



Saline County Board Minutes



SALINE COUNTY BOARD OF COMMISSIONERS

The regular meeting of the Saline County Board of Commissioners was called to order at 9:30 a.m. on Tuesday, January 10th, 2017, by Chairperson, Marvin A. Kohout. Present were Kohout, Willis D. Luedke, Russ Karpisek, Janet J. Henning and Stephanie A. Krivohlavek, Commissioners, County Clerk Daryl Fikar and Administrative Assistant Tim McDermott. County Attorney Tad Eickman was present between court commitments.

Notice of said meeting was posted in the County Clerk's Office, on the Saline County Website, and published in all three County newspapers prior to the meeting, in compliance with State Statutes.

Let the record show that all proceedings are electronically recorded.

Kohout advised those present of the open meetings law posted at the back of the room.

Krivohlavek moved to approve the agenda with the addition of approval of change order number 6 for the courthouse addition, seconded by Karpisek. Voting aye were Henning, Kohout, Luedke, Krivohlavek and Karpisek, nays none, motion carried.

Luedke moved to approve the minutes of the December 27th regular meeting, seconded by Kohout. Voting aye were Kohout and Luedke, abstaining were Henning, Krivohlavek and Karpisek, nays none, motion carried.

Under correspondence, Fikar reported receiving the January 19th meeting agenda from Public Health Solutions, the December, 2016 newsletter and December 27th meeting agenda from SENDD, the January 5th meeting agenda from the Southeast Nebraska Emergency Management Region, the 2017 construction work plan from Norris Public Power District and a \$98.00 check from Zito Media for 911 surcharges.

Under report of officials, Luedke reported attending several meetings with the contractors and architects for the courthouse addition project, and gave an update of the project, noting that the County Treasurer's Office will need to be closed on January 17th due to the construction, and stating that the contractors believe that the addition will be ready for occupation on April 1, 2017. Luedke also reported attending a Blue Valley Community Action meeting in York, and has another meeting coming up next Tuesday, and has a NIRMA Executive Board meeting and a Fair Board meeting coming up.

Kohout reported being sworn in to office on January 5th.

Krivohlavek reported that she has a SCAT meeting and a Veteran's Committee meeting next Thursday.

Karpisek reported being sworn in to office on January 5th, and questioned whether the closure of the Treasurer's Office on the 17th will be noted on the County website.

At 9:38 a.m., Luedke moved to adjourn sine die with County Attorney Tad Eickman as acting chairman, seconded by Henning. Voting aye were Henning, Kohout, Karpisek, Luedke and Krivohlavek, nays none, motion carried.

Purpose of this action is to reorganize and elect or re-elect a Chairperson and Vice-Chairperson.

County Attorney, Tad Eickman, asked for nominations from the floor for Chairperson. Henning nominated Kohout. Henning then moved that nominations for Chairman cease, seconded by Karpisek. Voting aye were Henning, Luedke, Krivohlavek and Karpisek, abstaining Kohout, nays none, motion carried.

Eickman announced that the nominations would cease and a voice vote would be used to elect the Chairperson. Voting aye for Kohout were Karpisek, Luedke, Krivohlavek and Henning, abstaining Kohout. Kohout receiving the majority of votes is elected as Chairperson of the Board of Equalization and Board of Commissioners for the 2017 calendar year.

Kohout then asked for nominations from the floor for Vice-Chairperson. Henning nominated Luedke. After repeating the call for nominations three times, Karpisek moved that the nominations cease, seconded by Krivohlavek. Voting aye were Henning, Krivohlavek, Karpisek and Kohout, abstaining Luedke, nays none, motion carried. Voting aye for Luedke were Karpisek, Kohout, Krivohlavek and Henning, abstaining Luedke. Luedke receiving the majority of votes is elected as Vice-Chairperson of the Board of Equalization and Board of Commissioners for the 2017 calendar year.

At 9:48 a.m., Phil Oelschlager of the Crete Area Medical Center was present to discuss the designs for the Advanced Life Support vehicle branding. After studying and discussing the three available designs, the



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Board asked Oelschlager to produce a hybrid design based on the three available, submit the design to Bryan Health, and then come back to the Board with their answer.

At 10:06 a.m., Weed Superintendent Lyle Weber presented the annual weed report. Henning moved to approve the report, seconded by Krivohlavek. Voting aye were Kohout, Krivohlavek, Henning, Karpisek and Luedke, nays none, motion carried.

At 10:13 a.m., Henning moved to approve the Clerk of the District Court's report of fees for December in the amount of \$4,200.50, seconded by Luedke. Voting aye were Krivohlavek, Karpisek, Kohout, Henning and Luedke, nays none, motion carried.

Henning moved to approve the Sheriff's Report of Fees for December, showing Writ Fees: \$1,788.00; Mileage: \$1200.00; Vehicle Inspections: \$420.00; Gun Permits: \$110.00; and Miscellaneous: \$26.00, totaling \$3,544.50. Motion was seconded by Luedke. Voting aye were Krivohlavek, McDermott, Kohout, Karpisek and Luedke, nays none, motion carried.

At 10:16 a.m., McDermott reported to the Board that the tentative agreement with the union has been approved by the membership, but we have not yet received the signed copies back from the union. Therefore, the approval and signing of the union contract for 2017 is postponed due to lack of the proper paperwork.

At 10:21 a.m., Kohout reported to the Board that the County received 5 applications for the newly created HR/IT position, and that 3 interviews were given, and that the position was offered to and accepted by Tim McDermott. McDermott began his new position on January 9th.

Luedke moved to approve Eric Stehlik and Roger Chrans as new members of the Saline County Tourism Board, seconded by Krivohlavek. Voting aye were Karpisek, Krivohlavek, Kohout, Luedke and Henning, nays none, motion carried.

The Board reviewed the Appointments and Policies for 2016 as follows:

2017 APPOINTMENTS, POLICIES, HOLIDAYS FEES, MEETING DATES, ETC.

*The Saline County Board of Commissioners will hold their first regular meeting the 10th day of January, 2017, and every two weeks thereafter, in the Saline County Board Room, 2nd Floor, Court House, Wilber, NE. Other special meetings and workshops may be scheduled as needed.

***Official keeper of the Saline County Board agenda** – County Clerk. Requests to be on the agenda must be in the Saline County Clerk's office 24 hours prior to the start of the meeting.

***Purchasing agent for the County Road and Bridge Departments**, Bruce Filipi, Highway Superintendent, with final approval of the County Board;

***Purchasing agent for the County Weed Department**, Lyle Weber, County Weed Superintendent, with final approval of the County Board;

***Purchasing agent for the Veterans' Service Office**, Forrest Doyle, Veteran's Service Officer, with final approval of the County Board;

***Building and Grounds Committee** – Henning, Kohout, Luedke, Krivohlavek & Karpisek.

***Safety Committee** - Kohout and Karpisek

***Weed Board** – Henning, Kohout, Luedke, Krivohlavek & Karpisek

***Saline County Board of Equalization** – Henning, Kohout, Luedke, Krivohlavek & Karpisek

***Coroners** – County Attorney, Deputy County Attorney, County Sheriff

***Aging Services** --Krivohlavek, Alternate Kohout

***SEND** – Karpisek; Alternate, Kohout

***Blue Valley Community Action** – Luedke; Alternate, Henning

***Region V Mental Health Board** – Henning; Alternate, Karpisek

***Public Health Solutions** – Henning; Alternate, Karpisek

***Saline County Area Transit** – Krivohlavek, Alternate, Karpisek

***CISDA Board** –Henning, Alternate, Luedke

***Seward/Saline Waste Management** – Kohout; Alternate, Henning

***Communications, Law Enforcement & Emergency Management Liaisons** –Karpisek & Kohout



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- ***Veterans' Service Board Liaison** – Krivohlavek, Alternate, Kohout
- ***Planning & Zoning Board Liaison** – Kohout; Alternate, Krivohlavek
- ***Union Negotiations** – Luedke & Karpisek
- ***Visitors' Committee** – Luedke; Alternate, Henning
- ***Ag Society Liaison** – Luedke; Alternate, Kohout
- ***Historical Society Liaison** – Kohout; Alternate, Henning
- ***RC&D Executive Board Liaison** - Luedke; Alternate, Karpisek
- ***Saline County Wellness Committee** – Karpisek; Alternate, Kohout
- ***LEPC** – Henning; Alternate, Karpisek
- ***Accountant** – Brian Blobaum
- ***Auditors** – Schultz & Associates
- ***Prepare Levies** – Daryl Fikar
- ***NIRMA Contact Person** – Daryl Fikar

***Saline County Depository Banks**- Bank of Friend, Friend; Citizens State Bank, Friend; City Bank & Trust, Crete; Farmers & Merchants Bank, Wilber Branch, Wilber; First State Bank Nebraska, with Branches in DeWitt, Dorchester, Western and Wilber; First Tri-County Bank, Swanton; Great Western Bank, Crete; Pinnacle Bank, Crete; Union Bank & Trust, Crete; and NPAIT

***County Legal Newspapers** – The Crete News; Friend Sentinel and Wilber Republican

***General Assistance Applications** must be received by the County Clerk's Office on or before the Wednesday preceding a County Board meeting

***Pauper Burial Allowance** – Funeral, \$1,300.00; Grave Opening, \$100.00

***Abandoned Cemetery Care** - \$500.00 per year for cemeteries under 5,000 square feet, \$600.00 for cemeteries 5,000 square feet or more; cemeteries must be mowed at least three times during the growing season, with payment made upon job completion and Board approval; suggested times for mowing are before Memorial Day, July 4th and Labor Day

***Oversize/Overweight Moving Permits** - \$25.00 per permit; \$250.00 for an annual permit

***Building Permit Fees** – Zoning Permit, \$25.00; Subdivision Application, \$25.00; Zoning Change, \$100.00; Variance, \$100.00; Late Fee (not received by application date) add \$100.00 and \$50.00 if a 9-11 sign needs to be placed at the site

***Drive-Way Permits** - \$100 if the work is done by the landowner, \$400 if the County does dirt work, and the dirt is available on-site and \$500 if the County does the dirt work and has to haul it from a remote site;

***Holidays for 2017:**

New Year's Day, January 2nd; Martin Luther King Day, January 16th; Presidents' Day, February 20th; Arbor Day, April 28th; Memorial Day, May 29th; Independence Day, July 4th; Labor Day, September 4th; Columbus Day, October 9th; Veterans' Day, November 10th; Thanksgiving, November 23rd and 24th; Christmas, December 25th;

***Regular Meeting Dates for 2017:**

January 10th & 24th; February 7th and 21st; March 7th and 21st; April 4th and 18th; May 2nd, 16th and 30th; June 13th, and 27th; July 11th, and 25th; August 8th and 22nd; September 5th and 19th; October 3rd, 17th and 31st; November 14th and 28th; and December 12th and 26th.

Kohout announced that the Board will need to approve the Planning and Zoning Board membership in two weeks.

At 10:59 a.m., Kohout announced that the Board would take a recess.

At 11:18 a.m., Kohout announced that the Board would reconvene.

Highway Superintendent Bruce Filipi presented the Board with a change order for Wilber SW project #C-76(500) which reduces the cost by \$13,819.34 due to reduced need for steel piling. Henning moved to approve the change order, seconded by Luedke. Voting aye were Luedke, Henning, Karpisek and Kohout, Krivohlavek was absent, nays none, motion carried.



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Filipi then presented his recommendation for a bid decision on Bridge Structure C007602505 to JJK Construction for \$525,211.59. Henning moved to accept the recommendation, seconded by Luedke. Voting aye were Kohout, Henning, Karpisek and Luedke, Krivohlavek absent, nays none, motion carried.

Filipi then presented a change order for project C-76 (745), reducing the cost by \$14,751.60 due to a reduced need for rock, seeding and fencing. Henning moved to approve the change order, seconded by Luedke. Voting aye were Henning, Kohout, Karpisek and Luedke, Krivohlavek absent, nays none, motion carried.

Filipi then presented a change order for project C-76 (744), reducing the cost by \$9,992.21 due to a reduced need for rock, seeding and fencing. Karpisek moved to approve the change order, seconded by Henning. Voting aye were Kohout, Karpisek, Henning, and Luedke, Krivohlavek absent, nays none, motion carried.

Filipi then reported on a study to determine the possibility of closing bridge number C007623825. Filipi recommends that the County conduct a public hearing to consider the possibility of closing the bridge and requests that the public hearing be scheduled for February 7. Henning moved to approve scheduling the hearing, seconded by Karpisek. Voting aye were Luedke, Henning, Karpisek and Kohout, abstaining Krivohlavek, nays none, motion carried.

Filipi then reported that project worksheet #275 (bridge project) for \$56,266.95 had been denied by FEMA, so Saline County appealed the decision, and it has been denied again. He also reports that the bridge match program that Saline County partnered with Jefferson County on the application was approved in the amount of \$600,000.00. This is a matching program to rebuild two bridges in Saline County, two bridges in Jefferson County and one on the county line, as well as closing one bridge in Saline County and one in Jefferson County.

At 11:33 a.m., Henning moved to approve Resolution #2017-01, transferring \$73,720.00 from the Inheritance Tax Fund to the County Building Fund. Motion was seconded by Krivohlavek. Voting aye were Karpisek, Krivohlavek, Henning, Luedke and Kohout, nays none, motion carried.

Henning then moved to approve Resolution #2017-02, transferring \$250,000.00 from the County Building Fund to the Inheritance Tax Fund. Motion was seconded by Luedke. Voting aye were Luedke, Henning, Krivohlavek, Karpisek and Kohout, nays none, motion carried.

Henning then moved to approve Resolution #2017-03, transferring \$105,000.00 from the General Fund to the Road Fund, to be reimbursed when funds become available. Motion was seconded by Karpisek. Voting aye were Krivohlavek, Henning, Luedke, Henning and Karpisek, nays none, motion carried.

At 11:37 a.m., Henning moved to enter Executive Session, seconded by Krivohlavek. Voting aye were Luedke, Kohout, Henning, Karpisek and Krivohlavek, nays none, motion carried. Kohout announced that the purpose of closed session is to discuss the appointed officials reviews and burial assistance #2016-06,

Krivohlavek exited the meeting at 12:16 p.m.

At 12:23 p.m., Henning moved to exit Executive Session, seconded by Karpisek. Voting aye were Henning, Karpisek, Luedke and Kohout, nays none, motion carried.

Kohout announced that, during closed session, the Board discussed appointed officials reviews and BA #2016-06 and no action was taken.

Henning moved to approve Burial Assistance Application #2016-06 for \$1300.00, seconded by Karpisek. Voting aye were Kohout, Karpisek, Henning and Luedke, nays none, motion carried.

Henning moved to reappoint Bruce Filipi as Saline County Highway Superintendent with a 3% raise, seconded by Karpisek. Voting aye were Henning, Luedke, Karpisek and Kohout, nays none, motion carried.

Henning moved to reappoint Bill Slezak as Assistant Saline County Highway Superintendent with a 3% raise, seconded by Karpisek. Voting aye were Karpisek, Kohout, Luedke and Henning, nays none, motion carried.

Henning moved to reappoint Rick Korbek as Saline County Bridge Superintendent with a 1.8% raise, seconded by Luedke. Voting aye were Luedke, Henning, Kohout and Karpisek, nays none, motion carried.



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Henning moved to reappoint Lyle Weber as Saline County Weed Superintendent and Saline County Planning and Zoning Administrator with a 2.5% raise, seconded by Karpisek. Voting aye were Kohout, Karpisek, Henning and Luedke, nays none, motion carried.

Luedke moved to not reappoint Forrest Doyle as Saline County Veteran's Service Officer. Motion died for lack of a second.

Henning moved to reappoint Forrest Doyle as Saline County Veteran's Service Officer with a 0% raise, seconded by Kohout. Voting aye were Kohout, Karpisek and Henning. Voting nay was Luedke, motion carried.

Henning moved to approve the claims with the addition of \$1,300.00 to Kuncl Funeral Home for BA #2016-06 and \$68,638.00 to Cheever Construction for change order #06, seconded by Karpisek. Voting aye were Karpisek, Henning, Kohout and Luedke, nays none, motion carried.

GENERAL FUND

General Payroll	Salaries	94,501.93
Aging Partners	Budget	28,505.00
Barnas	Spls	444.04
Black Hills Energy	Util	2,952.18
CBM Managed Svcs	Spls	8,048.22
City of Wilber	Util	10,799.10
Crete Ace Hdw	Spls	17.99
Crete Med Ctr	Hlth	330.00
Culligan	Spls	168.00
Eakes	Off Spls	554.63
Ecolab	Spls	541.13
Eickman, Tad	Mil/Reimb	156.60
Employee Data Forms	Spls	27.25
Farmers Coop	Fuel/Equip Rpr	266.98
First Concord	Ins	85.00
First Concord	Ins	440.00
Fort Western	Uniform	129.00
Galls	Uniform	70.32
Hajek, Lou	Mil	11.88
Hall County Court	Court Costs	1.50
John Reid & Assoc	Trng	530.00
Kuncl Funeral Home	Burial	1,300.00
Luedke, Willis	Mil/Reimb	203.10
Manning, Leanne	Mil/Reimb	21.80
McDermott, Tim	Mil/Reimb	612.82
Microfilm Imaging Sys	Equip Rent	150.00
MIPS	Data Proc	3,974.00
NE Clerks of Dist Court Assn	Dues	50.00
NE Weed Control Assoc	Trng	120.00
NESCA	Trng	90.00
Norris	Util	602.00
Ouren, William	Hlth	75.00
Physicians Lab	Hlth	190.00
Pryor, Randy	Mil/Reimb	35.49
Quill	Off Spls	49.32
Region V Svcs	Hlth Svcs	6,319.00
Sack Lumber	Spls	91.45
Saline County Dist Court	Court Costs	105.00



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Saline County Mutual Aid	Dues	400.00
Saline County Sheriff	Court Costs	767.50
Sapp Bros	Fuel	2,367.11
Schwarz Paper	Spls	620.75
Seward County Ind	P&P	320.54
Sid Dillon	Equip Rprs	106.42
Spanyers, Debbie	Reimb	3.16
State Industrial Prod	Spls	177.71
Stehlik, Eric	Mil/Reimb	50.93
Supplyworks	Spls	77.08
UNL Extension Saline Co	Reimb	499.63
US Bank Equipment Fin	Off Equip	430.00
Verizon	Phone	341.46
Visa	Spls/Trng	321.06
Visa	Trav	25.50
Walker Uniform	Spls	40.71
3 & 33 Mutual Aid	Dues	25.00
41 Auto	Equip Rprs	10.56
41 Auto	Equip Rprs	20.04

ROAD FUND

Road Payroll	Salaries	21,943.02
Ace Irrigation	Culverts	13,501.00
Beatrice Concrete	Gravel	1,365.76
Black Hills Energy	Util	136.17
City of Crete	Util	635.78
City of Friend	Util	393.42
City of Wilber	Util	138.50
Crete Ace Hdw	Spls	18.72
Crete Auto Supply	Equip Rprs	548.07
Cross Dillon Tire	Equip Rprs	15,750.00
Exeter Lumber	Equip Rprs	42.00
Farmers Coop	Fuel/Equip Rpr	10,119.37
Farmers Union Coop	Fuel/Equip Rpr	849.52
Filter Care	Equip Rprs	213.31
Imperial Supplies	Spls	91.17
Kriha Fluid Power	Equip Rprs	140.96
Mainelli Wagner & Assoc	Engineering	2,586.10
Meyer Automotive	Equip Rprs	511.83
Mid Country Machinery	Equip Rprs	121.56
NE Depart of Rev	Sales Tax	2,810.83
NE Dept of Rev/Motor Fuel	Fuel Tax	903.00
NE/IA Ind Fasteners	Spls	33.63
O'Reilly Auto	Equip Rprs	37.18
Orschelns Card	Spls	74.66
Plains Equipment	Equip Rprs	1,218.85
Powerplan	Equip Rprs	13,893.68
Sapp Bros	Fuel	2,009.15
Seward County Ind	P&P	73.44
Shaffer Comm	Rprs	26.00
Skala's Ok Tire	Equip Rprs	271.86
Spring Creek Repair	Equip Rprs	28.91
Sudrla Water Svc	Bldg Rprs	450.00



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Titan Machinery	Equip Rprs	84.93
Village of Dorchester	Util	215.31
Village of Swanton	Util	38.00
Village of Tobias	Util	51.30
Village of Western	Util	55.75
Walker Uniform	Uniform	40.03
Waste Connections	Garbage	288.97
Weber, Joel	ROW	50.00
Young's Welding	Equip Rprs	296.78
41 Auto	Equip Rprs	111.87

HIGHWAY BRIDGE BUYBACK FUND

Herbst Const	Culverts	59,103.30
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BAILIFF FUND

Bailiff Payroll	Salaries	1,084.50
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VETERAN MEMORIAL MAINT FUND

Albert, Arlyce	Data Entry	322.50
Kastanek, Linda	Data Entry	296.25
Vogt Electric	Rprs	425.00

AGING SERVICES FUND

Aging Services Payroll	Salaries	1,754.58
City of Wilber	Util	498.04
Farmers Coop	Fuel	29.30
Food Mesto	Spls	16.37
Friend Comm Healthcare Sys	Meals	75.00
Purfoods	Meals	650.00
Seward County Ind	Sub	4.50
Wilber Care Center	Meals	966.00

GRANT FUND

Grant Payroll	Salaries	795.23
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JUVENILE SVCS AID PROGRAM FUND

Stougard, Anita	Grant/Prgm	47.25
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COMMISSARY FUND

Barnas	Spls	389.82
Bob Barker Co	Spls	428.03
Crawford Supply	Spls	298.56
Eakes	Spls	322.45
Keefe Supply	Spls	383.76
Protocall	Spls	5,250.00
Thompson Co	Spls	898.94
Visa	Spls	84.44

CAPITAL PROJECTS FUND

Midwest Storage	Shelving	27,057.77
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ALL FUNDS

First State Bank	Fed Tax	15,775.81
NE Dept of Rev	State Tax	5,425.08
First State Bank	Soc Sec	25,349.34
Ameritas Life	Retire	20,527.73
Ameritas Life	Dental Ins	2,608.16
Ameritas Life	Eye Ins	449.28
AFLAC	Ins	1,448.25
MassMutal	Def Comp	1,851.00
Colonial Supp Ins	Ins	307.50



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