



Saline County Board Minutes



SALINE COUNTY BOARD OF COMMISSIONERS

The regular meeting of the Saline County Board of Commissioners was called to order at 9:33 a.m. on Tuesday, March 21st, 2017, by Chairperson, Marvin A. Kohout. Present were Kohout, Willis D. Luedke, Russ Karpisek, Janet J. Henning and Stephanie A. Krivohlavek, Commissioners, County Clerk Daryl Fikar and Administrative Assistant Tim McDermott. County Attorney Tad Eickman was present between court commitments.

Notice of said meeting was posted in the County Clerk's Office, on the Saline County Website, and published in all three County newspapers prior to the meeting, in compliance with State Statutes.

Let the record show that all proceedings are electronically recorded.

Kohout advised those present of the open meetings law posted at the back of the room.

Krivohlavek moved to approve the agenda as presented, seconded by Karpisek. Voting aye were Henning, Kohout, Luedke, Krivohlavek and Karpisek, nays none, motion carried.

Krivohlavek moved to approve the minutes of the March 7th, 2017 regular meeting, seconded by Karpisek. Voting aye were Kohout, Luedke, Henning, Krivohlavek and Karpisek, nays none, motion carried.

Gail Sutter, Executive Director of Continuum, a company based in Lincoln and Beatrice that offers employee assistance, employee and supervisor training, wellness services and other services was present to offer their services to Saline County, as requested during the March 7th Board of Commissioners meeting. After discussion, the Board asked that Ms. Sutter draw up a formal contract for the County to consider.

Under correspondence, Fikar reported receiving the Saline County Aging Services March 27th meeting agenda, a check for \$220.80 from Metlife as an insurance dividend refund, a \$309.17 check from the City of Wilber for dispatch services and a \$16,666.66 check from the City of Wilber for law enforcement services, the Southeast Nebraska Tourism Council's standing rules of practice, the Public Health Solutions Board of Health March 16 meeting agenda as well as the minutes of their January 19th meeting, and from Blue Valley Community Action, their March 21st Board of Director's meeting agenda, February 21st meeting minutes, the report from the CEO, their February 2017 news clippings and a poster for the upcoming "Duck 'n Run" run/walk coming up on May 20th. Also received was an \$18.00 check from Vonage, a \$3.00 check from Bandwith.com, a \$2.00 check from M5 Networks and an \$8.00 check from Level 3 Communications, all for 911 surcharges.

Under report of officials, Henning reported attending a Region V Systems and Region V Services meeting on March 13th, a Public Health Solutions meeting on March 16th, has a Blue Valley Community Action meeting tonight and will be attending the Southeast District NACO meeting at Mahoney State Park on Friday.

Luedke reported participating in several phone conferences with Windstream concerning the new phone and internet systems, attending the employee recognition dinner on March 10th, he gave a tour of the addition to the courthouse to students and teachers of the ELL class at Crete High School, he met with Bockmann, Inc. concerning the asbestos abatement in the courthouse, had an RC&D meeting last Thursday in Tecumseh, last Friday, met with Jerry Berggren of Berggren Architects, has a Blue Valley Community Action meeting tonight and will be attending the Southeast District NACO meeting at Mahoney State Park on Friday.

Kohout reported attending the employee recognition dinner on March 10th, reporting that 24 employees were honored for their years of service, he also attended a wellness program in Lincoln, learning that Lisa Henning is the new wellness coordinator of the Nebraska Safety Council, formerly of UNICO, he investigated a road complaint, attended a Saline/Seward solid waste meeting, and will be attending the wellness class at the extension office and a Planning and Zoning meeting tonight.

Krivohlavek reported that she has an Aging Services Executive Council meeting coming up on March 27th.

Karpisek reported attending an Employee Wellness Committee meeting on March 10th, he learned that SENDD had appointed Tom Bliss as Executive Director, and attended the employee recognition dinner on March 10th.

McDermott reported attending several meetings with the architects and contractors of the courthouse addition, noting that the conduit from the south side of highway 41 has been completed into the courthouse, so



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the next step will be for Windstream to bring the data lines into the building, he will be attending a Human Resources conference in Lincoln tomorrow, he attended an Employee Wellness Committee meeting on March 10th, where they set the deadline for filing a protest of the scoring of the 2016 wellness points for March 27th, and noted that no protests have yet been received. He also reported meeting with a representative of Eakes to discuss furniture purchases for the first floor assembly room, which will also be the waiting room for people having business with the DMV. He has also obtained catalogs from Cornhusker State Industries to compare prices. McDermott reported that a representative of the office of the CIO had been down to move the wiring for the DMV examiners into their new space in the southeast corner of the first floor of the courthouse. He will be attending the Southeast District NACO meeting at Mahoney on Friday, has a Drug and Alcohol Coalition meeting on Monday night and learned that a mock tornado drill has been scheduled for the courthouse on March 29th.

At 10:04 a.m., Jerad Riemers, Community liaison for Congressman Adrian Smith updated the Board on the activities of the Congressman's Office, among other items, talking about alternative energy and healthcare developments.

At 10:18 a.m., Sheriff Alan Moore updated the Board concerning the contract with the City of Wilber for law enforcement services. He reports that everything seems to be going very well, he also expressed his concern that he may go over budget, since he did not plan to have the extra officers on staff when the budget was written. He has spoken to Brian Blobaum, the County's CPA, and was assured that his budget will be within guidelines as long as the general fund does not go over budget. He emphasized that he will still try to stay within his budget, but it may be difficult. He also discussed the contracts that Saline County has with the various towns and villages in Saline County for law enforcement services, noting that the current contracts were written in the early 1980's, preferring to update them, but asking for guidance concerning the charges for such services. The current contract charges \$18.00 per citizen of each entity. The Board verbally considered raising the charge to \$20.00 per citizen.

At 10:41 a.m., Saline County Aging Services Director, Amy Hanson met with the Board to get approval for the appointment of Deb Jess of Tobias to the SCAS Board of Directors. Luedke moved to approve the appointment, seconded by Henning. Voting aye were Henning, Luedke, Kohout, Krivohlavek and Karpisek, nays none, motion carried. Hanson then introduced Caitlin Keller as a new employee of the Aging Services office.

At 10:45 a.m., Kohout announced that the Board would recess and Krivohlavek excused herself from the meeting.

At 11:12 a.m., Kohout announced that the Board would reconvene.

Highway superintendent Bruce Filipi presented a change order from Speece Lewis Engineers for Project Wilber SW, C-76(500) which increases the size of the culvert from 24" to 48" to allow for more flow. The change order increases the cost of the project by \$5,416.00. Henning moved to approve the change order, seconded by Karpisek. Voting aye were Luedke, Kohout, Karpisek and Henning, nays none, motion carried.

Filipi then updated the Board on various road and bridge projects on which his department is working.

At 11:13 a.m., McDermott presented a change order for Americom Communications Corp. to install additional equipment racks for the telephone and internet systems. The extra equipment will provide for easier line tracing and troubleshooting should there be a problem in the future. The additional cost of the change is \$3,860.00. Luedke moved to approve the change order, seconded by Henning. Voting aye were Henning, Kohout, Karpisek and Luedke, nays none, motion carried.

McDermott then presented a change order for Windstream to install an additional switch in the phone and internet systems. The switch was not included in the original estimate because the fine tuning of the system revealed it necessity. The cost of the switch is \$42.40 per month. Karpisek moved to approve the change order, seconded by Luedke. Voting aye were Karpisek, Kohout, Luedke and Henning, nays none, motion carried.

Krivohlavek returned to the meeting at 11:19 a.m.

Henning moved to approve the Sheriff's Report of Fees for January, showing Writ Fees, \$1,685.00; Mileage, \$1,824.50; Vehicle Inspections, \$510.00; and Gun Permits \$115.00; totaling \$4,134.50. Motion was



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seconded by Krivohlavek. Voting aye were Henning, Luedke, Kohout, Krivohlavek and Karpisek, nays none, motion carried.

Henning moved to approve Resolution #2017-13, transferring \$25,000.00 from the General Fund to the Employee Wellness Fund, as proposed in the 2016-2017 budget. The motion was seconded by Krivohlavek. Voting aye were Kohout, Karpisek, Krivohlavek, Luedke and Henning, nays none, motion carried.

Henning then moved to approve Resolution #2017-14, transferring \$118,000.00 from the General Fund to the Roads Fund, to be reimbursed when funds become available. Motion was seconded by Luedke. Voting aye were Krivohlavek, Karpisek, Kohout, Henning and Luedke, nays none, motion carried.

At 11:22 a.m., Kohout announced that the Board would recess.

At 11:33 a.m., Kohout announced that the Board would reconvene.

Henning moved to enter Executive Session, seconded by Karpisek. Voting aye were Krivohlavek, Henning, Karpisek, Kohout and Luedke, nays none, motion carried. Kohout announced that, during closed session the Board would be discussing general assistance request #2017-04 and a personnel matter.

At 12:09 p.m., Karpisek moved to exit Executive Session, seconded by Henning. Voting aye were Kohout, Karpisek, Krivohlavek, Henning and Luedke, nays none, motion carried. Kohout announced that, during closed session, the Board discussed general assistance application #2017-04 and a personnel matter and no action was taken.

Henning moved to approve general assistance application #2017-04 in the amount of \$286.00, seconded by Krivohlavek. Voting aye were Luedke, Henning, Krivohlavek, Karpisek and Kohout, nays none, motion carried.

Henning moved to approve the claims with the addition of \$286.00 for general assistance application #2017-04. Motion was seconded by Krivohlavek. Voting aye were Karpisek, Luedke, Kohout, Henning and Krivohlavek, nays none, motion carried.

GENERAL FUND

General Payroll	Salaries	111,023.56
Black Hills Energy	Util	71.43
Bob Barker Co	Spls	65.80
Branding Inc	Cntrct	75.00
Brown's Tree Svc	Lawn Care	480.00
Casson, Joseph	Cntrct	5,461.00
CBM Managed Svc	Spls	7,892.97
Chief Supply	Uniform	2,488.54
City of Crete	Ambulance	6,000.00
City of Friend	Ambulance	4,000.00
City Of Wilber	Ambulance	4,000.00
Crete Ace Hdw	Spls	39.78
Crete Med Ctr	Intercept Auto/Spls	20,041.36
Crete News	P&P	678.15
Culligan	Spls	203.00
Douglas County Treas	Coroner	250.00
Eakes	Off Spls	380.23
Ecolab	Spls	673.61
Fairfield Inn	Travel	293.85
Farmers Coop	Fuel	411.29
Fikar, Daryl	Reimb	25.00
First Concord	Ins	14,868.93
First Concord	Ins	440.00
Galls	Spls	384.42
Hajek, Lou	Mil	23.58
Jean's Sewing	Uniform	356.50



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Kracke, Vergene	Reimb	46.77
Lincoln County Court	Court Costs	2.50
Manning, Leanne	Mil/Reimb	116.82
Masonic Lodge	Rent	650.00
MIPS	Data Proc	280.19
Morphotrak	Cntrct	7,590.00
NE Admin Svcs	Inlet Svcs	5,376.00
NE Health & Human Svcs	Inst	84.00
NE Weed Control	Trng	120.00
NE.Gov	Court Costs	58.00
NIRMA	Trng	600.00
Officenet	Off Spls	442.82
Physicians Lab	Autopsy	1,890.00
Ramada Inn	Travel	70.00
Pryor, Randy	Mil/Reimb	129.70
Quill Corp	Off Spls	142.58
Reeves Co	Uniform	89.69
Region V Svcs	Cntrct	280.21
Ricky's Cafe	Emp Recog	1,270.50
Sack	Spls	76.47
Saline Center Lodge	Rent	150.00
Saline County Atty Petty Cash	Court Costs	354.76
Saline County Distr Court	Court Costs	174.00
Saline County Sheriff	Court Costs	1,461.50
Saline County 4-H Council	Spls	136.87
Sapp Bros	Fuel	1,740.40
Schwarz Paper	Bldg Spls	279.69
Sec of State Election Div	Off Spls	20.00
Sec of State Rules & Regs	Court Costs	20.00
Seward County Ind	P&P	1,133.51
Shared Service Sys	Spls	118.97
Shop Qwik	Fuel	98.49
Shredding Solutions	Off Spls	35.00
Sid Dillon	Auto Svc	1,558.97
Speece-Lewis	Cntrct	863.33
State Industrial	Spls	178.65
State of NE Central Fin	Data Proc	134.60
Stehlik, Eric	Mil	60.99
Sunday, Steve	Reimb	5.38
Thomson Reuters	Court Costs	191.60
Toshiba	Off Equip	280.00
Toshiba	Off Equip	194.00
UNL Extension	Reimb	1,248.05
Vales, Becky	Reimb	48.14
Village of Dewitt	Ambulance	2,500.00
Village of Dorchester	Ambulance	2,500.00
Village of Swanton	Ambulance	2,500.00
Village of Tobias	Ambulance	2,500.00
Village of Western	Ambulance	2,500.00
Visa	Spls	59.88
Visa	Dues	120.00
Visa	Off Equip	275.75



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Visa	Pstg	612.69
Visa	Fuel	91.67
Visa	Spls	27.00
Visa	Emp Recog	205.44
Visa	Sub	22.26
Visa	Trng	199.00
Visa	Equip/Spls	380.07
Walker Uniform	Uniform	54.43
Wil-Store	Rent	420.00
Windstream	Phone	1,695.37
Wirthele, Jacob	Reimb	70.00
Wolverine II	Rent	286.00
41 Auto	Equip Rprs	485.01

ROADS FUND

Roads Payroll	Salaries	24,029.75
Ace Irrigation	Culverts	3,462.50
B's Enterprises	Signs	8,331.00
Bartels Body Shop	Equip Rprs	1,000.00
Beatrice Concrete	Gravel	7,163.09
Black Hills Energy	Util	681.64
Branding Inc	Rent	96.00
City of Friend	Util	516.38
Crete Ace Hdw	Spls	218.80
Crete Auto	Equip Rprs	404.81
Crete News	P&P	22.01
Cross Dillon	Equip	4,761.44
Eakes	Off Spls	24.98
Farmers Coop	Fuel	16,815.96
Farmers Union Coop	Fuel/Equip Rprs	1,657.85
Filter Care	Equip Rprs	69.00
Fred's Auto Electric	Equip Rprs	215.00
Mainelli Wagner & Assoc	Engineering	845.50
Matheson Tri-Gas	Spls	303.00
Menards	Spls	153.61
Meyer Automotive	Equip Rprs	188.02
Midwest Unlimited	Equip	1,170.00
NMC Exchange	Equip Rprs	1,469.40
Norris	Util	468.54
Orschelns	Equip Rprs	74.31
Plains Equip	Equip Rprs	690.45
Powerplan	Equip Rprs	456.57
Praxair Distr	Spls	66.65
RDO Truck Ctr	Equip Rprs	1,699.65
Saline County ROD	Fees	90.00
Sapp Bros	Fuel	2,203.39
Seward County Ind	P&P	4.80
Speece-Lewis	Engineering	7,514.04
Village of Swanton	Util	38.00
Visa	Equip	452.03
Vogt Electric	Bldg Rprs/Spls	3,962.87
Von Busch Refuse	Garbage	21.00
Walker Uniform	Uniform	17.54



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Weldon Industries	Equip Rprs	415.60
Wick's Sterling	Equip Rprs	11.45
Windstream	Phone	322.39
Young's Welding	Equip Rprs/Signs	140.82
41 Auto	Equip Rprs	19.65

HIGHWAY BRIDGE BUYBACK FUND

Herbst Construction	Culverts	31,938.44
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BAILIFF FUND

Bailiff Payroll	Salaries	1,365.07
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VISITORS PROMOTION FUND

Byway 136	Dues	100.00
SE NE Tourism Council	Dues	250.00

VETERAN MEMORIAL MAINT FUND

Albert, Arlyce	Data Entry	300.00
Kastanek, Linda	Data Entry	311.25

APPRAISER FUND

Fritz Appraisal	Cntrct	1,200.00
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EMPLOYEE WELLNESS FUND

Madonna Rehab Hosp	Hlth	7,574.29
Visa	Spls	123.76
Visa	Spls	288.92

AGING SERVICES FUND

Aging Services Payroll	Salaries	2,464.29
Aging Partners Health	Trng	100.00
Black Hills Energy	Util	61.00
Eakes	Off Spls	234.65
Emal, Marcia	Prgm	155.00
Food Mesto	Spls	15.08
Friend Comm Healthcare	Prgm	60.00
Pribyl, Darlene	Prgm	90.00
Saline Aging Svc-Petty Cash	Reimb	94.75
Visa	Prgm/Spls	386.02
Windstream	Phone	119.69

DRUG COURT FUND

Kalkwarf & Smith Law	Cntrct	1,100.00
Redwood Tox Lab	Testing	300.39

JUVENILE SVC AID PROGRAM FUND

Gage County Diversion	Prgm	62.00
Gage County Maps	Prgm	1,000.00
Stougard, Anita	Prgm	42.00

INHERITANCE TAX FUND

Electronic Contracting	Security	5,200.00
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911 WIRELESS SERVICE FUND

Geocomm	License	2,774.69
Windstream	Phone	663.76

WIRELESS SVC - HOLDING FUND

Geocomm	Software	17,575.25
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COMMISSARY FUND

Bob Barker Co	Spls	1,453.43
Crawford Supply	Spls	193.68
Eakes	Spls	211.35
Keefe Supply	Spls	535.92



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Protocall	Spls	3,500.00
Thompson Co	Spls	741.97
Visa Sheriff	Sub	84.88
CRIME PREVENTION FUND		
Elite K-9	GPS	255.46
BUILDING FUND		
Maverick Industries	Bldg Rprs	116.00
CAPITAL PROJECTS FUND		
Berggren Architects	Courthouse	4,694.84
Cheever Construction	Courthouse	247,787.49
911 EMERGENCY SVCS FUND		
Geocomm	License	4,168.06
Windstream	Phone	175.99
ALL FUNDS		
First State Bank	Fed Tax	18,760.86
NE Dept of Rev	State Tax	6,514.07
First State Bank	Soc Sec	29,083.30
Ameritas Life	Retire	21,617.33
Mass Mutual	Def Comp	1,851.00
NE Child Support	Garnish	197.08
NE Child Support	Garnish	257.54
NE Child Support	Garnish	188.77
Tiburon Fin/NAS	Garnish	168.00

At 12:11 p.m., Kohout announced that the Board would recess.

At 1:33 p.m., Kohout announced that the Board would reconvene.

Updates to the employee handbook were discussed, present were Sheriff Alan Moore, Highway Superintendent Bruce Filipi, County Assessor Brandi Kelly, County Treasurer Debbie Spanyers, Jail Staff Administrator Becky Kalkwarf, Extension Agent Randy Pryor and Veterans Service Officer Forrest Doyle. Items discussed were travel and meal reimbursement, vacation carryover amount, bereavement leave, performance evaluations, physical capacity tests, health insurance opt-out benefit and premium holiday pay. It was decided that the employee handbook committee should meet again to discuss/decide on these issues and then come back in front of the Board at a later date.

There being no further business to come before the Board, the meeting was adjourned at 3:58 p.m. The next meeting will be on April 4th, 2017, at 9:30 a.m. in the Saline County Commissioners' Room, Courthouse, Wilber, NE.

ATTEST:

Daryl I. Fikar, County Clerk

Janet J. Henning

Marvin A. Kohout, Chairperson

Stephanie Krivohlavek

Willis D. Luedke, Vice-Chairperson

Russ Karpisek



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I, Daryl I. Fikar, County Clerk in and for Saline County, do hereby certify that the minutes of the March 7th, 2017 regular meeting were presented and approved as presented.

Daryl I. Fikar, County Clerk

Janet J. Henning

Marvin A. Kohout, Chairperson

Stephanie Krivohlavek

Willis D. Luedke, Vice-Chairperson

Russ Karpisek