



Saline County Board Minutes



SALINE COUNTY BOARD OF COMMISSIONERS

The regular meeting of the Saline County Board of Commissioners was called to order at 9:30 a.m. on Tuesday, May 30th, 2017, by Chairperson, Marvin A. Kohout. Present were Kohout, Willis D. Luedke, Russ Karpisek, Janet J. Henning and Stephanie A. Krivohlavek, Commissioners, County Clerk Daryl Fikar and Administrative Assistant Tim McDermott. County Attorney Tad Eickman was present between court commitments.

Notice of said meeting was posted in the County Clerk's Office, on the Saline County Website, and published in all three County newspapers prior to the meeting, in compliance with State Statutes.

Let the record show that all proceedings are electronically recorded.

Kohout advised those present of the open meetings law posted at the back of the room.

Henning moved to approve the agenda with the addition of the consideration of approval of an estimate from General Fire and Safety to supply electrical power and connections to the HVAC system that would shut down the system in case of a fire. Motion was seconded by Luedke. Voting aye were Henning, Kohout, Luedke, Krivohlavek and Karpisek, nays none, motion carried.

Karpisek moved to approve the minutes of the May 16th, 2017 regular meeting, seconded by Krivohlavek. Voting aye were Kohout, Luedke, Henning, Krivohlavek and Karpisek, nays none, motion carried.

Under correspondence, Fikar reported receiving an \$8.00 check from Level 3 Communications, a \$17.00 check from Vonage, a \$7.00 check from Bandwidth.com, a \$5.00 check from Granite Telecommunications and a \$7,255.00 check from Windstream, all for 911 surcharges. Also received were the March 8th meeting minutes from the Regional Governing Board, the May 25th meeting agenda from SENDD, the May 25th meeting agenda from Aging Partners Areawide Advisory Council and a notice of tort claim regarding an incident with a passenger on a SCAT bus.

Under report of officials, Henning reported attending a Public Health Solutions meeting on May 18th and has an LEPC meeting coming up this Thursday in Beatrice.

Luedke reported attending a Saline County Tourism Committee meeting, 2 construction meetings, a Saline County Fair Board meeting, an RC&D meeting in Tecumseh, a NIRMA Board of Directors meeting, a meeting with Electronic Contracting Company, the company that is installing the security system in the courthouse, and will be attending NACO Board of Equalization and budget workshop in Kearney. He also reported a conversation that he had concerning the zoning responsibilities in the two mile area around the City of Crete, learning that the City is no longer responding to requests regarding permits in the Blue River Lodge area.

Kohout reported that the Seward/Saline Solid Waste meeting that was scheduled for May 16th was postponed due to inclement weather, also reporting that he will be attending the NACO Board of Equalization and budget workshop in Kearney and has a Saline County Historical Society meeting coming up.

Karpisek reported that he attended the grand opening of the new building at Legion Park and will be attending the NACO Board of Equalization and budget workshop in Kearney

McDermott reported that the new phone and internet system is functional and in use at the Saline County Law Enforcement Center and at the Aging Services Office. He also reports attending a meeting with Electronic Contracting Company, who is installing the new security system, he attended a Workwell meeting in Lincoln, a Public Health Solutions meeting in Crete (wellness 101), is giving on a tour of the courthouse addition to the Crete Rotary Club tomorrow evening, will be attending the NACO workshop in Kearney on Thursday, a Southeast Nebraska Tourism Committee meeting in Tecumseh on Friday, a construction progress meeting with the architects and contractors on June 7th and has an Employee Wellness meeting on June 8th.

Luedke reported that he has learned that the County's insurance premiums for the 2017-18 fiscal year through NIRMA have gone down from \$204,573.00 to \$198,743.00. We have not yet received the formal billing, so approval of the premiums will be scheduled for the June 13th Board of Commissioner's meeting.

At 9:52 a.m., Planning and Zoning Administrator Lyle Weber and Justin Schultis were present to request approval of a minor subdivision application for Gaylen Endorf. The property consists of 4.02 acres in section



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20-5-1. Luedke moved to approve the application, seconded by Henning. Voting aye were Karpisek, Krivohlavek, Luedke, Henning and Kohout, nays none, motion carried.

At 9:57 a.m., the Board opened discussion of the Saline County Public Defender applications for the 2017-18 and 2018-19 fiscal years. The concern of the Board was the number of cases that would be accepted and the office location of each applicant. After discussion, Karpisek moved to offer the position to Scott Gropp of Gropp Law and Mediation of Wilber, seconded by Henning. Voting aye were Luedke, Henning, Kohout, Krivohlavek and Karpisek, nays none, motion carried.

At 10:06 a.m., the auditor bids were opened and read by the Board. Bids were requested for both a one year contract and a three year contract. Bids were opened from the Auditor of Public Accounts at \$14,250.00 per year, from Schulz & Associates, P.C. at \$9,950.00 per year, from Contryman Associates, P.C. at \$10,500.00 for year one, \$10,800.00 for year two and \$11,000.00 for year three, and from Marvin E. Jewell & Co., P.C. at \$26,750.00 for a one year contract and for a three year contract, \$23,200.00 for year one, \$23,900.00 for year two and \$24,650.00 for year three. The bids are placed on file and are of public record in the Commissioners' journal as attachments #1, 2, 3 and 4 to these minutes. The Board discussed the fact that the State Auditor has not audited the County for many years and that it would be a wise choice to have them do our audit for one year to ensure that all of our offices are conforming to what they will expect to see should we be randomly chosen by them for an audit. Krivohlavek moved to approve a one year contract with the Auditor of Public Accounts to perform the Saline County Audit for the 2018-19 fiscal year, seconded by Henning. Voting aye were Kohout, Krivohlavek, Henning and Luedke, Karpisek abstaining, nays none, motion carried.

At 10:26 a.m., Henning moved to authorize the Presidents of Friend and Saline County Rural Fire Districts to sign the interlocal cooperation agreements for the participation in the MFO from July 1, 2017 to June 30, 2018. Motion was seconded by Krivohlavek. Voting aye were Krivohlavek, Henning, Luedke, and Karpisek, nays none, motion carried.

At 10:28 a.m., the Board discussed the current health insurance opt-out program, which allows employees that have health insurance elsewhere to opt-out of Saline County's policy and receive a portion of the cost as an increase in their paychecks. County Attorney Eickman stated that it is his opinion that the methodology that Saline County is using to administrate this program is within all rules and laws. Followed was a discussion about whether the forms that are used to verify the employee's insurance should be renewed annually, as suggested by Pam Bourne, an attorney for NIRMA. The Board believes that this should be implemented in Saline County.

At 10:34 a.m., Kohout announced that the Board would recess.

At 10:55 a.m., Kohout announced that the Board would reconvene.

Henning moved to approve Resolution #2017-20, transferring \$3,000.00 from the General Fund to the Grant Fund, to be reimbursed when the funds become available. Motion was seconded by Krivohlavek. Voting aye were Karpisek, Henning, Luedke, Kohout and Krivohlavek, nays none, motion carried.

Henning moved to approve Resolution #2017-21, transferring \$15,800.00 from the General Fund to the Reappraisal Fund as proposed in the 2016-17 budget. Motion was seconded by Luedke. Voting aye were Henning, Luedke, Kohout, Krivohlavek and Karpisek, nays none, motion carried.

Henning moved to approve Resolution #2017-22, transferring \$131,000.00 from the Emergency Bridge Fund to the Saline County Road Fund, to be reimbursed when funds become available. Motion was seconded by Karpisek. Voting aye were Luedke, Kohout, Krivohlavek, Karpisek and Henning, nays none, motion carried.

Henning moved to approve Resolution #2017-23, transferring \$106,000.00 from the General Fund to the Court House Debt Service Fund, to be reimbursed when funds become available. Voting aye were Kohout, Krivohlavek, Karpisek, Henning and Luedke, nays none, motion carried.

Henning moved to approve Resolution #2017-24, transferring \$62.52 from the General Fund to the Juvenile Services Aid Program Fund, to be reimbursed when funds become available. Voting aye were Krivohlavek, Karpisek, Henning, Luedke and Kohout, nays none, motion carried.

At 10:57 a.m., Krivohlavek moved to approve a quote from General Fire and Safety to supply electrical power and to link the courthouse fire alarm system to the HVAC system. This will shut down the HVAC system



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if the fire alarm is triggered to prevent fresh air from being circulated throughout the building in case of a fire. The cost of the upgrade is \$3,668.50. Krivohlavek moved to approve the quote, seconded by Henning. Voting aye were Karpisek, Henning, Luedke, Kohout and Krivohlavek, nays none, motion carried.

At 11:00 a.m., Highway Superintendent Bruce Filipi presented a change order for the Swanton Southwest project for pipe and soil work, increasing the cost of the project by \$1,243.98. Henning moved to approve the change order, seconded by Krivohlavek. Voting aye were Henning, Luedke, Kohout, Krivohlavek and Karpisek, nays none, motion carried.

Filipi then presented a request to occupy right of way from Unite Private Networks to install fiber optic cable under a county road in the NW ¼ of Section 24-8-1. Karpisek moved to approve the request, seconded by Krivohlavek. Voting aye were Luedke, Kohout, Krivohlavek, Karpisek and Henning, nays none, motion carried.

At 11:05 a.m., Filipi announced that, after studying the crushed rock bids, he recommends Beatrice Sand and Gravel for pit purchase and hauling and to Rock-On for hauling only. Krivohlavek moved to accept the recommendation, seconded by Henning. Voting aye were Kohout, Krivohlavek, Karpisek, Henning and Luedke, nays none, motion carried.

At 11:10 a.m., Filipi made the recommendation for culvert purchases, advising the Board to accept all bids. Henning moved to accept the recommendation, seconded by Luedke. Voting aye were Krivohlavek, Karpisek, Henning, Luedke and Kohout, nays none, motion carried.

At 11:15 a.m., Filipi made his recommendation for gravel purchases, advising the Board to accept all bids. Krivohlavek moved to accept the recommendation, seconded by Henning. Voting aye were Karpisek, Henning, Luedke, Kohout and Krivohlavek, nays none, motion carried.

Filipi then advised the Board that the skidsteer machine that the County currently owns needs to be replaced. He has researched a purchase and found that Saline County is eligible to make a purchase by using the State of Nebraska contract. The purchase price, with a trade in of the old machine would be \$49,064.52. The Board advised Filipi that, if the money is in the Roads Department budget, then he has their approval for purchasing the machine.

At 11:21 a.m., Karpisek moved to enter Executive Session, seconded by Krivohlavek. Voting aye were Kohout, Karpisek, Krivohlavek, Luedke and Henning, nays none, motion carried. Kohout announced that, during closed session, the Board would be discussing Burial Assistance application #2017-03 and a catastrophic leave request.

At 11:28 a.m., Karpisek moved to exit Executive Session, seconded by Henning. Voting aye were Henning, Karpisek, Luedke, Karpisek and Kohout, nays none, motion carried. Kohout announced that, during closed session, the Board discussed burial assistance application #2017-03 and a catastrophic leave request and no action was taken.

Henning moved to approve the catastrophic leave request, seconded by Karpisek. Voting aye were Luedke, Krivohlavek, Karpisek, Henning and Kohout, nays none, motion carried.

Krivohlavek moved to approve the claims as presented, seconded by Karpisek. Voting aye were Kohout, Henning, Luedke, Karpisek and Krivohlavek, nays none, motion carried.

GENERAL FUND

General Payroll	Salaries	100,189.22
Anytime Plumbing	Bldg Spls	240.80
Bishop Business Equip	Maint	129.66
Casson, Joseph	Cntrct	5,461.00
CBM Mngd Svcs	Spls	4,369.85
Centec Cast Metal Prod	Spls	1,521.96
Chief Supply	Equip	1,288.67
Claritus	Pstg	1,373.00
Consolidated Mgmnt	Spls	177.74
Crete Auto	Equip Rprs	4.98
Cypress Solutions	Equip	18,731.45



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Dollar General	Spls	29.70
Eakes	Off Spls	1,355.11
First Concord	Ins	56,110.51
First State Bank	Dep Box	15.00
First Wireless	Radio Equip	5,000.00
Gage County Court	Court Costs	1.50
Gempler's	Equip/Spls	695.44
GIS Workshop	Cntrct	5,775.00
Integration Partners	Off Equip	767.76
Kalkwarf & Smith Law	Court Costs	1,809.00
Kingoflaptops.com	Off Equip	2,999.96
L-Tron Corp	Off Equip	1,010.39
Lehman Reporting	Court Costs	106.70
Lynn Peavey	Spls	228.50
Manatron	Data Proc	12,641.98
Marshall & Swift	Data Proc	349.95
Masonic Lodge	Rent	650.00
McDermott, Tim	Mil/Reimb	132.15
McFall, Ellen	Retire	48.00
NACO	Trng	265.00
Ne Assn County Treas	Trng	125.00
NE Law Enforcement Trng	Trng	50.00
Norris	Util	271.00
Product Center	Off Spls	427.45
Quill	Off Spls	135.96
Reetz, Timothy	Uniforms	119.04
Region V	Inst	764.00
Ripa, Norma	Retire	18.00
Riverside Chevrolet	Equip Rprs	433.24
Roy's Lock Shop	Maint	100.00
Saline County Atty Petty Cash	Court Costs	26.83
Saline County Dist Court	Court Costs	33.00
Saline County Sheriff	Court Costs	901.50
Sapp Bros	Fuel	1,816.30
Schwarz Paper	Bldg Spls	157.49
Sid Dillon	Equip Rprs	262.47
Speece-Lewis	Engineering	863.33
Thomson Reuters	Court Costs	282.00
Toshiba	Off Equip	280.00
Toshiba	Off Equip	194.00
US Postal	Pstg	220.00
Verizon	Phone	1,177.61
Vogt Electric	AC Install	1,370.93
Witt, Lila	Retire	30.00
41 Auto	Equip Rprs	156.87

ROAD FUND

Road Payroll	Salaries	21,641.36
Beatrice Concrete	Gravel	37,735.74
Black Hills Energy	Util	160.01
Cross Dillon Tire	Equip Rprs	163.07
Dollar General	Spls	45.80
Filter Care	Equip Rprs	85.17



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Food Mesto	Spls	13.35
GIS Workshop	Cntrct	3,025.00
Horky's Shop	Tools	25.00
JJK Construction	Bridge	60,446.25
Johnson Sand	Gravel	11,354.58
Midwest Unltd	Equip Rprs	41.90
Rock On	Gravel	5,757.82
Roit Repair	Equip Rprs	45.90
Shaffer Comm	Equip Rprs	299.00
Speece-Lewis	Engineering	1,850.00
Spring Creek Repair	Tools	74.70
Village of Dewitt	Util	65.79
Von Busch Refuse	Garbage	21.00
Walker Uniform	Uniforms	89.96
Wells Imp	Spls	66.27
41 Auto	Equip Rprs	257.06
BAILIFF FUND		
Bailiff Payroll	Salaries	1,084.52
Homolka, Kathy	Mil	218.70
VISITORS PROMOTION FUND		
NE Czechs of Wilber	Brochure	1,000.00
Saline Center	Consign Sale	1,000.00
VISITORS IMPROVEMENT FUND		
Western Comm Club	Banners	1,000.00
VETERAN MEMORIAL MAINT & REPAIR FUND		
Albert, Arlyce	Data Entry	191.25
Kastanek, Linda	Data Entry	217.50
Windy Prairie Sys	Mem Maint	800.00
APPRAISER FUND		
GIS Workshop	Cntrct	11,400.00
EMPLOYEE WELLNESS FUND		
Madonna Rehab	Testing	10.00
AGING SERVICES FUND		
Aging Services Payroll	Salaries	2,370.40
DRUG COURT FUND		
Kalkwarf & Smith Law	Cntrct	1,100.00
GRANT FUND		
Grant Payroll	Salaries	500.31
JUVENILE SVCS AID PROGRAM FUND		
Saline County 4-H	Reimb	245.94
Stougard, Anita	Mil	232.45
INHERITANCE TAX FUND		
Americom Comm	Cabling	3,860.00
Integration Partners	Data Proc	767.76
McDermott, Tim	Rack/Onvi	9,279.14
MIPS	Cabling	693.01
Office Depot	Off Equip	439.99
VSA	Off Equip	2,775.06
911 WIRELESS FUND		
Onvisource	Cntrct	1,683.24
COMMISSARY FUND		
Crawford Supply	Spls	171.84



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Eakes	Spls	253.62
Keefe Supply	Spls	607.04
Thompson Co	Spls	849.12
CRIME PREVENTION FUND		
First Wireless	Radio Equip	5,000.00
COURTHOUSE DEBT SERVICE		
Union Bank	Interest	118,763.75
9-11 EMERGENCY SERVICES		
First Wireless	Tech Equip	3,030.00
Onvisource	Cntrct	344.76
ALL FUNDS		
First State Bank	Fed Tax	16,606.85
NE Dept of Rev	State Tax	5,721.42
First State Bank	Soc Sec	26,607.10
BCBS	Ins	101,590.72
Ameritas Life	Retire	21,685.31
Ameritas Life	Dental Ins	2,746.62
Ameritas Life	Eye Ins	456.24
AFLAC	Ins	1,440.25
MassMutal	Def Comp	1,851.00
Colonial Supp Ins	Ins	307.50
Teamsters	Dues	247.00
Madison Nat'l Life	Life Ins	42.39
Madison Nat'l Life	Dis Ins	158.70
First Concord	Café	1,489.06
NE Child Support	Garnish	197.08
NE Child Support	Garnish	257.54
NE Child Support	Garnish	188.77
Tiburon Fin/NAS	Garnish	168.00
US Dept of Ed	Garnish	163.58

There being no further business to come before the Board, the meeting was adjourned at 11:34 a.m. The next meeting will be on June 13th, 2017, at 9:30 a.m. in the Saline County Commissioners' Room, Courthouse, Wilber, NE.

ATTEST:

Daryl I. Fikar, County Clerk

Janet J. Henning

Marvin A. Kohout, Chairperson

Stephanie Krivohlavek

Willis D. Luedke, Vice-Chairperson

Russ Karpisek

I, Daryl I. Fikar, County Clerk in and for Saline County, do hereby certify that the minutes of the May 2nd, 2017 regular meeting were presented and approved as presented.



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Daryl I. Fikar, County Clerk

Janet J. Henning

Marvin A. Kohout, Chairperson

Stephanie Krivohlavek

Willis D. Luedke, Vice-Chairperson

Russ Karpisek