



# Saline County Board Minutes



## SALINE COUNTY BOARD OF COMMISSIONERS

The regular meeting of the Saline County Board of Commissioners was called to order at 9:35 a.m. on Tuesday, May 2<sup>nd</sup>, 2017, by Chairperson, Marvin A. Kohout. Present were Kohout, Willis D. Luedke, Russ Karpisek, Janet J. Henning and Stephanie A. Krivohlavek, Commissioners, County Clerk Daryl Fikar and Administrative Assistant Tim McDermott. County Attorney Tad Eickman was present between court commitments.

Notice of said meeting was posted in the County Clerk's Office, on the Saline County Website, and published in all three County newspapers prior to the meeting, in compliance with State Statutes.

Let the record show that all proceedings are electronically recorded.

Kohout advised those present of the open meetings law posted at the back of the room.

Krivohlavek moved to approve the agenda with the addition of approval of the CPA contract, a change to the fund transfer resolution, and the deletion of Aging Services Director appearance, seconded by Henning. Voting aye were Henning, Kohout, Luedke, Krivohlavek and Karpisek, nays none, motion carried.

Henning moved to approve the minutes of the April 18<sup>th</sup>, 2017 regular meeting, seconded by Krivohlavek. Voting aye were Kohout, Luedke, Henning, Krivohlavek and Karpisek, nays none, motion carried.

Under correspondence, Fikar reported receiving an \$18.00 check from Vonage, an \$8.00 check from Level 3 Communications, a \$3.00 check from Bandwith.com and a \$5.00 check from Granite Telecommunications, all for 911 surcharges. Also received were the February 13<sup>th</sup>, March 13<sup>th</sup> and April 10<sup>th</sup> meeting minutes of the Regional Governing Board, the February 16<sup>th</sup> meeting minutes and April 20<sup>th</sup> meeting agenda from 5 Rivers RC&D, the March Staff Activity Report and a notice of discontinuation of the Healthy Pathways program from Public Health Solutions, and a letter from NIRMA notifying the Roads Department of approval of an ASSIST grant for a television and high visibility sweatshirts.

Under report of officials, Karpisek reported attending a Wellness Committee meeting, thanking Tim McDermott for the effort that he has put into the program, and noting that it is running very smoothly. He also reported that the State Treasurer's Office has listed unclaimed property for several County government entities in Saline County.

Krivohlavek reported attending the Veteran's Service Committee meeting last Thursday, a volunteer luncheon and Aging Services Executive Committee meeting on April 24<sup>th</sup>. She reports that they have finalized the changes to their by-laws, and will be presented to the Board of Commissioners on May 16<sup>th</sup>. She also attended a SCAT meeting on April 20<sup>th</sup>, where they scheduled the pie and ice cream event for July 15<sup>th</sup>.

Kohout reported attending a Planning and Zoning meeting on April 18<sup>th</sup>, as well as a Mutual Aid meeting and Saline/Seward Solid Waste meeting. He also attended a Wellness meeting on April 20<sup>th</sup> and the Saline County Museum open house in Dorchester.

Luedke reported attending an RC&D meeting in Tecumseh, where they are planning to host a household hazardous waste collection in Saline County in either September or October. He also attended a meeting with the contractor and architect for the courthouse addition, and had a meeting with Sheriff Alan Moore and Emergency Management Director John McKee regarding updates to county communications.

Henning reported that she has a Regional Governing Board meeting on May 8<sup>th</sup>.

McDermott reported that he had a teleconference with Windstream on April 19<sup>th</sup>, and has another on May 3<sup>rd</sup> regarding the new telephone and internet systems. He also reports that the new firewall components for the Extension Office and Courthouse have been ordered, and that the new phone system is operational and in use at Saline County Aging Services and is in the process of being installed at the Extension Office and Law Enforcement Center. He reported attending the Wellness Committee meeting on April 20<sup>th</sup>, where they decided to put more focus on the long-term challenges, such as the upcoming 100 miles in 100 days challenge. He has a meeting with ZITO Media this afternoon to plan the wiring for the television in the Emergency Management office and the assembly room. He reports that General Fire and Safety will be here on Thursday to inspect and make recommendations for the fire suppression system in the server room, has a Southeast Nebraska Tourism Council meeting in Tecumseh on Friday, a meeting with the Jefferson County Board of Commissioners on May 9<sup>th</sup>, a Safety Committee meeting on May 10<sup>th</sup>, and a Blue Cross/Blue Shield webinar on May 11<sup>th</sup>.



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At 10:00 a.m., Robert Latimer, Senior Advisor for Community Relations with TransCanada was present to update the Board on the XL pipeline project. He reports that there will be a comment meeting at the Holthus Convention Center in York tomorrow from 7:00 a.m. to 9:00 p.m. and invited the Commissioners to attend. He informed the Board that TransCanada has agreements with 91% of the landowners in the path of the pipeline in Nebraska. He expects that the project in Nebraska will start in late 2018, to be completed in 2019, with the pipeline going into service in 2020 or 2021. Commissioner Luedke reported that he had consulted with the County Treasurer and found that, since 2012, the current pipeline has generated in excess of \$2,000,000 dollars in real estate and property taxes for Saline County.

At 10:20 a.m., the Board discussed changes to the employee handbook. Luedke expressed concern over the increase in vacation time for the employees, asking whether the county offices will need to hire any part time employees to fill in. County Clerk Fikar noted that the increase was due to a survey done of the surrounding counties, and puts Saline County in line with what they are offering. Henning moved to approve Resolution #2017-19, approving the new version of the Employee Handbook, seconded by Krivohlavek. Voting aye were Henning, Kohout, Krivohlavek and Karpisek. Voting no, Luedke, motion carried.

At 10:30 a.m., Kohout announced that the Board would recess.

At 10:47 a.m., Kohout announced that the Board would reconvene.

Judd Allen and Dennis Maggart of NACO Benefits Group were present to update the Board on the change to the premiums and offerings of the County's Blue Cross/Blue Shield health insurance plan. They report that the co-pay for generic medications is increasing from \$5.00 to \$10.00 per prescription, and brand name medications are increasing accordingly. They also informed the Board that the premiums for the plan that Saline County is purchasing increased 15% for the 2017-2018 fiscal year. They stated that, although this may be more than previous years, if Saline County was not in the NACO group, the increase would be 27.7%.

At 11:19 a.m., Assistant Highway Superintendent Bill Slezak presented change order #3 to the Wilber SW Project C-76(500). The change order decreases the cost of the project by \$4,314.36. Luedke moved to approve the change order, seconded by Henning. Voting aye were Karpisek, Kohout, Krivohlavek, Henning and Luedke, nays none, motion carried.

Slezak then distributed to the Board members a draft of an agreement the he and Highway Superintendent Bruce Filipi had created as a preliminary agreement with Aksamit Energy Resources. The contract would detail the responsibilities of the County and Aksamit Resources, the company that is the developer for the windfarms previously approved by the Board. Slezak noted that he and Filipi had visited Holt County, where they have large windfarms and talked to several county officials there, and had obtained and modified their agreement to suit Saline County.

At 11:35 a.m., Luedke gave an update to the courthouse addition, stating that the estimate for completion of the addition is June 1<sup>st</sup>, with renovation of the existing building continuing after that date. He informed the Board that the elevator in the addition cannot be used until it has been inspected, and the inspector may not be available for several weeks. Luedke then presented a modified change order #8 to the addition project. The original change order was approved at the April 18<sup>th</sup> meeting, one item has been deleted from this change order, as the details are not yet available. This change order increases the cost of the project by \$27,080.00. Luedke moved to approve the modified change order, seconded by Henning. Voting aye were Henning, Luedke, Krivohlavek, Karpisek and Kohout, nays none, motion carried.

Luedke moved to approve County Clerk Fikar as the signing agent for the subgroup application to Blue Cross/Blue Shield for the new plan year. Motion was seconded by Karpisek. Voting aye were Kohout, Luedke, Henning, Karpisek and Krivohlavek, nays none, motion carried.

Henning moved to approve the contract with Blobaum and Busboom, to represent the County as CPA's for the upcoming fiscal year. Motion was seconded by Krivohlavek. Voting aye were Luedke, Karpisek, Krivohlavek, Henning and Kohout, nays none, motion carried.

Henning moved to approve Resolution #2017-18, transferring \$220,000.00 from the County Inheritance Fund to the County Road Fund, to be reimbursed when funds become available. Motion was seconded by Krivohlavek. Voting aye were Henning, Kohout, Karpisek, Krivohlavek and Luedke, nays none, motion carried.



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At 11:45 a.m., Henning moved to enter Executive Session, seconded by Krivohlavek. Voting aye were Kohout, Karpisek, Krivohlavek, Luedke and Henning, nays none, motion carried. Kohout announced that, during closed session, the Board would be discussing general assistance request #2017-05.

At 11:55 a.m., Henning moved to exit Executive Session, seconded by Krivohlavek. Voting aye were Henning, Karpisek, Luedke, Karpisek and Kohout, nays none, motion carried. Kohout announced that, during closed session, the Board discussed general assistance request #2017-05 and no action was taken.

Henning moved to approve general assistance request #2017-05 in the amount of \$225.62, seconded by Krivohlavek. Voting aye were Krivohlavek, Luedke, Karpisek, Kohout and Henning, nays none, motion carried.

Henning moved to approve the claims with the addition of \$225.62 for general assistance application #2017-05, seconded by Krivohlavek. Voting aye were Kohout, Henning, Luedke, Karpisek and Krivohlavek, nays none, motion carried.

## GENERAL FUND

General Payroll	Salaries	100,876.32
Access Elevator	Bldg Rpr	520.00
Anytime Plumbing	Rprs	909.00
Awards Plus	Uniform	72.00
Battery Junction	Uniform	99.95
Black Hills	Util	76.08
Bob Barker Co	Spls	197.40
Casson, Joseph	Cntrct	5,461.00
CBM Managed Svcs	Spls	8,386.31
City of Wilber Amb	Hlth	221.57
Claritus	Pstg	98.53
Clark Law	Court Costs	352.00
Crete Ace Hdwe	Spls	39.99
Crete Ace Hdwe	Lawn Care	23.92
Crete Med Ctr	Hlth	1,719.87
Dugan Forms	Off Spls	344.63
Eakes	Off Spls	910.20
Galls	Uniform	1,000.23
Hanna Keelan Assoc	Consult	10,000.00
Jean's Sewing	Uniform	33.50
Justice Data Sol	Cntrct	2,200.00
Kalkwarf & Smith Law	Atty	845.00
Kohout, Marvin	Mil	155.15
Korbelik, Tammie	Mil	53.50
Luedke, Willis	Mil	80.25
Masonic Lodge	Rent	650.00
McDermott, Tim	Mil	122.17
Monroe Sys	Off Spls	34.88
Norris	Util	285.00
Physicians Lab	Hlth	350.00
Quality Cleaners	Uniform	36.50
Radiology Assoc	Hlth	49.08
Ramada Inn	Travel	73.00
Region V Sys	Inst Costs	9,249.00
Reisdorff, Steven	Reimb	75.00
RR Donnelley	P&P	82.82
Saline County Atty Petty Cash	Court Costs	20.69
Sapp Bros	Fuel	1,761.50



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Schwarz Paper	Bldg Spls	341.36
Sleuth	Maint	12,962.00
Speece-Lewis	Cntrct	863.33
Thomson Reuters	Off Spls	542.00
Toshiba	Off Equip	280.00
Toshiba	Off Equip	194.00
US Bank Equip	Off Equip	26.81
Verizon	Phone	1,398.33
Village of DeWitt	Gen Assist	225.62
Visa	Off Spls	37.67
Walker Uniform	Spls	40.71
Zimco Sply	Lawn Care	162.00
41 Auto	Equip Rprs	70.69

## ROADS FUND

Roads Payroll	Salaries	21,339.28
Beatrice Concrete	Gravel	13,521.25
Black Hills	Util	189.44
BNSF Railway	Rent	712.87
Certified Truck	Equip Rprs	3,198.89
Cross Dillon	Equip Rprs	231.96
Holiday Inn	Travel	195.90
Horky's Shop	Equip Rprs	20.00
JJK Constr	Bridge	131,082.48
KT'S Market	Spls	11.48
Mainelli Wagner	Engineering	2,306.04
Midwest Unltd	Equip Rprs	221.29
Orschelns	Spls	20.52
Surplus Center	Equip Rprs	326.95
Village of DeWitt	Util	65.78
Walker Uniform	Uniform	40.03
Weldon Parts	Equip Rprs	257.16

## HIGHWAY BRIDGE BUYBACK FUND

Herbst Constr	Bridge	15,551.00
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## BAILIFF FUND

Bailiff Payroll	Salaries	1,084.52
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## VETERAN MEM MAINT & REPAIR FUND

Albert, Arlyce	Data Entry	243.75
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## APPRAISER FUND

Fritz Appraisal	Cntrct	1,200.00
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## EMPLOYEE WELLNESS FUND

Kohout, Marvin	Mil	51.36
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## AGING SERVICES FUND

Aging Services Payroll	Salaries	2,370.40
Keller, Katie	Mil	72.23
Wilber Care Ctr	Meals	1,058.00

## DRUG COURT FUND

Kalkwarf & Smith Law	Cntrct	1,100.00
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## JUVENILE SVCS AID PROGRAM FUND

Stougard, Anita	Pgrm	110.25
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## 911 WIRELESS FUND

Racom	Cntrct	996.00
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## COMMISSARY FUND



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Bob Barker Co	Spls	1,222.16
Crawford Sply	Spls	82.44
Eakes	Spls	281.76
Keefe Sply	Spls	568.92
Protocall	Spls	3,640.00
Thompson Co	Spls	934.59
US Postal Svc	Pstg	294.00
Visa	Spls	162.93

### BUILDING FUND

Controltemp	Bldg Rpr	375.45
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### CAPITAL PROJECTS FUND

Midwest Storage	Courthouse	18,626.76
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### 9-11 EMERGENCY SVCS FUND

Racom	Cntrct	4,362.00
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### ALL FUNDS

First State Bank	Fed Tax	16,570.37
NE Dept of Rev	State Tax	5,716.97
First State Bank	Soc Sec	26,581.54
BCBS	Ins	101,590.72
Ameritas Life	Retire	21,618.78
Ameritas Life	Dental Ins	2,746.62
Ameritas Life	Eye Ins	456.24
AFLAC	Ins	1,440.25
MassMutal	Def Comp	1,851.00
Colonial Supp Ins	Ins	307.50
Teamsters	Dues	247.00
Madison Nat'l Life	Life Ins	42.39
Madison Nat'l Life	Dis Ins	158.70
First Concord	Café	1,489.06
NE Child Support	Garnish	197.08
NE Child Support	Garnish	257.54
NE Child Support	Garnish	188.77
Tiburon Fin/NAS	Garnish	168.00
US Dept. of Ed	Garnish	163.58
Credit Mgmt	Garnish	29.34

There being no further business to come before the Board, the meeting was adjourned at 12:08 p.m. The next meeting will be on May 16<sup>nd</sup>, 2017, at 9:30 a.m. in the Saline County Commissioners' Room, Courthouse, Wilber, NE.

ATTEST:

Daryl I. Fikar, County Clerk

Janet J. Henning

Marvin A. Kohout, Chairperson

Stephanie Krivohlavek

Willis D. Luedke, Vice-Chairperson

Russ Karpisek



# Saline County Board Minutes



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I, Daryl I. Fikar, County Clerk in and for Saline County, do hereby certify that the minutes of the April 18<sup>th</sup>, 2017 regular meeting were presented and approved as presented.

Daryl I. Fikar, County Clerk

Janet J. Henning

Marvin A. Kohout, Chairperson

Stephanie Krivohlavek

Willis D. Luedke, Vice-Chairperson

Russ Karpisek