



Saline County Board Minutes



SALINE COUNTY BOARD OF COMMISSIONERS

The regular meeting of the Saline County Board of Commissioners was called to order at 9:36 a.m. on Tuesday, August 8th, 2017, by Chairperson, Marvin A. Kohout. Present were Kohout, Russ Karpisek, Willis D. Luedke, Stephanie A. Krivohlavek and Janet J. Henning, Commissioners, County Clerk Daryl Fikar and Administrative Assistant Tim McDermott. County Attorney Tad Eickman was present between court commitments.

Notice of said meeting was posted in the County Clerk's Office, on the Saline County Website, and published in all three County newspapers prior to the meeting, in compliance with State Statutes.

Let the record show that all proceedings are electronically recorded.

Kohout advised those present of the open meetings law posted at the back of the room.

Krivohlavek moved to approve the agenda as presented. Motion was seconded by Henning. Voting aye were Henning, Luedke, Kohout, Krivohlavek and Karpisek, nays none, motion carried.

Karpisek moved to approve the minutes of the July 25th, 2017 regular meeting, seconded by Krivohlavek. Voting aye were Luedke, Henning, Karpisek, Krivohlavek and Kohout nays none, motion carried.

Under correspondence, Fikar reported receiving the June 26th Saline County Aging Services Board meeting minutes, a letter from a Saline County business expressing concern over the purchase of appliances from an out of county business, the Southeast Nebraska Emergency Management Region August 3rd meeting agenda, a letter from a constituent regarding the recent property valuation protest hearings, a notice from the Lincoln/Lancaster County planning Committee regarding a public hearing to consider waiving the requirement of a test well in southwest Lancaster County, a letter from the Nebraska Commission on Law Enforcement, informing Saline County that they will be visiting the Saline County Law Enforcement Center on September 6th, a check from Blue Valley Community Action Partnership for \$1,300 as a reimbursement for burial assistance application #2017-04 and a \$99.00 check from Zito Media for 911 Surcharges.

Under report of officials, Luedke reported that he had a meeting with the County Sheriff regarding the security of prisoners during transport from the sally port to the court rooms, he met with the construction contractors and they have estimated that the Saline County Attorney's Office, Saline County Court and the District Court offices will be moving to their new areas during the week of August 28th and reports that Eakes Office Equipment will be on site on August 10th to gage the amount of furniture that will be included in the move. He reports that the Roads and Weeds/Planning and Zoning Offices are currently moving.

Kohout reported that, last week, he had Rural Fire and Mutual Aid meetings as well as an Employee Wellness Committee meeting. He also reports having an internet telephone meeting and meeting with the Sheriff's Department concerning interlocal agreements with the surrounding counties.

Krivohlavek reported attending a Saline County Area Transit Board meeting on July 27th and checking abandoned cemeteries.

Karpisek reported attending an Employee Wellness Committee meeting on July 27th.

McDermott reported attending the Employee Wellness Committee meeting on July 27th, a Southeast Nebraska Tourism Committee meeting on August 4th, having a meeting with the company that is installing the security equipment in the courthouse, he reports that the State of Nebraska Office of the Chief Information Officer has been working to install the state networking in the courthouse. Coming up, he has a Saline County Safety Committee meeting on August 16th, the windfarm groundbreaking on August 17th, and reports that the CURB Coalition sponsored dance during Czech Days was well attended, having a larger turnout than previous years.

At 9:45 a.m., SENDD Executive Director Tom Bliss and Community Development Specialist Jaclyn Fee were present to introduce themselves to the Board and to provide updates on the various programs that SENDD offers.

At 10:02 a.m., CPA Brian Blobaum of Blobaum and Busboom presented the Board with the preliminary budget figures for 2017-18. Blobaum reports that there are still several large unknowns regarding the budget, but the final figures would be available sometime next week. He will return during the August 22nd meeting.



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At 11:11 a.m., the Board discussed the upcoming solar eclipse. Several Department Heads and elected officials were present to offer suggestions. It was decided that it would ultimately be up to the Department Heads, but the Board would not take exception should the offices be closed between the hours of 11:30 and 2:00 in order for the employees to observe this once in a lifetime event.

At 11:25 a.m., Kohout announced that the Board would take a short recess.

At 11:40 a.m., Kohout announced that the Board would reconvene.

Highway Superintendent Bruce Filipi presented a contract with Speece Lewis, Engineers, for preparation and oversight of Saline County Culvert Project Structure No. C007613125. Henning moved to approve the contract, seconded by Krivohlavek. Voting aye were Henning, Luedke, Kohout, Krivohlavek and Karpisek, nays none, motion carried.

Filipi then presented Resolution #2017-46, a signing agreement with the State of Nebraska Department of Roads for fracture critical bridge inspections. Henning moved to approve the agreement, seconded by Krivohlavek. Voting aye were Luedke, Kohout, Krivohlavek, Karpisek and Henning, nays none, motion carried.

Filipi then made his recommendation for the culvert project for which the bids were opened at the July 25th meeting. He noted that all of the bids were similar and all were within the expected cost range. His recommendation is that the bid be awarded to Van Kirk Brothers Contracting of Sutton, NE. The amount of their bid was \$999,974.07. Karpisek moved to approve the recommendation, seconded by Henning. Voting aye were Kohout, Krivohlavek, Karpisek, Henning and Luedke, nays none, motion carried.

Filipi then updated the Board on current culvert and bridge work being done.

At 11:46 a.m., Henning moved to enter Executive Session, seconded by Krivohlavek. Voting aye were Luedke, Henning, Krivohlavek, Kohout and Karpisek, nays none, motion carried. Kohout announced that, during closed session, the Board would be discussing general assistance request #2017-07.

At 12:19 p.m., Henning moved to exit Executive Session, seconded by Krivohlavek. Voting aye were Kohout, Karpisek, Henning, Krivohlavek and Luedke, nays none, motion carried. Kohout announced that, during closed session, the Board discussed general assistance request #2017-07 and no action was taken.

Henning moved to approve Resolution #2017-36, directing the Saline County Attorney to foreclose all tax sale certificates upon which the owner's right of redemption has expired. The motion was seconded by Karpisek. Voting aye were Kohout, Karpisek, Krivohlavek, Luedke and Henning, nays none, motion carried.

Henning then moved to approve Resolution #2017-37, directing the Saline County Treasurer to issue tax sale certificates on every parcel of real estate upon which there are delinquent taxes for three or more years. The motion was seconded by Karpisek. Voting aye were Krivohlavek, Karpisek, Henning, Luedke and Kohout, nays none, motion carried.

The Board discussed and gave verbal approval to the County Clerk to contract with National Insurance services for a new dental and vision plan for Saline County employees.

Henning moved to approve the 1% Restricted Funds Limitation for budget purposes, seconded by Krivohlavek. Voting aye were Kohout, Luedke, Karpisek, Krivohlavek and Henning, nays none, motion carried.

Henning moved to approve the Clerk of the District Court report of fees for July in the amount of \$17,384.95, seconded by Krivohlavek. Voting aye were Henning, Luedke, Kohout, Krivohlavek and Karpisek, nays none, motion carried.

Henning moved to approve the County Clerk's report of fees for July in the amount of \$12,660.20 seconded by Karpisek. Voting aye were Krivohlavek, Kohout, Karpisek, Luedke and Henning, nays none, motion carried.

Henning moved to approve the Sheriff's Report of Fees for July, showing Writ Fees: \$1,701.00; Mileage: \$1,305.00; Vehicle Inspections: \$530.00; and Gun Permits: \$65.00, totaling \$3,601.00. Motion was seconded by Luedke. Voting aye were Karpisek, Kohout and Luedke, nays none, motion carried.

McDermott presented an estimate from the Nebraska Office of the Chief Information Officer for audio and video equipment for the courtroom in the Saline County Law Enforcement Center totaling \$2,613.26. Henning moved to approve the quote, seconded by Karpisek. Voting aye were Karpisek, Henning, Luedke, Kohout and Krivohlavek, nays none, motion carried.



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Fikar presented a contract from Schulz and Associates, P.C. to conduct the Saline County audit for the 2016-17 fiscal year. The contract for one year is \$10,900.00. Henning moved to approve the contract, seconded by Krivohlavek. Voting aye were Henning, Luedke, Kohout, Krivohlavek and Karpisek, nays none, motion carried.

At 12:29 p.m., McDermott presented a quote from Dragnet Enterprises of Kansas City, Kansas for equipment related to security scanning for the entrance into the courthouse. The quote totals \$4,423.00. McDermott noted that one half of the cost of the equipment will be reimbursed by NIRMA, our insurance company, as an ASSIST grant. Henning moved to approve the quote, seconded by Krivohlavek. Voting aye were Luedke, Kohout, Krivohlavek, Karpisek and Henning, nays none, motion carried.

Luedke moved to approve Resolution #2017-42 as written, providing for a correction between the fund balances of the County Treasurer and County Clerk for the 2016-17 fiscal year. Motion was seconded by Krivohlavek. Voting aye were Kohout, Krivohlavek, Karpisek, Henning and Luedke, nays none, motion carried.

Luedke moved to approve Resolution #2017-43 as written, providing for a correction between the fund balances of the County Treasurer and County Clerk for the 2017-18 fiscal year. Motion was seconded by Krivohlavek. Voting aye were Kohout, Krivohlavek, Karpisek, Henning and Luedke, nays none, motion carried.

Henning moved to approve Resolution #2017-44, transferring \$107,000.00 from the Saline County Emergency Bridge Fund #500 to the Saline County Road Fund #300, to be reimbursed when funds become available. Motion was seconded by Karpisek. Voting aye were Krivohlavek, Karpisek, Henning, Luedke and Kohout, nays none, motion carried.

Henning read and moved to approve Resolution #2017-45, transferring \$881.00 from the Saline County General Fund #100 to the Saline County Aging Services Fund #2250, to be reimbursed when funds become available. Motion was seconded by Krivohlavek. Voting aye were Karpisek, Henning, Krivohlavek, Luedke and Kohout, nays none, motion carried.

Henning moved to approve the claims with the addition of \$4,423.00 to Dragnet Enterprises, seconded by Karpisek. Voting aye were Krivohlavek, Karpisek, Henning, Luedke and Kohout, nays none, motion carried.

GENERAL FUND

General Payroll	Salaries	102,263.91
Anytime Plumbing	Maint	77.00
B's Enterprises	P&P	140.00
Black Hills Energy	Util	676.56
Bob Barker Co	Spls	394.80
Branding Inc	Rent	75.00
CBM Managed Svcs	Spls	8,957.13
Chief Supply	Uniforms	1,413.23
City of Wilber	Uil	10,279.30
City of Wilber Ambulance	Med	219.86
Consolidated Mngmnt	Trng	186.23
Creative Instinct	P&P	88.00
Crete Ace Hdw	Spls	29.98
Crete Med Center	Med	485.38
Crete Vol Fire Rescue	Court Costs	993.70
Dodge County Court	Court Costs	4.75
Eakes	Off Spls	628.72
Ecolab	Spls	281.34
First Wireless	Off Equip	1,345.00
Food Mesto	Spls	2.49
Galls	Uniforms	118.27
Hajek, Lou	Mil	173.35



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Kohout, Marvin	Mil	205.98
Luedke, Willis	Mil	67.95
Manning, Leanne	Mil	126.26
McDermott, Tim	Mil	198.54
Microfilm Imaging Sys	Equip Rent	150.00
MIPS	Data Proc	1,910.63
NE Assn Cty Clerk Reg	Trng	50.00
NE Public Health Envr Lab	Court Costs	105.00
Neopost	Pstg	540.00
Norris	Util	267.00
Officenet	Off Spls	1,281.33
Pryor, Randy	Mil	323.68
Region V Sys	Svcs	5,695.00
Riverside Chev	Equip Rpr	57.27
Sack	Spls	120.75
Saline County Atty Petty Cash	Court Costs	27.24
Saline County Court	Court Costs	187.00
Saline County Dist Court	Court Costs	108.00
Saline County Sheriff	Court Costs	76.00
Sapp Bros	Fuel	1,283.11
Schwarz Paper	Spls	604.78
Seward County Ind	P&P	273.75
Shredding Solutions	Equip Rent	318.15
Sid Dillon	Equip Rpr	46.33
State Industrial Prod	Spls	278.65
State of Ne Dept Correction	Cntrct	683.68
Stehlik, Eric	Mil	94.16
Supplyworks	Spls	102.31
TV Service	Spls	21.95
UNL Extension	Reimb	779.27
Us Bank Equip	Off Equip	430.00
Us Bank Voyager	Fuel	120.58
Vales, Becky	Mil	82.39
Verizon	Phone	1,396.10
Visa	Off Spls	277.97
Visa	Pstg/Spls	338.96
Vyhnalek, Tonja	Trng	20.00
Walker Uniform	Spls	56.91
Warne Chem & Equip	Equip	26.82
Wilber Fire/Rescue	Trng	5.00
41 Auto	Equip Rpr	24.04

ROAD FUND

Road Payroll	Salaries	22,107.60
Ace Irrigation	Culverts	15,130.50
Beatrice Concrete	Gravel	18,132.86
Black Hills Energy	Fuel	33.69
City of Crete Public Works	Fuel	181.59
City of Wilber	Fuel	63.73
CJ'S Diesel	Equip Rpr	225.00
Cornhusker Int Trucks	Equip Rpr	46.94
Crete Auto	Equip Rpr	579.09
Crete Lumber	Spls	8.78



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Filter Care	Equip Rpr	284.42
G & P Landfill	Landfill	308.32
Husker Engineering	Grading	3,392.95
Johnson Sand	Gravel	17,951.79
Kresak, Diane.	Easement	2,294.78
Matheson Tri-Gas	Spls	135.84
Medical Enterprises	Hlth	31.00
Menards	Spls	79.92
Midwest Service	Maint	1,050.00
Midwest Unlimited	Equip Rpr	155.40
Officenet	Off Spls	227.20
Pogue Construction	Striping	3,565.00
Powerplan	Equip Rpr	1,029.33
Saline County Reg of Deeds	Filing Fees	32.00
Scherbarth	Spls	21.58
Seward County Independent	P&P	75.10
Shaffer Communications	Equip Rpr	82.30
Truck Center	Equip Rpr	518.10
TV Service	Spls	39.99
Verizon	Phone	168.32
Village of DeWitt	Util	55.62
Village of Dorchester	Util	109.64
Village of Tobias	Util	54.80
Village of Western	Util	55.75
Walker Uniform	Uniforms	23.05
Waste Connections	Garbage	222.19
Western Oil	Equip Rpr	15.00
Wick's Sterling	Equip Rpr	277.28
41 Auto	Equip Rpr	138.00

BAILIFF FUND

Bailiff Payroll	Salaries	1,065.05
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EMPLOYEE WELLNESS FUND

McDermott, Tim	Reimb	92.32
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AGING SERVICES FUND

Aging Services Payroll	Salaries	2,419.11
Anytime Plumbing	Maint	70.00
Black Hills Energy	Util	122.00
City of Wilber	Util	555.43
Farmers Coop	Fuel	128.18
Friend Comm Healthcare	Meals	45.00
Purfoods	Meals	300.00
Van Borkum	Spls	67.75
Visa	Spls/Off Equip	1,347.48
Wilber Care Ctr	Meals	793.50

JUVENILE SVC AID PROGRAM

Saline County 4-H	Manuals	153.19
Stougard, Anita	Mil	23.54

INHERITANCE TAX FUND

Dragnet Enterprises	Security Equip	4,423.00
McDermott, Tim	Reimb	231.51
MIPS	Data Proc	8,813.78
State Of NE	Data Proc	269.53



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COMMISSARY FUND

Barnas	Spls	445.20
Bob Barker Co	Spls	1,629.39
Crawford Supply	Spls	423.72
Eakes	Spls	211.35
Keefe Supply	Spls	774.20
Thompson Co	Spls	951.13
Visa	Spls	250.85

ALL FUNDS

First State Bank	Fed Tax	17,145.01
NE Dept of Rev	State Tax	5,871.09
First State Bank	Soc Sec	27,099.50
Ameritas Life	Retire	22,153.32
Ameritas Life	Dental Ins	2,653.28
Ameritas Life	Eye Ins	451.20
AFLAC	Ins	1,590.95
MassMutal	Def Comp	1,851.00
Colonial Supp Ins	Ins	374.73
Teamsters	Dues	247.00
Madison Nat'l Life	Life Ins	48.96
Madison Nat'l Life	Dis Ins	159.10
First Concord	Café	1,770.90
New York Life	Ins	236.33
NE Child Support	Garnish	197.08
NE Child Support	Garnish	188.77
General Svc Bureau	Garnish	161.52
US Dept of Ed	Garnish	163.58
Tiburon Fin/NAS	Garnish	168.00

There being no further business to come before the Board, the meeting was adjourned at 12:42 p.m. The next meeting will be on August 22nd, 2017, at 9:30 a.m. in the Saline County Commissioners' Room, Courthouse, Wilber, NE.

ATTEST:

Daryl I. Fikar, County Clerk

Janet J. Henning

Marvin A. Kohout, Chairperson

Stephanie Krivohlavek

Willis D. Luedke, Vice-Chairperson

Russ Karpisek

I, Daryl I. Fikar, County Clerk in and for Saline County, do hereby certify that the minutes of the July 25th, 2017 regular meeting were presented and approved as presented.

Daryl I. Fikar, County Clerk

Janet J. Henning



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Marvin A. Kohout, Chairperson

Stephanie Krivohlavek

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