



# Saline County Board Minutes



## SALINE COUNTY BOARD OF COMMISSIONERS

The regular meeting of the Saline County Board of Commissioners was called to order at 9:35 a.m. on Tuesday, June 13<sup>th</sup>, 2017, by Chairperson, Marvin A. Kohout. Present were Kohout, Willis D. Luedke, Russ Karpisek, Janet J. Henning and Stephanie A. Krivohlavek, Commissioners, County Clerk Daryl Fikar and Administrative Assistant Tim McDermott. County Attorney Tad Eickman was present between court commitments.

Notice of said meeting was posted in the County Clerk's Office, on the Saline County Website, and published in all three County newspapers prior to the meeting, in compliance with State Statutes.

Let the record show that all proceedings are electronically recorded.

Kohout advised those present of the open meetings law posted at the back of the room.

Henning moved to approve the agenda as presented. Motion was seconded by Krivohlavek. Voting aye were Henning, Kohout, Luedke, Krivohlavek and Karpisek, nays none, motion carried.

Krivohlavek moved to approve the minutes of the May 30<sup>th</sup>, 2017 regular meeting, seconded by Karpisek. Voting aye were Kohout, Luedke, Henning, Krivohlavek and Karpisek, nays none, motion carried.

Under correspondence, Fikar reported receiving a \$2.00 check from Interface Security Systems, a \$2.00 check from Pinnacle Telecommunications and a \$104.00 check from Zito Media, all for 911 surcharges. He also reports receiving a \$27.88 check from Reinsurance Group of America as an insurance dividend, the May, 2017 staff activity report from Public Health Solutions, as well as the minutes of their May 18<sup>th</sup> Board of Health meeting, the agenda for the June 15<sup>th</sup> SENDD meeting, a \$2,308.50 check from the Village of DeWitt for the second quarter law enforcement services, and a notice of a 7% increase in the insurance premiums for dental insurance. Fikar noted that the dental rate increase is the first increase since 2013.

Under report of officials, Henning reported attending an LEPC meeting on June 1<sup>st</sup>, a CASA meeting on June 5<sup>th</sup> and a Region V meeting on June 12<sup>th</sup>. Coming up, she has a Public health solutions meeting on June 15<sup>th</sup>, a Blue Valley Community Action meeting on June 20<sup>th</sup> and a CISDA meeting on June 26<sup>th</sup>.

Luedke reported attending two meetings with the contractors and architects of the courthouse project, having a meeting with the county elected officials on June 12<sup>th</sup> to give a construction update and attended the NACO Budget and Board of Equalization workshops in Kearney. Coming up, he has a Fair Board meeting on June 14<sup>th</sup> and a Blue Valley Community Action meeting next week.

At 9:42 a.m., Marci Fehlhafer, the Executive Director of Southeast Nebraska CASA was present to update the Board on the past years' activities and present their budget request for the upcoming fiscal year. She informed the Board that there are 27 children in Saline County that are in need of representation, but there are no volunteers in Saline County.

At 9:55 a.m., Krivohlavek reported that she has a Saline County Aging Services full board meeting coming up on June 26<sup>th</sup>.

Karpisek reported that he attended the NACO Board of Equalization and budget workshop in Kearney and an Employee Wellness Committee meeting last week. Coming up, he has a SENDD Board meeting on Thursday night.

Kohout reported attending the NACO Board of Equalization and budget workshop in Kearney, a Saline County Historical Society meeting and has received a letter from the Nebraska Department of Agriculture stating that a recent inspection revealed thistles at four locations in Saline County. Coming up, he has a Seward/Saline Solid Waste meeting.

McDermott reported attending the NACO workshop in Kearney and reported that the recent Southeast Nebraska Tourism Council meeting had been cancelled. As an update on the courthouse construction project, he reports that phase one of the phone and internet installation is complete, which means that the system is installed in the courthouse addition. Phase two now begins, which is the installation in the original part of the courthouse. He also reports that Windstream has installed some of their new equipment and that he believes the new internet and phone system should be operational in the courthouse in the second week of July. Training for the new backup generator has been given, and there will be a conference between the security company, the elevator company and the Sheriff's Department today. He and Commissioner Luedke will soon begin looking at



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appliances for the employee breakroom, the emergency operations center and the jury room. For budgeting purposes, he reported that the consumer price index for the Midwest region rose by 1.8% during the time period of May 1, 2016 through April 30, 2017. He also informed the Board that Continuum will be offering leadership training on June 20<sup>th</sup>.

At 10:08 a.m., John Day, the Executive Director of Blue Valley Behavioral Health presented his annual program update and budget request. He will send a formal request at a later date.

At 10:18 a.m., Luedke moved to approve the premiums for the County's insurance premiums through Nebraska Intergovernmental Risk Management Association, seconded by Henning. Voting aye were Kohout, Karpisek, Luedke, Henning and Krivohlavek, nays none, motion carried. The premiums are \$199,167.00 for the 2017-18 fiscal year. This represents a \$5,406.00 decrease from the previous year. Commissioner Luedke reports that, since joining NIRMA, Saline County has received \$397,812.00 in dividends.

At 10:22 a.m., Henning moved to approve the Clerk of the District Court's report of fees for May in the amount of 12,405.82, seconded by Krivohlavek. Voting aye were Henning, Luedke, Kohout, Krivohlavek and Karpisek, nays none, motion carried.

Henning moved to approve the County Clerk's report of fees for May in the amount of \$25,213.00, seconded by Karpisek. Voting aye were Kohout, Karpisek, Henning, Krivohlavek and Luedke, nays none, motion carried.

Henning moved to approve the Sheriff's Report of Fees for May, showing Writ Fees, \$1,167.00; Mileage, \$925.50; Vehicle Inspections, \$680.00; Gun Permits \$85.00; and Miscellaneous, \$40.50, totaling \$2,898.00. Motion to approve was seconded by Krivohlavek. Voting aye were Henning, Luedke, Kohout, Krivohlavek and Karpisek, nays none, motion carried.

At 10:24 a.m., Kohout announced that the Board would recess.

At 10:46 a.m., Kohout announced that the Board would reconvene.

McDermott presented a quote from Electronic Contracting Company to provide for enhancements to the courthouse security system. The enhancements include the ability for the Sheriff's Office to determine in which office a panic button was activated, provides for connectivity to lock down certain parts of the courthouse depending on which button was activated, an interface with the telephone system to notify other offices that a button was activated, and adds a security camera to the walk-through door inside the sally port for dispatch monitoring. Luedke moved to approve the quote seconded by Henning. Prior to roll call being taken, County Attorney Eickman expressed some concern that the north stairwell is publicly accessible and there aren't sufficient security cameras in that location. Luedke will bring up this concern with the architects and contractors. The motion stands to approve the original quote. Voting aye were Krivohlavek, Karpisek, Henning, Luedke and Kohout, nays none, motion carried.

At 11:02 a.m., Luedke moved to approve a new contract with Lancaster County Youth Services Center for juvenile detention. The cost of the service is \$276.00 per day. The motion was seconded by Krivohlavek. Voting aye were Henning, Kohout, Luedke, Karpisek and Krivohlavek, nays none, motion carried.

At 11:08 a.m., McDermott presented an agreement with Smithfield Farmland, Inc. to allow a crosswalk to be maintained across County Road I between the cold storage facilities and Smithfield Farmland. Smithfield installs and maintains the crosswalk and lighting. Luedke moved to approve the agreement, seconded by Henning. Voting aye were Luedke, Krivohlavek, Karpisek, Kohout and Henning, nays none, motion carried.

Henning moved to approve Resolution #2017-25, transferring \$125,000.00 from the Special Road Fund to the Road Fund, to be reimbursed when the funds become available. Motion was seconded by Krivohlavek. Voting aye were Karpisek, Henning, Luedke, Kohout and Krivohlavek, nays none, motion carried.

Henning moved to approve Resolution #2017-26, transferring \$3,000.00 from the General Fund to the Reappraisal Fund as proposed in the 2016-17 budget. Motion was seconded by Luedke. Voting aye were Henning, Luedke, Kohout, Krivohlavek and Karpisek, nays none, motion carried.

Henning moved to approve Resolution #2017-27, transferring \$2,000.00 from the Inheritance Fund to the Saline County Aging Services Fund, to be reimbursed when funds become available. Motion was seconded by Karpisek. Voting aye were Kohout, Krivohlavek, Karpisek and Henning, nay Luedke, motion carried.



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At 11:15 a.m., Henning moved to enter Executive Session, seconded by Krivohlavek. Voting aye were Kohout, Karpisek, Krivohlavek, Luedke and Henning, nays none, motion carried. Kohout announced that, during closed session, the Board would be discussing Burial Assistance application #2017-03 and a personnel matter.

At 11:18 a.m., Krivohlavek moved to exit Executive Session, seconded by Henning. Voting aye were Henning, Karpisek, Luedke, Karpisek and Kohout, nays none, motion carried. Kohout announced that, during closed session, the Board discussed burial assistance application #2017-03 and a personnel matter and no action was taken.

Henning moved to approve the burial assistance application #2017-03 for \$426.34, seconded by Krivohlavek. Voting aye were Luedke, Krivohlavek, Karpisek, Henning and Kohout, nays none, motion carried.

Henning moved to approve the claims with the addition of \$426.34 for burial assistance application #2017-03, seconded by Krivohlavek. Voting aye were Kohout, Henning, Luedke, Karpisek and Krivohlavek, nays none, motion carried.

## GENERAL FUND

General Payroll	Salaries	101,314.63
Anytime Plumbing	Bldg Maint	1,513.72
Arm Scor Cartridge	Spls	1,255.00
Axon Enterprise	Equip	4,549.30
Barnas Drug	Spls	476.82
Battery Junction	Spls	288.36
Baumann, John	Reimb	129.50
Black Hills Energy	Util	1,221.02
Bob Barker Co	Spls	723.80
Branding Inc	Rent	75.00
Carrot-Top Industries	Spls	493.42
CBM Managed Svcs	Spls	8,580.14
Chief Supply	Spls	1,042.24
City of Wilber	Util	7,013.51
Comfort Inn	Trav	209.90
Complete Floors	Bldg Maint	15,365.00
Computers Plus	Off Equip	444.50
Consolidated Mngmt	Trng	80.13
Crete Ace Hdwe	Bldg Spls	1,679.75
Crete Ace Hdwe	Lawn	51.97
Crete Med Center	Hlth	215.00
Crete Auto	Equip Rprs	39.96
Culligan	Spls	392.50
Cypress Solutions	Equip	671.88
Eakes	Off Spls	9,476.76
Ecolab	Spls	849.50
Ecolab Pest Elimin	Exterm	177.36
Electronic Contracting	Off Equip	1,300.00
Farmers Coop	Fuel	3,439.65
First Concord	Ins	450.00
First Wireless	Radio Equip	1,550.00
Fox Funeral Home	Burial	426.34
Goodwin Tucker	Bldg Maint	284.44
Gropp Law	Court Costs	2,175.00



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Hajek, Lou	Mil	57.25
Henning, Janet	Mil	73.83
Holiday Inn	Trav	209.90
Jefferson County Em Mgmt	Reimb	6,704.78
Kiesler's Police Supply	Spls	2,409.17
L-Tron Corp	Off Equip	110.25
La Quinta Inn	Trav	379.80
Laser Tech	Tech Equip	2,595.00
Luedke, Willis	Mil/Reimb	268.22
Lynn Peavey Co	Spls	58.20
Maly Construction	Bldg Maint	20,885.00
Manning, Leanne	Mil	20.81
McDermott, Tim	Mil	149.80
Microfilm Imaging Sys	Equip Rent	150.00
MIPS	Data Proc	3,601.22
MPH Industries	Tech Equip	1,150.00
NACO	Trng	2,363.72
NE Health & Human Svcs	Inst	90.00
Nelson Clark & Timan	Atty	496.00
Nirma	Ins	199,167.00
PAT Marketing	Equip	2,919.00
Pallas, Cathy	Mil	98.88
Pryor, Randy	Mil/Reimb	186.15
Quill Corp	Off Spls	197.29
Sack Lbr	Spls	37.35
Saline County Atty Petty Cash	Pstg/Court Costs	485.61
Saline County Court	Court Costs	263.00
Saline County Dist Court	Court Costs	108.00
Saline County Sheriff	Court Costs	1,457.00
Sapp Bros	Fuel	1,623.50
Seward County Ind	P&P	297.60
Shop Qwik	Fuel	98.50
Shredding Solutions	Equip Rent	155.70
State Indust Products	Bldg Spls	604.12
State of Nebraska	Data Proc	134.60
Stehlik, Eric	Mil	225.77
Supplyworks	Spls	118.90
U S Postal Svc	Pstg	3,600.00
Unl Coop Extension	Reimb	6,244.17
US Bank Equipment	Off Equip	215.00
Us Bank Voyager	Fuel	118.11
Verizon	Phone	266.68
Visa	Off Equip	986.19
Visa	Pstg/Off Equip	251.80
Visa	Lawn	17.06
Visa	Spls/Off Equip	2,009.55
Visa	Off Spls	52.72
Voss Lighting	Spls	243.54
Walker Uniform	Spls	95.14



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West Safety Solutions	Web Cntrct	5,750.00
Windstream	Phone	2,367.30
41 Auto	Equip Rprs	3,093.26
	ROAD FUND	
Road Payroll	Salaries	21,685.59
Ace Irrigation	Culverts	19,964.02
Beatrice Concrete	Gravel	46,691.95
Black Hills Energy	Util	177.01
Branding Inc	Rent	96.00
City of Crete	Util	197.91
City of Friend	Utl	293.51
City of Wilber	Util	64.54
Crete Auto	Equip Rprs	285.50
Crete Lumber	Spls	409.38
Diamond Vogel	Paint	4,670.05
Eakes	Off Spls	60.35
Farmers Coop	Fuel	13,630.31
Farmers Union Coop	Fuel/Rprs	1,795.42
Fastenal	Steel	579.76
Filter Care	Equip Rprs	53.62
G & K Holtmeier	Esmt	686.68
Johnson Sand	Gravel	9,491.00
Kriha Fluid Power	Equip Rprs	58.48
Matheson Tri-Gas	Equip Rprs	856.73
Menards	Asphalt	493.50
Midwest Steel Works	Equip Rprs	2,660.00
Murphy Tractor	Loader	54,264.52
Norris	Util	212.15
Plains Equip	Equip Rprs	359.99
Powerplan	Equip Rprs	1,103.50
Praxair	Spls	64.50
Precision Diesel	Equip	80.06
Rock On	Gravel	13,354.36
Sack Lmbr	Bldg Rprs	286.00
Sapp Bros	Fuel	1,693.66
Seward County Ind	P&P	34.28
Spring Creek Repair	Equip	3,748.47
US Postal Svcs	Pstg	119.00
Village of Dorchester	Util	103.24
Village of Swanton	Util	58.25
Village of Tobias	Util	54.80
Village of Western	Util	56.00
Visa	Radio Equip	31.64
Walker Uniform	Uniform	35.08
Waste Connections	Garbage	222.19
Windstream	Phone	326.97
Young's Welding	Spls	7.48
41 Auto	Spls	53.51

BAILIFF FUND



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Bailiff Payroll	Salaries	1,084.50
	VETERAN MEMORIAL MAINT FUND	
Visa	Equip Rprs	109.95
	REAPPRAISAL FUND	
Fritz Appraisal	Cntrct	2,400.00
GIS Workshop	Cntrct	7,684.15
	EMPLOYEE WELLNESS FUND	
Visa	Spls	187.06
	AGING SERVICES FUND	
Aging Services Payroll	Salaries	2,370.38
Windstream	Phone	605.82
	DRUG COURT FUND	
Arby's	Spls	200.00
Barnes & Noble	Spls	200.00
Blackburn Tech	Off Spls	1,736.00
Casey's	Spls	300.00
Dairy Queen	Spls	200.00
Kalkwarf, Brad	Mil	85.60
Marcus Theatres	Spls	200.00
Pizza Hut	Spls	200.00
Quill Corp	Off Spls	697.56
Runza	Spls	300.00
Sonic	Spls	300.00
Spraklen-Hogan, Amanda	Mil	978.38
Taco Johns	Spls	300.00
Verizon	Phone	120.03
Walmart	Off Spls	412.01
Walmart	Spls	600.00
	GRANT FUND	
Grant Payroll	Salaries	998.18
	EMERGENCY PREPAREDNESS FUND	
First Wireless	Equip	7,500.00
Homestead LEPC	Sub	143.31
Page My Cell	Sub	2,675.00
	JUVENILE SERVICE AID PROGRAM FUND	
Better Living Counseling	Cntrct	1,864.00
Manning, Leanne	Reimb	18.58
Stougard, Anita	Prgm	63.00
	INHERITANCE FUND	
Eakes	Off Equip	1,946.00
Electronic Contracting	Courthouse	12,100.00
State of NE	Data Proc	2,676.41
Visa	Data Proc	155.06
Visa	Off Equip	455.30
VSA	Data Proc	42.55
	911 WIRELESS FUND	
Windstream	Phone	664.33
	COMMISSARY FUND	
Barnas	Spls	548.80



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Bob Barker Co	Spls	634.30
Crawford Supply	Spls	183.60
Eakes	Spls	338.16
Keefe Supply	Spls	1,101.62
Protocall	Spls	7,000.00
Thompson Co	Spls	728.28
Visa	Pstg/Spls	711.42
CAPITAL PROJECTS FUND		
Berggren Architects	Courthouse	10,738.48
911 EMERGENCY SERVICES FUND		
Windstream	Phone	176.21
ALL FUNDS		
First State Bank	Fed Tax	17,061.50
NE Dept of Rev	State Tax	5,892.67
First State Bank	Soc Sec	27,008.32
Ameritas Life	Retire	22,002.23
Ameritas Life	Dental Ins	2,746.62
Ameritas Life	Eye Ins	456.24
AFLAC	Ins	1,440.41
MassMutal	Def Comp	1,851.00
Colonial Supp Ins	Ins	307.50
Teamsters	Dues	247.00
Madison Nat'l Life	Life Ins	36.81
Madison Nat'l Life	Dis Ins	159.10
First Concord	Café	1,489.06
NE Child Support	Garnish	197.08
NE Child Support	Garnish	257.54
NE Child Support	Garnish	188.77
Tiburon Fin/NAS	Garnish	168.00
US Dept of Ed	Garnish	163.58

There being no further business to come before the Board, the meeting was adjourned at 11:19 a.m. The next meeting will be on June 27<sup>th</sup>, 2017, at 9:30 a.m. in the Saline County Commissioners' Room, Courthouse, Wilber, NE.

ATTEST:

Daryl I. Fikar, County Clerk

Janet J. Henning

Marvin A. Kohout, Chairperson

Stephanie Krivohlavek

Willis D. Luedke, Vice-Chairperson

Russ Karpisek

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I, Daryl I. Fikar, County Clerk in and for Saline County, do hereby certify that the minutes of the May 30<sup>th</sup>, 2017 regular meeting were presented and approved as presented.



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Daryl I. Fikar, County Clerk

Janet J. Henning

Marvin A. Kohout, Chairperson

Stephanie Krivohlavek

Willis D. Luedke, Vice-Chairperson

Russ Karpisek