



Saline County Board Minutes



SALINE COUNTY BOARD OF COMMISSIONERS

The regular meeting of the Saline County Board of Commissioners was called to order at 9:36 a.m. on Tuesday, April 18th, 2017, by Chairperson, Marvin A. Kohout. Present were Kohout, Willis D. Luedke, Russ Karpisek, Janet J. Henning and Stephanie A. Krivohlavek, Commissioners, County Clerk Daryl Fikar and Administrative Assistant Tim McDermott. County Attorney Tad Eickman was present between court commitments.

Notice of said meeting was posted in the County Clerk's Office, on the Saline County Website, and published in all three County newspapers prior to the meeting, in compliance with State Statutes.

Let the record show that all proceedings are electronically recorded.

Kohout advised those present of the open meetings law posted at the back of the room.

Krivohlavek moved to approve the agenda with the addition of a personnel issue in executive session, seconded by Henning. Voting aye were Henning, Kohout, Luedke, Krivohlavek and Karpisek, nays none, motion carried.

Henning moved to approve the minutes of the April 4th, 2017 regular meeting, seconded by Krivohlavek. Voting aye were Kohout, Luedke, Henning, Krivohlavek and Karpisek, nays none, motion carried.

Under correspondence, Fikar reported receiving the SENDD April 20th meeting agenda, the Aging Partners April 13th meeting agenda, a \$2.00 check from M5 Networks, a \$100.00 check from Zito Media and a \$3.00 check from Interface Security Systems, all for 911 surcharges. Also received was the Southeast Nebraska Emergency Management Region's April 27th meeting agenda, and from Blue Valley Community Action, their April 18th meeting agenda, their March 21st meeting minutes, Leadership report and March news clippings.

Under report of officials, Henning reported having a Blue Valley Community Action meeting tonight.

Luedke reported attending the NIRMA employment practices seminar on April 6th, having a meeting with Cornhusker State Industries concerning new furniture for the courthouse, attending the QPR (question, persuade, refer) suicide prevention workshop, a meeting with the architects and contractors for the courthouse addition and has a Blue Valley Community Action meeting tonight. He also reports that the DMV examiners will be back in the courthouse on Thursday, although the rooms are not completely finished. Luedke also gave a report of the progress in the courthouse addition and reports that Robert Latimer of TransCanada will be at the May 2nd meeting to give an update on the progress of the pipeline.

Kohout reported attending the NIRMA employment practices seminar, the QPR training, and has a Planning and Zoning meeting coming up tonight, as well as a Mutual Aid meeting and Saline/Seward Solid Waste meeting coming up.

The Board then discussed a request that was received from SENDD requesting that the Board allow Tim McDermott to be appointed to the SENDD Executive Board as an at-large member. After discussion, it was decided that McDermott is too involved in the courthouse addition project and has too many other duties to take on any more responsibilities at this time. They may consider the request again after the addition is complete.

Krivohlavek reported that she attended the QPR training and, coming up, a SCAT Board meeting on Thursday, an Aging Services luncheon and Executive Board meeting on April 24th, and a Veterans Service Committee meeting on April 27th.

Karpisek reported attending the NIRMA employment practices seminar and has an Employee Wellness Committee meeting on April 20th.

McDermott reported attending the NIRMA employment practices seminar, visiting the Continuum offices afterward, he also attended a Southeast Nebraska Tourism Committee meeting on April 7th, an Employee Handbook Committee meeting on April 10th, a meeting with Cornhusker State Industries concerning new furniture for the courthouse, the QPR training, a meeting with the architects and contractors for the courthouse addition project, a meeting with Allworx, the equipment supplier for the new phone system, he had a CURB Coalition meeting on Monday night, has a tour of the Saline County jail this afternoon, a bi-weekly meeting with Windstream tomorrow morning, an Employee Wellness Committee meeting on Thursday, and reminded the Board that the deadline for the Impact survey for the wellness program is April 21st.



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At 10:00 a.m., Henning moved to approve the Clerk of the District Court's report of fees for March in the amount of \$20,107.84, seconded by Luedke. Voting aye were Karpisek, Luedke, Krivohlavek, Henning and Kohout, nays none, motion carried.

Henning then moved to approve the County Clerk's report of fees for March in the amount of \$26,323.46, seconded by Karpisek. Voting aye were Kohout, Krivohlavek, Henning, Luedke and Karpisek, nays none, motion carried.

Henning moved to approve the Sheriff's Report of Fees for March, showing Writ Fees, \$1,644.00; Mileage, \$1,887.00; Vehicle Inspections, \$530.00; Gun Permits \$135.00; and Miscellaneous \$48.00, totaling \$4,244.00. Motion was seconded by Krivohlavek. Voting aye were Henning, Luedke, Kohout, Krivohlavek and Karpisek, nays none, motion carried.

At 10:02 a.m., McDermott presented a quote from Integration Partners for two Fortinet 60E firewall bundles for the internet. The cost of the two bundles is \$1,524.52. One of the units is to be installed in the courthouse and one is to be installed in the Extension Office. He explained that this quote is only for the equipment, and that there will be installation and configuration costs associated with them at a later date. Henning moved to approve the purchase, seconded by Karpisek. Voting aye were Luedke, Karpisek, Krivohlavek, Kohout and Henning, nays none, motion carried.

At 10:08 a.m., McDermott distributed quotes from Eakes, Inc., Cornhusker State Industries and Lifetime Products for chairs and tables to be placed in the assembly room, the second floor conference room, the Emergency Management office and the employee break room. After discussion and consideration, Krivohlavek moved to approve the purchase of chairs and tables for the assembly room, the Emergency Management office and the breakroom from Lifetime Products, and chairs for the conference room from Eakes, Inc. The motion was seconded by Karpisek. Voting aye were Kohout, Karpisek, Henning, Krivohlavek and Luedke, nays none, motion carried.

At 10:31 a.m., Luedke presented change order number 8 to the courthouse addition project. Included in the order is a change in the casework and power/data configuration in the Treasurer's Office, adding \$5,140.00, additional casework in the IT Office, adding \$3,103.00, addition of new casework in the assembly room, adding \$18,770.00, a change in the base boards in the County Judge's chambers, adding \$127.00, and a change of the ceiling tiles in the new lobby, subtracting \$599.00 from the project. Luedke moved to approve the change order, seconded by Henning. Voting aye were Henning, Luedke, Krivohlavek, Karpisek and Kohout, nays none, motion carried.

At 10:42 a.m., Kohout announced that the Board would recess.

At 11:01 a.m., Kohout announced that the Board would reconvene.

Highway Superintendent Bruce Filipi presented a request to occupy right of way from Nestle Purina Petcare to install fiber optic cable in the right of way along County Road 2300. Henning moved to approve the request, seconded by Henning. Voting aye were Luedke, Kohout, Karpisek, Krivohlavek and Henning, nays none, motion carried.

Filipi then presented Resolution #2017-17, approving Saline County's share of project HRRR-76(40) which includes the installation of signage at the railroad crossing near Smithfield Foods. The cost to Saline County is 10% of the total cost, or \$248.50. Karpisek moved to approve the resolution, seconded by Krivohlavek. Voting aye were Henning, Kohout, Krivohlavek, Luedke and Karpisek, nays none, motion carried.

At 11:03 a.m., Henning moved to enter Executive Session, seconded by Krivohlavek. Voting aye were Kohout, Karpisek, Krivohlavek, Luedke and Henning, nays none, motion carried. Kohout announced that, during closed session, the Board would be discussing a personnel issue.

At 11:20 a.m., Henning moved to exit Executive Session, seconded by Krivohlavek. Voting aye were Henning, Karpisek, Luedke, Karpisek and Kohout, nays none, motion carried. Kohout announced that, during closed session, the Board discussed a personnel issue and no action was taken.

Henning moved to approve the claims as presented, seconded by Karpisek.



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Prior to roll being taken, Henning moved to enter Executive Session, seconded by Karpisek. Voting aye were Luedke, Kohout, Henning, Karpisek and Krivohlavek, nays none, motion carried. Kohout announced that, during closed session, the Board would be discussing two of the claims.

At 11:25 a.m., Henning moved to exit Executive Session, seconded by Karpisek. Voting aye were Henning, Krivohlavek, Karpisek, Kohout and Luedke, nays none, motion carried. Kohout announced that, during closed session, the Board discussed two of the claims and no action was taken.

Voting aye to approve the claims were Karpisek, Luedke, Kohout, Henning and Krivohlavek, nays none, motion carried.

GENERAL FUND

General Payroll	Salaries	97,455.15
Anytime Plumbing	Bldg Rpr	86.00
Automated Systems	Renewal	280.00
Baumann, Matt	Reimb	603.63
Black Hills	Util	45.98
Branding Inc	Rent	75.00
CBM Managed Svcs	Spls	8,175.48
Chief Supply	Uniforms	449.17
City of Wilber	Util	9,062.09
Consolidated Mngmt	Spls	52.19
Continuum	Svcs	3,971.10
Crete Ace Hdwe	Spls	10.77
Crete Med Ctr	Hlth	1,961.02
Crete News	P&P	956.59
Culligan	Spls	533.75
Dawson County Court	Court Costs	1.50
Douglas County Treas	Court Costs	313.35
Eakes	Off Spls	372.44
Farmers Coop	Fuel	296.59
First Concord	Ins	455.00
First State Bank	Svcs	158.50
Flatline Designs	Equip Rprs	662.63
Food Mesto	Spls	7.10
Food Mesto	Spls	17.07
Galls	Uniforms	621.81
Heath Sports	Uniforms	118.00
Helena Chemical	Lawn Care	341.00
Kalkwarf & Smith Law	Court Costs	261.00
Kalkwarf, Corey	Reimb	44.31
Kohout, Marvin	Mil	69.55
Laboratory Corp	Hlth	126.30
Lincoln Radiology	Hlth	13.25
Luedke, Willis	Mil/Reimb	44.59
Lytle, Anthony	Reimb	16.03
Manning, Leanne	Mil/Reimb	103.07
Microfilm Imaging	Equip Rent	150.00
MIPS	Data Proc	2,077.17
NACO	Trng	330.00
NE Assn of County Treas	Dues	75.00
NE Health & Human Svcs	Inst Costs	93.00
NE Law Enforcement Trng	Trng	275.00
Office Depot	Off Spls	79.99



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Ouren, William	Court Costs	150.00
Pryor, Randy	Mil/Reimb	89.70
Quill	Off Spls	63.77
Radiology Assoc	Hlth	8.89
Region V	Hlth	6,679.27
Saline County Court	Court Costs	522.00
Saline County Reg of Deeds	Court Costs	50.00
Saline County Sheriff	Court Costs	1,251.50
Sapp Bros	Fuel	1,451.05
Sec of State	Court Costs	20.00
Seward County Ind	P&P	576.60
Shop Qwik	Fuel	67.05
Shredding Solutions	Equip Rent	365.40
Spanyers, Debbie	Mil	38.52
State Industrial Prod	Spls	178.65
State of NE	Data Proc	134.60
Stehlik, Eric	Mil	82.39
Supplyworks	Spls	131.76
Thomson Reuters	Sub	129.54
U S Postal Svc	Postage	13,000.00
UNL Coop Extension	Reimb	829.36
US Bank Voyager	Fuel	50.82
Visa	Off Spls	89.01
Visa	Off Spls	10.97
Visa	Pstg/Spls	1,043.91
Visa	Pstg	2,268.00
Visa	Pstg	22.83
Visa	Fuel	93.97
Visa	Spls	49.58
Visa	Spls	7.10
Visa	Spls	47.64
Visa	Off Spls	113.53
Visa	Off Equip	2.99
Vogel, Kevin	Reimb	26.41
Voss Lighting	Spls	46.19
Walker Uniform	Spls	95.14
Windstream	Phone	1,710.19
41 Auto	Rprs	52.16

ROAD FUND

Road Payroll	Salaries	21,225.48
Ace Irrigation	Culverts	25,657.30
All Roads Barricades	Spls	373.80
Beatrice Concrete	Gravel	5,971.50
Black Hills	Util	575.95
Branding Inc	Rent	96.00
City of Crete	Util	548.60
City of Friend	Util	444.29
City of Wilber	Util	167.38
Crete Ace Hdwe	Spls	66.43
Crete Auto	Equip Rprs	511.92
Crete Lumber	Spls	73.46
Crete News	P&P	32.00



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DJ Welding	Equip Rprs	6.80
Farmers Coop	Fuel	12,947.86
Farmers Union Coop	Fuel/Rprs	2,176.36
General Fire	Equip	1,401.50
Matheson Tri-Gas	Spls	129.64
Meyer Automotive	Equip Rprs	392.60
NE IA Indust Fasteners	Spls	50.01
NMC Exchange	Equip Rprs	965.49
Norris	Util	344.58
O'Reilly Auto	Equip Rprs	139.76
Office Depot	Off Spls	65.98
Orschelns	Spls	33.83
Plains Equip	Equip Rprs	37.70
Praxair Distr	Spls	60.20
RDO Truck Ctr	Equip Rprs	198.76
Sapp Bros	Fuel	2,073.11
Seward County Ind	P&P	39.60
Shopko	Spls	6.49
Speece-Lewis	Engineering	26,442.62
Surplus Center	Equip Rprs	326.95
Village of Dorchester	Util	242.11
Village of Swanton	Util	53.25
Visa	Spsl	15.75
Von Busch Refuse	Garbage	21.00
Walker Uniform	Uniforms	57.57
Waste Connections	Garbabe	222.19
Windstream	Phone	321.26
Young's Welding	Equip Rprs	727.50

BAILIFF FUND

Bailiff Payroll	Salaries	1,043.16
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VISITOR PROMOTION FUND

Polacek, Debra	Reimb	88.26
Wilber Chamber	Adv	2,000.00

VISITOR IMPROVEMENT FUND

American Legion	Demo Bldg	2,369.32
Tabor Hall	Sidewalk	1,000.00

VETERAN MEMORIAL MAINT FUND

Albert, Arlyce	Data Entry	330.00
Kastanek, Linda	Data Entry	468.75

EMPLOYMENT SECURITY ACT FUND

NE UC Fund Claim	Unemployment	2,502.73
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EMPLOYEE WELLNESS FUND

Kohout, Marvin	Mil	17.66
Visa	Awards	328.00
Visa	Spls	202.92

AGING SERVICES FUND

Aging Services Payroll	Salaries	2,331.51
Black Hills	Util	61.00
Eakes	Off Spls	21.34
Emal, Marcia	Prgm	142.50
Farmers Coop	Fuel	39.21
Food Mesto	Spls	3.00



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Keller, Katie	Mil	225.02
Pribyl, Darlene	Prgm	112.50
Purfoods	Meals	800.00
Sack Lumber	Bldg Rpr	2.38
Tabitha	Meals	5,306.00
Victorias Garden	Spls	39.99
Visa	Pstg/Prgms	417.21
Windstream	Phone	120.68

DRUG COURT FUND

Blackburn Tech	Off Spls	39.99
Redwood Tox Lab	Testing	255.10
Verizon	Phone	240.06

JUVENILE SVS AID PROGRAM FUND

Stougard, Anita	Mil	236.11
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INHERITANCE TAX FUND

Electronic Contracting	Security	3,440.00
VSA	Off Equip	10,864.92

911 WIRELESS SVC FUND

Windstream	Phone	664.33
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COMMISSARY FUND

Eakes	Spls	219.42
Keefe Supply	Spls	72.48
Thompson Co	Spls	776.45
Thomson Reuters	Spls	271.00

CAPITAL PROJECTS FUND

Berggren Architects	Courthouse	8,977.88
Cheever Construction	Courthouse	326,289.00

911 EMERGENCY SVCS FUND

Windstream	Phone	176.21
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ALL FUNDS

First State Bank	Fed Tax	17,592.14
NE Dept of Rev	State Tax	6,067.95
First State Bank	Soc Sec	27,564.44
Ameritas Life	Retire	21,443.45
Ameritas Life	Dental Ins	2,720.52
Ameritas Life	Eye Ins	456.24
AFLAC	Ins	1,453.67
MassMutal	Def Comp	1,851.00
Colonial Supp Ins	Ins	307.50
Teamsters	Dues	247.00
Madison Nat'l Life	Life Ins	42.66
Madison Nat'l Life	Dis Ins	159.10
First Concord	Café	1,489.06
NE Child Support	Garnish	197.08
NE Child Support	Garnish	257.54
NE Child Support	Garnish	188.77
Tiburon Fin/NAS	Garnish	168.00
US Dept of Education	Garnish	163.58
Credit Mgmt Servcies	Garnish	167.30

At 11:26 a.m., the Board recessed to go to the Saline County Law Enforcement Center for their quarterly tour.



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At 11:53a.m., the Board reconvened at the Saline County Law Enforcement Center for their quarterly tour.

There being no further business to come before the Board, the meeting was adjourned at 1:04 p.m. The next meeting will be on May 2nd, 2017, at 9:30 a.m. in the Saline County Commissioners' Room, Courthouse, Wilber, NE.

ATTEST:

Daryl I. Fikar, County Clerk

Janet J. Henning

Marvin A. Kohout, Chairperson

Stephanie Krivohlavek

Willis D. Luedke, Vice-Chairperson

Russ Karpisek

I, Daryl I. Fikar, County Clerk in and for Saline County, do hereby certify that the minutes of the April 4th, 2017 regular meeting were presented and approved as presented.

Daryl I. Fikar, County Clerk

Janet J. Henning

Marvin A. Kohout, Chairperson

Stephanie Krivohlavek

Willis D. Luedke, Vice-Chairperson

Russ Karpisek