



Saline County Board Minutes



SALINE COUNTY BOARD OF COMMISSIONERS

The regular meeting of the Saline County Board of Commissioners was called to order at 9:30 a.m. on Tuesday, March 7th, 2017, by Chairperson, Marvin A. Kohout. Present were Kohout, Willis D. Luedke, Russ Karpisek, Janet J. Henning and Stephanie A. Krivohlavek, Commissioners, County Clerk Daryl Fikar and Administrative Assistant Tim McDermott. County Attorney Tad Eickman was present between court commitments.

Notice of said meeting was posted in the County Clerk's Office, on the Saline County Website, and published in all three County newspapers prior to the meeting, in compliance with State Statutes.

Let the record show that all proceedings are electronically recorded.

Kohout advised those present of the open meetings law posted at the back of the room.

Krivohlavek moved to approve the agenda as presented, seconded by Karpisek. Voting aye were Henning, Kohout, Luedke, Krivohlavek and Karpisek, nays none, motion carried.

Krivohlavek moved to approve the minutes of the February 21st, 2017 regular meeting, seconded by Karpisek. Voting aye were Kohout, Luedke, Henning, Krivohlavek and Karpisek, nays none, motion carried.

Under citizen's forum, Lumir Tachovsky of rural Western informed the Board that he has a commercial applicator's license and would be willing to help the County Weed Superintendent inspect and spray weeds in the county should the need arise. The Board suggested that he contact Weed Superintendent Lyle Weber to offer his assistance.

Under report of officials, Krivohlavek reported attending a retirement celebration for Ardis Niederklein, who retired from the Saline County Area Transit, she also attended the luncheon at the SCAT building in Western, a Saline County Aging Services Executive meeting on February 27th, where they discussed changing several by-laws and presenting the changes to the Board of Commissioners, and will be unable to attend the Employee Recognition Banquet on March 10th.

Kohout reported attending the Planning and Zoning Committee meeting on February 21st, a meeting with Madonna Rehabilitation to receive the aggregate results from the employee health fair, and noted that he had a conversation with Judge Johnson, who complemented the janitorial staff for their good work to clean up after all of the construction.

Luedke reported attending a Blue Valley Community Action meeting in Geneva, the farm show at Saline Center, a Fair Board Committee meeting, participating in a phone conference with First Wireless, a wind farm meeting, a meeting with the architects and contractors for the courthouse addition and the Reading Classic.

McDermott reported attending the meeting with Madonna Rehabilitation, reporting that the aggregate numbers from the employee health fair are heading in the right direction, and the only category that Saline County employees are falling behind in is tobacco use. He also reports that the boring under Highway 41 south of the courthouse is complete and the contractors are currently working to bring the fiber optic cable and phone lines into the courthouse. He also reports that he will have a phone conference in the morning with several companies including Windstream and MIPS concerning the new phone and internet systems.

At 9:46 a.m., maintenance supervisor Dan Johnson was present to discuss an insurance issue concerning the June 3rd, 2014 hail storm. Saline County has been contacted by their insurance company, NIRMA, asking whether all claims had been settled. The claims have all been taken care of except for damage done to the decorative awning on the north side of the Saline County Aging Services building. Johnson notes that the damage caused no leakage and is not dangerous, and that repair to the awning would necessitate replacement, which would cost more than the amount that we would be reimbursed. After discussion, Henning moved that we notify NIRMA that Saline County will direct them to close out all claims concerning the mentioned hail storm. Motion was seconded by Krivohlavek. Voting aye were Henning, Kohout, Karpisek, Luedke and Krivohlavek, nays none, motion carried.

At 9:57 a.m., Gary Wooten, Vice Chair of the Saline County Tourism Committee was present to discuss the recent activities of the Committee, including the improvement and promotion grants that they had recommended. Wooten explained the process which is used to decide which grants to award, and why some of the grants had been denied. Commissioner Luedke advised Wooten that one of the grants included placing items



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along the sidewalk bordering a state highway, so the organization that had requested the funding for the project should contact the Nebraska Department of Roads to determine whether they will need permission to place the items in the right of way. Karpisek moved that the Board approve the grants that had been recommended by the Tourism Committee, seconded by Krivohlavek. Voting aye were Luedke, Krivohlavek, Henning, Kohout and Karpisek, nays none, motion carried.

Under correspondence, Fikar reported receiving the February 21st meeting minutes from the Saline County Tourism Committee, a check for \$8.00 from Level 3 Communications and a \$99.00 check from Zito Media, both for 911 surcharges, a \$27.88 check from Reinsurance Group of America for an insurance dividend, the 2016 annual report from NIRMA, the March 10th meeting agenda for the SENDD Executive Committee meeting and, from Public Health Solutions, their March 16th meeting agenda.

At 10:10 a.m., Henning moved to approve the Clerk of the District Court's report of fees for February in the amount of \$13,052.76, seconded by Luedke. Voting aye were Kohout, Henning, Karpisek, Luedke and Henning, nays none, motion carried.

Henning moved to approve the County Clerk's report of fees for February in the amount of \$16,166.50, seconded by Krivohlavek. Voting aye were Karpisek, Henning, Luedke, Kohout and Krivohlavek, nays none, motion carried.

At 10:11 a.m., McDermott made a presentation to the Board, asking for consideration of a contract with Continuum, a company based in Lincoln and Beatrice that offers employee assistance, employee and supervisor training, wellness services and other services based on the needs of the County. After discussion, the Board asked McDermott to schedule a time with a representative of Continuum to meet during the next Commissioners' meeting.

At 10:21 a.m., McDermott presented a change order to the contract with Windstream for the internet and phone system. The change order adds \$2,024.21 to the contract. McDermott explained that the original contract was an estimate based on what was known at the time, and subsequent fine tuning of the system revealed additional requirements. Continuing the update may also reveal that additional equipment will be needed in the future. Luedke moved to approve the change order, seconded by Karpisek. Voting aye were Kohout, Krivohlavek, Henning, Luedke and Karpisek, nays none, motion carried.

At 10:23 a.m., Luedke moved to approve Pledged Security with Farmers and Merchants Bank of Milford CUSIP #3130A9ZG9, adding \$100,000.00 to the security. Motion was seconded by Henning. Voting aye were Luedke, Krivohlavek, Karpisek, Henning and Kohout, nays none, motion carried.

Luedke then presented a change order from Cheever Construction to the courthouse renovation project to provide for Olsson Associates to scan the floor in the assembly room at the south end of the first floor of the courthouse. The purpose of the scan is to identify the location of any electric cabling, sewer or water lines that were placed before the floor was poured during construction. This will help prevent the renovation process from disturbing the utilities and possible injury to the workers. The cost of the change order is \$2,608.00. Karpisek questioned whether this should have been in the original bid for the renovation. Luedke explained that the project is so complicated, that it was overlooked during the bid process. Luedke moved to approve the change order, seconded by Krivohlavek. Voting aye were Henning, Krivohlavek, Kohout, Luedke and Karpisek, nays none, motion carried.

At 10:32 a.m., Planning and Zoning Administrator Lyle Weber and Keith Clouse, P.R. of the Norman Kohout estate presented a minor subdivision application for the north half of the southwest quarter of section 19-8-2. The application has been approved by the Planning and Zoning Board. Luedke moved to approve the application, seconded by Karpisek. Voting aye were Karpisek, Luedke, Kohout, Krivohlavek and Henning, nays none, motion carried.

At 10:36 a.m., Kohout announced that the Board would recess and Krivohlavek excused herself from the meeting.

At 11:01 a.m., Kohout announced that the Board would reconvene.

Highway superintendent Bruce Filipi presented a request from Windstream to occupy right of way to construct telecommunications facilities at County Road U, section 11-5-1. Henning moved to approve the



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request, seconded by Karpisek. Voting aye were Henning, Kohout, Karpisek and Luedke, nays none, motion carried.

Filipi then presented a list of county property to the Board, requesting that the property be declared as surplus, to be sold to the highest bidder at the Saline Center consignment sale on March 19th. The property includes culverts, bridge planks, bridge stringers, a dump truck, generator, fuel tank, pressure washer, a table and two desks. Henning moved that the Board declare the named property as surplus, seconded by Luedke. Voting aye were Karpisek, Luedke, Henning and Kohout, nays none, motion carried.

Filipi then presented a request to occupy right of way from Windstream to construct telecommunications facilities at County Road I, section 15-7-4. Karpisek moved to approve the request, seconded by Henning. Voting aye were Luedke, Kohout, Karpisek and Henning, nays none, motion carried.

Filipi then presented another request to occupy right of way from Windstream to construct telecommunications facilities at County Road 2400, section 14-7-4. Henning moved to approve the request, seconded by Karpisek. Voting aye were Kohout, Henning, Karpisek and Luedke, nays none, motion carried.

Krivohlavek returned to the meeting at 11:09 a.m.

At 11:10 a.m., Luedke presented a change request to the board for asbestos removal, including tile and mastic from the floor on the first floor of the original courthouse. The work will be done by Bockmann, Inc. The cost for this service will be \$5,200.00. Karpisek moved to approve the request, seconded by Krivohlavek. Voting aye were Karpisek, Luedke, Henning, Kohout and Krivohlavek, nays none, motion carried.

At 11:15 a.m., Henning moved to approve Resolution #2017-11, transferring \$10,000.00 from the General Fund to the Reappraisal Fund, as proposed in the 2016-17 budget. Motion was seconded by Karpisek. Voting aye were Krivohlavek, Henning, Kohout, Luedke and Karpisek, nays none, motion carried.

Updates to the employee handbook were discussed, with all Commissioners having reviewed the changes. Luedke commented that it is in the handbook that, should a county employee be called for jury duty, they currently get to keep their jury pay, plus get their regular pay from the County. The discussion was then suspended until after Executive Session.

At 11:30 a.m., Krivohlavek moved to enter Executive Session, seconded by Karpisek. Voting aye were Krivohlavek, Henning, Karpisek, Kohout and Luedke, nays none, motion carried. Kohout announced that, during closed session the Board would be discussing burial assistance request #2017-02 and general assistance request #2017-03.

At 12:20 p.m., Henning moved to exit Executive Session, seconded by Krivohlavek. Voting aye were Kohout, Karpisek, Kohout, Henning and Luedke, nays none, motion carried. Kohout announced that, during closed session, the Board discussed burial assistance application #2017-02 and general assistance application #2017-03 and no action was taken.

The employee handbook updates discussion was then resumed. Luedke made mention that most businesses will allow the employee to get their regular pay, but their jury duty pay must be given to the employer. It was also suggested that the County might require that employee evaluations be completed by the supervisors prior to their office budgets being approved and that the evaluations be done on a certain calendar date, and not on the anniversary date of the employee. The decision on approving the handbook is postponed to the March 21st meeting.

Henning moved to approve the claims with the addition of \$1,300.00 for burial assistance request #2017-02 and \$2,273.08 for general assistance request #2017-03, seconded by Krivohlavek. Voting aye were Kohout, Karpisek, Krivohlavek, Luedke and Henning, nays none, motion carried.

GENERAL FUND

General Payroll	Salaries	100,005.37
Anytime Plmbg	Bldg Rpr	70.60
Awards Unltd	Spls	55.00
Baehr, Roni	Reimb	25.00
Barnas	Spls	858.25
Baumann, John	Reimb	49.99
Black Hills Energy	Util	2,158.41



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Carrot-Top Ind	Spls	102.30
CBM Managed Srvc	Spls	7,873.63
Chief Supply	Uniform/Equip	4,093.18
City of Friend	Util	773.08
City of Wilber	Util	10,853.34
City of Wilber Ambulance	Hlth	221.57
Crete Ace Hardware	Spls	23.98
Crete Med Ctr	Hlth	530.00
Crete Auto	Equip Rprs	139.53
Eakes	Off Spls	1,550.82
Florian, Judy	Reimb	48.56
Galls	Uniform	72.43
Gene's Appliance Svc	Spls	20.00
Jefferson County Em Mgmt	Reimb	3,352.39
Kalkwarf & Smith Law	Atty	981.00
Kohout, Marvin	Mil	196.56
Kuncl Funeral Home	Transport	400.00
Kuncl Funeral Home	Burial	1,300.00
L-Tron	Equip	1,010.54
Latimer Reporting	Hlth	136.36
Lincoln Police Dept	Reimb	5,041.26
Luedke, Willis	Mil	79.18
Lynn Peavey Co	Spls	96.25
Lytle, Anthony	Reimb	7.89
Microfilm Imaging Sys	Off Equip	150.00
MIPS	Data Proc	2,154.17
NE Assn County Clerk	Dues	75.00
NE Dol/Boiler Inspection	Inspect	37.00
NE Public Health Lab	Court Costs	420.00
Norris	Util	336.00
Quill	Off Spls	21.34
Region V Sys	Inst	573.00
Sack Lmbr	Spls	47.65
Saline County Atty Petty Cash	Court Costs	56.83
Saline County Court	Court Costs	1,380.75
Saline County Dist Court	Court Costs	417.00
Sapp Bros	Fuel	1,736.76
Shared Service Sys	Spls	59.91
Shredding Solutions	Shredding	171.90
Tranners Tree Removal	Srvc	1,500.00
Toshiba	Off Equip	108.81
Uline	Spls	206.14
Univ of NE Medical Ctr	Court Costs	1,650.00
US Bank Equip	Off Equip	188.19
Verizon	Phone	1,113.29
Visa	Dues	30.76
Warning, Jennifer	Trng	7.48
Wil-Store	Rent	300.00
41 Auto	Equip Rprs	76.30

ROAD FUND

Road Payroll		23,035.37
Ace Irrigation	Culverts	2,023.58



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Beatrice Concrete	Gravel	2,573.05
Black Hills Energy	Util	284.26
City of Crete	Util	565.80
City of Wilber	Util	201.87
CJ's Diesel Repair	Equip Rprs	1,062.50
Filter Care	Equip Rprs	99.83
Fred's Auto Electric	Equip Rprs	357.60
Matheson Tri-Gas	Equip	2,758.60
Midwest Unltd	Equip Rprs	9.75
Speece-Lewis Engineers	Engineering	16,911.60
Truck Center	Equip Rprs	40.81
Village of Dewitt	Util	61.88
Village of Dorchester	Util	240.41
Village of Tobias	Util	51.30
Village of Western	Util	56.00
Walker Uniform	Uniforms	67.47
Waste Connections	Garbage	222.19
Wick's Sterling	Equip Rprs	80.87
HIGHWAY BRIDGE BUYBACK FUND		
Herbst Constr	Culverts/Bridge	176,656.45
BAILIFF FUND		
Bailiff Payroll	Salaries	1,084.50
VETERAN MEMORIAL MAINTENANCE FUND		
Albert, Arlyce	Data Entry	300.00
Kastanek, Linda	Data Entry	337.50
APPRAISER FUND		
Great Plains Appraisal	Cntrt	5,700.00
AGING SERVICES FUND		
Aging Services Payroll	Salaries	2,135.20
City of Wilber	Util	247.75
Wilber Care Ctr	Meals	741.75
JUVENILE SVCS AID PROGRAM FUND		
Stougard, Anita	Prgm	10.50
INHERITANCE TAX FUND		
Vogt Electric	Elect Install	534.50
COMMISSARY FUND		
Barnas	Spls	276.11
Bob Barker Co	Spls	397.92
Eakes	Spls	169.08
Keefe Supply	Spls	155.28
Lincoln Journal	Sub	2,598.17
Thompson Co	Spls	552.19
Visa	Spls	38.91
HIGHWAY BOND FUND		
UMB Bank Corp Trust	Interest	69,901.25
BUILDING FUND		
Security Equip	Bldg Rpr	480.00
CAPITAL PROJECTS FUND		
Cheever Construction	Courthouse	471,125.10
Midwest Storage Solutions	Courthouse	15,433.23
911 EMERGENCY SVCS FUND		
D&D Comm	Tech Equip	36,922.02



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ALL FUNDS

First State Bank	Fed Tax	16,676.22
NE Dept of Rev	State Tax	5,733.47
First State Bank	Soc Sec	26,626.68
Ameritas Life	Retire	21,500.65
Ameritas Life	Dental Ins	2,668.32
Ameritas Life	Eye Ins	435.12
AFLAC	Ins	1,448.25
MassMutal	Def Comp	1,851.00
Colonial Supp Ins	Ins	307.50
Teamsters	Dues	233.50
Madison Nat'l Life	Life Ins	42.66
Madison Nat'l Life	Dis Ins	167.66
First Concord	Café	1,680.31
NE Child Support	Garnish	197.08
NE Child Support	Garnish	257.54
Tiburon Fin/NAS	Garnish	168.00

There being no further business to come before the Board, the meeting was adjourned at 12:28 p.m. The next meeting will be on March 21st, 2017, at 9:30 a.m. in the Saline County Commissioners' Room, Courthouse, Wilber, NE.

ATTEST:

Daryl I. Fikar, County Clerk

Janet J. Henning

Marvin A. Kohout, Chairperson

Stephanie Krivohlavek

Willis D. Luedke, Vice-Chairperson

Russ Karpisek

I, Daryl I. Fikar, County Clerk in and for Saline County, do hereby certify that the minutes of the February 21st, 2017 regular meeting were presented and approved as presented.

Daryl I. Fikar, County Clerk

Janet J. Henning

Marvin A. Kohout, Chairperson

Stephanie Krivohlavek

Willis D. Luedke, Vice-Chairperson

Russ Karpisek