provides for additional cabling to the Emergency Management Office and the Veterans Memorial for security cameras, costing \$1,993.00. Change Order PR #54 allows for boring under Highway 41 to install cabling to the Emergency Management Office from Zito Media, the cost being \$5,050.00. The final Change Order, #AU reflects the cost of plaster work that was discovered to be needed due to the old plaster coming loose from the walls in the Clerk of the District Court Office and the County Court hallway. This will cost \$1,086.00. Luedke moved to approve all four change orders, seconded by Henning. Voting aye were Henning, Krivohlavek, Luedke, Karpisek and Kohout, nays none, motion carried.

At 11:24 a.m., Luedke informed the Board that he has been investigating various possibilities for outside security lighting for the courthouse. The most effective being "wash" lighting that would use in ground lights to shine upward on each side of the building. He states that it is possible to use white lighting, or different colored lighting that could be used for different occasions. He is attempting to schedule a demonstration for the Board.

At 11:28 a.m., Kohout asked the Board to review information that he had sent out regarding the NACO legislative conference. This will be discussed at another time.

Henning then moved to approve Resolution #2017-71, transferring \$125,000.00 from the General Fund to the Road and Bridge Fund, to be reimbursed when funds become available. Krivohlavek seconded the motion. Voting aye were Karpisek, Kohout, Henning, Krivohlavek and Luedke, nays none, motion carried.



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Henning moved to approve Resolution 2017-72, transferring \$216.54 from the General Fund to the Juvenile Services Aid Program Fund, to be reimbursed when funds become available. Karpisek seconded the motion. Voting aye were Krivohlavek, Luedke, Karpisek, Kohout and Henning, nays none, motion carried.

At 11:31 a.m., Henning moved to enter Executive Session, seconded by Krivohlavek. Voting aye were Luedke, Henning, Krivohlavek, Kohout and Karpisek, nays none, motion carried. Kohout announced that, during closed session, the Board would be discussing a personnel issue and burial assistance application #2017-08.

At 12:10 p.m., Krivohlavek moved to exit Executive Session, seconded by Henning. Voting aye were Kohout, Karpisek, Henning, Krivohlavek and Luedke, nays none, motion carried.

Kohout announced that, during closed session, the board discussed a personnel matter and burial assistance application #2017-08 and no action was taken.

Henning moved to approve Burial Assistance Application #2017-08 in the amount of \$1300.00, seconded by Karpisek, Voting aye were Henning, Luedke, Kohout, Krivohlavek and Karpisek, nays none, motion carried.

Henning moved to approve the claims as presented, with addition of \$1,300.00 for burial assistance #2017-08, seconded by Krivohlavek. Voting aye were Karpisek, Kohout, Henning, Luedke and Krivohlavek, nays none, motion carried.

## GENERAL FUND

General Payroll	Salaries	101,215.61
Anderson Auto	Equip Rprs	147.10
Branding Inc	Equip Rent	75.00
CBM Mngd Svcs	Spls	8,864.67
Chief Supply	Uniforms	357.31
City of Wilber	Hlth	221.57
Consolidated Mngmt	Spls	113.98
Crete Med Ctr	Hlth	480.00
Crete News	P&P	96.00
Dollar General	Spls	81.65
Eakes	Off Spls	652.19
Ecolab	Spls	614.37
Eickman, Tad	Mil/Park	173.18
Electronic Contracting	Maint	360.00
Entenmann-Rovin	Spls	99.50
Farmers Coop	Spls	3.90
Fikar, Daryl	Mil	146.59
Galls	Uniforms	541.63
Gropp, Scott	Cntrct	7,000.00
Hasselbalch, Joyce	Court Costs	150.75
Heath Sports	Uniforms	461.50
Helena Chemical	Lawn Care	177.50
Johnson, Dan	Mil	27.82
K&G Body Shop	Equip Rprs	325.00
Lauber Moore Funeral	Burial Asst	1,300.00
Masonic Lodge	Rent	650.00
MIPS	Off Equip	121.40
NE Air Filter	Spls	394.98
NE Assn Veterans	Dues	100.00
NE Health & Human Svcs	Inst	367.50
NE Law Enforcement Trng	Trng	110.00
NE Public Health Envr Lab	Court Costs	105.00



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NE State Patrol	Data Proc	192.00
New Victorian Inn	Travel	109.98
Quality Inn	Travel	240.00
Reeves Co	Uniforms	27.27
Region V Sys	Inst	764.00
Retchless, Jennifer	Ref	42.51
Roy's Lock Shop	Bldg Rpr	65.00
Sack Lbr	Spls	87.48
Saline County AttPetty Cash	Court Costs	144.24
Saline County Clerk	Off Spls	44.00
Saline County Dist Court	Court Costs	207.00
Sapp Bros	Fuel	1,867.86
Sarpy County Sheriff	Court Costs	1,684.48
Schwarz Paper	Spls	105.36
Sec of State	Trng	35.00
Seward County Ind	P&P	48.38
Sid Dillon	Equip Rprs	206.65
Speece-Lewis	Engineering	863.33
State Industrial Prod	Spls	547.29
Supplyworks	Spls	111.56
Thompson Co	Spls	51.72
Toshiba	Off Equip	280.00
Toshiba	Off Equip	194.00
U S Postal	Pstg	1,000.00
Verizon	Phone	1,522.41
Visa	Trng	68.52
Visa	Spls/Pstg	646.39
Voss Lighting	Bldg Rpr	181.10
Vyhnalek, Tonja	Trng	20.00
Walker Uniform	Spls	99.41
Wilber Fire/Rescue	Trng	5.00
41 Auto	Spls	15.78
41 Auto	Equip Rprs	268.51

## ROAD FUND

Road Payroll	Salaries	22,382.56
Ace Irrigation	Culverts	10,670.64
Beatrice Concrete	Gravel	36,036.72
Black Hills	Util	78.05
Crete Ace Hdw	Spls	78.66
Cross Dillon Tire	Equip Rprs	27.19
Fastenal	Tools	26.92
Food Mesto	Spls	9.65
Johnson Sand	Gravel	17,862.06
Midwest Unltd	Spls	128.73
Momar	Spls	233.79
Orschelns	Spls	36.17
RDO Truck	Equip Rprs	147.49
Rock On	Gravel	2,447.35
Roit Repair	Equip Rprs	32.20
Sack Lbr	Spls	6.70
Shaffer Communications	Equip Rprs	121.00
Total Tool Supply	Equip Rprs	63.03





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Village of Dewitt	Util	65.62
Walker Uniform	Uniforms	41.15
Weldon Parts	Equip Rprs	1,395.68
<b>BAILIFF FUND</b>		
Bailiff Payroll	Salaries	1,068.35
<b>VISITOR PROMOTION FUND</b>		
Crete Fire & Rescue	Adv	755.00
Mcintosh Ministries	Adv	300.00
Tobias Comm Club	Adv	92.00
Western Comm Club	Adv	1,000.00
Wilber Chamber	Adv	600.00
<b>VISITOR IMPROVEMENT FUND</b>		
Tobias Comm Club	Steps	1,000.00
<b>AGING SERVICES FUND</b>		
Aging Services Payroll	Salaries	2,009.92
Emal, Marcia	Prgm	70.00
Pribyl, Darlene	Prgm	160.00
Tabitha	Meals	2,406.25
<b>DRUG COURT FUND</b>		
Kalkwarf & Smith Law	Cntrct	1,100.00
<b>JUVENILE SERVICES AID PROGRAM FUND</b>		
Stougard, Anita	Prgm	218.33
<b>INHERITANCE FUND</b>		
Estate Of Robert A Kunc	Refund	1,908.92
<b>COMMISSARY FUND</b>		
Crawford Supply	Spls	479.76
Eakes	Spls	363.47
Keefe Supply	Spls	1,006.80
Thompson Co	Spls	968.31
Visa	Spls	565.75
<b>ALL FUNDS</b>		
First State Bank	Fed Tax	16,795.59
NE Dept of Rev	State Tax	5,769.93
First State Bank	Soc Sec	26,827.04
BCBS	Ins	118,344.00
Ameritas Life	Retire	22,013.21
Delta	Dental Ins	2,197.00
VSP	Eye Ins	466.06
AFLAC	Ins	1,590.81
MassMutal	Def Comp	1,851.00
Colonial Supp Ins	Ins	317.88
Teamsters	Dues	247.00
Madison Nat'l Life	Life Ins	40.82
Madison Nat'l Life	Dis Ins	164.33
First Concord	Café	1,770.90
New York Life	Ins	118.91
NE Child Support	Garnish	197.08
NE Child Support	Garnish	94.39
General Svc Bureau	Garnish	188.38
US Dept of Education	Garnish	163.58
Tiburon Fin/NAS	Garnish	168.00
Credit Mgmt Svc	Garnish	167.34



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There being no further business to come before the Board, the meeting was adjourned at 12:12 p.m. The next meeting will be on November 14<sup>th</sup>, 2017, at 9:30 a.m. in the Saline County Commissioners' Room, Courthouse, Wilber, NE.

ATTEST:

Daryl Fikar, County Clerk

Janet J. Henning

Marvin A. Kohout, Chairperson

Stephanie Krivohlavek

Willis D. Luedke, Vice-Chairperson

Russ Karpisek

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I, Daryl Fikar, County Clerk in and for Saline County, do hereby certify that the minutes of the October 17<sup>th</sup>, 2017 regular meeting were presented and approved as presented.

Daryl Fikar, County Clerk

Janet J. Henning

Marvin A. Kohout, Chairperson

Stephanie Krivohlavek

Willis D. Luedke, Vice-Chairperson

Russ Karpisek