



# Saline County Board Minutes



## SALINE COUNTY BOARD OF COMMISSIONERS

The regular meeting of the Saline County Board of Commissioners was called to order at 9:30 a.m. on Tuesday, June 27<sup>th</sup>, 2017, by Vice-Chairperson, Willis D. Luedke. Present were Luedke, Russ Karpisek and Janet J. Henning, Commissioners, County Clerk Daryl Fikar and Administrative Assistant Tim McDermott. County Attorney Tad Eickman was present between court commitments. Commissioners Marvin A. Kohout and Stephanie A. Krivohlavek were absent.

Notice of said meeting was posted in the County Clerk's Office, on the Saline County Website, and published in all three County newspapers prior to the meeting, in compliance with State Statutes.

Let the record show that all proceedings are electronically recorded.

Luedke advised those present of the open meetings law posted at the back of the room.

Henning moved to approve the agenda as presented. Motion was seconded by Karpisek. Voting aye were Henning, Luedke and Karpisek, nays none, motion carried.

Karpisek moved to approve the minutes of the June 13<sup>th</sup>, 2017 regular meeting, seconded by Henning. Voting aye were Luedke, Henning and Karpisek, nays none, motion carried.

Under correspondence, Fikar reported receiving the July 6<sup>th</sup> meeting agenda from the Southeast Emergency Management Region, the activity report and budget request from the District 1 Probation Office, a \$16.00 check from Vonage, a \$5.00 check from Granite Telecommunications, an \$8.00 check from Bandwidth.com, an \$8.00 check from Level 3 Communications and a \$2.00 check from M5 Networks, all for 911 surcharges. Also received was a \$117.00 check from the Nebraska State Treasurer's Office for unclaimed property, the June 26<sup>th</sup> meeting agenda from the Saline County Aging Services Advisory Board, a \$220.80 check from Metlife as an insurance dividend and, from Blue Valley Community Action Partnership, their June 20<sup>th</sup> meeting agenda, the minutes of their April 18<sup>th</sup> meeting, the report to their Board of Directors and their April and May news clippings.

Under report of officials, Henning reported attending a Blue Valley Community Action meeting on June 20<sup>th</sup>, and has a CISDA meeting tonight.

Luedke reported attending a Blue Valley Community Action meeting on June 20<sup>th</sup>, a progress meeting with the security company and the building contractors, is giving a tour of the courthouse addition to local first responders tomorrow night at 7:00. He also mentioned to the Board that the Fire Marshall, during the inspection of the courthouse addition, wrote in his report that the street address of the building must be posted by the main entrance, and that the main entrance is on High Street, but the street address of the courthouse is 215 South Court Street. A decision will have to be made to mitigate this problem.

Karpisek reported attending a SENDD meeting on June 15<sup>th</sup> and reports that they now have a new Executive Director.

McDermott reported that he and Commissioner Luedke had traveled to Schaefer's in Lincoln to select appliances for the new Emergency Management Office, the Saline County Attorney's Office and the new employee break room. He also reports that the elevator inspector and the State Fire Marshall had completed their inspections and that we have approval to occupy the courthouse addition. He reports that we have received the tables and chairs for the break room and the assembly room. He attended a leadership training course at the Continuum office in Lincoln on June 20<sup>th</sup> and a construction progress meeting on June 21<sup>st</sup>. General Fire and Safety has begun to install the fire suppression system in the new server room, he attended a meeting with law enforcement and Electronic Contracting Company to fine tune the security system for the courthouse and the elevator and, lastly, reports that Windstream has begun to install the switches for the new Voice over IP system. Coming up, he will be attending a Saline County Transportation Coalition meeting on June 30<sup>th</sup> at Doane University, has a construction progress meeting and a meeting with Windstream on July 5<sup>th</sup> and a Southeast Nebraska Tourism Committee meeting on July 7<sup>th</sup>.

John McKee, Saline County Emergency Management Director, was present to give his monthly update to the Board. He reports that a disaster declaration has been completed for the storms that occurred between Swanton and Plymouth on June 15<sup>th</sup>, and is ongoing to include the storms near Wilber on June 16<sup>th</sup>. Commissioner Karpisek mentioned that he has been hearing from constituents that they are not receiving



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warnings in the same manner as previously and believes that it would be worthwhile to again present the AlertSense system, perhaps by a newspaper article. He mentioned that he signed up for the alerts by clicking on a link on the Saline County website.

At 9:49 a.m., Rick Nation, Blue Valley Community Action Chief Executive Officer, along with Shari Wurtz-Miller, Deputy Director and Heather Lytle, Administrative Director, presented their annual report and budget request to the Board.

At 10:06 a.m., Head of Courthouse Maintenance Dan Johnson was present to discuss the 2017-18 budget with the Board. He stated that he is concerned that his budget has been very difficult to calculate as there is no precedent to follow. The courthouse addition will add an unknown amount of expenses to his budget for the next year, including possibly requiring extra cleaning staff. The Board informed him that they appreciate the fact that he is consulting with them and that they understand and will give him all of the help that he needs.

At 10:14 a.m., Luedke announced that the Board would take a short break.

At 10:24 a.m., Luedke announced that the Board would reconvene.

Several members of the Saline County Agricultural Society were present to discuss their activities during the past year and discuss their planned projects for the 2017-18 fiscal year. They discussed the difference between an operating budget and capital improvement projects. The major project that they would like to see completed would be to purchase or construct new grandstands. The current grandstands are portable, so they would not qualify as a capital improvement project. The Board recommended that the Ag Society submit a proposal for their next year's budget along with project plans.

At 10:34 a.m., Tom Ourada, Crete City Administrator, was present to discuss the Crete comprehensive plan. He explained that, two years ago, the City of Crete adopted a new plan that was recommended to them by their zoning planner. Unfortunately, the planner did not advise the City that they must notify the County that they would no longer consider the Blue River Lodge area as being within their extra-territorial zoning authority. Mr. Ourada informed the Board that the City Planning and Zoning authority would "start over" by again approving the new plan and invited the Board members to attend the meeting, voicing their opinions.

At 10:55 a.m., Lyle Weber and Paul Schelstraete presented for approval a minor subdivision application. The property belongs to the Lloyd Kahle estate. The plan would divide 7.67 acres, which is a farmstead, from the surrounding farm ground. The property is located near the corner of County Road 1700 and County Road BB. Weber states that the application was approved by the Planning and Zoning Board. Karpisek moved to approve the application, seconded by Henning. Voting aye were Luedke, Karpisek and Henning, nays none, motion carried.

Another minor subdivision application was then presented by Lyle Weber and Dave Welsch to subdivide the property bound by County Road A, County Road 1900 and the new Milford road. This is a triangular shaped property containing 9.46 acres. Again, Weber informed the Board that the subdivision has been approved by the Planning and Zoning Board. Henning moved to approve the application, seconded by Karpisek. Voting aye were Henning, Karpisek and Luedke, nays none, motion carried.

At 11:02 a.m., Scott Bartels, Saline County Area Transit Executive Director presented their program update and budget request for the 2017-18 budget year.

At 11:16 a.m., Lyle Weber explained to the Board that Aksamit Energy Resources had requested a three month extension to their conditional use permit to build the Milligan 1 windfarm. The reason for the extension is the delay caused by the amount of surveying necessary prior to construction. Henning moved to approve the extension, seconded by Karpisek. Voting aye were Luedke, Karpisek and Henning, nays none, motion carried.

At 11:16 a.m., Henning moved to approve the new agreement with the Village of DeWitt for law enforcement services. The new contract raises the amount per resident from \$18.00 to \$20.00. Luedke states that, even though the amount per resident is increased, the decrease in population will keep the cost about the same as was previously charged. The motion was seconded by Karpisek. Voting aye were Karpisek, Henning and Luedke, nays none, motion carried.



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At 11:21 a.m., Henning moved to approve a proposal from Electronic Contracting Company to modify the new security system to include a duplicated set of elevator controls inside the courthouse security office. The modification will add redundancy to the security of the elevator, as well as provide for a faster response time should there be a problem in the elevator. The cost of the addition is \$18,681.00. Motion was seconded by Karpisek. Voting aye were Henning, Luedke and Karpisek, nays none, motion carried.

At 11:30 a.m., McDermott informed the Board that he and Commissioner Luedke had traveled to Schaefer's in Lincoln and received a quote for new appliances for the employee break room, the Emergency Management Office and the County Attorney's Office. The quote includes 3 refrigerators, 3 microwave ovens, one dishwasher and delivery, amounting to \$4,997.00. Karpisek moved to approve the purchase, seconded by Henning. Voting aye were Luedke, Karpisek and Henning, nays none, motion carried.

At 11:33 a.m., Henning moved to approve a change request from Cheever Construction to remove the wall between the two offices in the County Clerk's Office, totaling \$13,093.00. Henning moved to approve the request, seconded by Karpisek. Voting aye were Karpisek, Henning and Luedke, nays none, motion carried.

Karpisek then moved to approve another change request from Cheever Construction for plaster repair and clean up in the DMV waiting area and examiners' office, totaling \$7,117.00. Henning seconded the motion. Voting aye were Henning, Luedke and Karpisek, nays none, motion carried.

Karpisek then moved to approve another change request from Cheever construction to add 2 additional security cameras and associated wiring in the courthouse addition. The cost of the work is \$4,856.00. The motion was seconded by Henning. Voting aye were Luedke, Karpisek and Henning, nays none, motion carried.

Henning moved to approve Resolution #2017-28, creating the 911 Emergency Management Fund #2910. Motion was seconded by Krivohlavek. Voting aye were Karpisek, Henning and Luedke, nays none, motion carried.

Henning moved to approve Resolution #2017-29, transferring all monies from the 911 Surcharges Fund #5907 to the 911 Emergency Management Fund #2910. Motion was seconded by Karpisek. Voting aye were Henning, Luedke and Karpisek, nays none, motion carried.

Henning moved to approve Resolution #2017-30, transferring \$2,170.00 from the Inheritance Fund #2700 to the Saline County Aging Services Fund #2250, to be reimbursed when funds become available. Motion was seconded by Karpisek. Voting aye were Luedke, Karpisek and Henning, motion carried.

Henning moved to approve Resolution #2017-31, transferring \$19,285.00 from the Special Road Fund #700 to the Saline County Road and Bridge Fund #300, to be reimbursed when funds become available. Motion was seconded by Karpisek. Voting aye were Karpisek, Henning and Luedke, nays none, motion carried.

Henning moved to approve Resolution #2017-32, transferring \$42,233.00 from the Emergency Bridge Fund #500 to the Saline County Road Fund, to be reimbursed when funds become available. Motion was seconded by Karpisek. Voting aye were Henning, Luedke and Karpisek, nays none, motion carried.

Henning moved to approve Resolution #2017-33, transferring \$317,482.00 from the Inheritance Tax Fund #2700 to the County Road and Bridge Fund #300, to be reimbursed when funds become available. Motion was seconded by Karpisek. Voting aye were Luedke, Karpisek and Henning, nays none, motion carried.

Karpisek then moved to approve the agreement for Public Defender services with Scott Gropp. Mr. Gropp was selected as the new Public Defender during the May 30<sup>th</sup>, 2017 Board of Commissioners meeting. Motion to approve the agreement was seconded by Henning. Voting aye were Karpisek, Henning and Luedke, nays none, motion carried.

At 11:45 a.m., McDermott presented a request to occupy right of way from Windstream to bore under County Road U near County Road 100 in section 18-5-1. Karpisek moved to approve the request, seconded by Henning. Voting aye were Henning, Luedke and Karpisek, nays none, motion carried.

At 11:49 a.m., Henning moved to enter Executive Session, seconded by Karpisek. Voting aye were Karpisek, Luedke and Henning, nays none, motion carried. Luedke announced that, during closed session, the Board would be discussing General Assistance application #2017-06.





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At 11:59 a.m., Henning moved to exit Executive Session, seconded by Karpisek. Voting aye were Luedke, Henning and Karpisek, nays none, motion carried. Luedke announced that, during closed session, the Board discussed General Assistance application #2017-06 and no action was taken.

Henning moved to approve the claims as presented, seconded by Karpisek. Voting aye were Henning, Karpisek and Luedke, nays none, motion carried.

## GENERAL FUND

General Payroll	Salaries	102,212.85
Automated Sys	Off Equip	180.00
Bob Barker Co	Spls	329.00
CBM Mngd Svcs	Spls	8,886.53
Consolidated Mngmt	Trng	160.87
Crete Med Ctr	Hlth	735.30
Crete News	P&P	868.07
Dollar General	Spls	59.00
Eakes	Off Spls	253.50
Ecolab	Spls	255.18
Fikar, Daryl	Mil	104.86
Food Mesto	Spls	4.95
Horwath Laundry	Equip Rprs	33.34
Jirovec, James DDS	Hlth	124.00
Kalkwarf Law	Court Costs	468.00
Kiner Sply	Equip Rprs	1,081.15
La Quinta Inn	Trav	249.90
Masonic Lodge	Rent	650.00
NE Law Enforcement	Trng	50.00
Nitz, Arden	Spls	78.42
Region V Svcs	Svcs	320.24
Saline County Atty Petty Cash	Court Costs	31.34
Sapp Bros	Fuel	1,731.36
Schwarz Paper	Spls	408.86
Seward Electronics	Equip Rprs	3,075.50
Shredding Solutions	Shred	55.00
Sid Dillon	Equip Rprs	139.10
Siedschlag, Nick	Reimb	351.98
Speece-Lewis	Engineering	863.34
State Industrial	Spls	278.65
Supplyworks	Spls	72.82
Thompson Co	Spls	107.45
Thomson Reuters	Sub	133.43
Toshiba	Off Equip	280.00
Toshiba	Off Equip	194.00
US Treasury	Excise Tax	195.30
Verizon	Phone	1,198.31
Visa	Spls	29.94
Voss Lighting	Spls	187.75
Wertz & Assoc	Atty	1,472.00
41 Auto	Equip Rprs	11.33

## ROAD FUND

Roads Payroll	Salaries	21,512.02
Beatrice Concrete	Gravel	44,110.69



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Black Hills	Util	103.07
Crete Ace Hdwe	Spls	78.32
Crete News	P&P	17.25
Food Mesto	Spls	8.95
JJK Construction	Bridge	107,337.85
Johnson Sand	Gravel	15,758.96
Malone Construction	Culvert	54,168.15
Malone Construction	Culvert	71,562.51
NMC Exchange	Equip Rprs	8,100.25
Norris	Util	2,640.00
Rock On	Gravel	11,619.43
Skala'sTire	Equip Rprs	14.00
Speece-Lewis	Engineering	11,444.91
Von Busch Refuse	Garbage	21.00
Walker Uniform	Uniform	44.98
<b>BAILIFF FUND</b>		
Bailiff Payroll	Salaries	1,065.06
<b>EMPLOYEE WELLNESS FUND</b>		
Madonna	Trng	137.45
<b>AGING SERVICES FUND</b>		
Aging Services Payroll	Salaries	2,419.14
<b>DRUG COURT FUND</b>		
Kalkwarf Law	Cntrct	1,100.00
<b>JUVENILE SVC AID PROGRAM FUND</b>		
Gage County Maps	Off Spls	103.20
Stougard, Anita	Mil/Prgm	186.09
<b>INHERITANCE TAX FUND</b>		
Platt, Stephen	Phone Support	387.00
Schaefer's	Appliances	4,997.00
<b>911 WIRELESS SVC FUND</b>		
Geocomm	Maint Svc	3,458.61
<b>COMMISSARY FUND</b>		
Bob Barker Co	Spls	1,728.07
Crawford Sply	Spls	210.60
Eakes	Spls	328.73
Keefe Sply	Spls	698.46
Thompson Co	Spls	515.80
<b>CAPITAL PROJECTS FUND</b>		
Berggren Architects	Courthouse	100.00
Cheever Constr	Courthouse	120,457.50
<b>911 EMERGENCY SVCS FUND</b>		
Geocomm	Maint Svc	708.39
<b>ALL FUNDS</b>		
First State Bank	Fed Tax	16,746.26
NE Dept of Rev	State Tax	5,801.11
First State Bank	Soc Sec	26,835.76
BCBS	Ins	113,994.88
Ameritas Life	Retire	21,594.81
Ameritas Life	Dental Ins	2,679.38
Ameritas Life	Eye Ins	451.20
AFLAC	Ins	1,590.81
MassMutal	Def Comp	1,851.00

