



Saline County Board Minutes



SALINE COUNTY BOARD OF COMMISSIONERS

The regular meeting of the Saline County Board of Commissioners was called to order at 9:30 a.m. on Tuesday, November 1st, 2016, by Chairperson, Marvin A. Kohout. Present were Kohout, Willis D. Luedke, Stephanie A. Krivohlavek and Tim McDermott, Commissioners and Daryl Fikar, County Clerk. County Attorney Tad Eickman was present between court commitments. Commissioner Janet J. Henning arrived at 10:03 a.m.

Notice of said meeting was posted in the County Clerk's Office, on the Saline County Website, and published in all three County newspapers prior to the meeting, in compliance with State Statutes.

Let the record show that all proceedings are electronically recorded.

Kohout advised those present of the open meetings law posted at the back of the room.

Luedke moved to approve the agenda with the addition of consideration of approval of General Assistance application #2016-10. Motion was seconded by McDermott. Voting aye were Krivohlavek, McDermott, Kohout and Luedke, nays none, motion carried.

McDermott moved to approve the minutes of the October 18th regular meeting, seconded by Krivohlavek. Voting aye were McDermott, Kohout, Luedke and Krivohlavek, nays none, motion carried.

Under correspondence, Fikar reported receiving a copy of the Nebraska Association of County Official's 2015-16 audit, the Saline County Agricultural Society's October 12 meeting minutes, a community survey from Public Health Solutions as well as their October 20th meeting agenda, the Southeast Nebraska Emergency Management Region's November 3rd meeting agenda, SENDD's October 20th Executive Board meeting agenda, the Saline County Tourism Advisory Committee June 23rd meeting minutes, copies of the Southeast Nebraska Tourism Council's May 6th, June 2nd, July 1st, August 6th and September 2nd meeting minutes, a \$12.00 check from Atlantax Systems, a \$1.00 check from Granite Telecommunications, a \$93.00 check from Zito Media, an \$11.00 check from Level 3 Communications and a \$20.00 check from Vonage, all for 911 Surcharges.

Under report of officials, McDermott reported attending the Saline County Coalition Red Ribbon week presentations at all 4 Saline County schools, plus one at Meridian. He reports that Todd and Jamie Calfee of Lincoln, who lost a daughter in an accident with a drunk driver, related their experience at all of the schools. McDermott noted that they did a wonderful job, considering that it involved reliving an incredibly bad experience. He also reported attending a SENDD Executive Board meeting on October 20th, where they are making preparations to begin interviews for a new Executive Director, a site visit with Windstream for the Aging Services, Extension Office and County Attorney's Office, a Wellness Committee meeting on October 25th, a meeting with the Courthouse addition contractors on October 25th, attending the NIRMA AED/CPR class and meeting with the electrician to determine what wiring will be needed for the new phone/internet system. Coming up, he has a regular Coalition meeting on November 10th, and a CURB Coalition meeting on November 14th.

Krivohlavek reported attending a SCAT meeting on October 20th, reporting that they are going to have a kick-off celebration for the Wilber area service beginning on Thursday, she also attended the special Commissioners meeting on October 21st, a Saline County Aging Services Executive Board meeting on October 24th and the NIRMA AED/CPR class on October 27th.

Kohout reported investigating two road complaints, attending the Planning and Zoning meeting on October 18th, a mutual aid meeting in DeWitt where Officer Dawn Jonas of the Crete Police Dept. announced "Operation under the tree", which is a toy donation program for Christmas presents for area children, he also attended the Wellness Committee meeting and the NIRMA CPR/AED class.

Luedke reported a Blue Valley Community Action meeting two weeks ago, a meeting with local officials concerning the Wilber NRD lake, informing the Board that even though the property is within Wilber City limits, some of the upstream ponds will have to be addressed, he also has a Blue Valley Community meeting tomorrow, a meeting with the company that is providing shelving for the new County Attorney's Office, attended the NIRMA CPR/AED class and gave a report to the Board concerning Saline County's equity statistics and refunds from NIRMA.

At 9:52 a.m., Marci Fehlhafer introduced herself to the Board as the new Director of CASA.



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At 9:56 a.m., Saline County Aging Services Director Amy Hanson presented the Board with changes to their by-laws. The Board questioned the change concerning what is considered to be a quorum at their Board meetings. The by-laws were changed from 55% of the membership needed to be considered a quorum to 40% needed to be a quorum. The Board of Commissioners suggested that a quorum should not be less than 50% of the membership, and also suggested that appointments be made on a primary/alternate method. Hanson will take these suggestions back to the Aging Services Board for their consideration.

At 10:07 a.m., Planning and Zoning Director Lyle Weber and Nicki Zalesky presented a minor subdivision for approval in section 18-3-4 for Dan Zahourek to subdivide 8.29 acres from his property in section 18-7-4. Luedke moved to approve the subdivision, seconded by Krivohlavek. Voting aye were Kohout, McDermott, Krivohlavek, Luedke and Henning, nays none, motion carried.

At 10:10, Highway Superintendent Bruce Filipi, Assistant Highway Superintendent Bill Slezak, County Treasurer Debbie Spanyers, Veterans Service Officer Forrest Doyle, Planning and Zoning Administrator and Weed Superintendent Lyle Weber, Extension Agent Randy Pryor, County Assessor Brandi Kelly and Clerk of the District Court Amber Mulbery were present to discuss the changes in the rules governing exempt employees. On December 1, 2016, the minimum salary level for exempt employees is increasing from \$23,600.00 to \$47,476.00. This change will affect 13 county employees. These employees, with possibly several exceptions, will now be paid hourly instead of as salaried employees.

At 10:39 a.m., the Board began a discussion about the need for a Human Resources, Information Technology, Administrative Assistant position. Concern is raised that all of the changes in labor laws, as well as not having an IT person on site necessitates the creation of a new employee position. A job description has been created that was researched from similar positions in other counties. After review, Luedke moved to approve the job description, seconded by Henning. Voting aye were Henning, Luedke, Kohout, Krivohlavek and McDermott, nays none, motion carried.

At 11:13 a.m., McDermott moved that bidding cease for a dump truck, seconded by Luedke. Voting aye were Kohout, McDermott, Henning, Luedke and Krivohlavek, nays none, motion carried.

Bids were opened and read from Truck Center Companies of Lincoln, NE and from RDO Truck Center of Lincoln, NE. The bids are placed on file and are of public record in the Commissioners' Journal as attachment numbers 1 and 2 to these minutes.

Highway Superintendent Bruce Filipi thanked all the bidders and stated that he would review all of the bids and come back at 11:00 on November 15th with a decision on the project.

Filipi then made his recommendations to the Board for culvert projects C-76 (743), C-76(749) and C-76(750). He recommended, for projects C-76(743) and C-76(749) be awarded to Malone Construction of Douglas, NE and that project C-76(750) be awarded to Husker Engineering of Burwell, NE. Henning moved to accept the recommendations, seconded by Krivohlavek. Voting aye were Krivohlavek, Henning, McDermott, Luedke and Kohout, nays none, motion carried.

At 11:57 a.m., Kohout announced that the Board would take a short break.

At 12:06 p.m., Kohout announced that the Board would reconvene.

Henning moved to approve the County Clerk's September report of fees in the amount of \$10,555.50, seconded by Krivohlavek. Voting aye were Kohout, McDermott, Luedke, Henning and Krivohlavek, nays none, motion carried.

Luedke moved to approve Resolution #2016-49, transferring \$6,194.00 from the General Fund to the Adult Drug Court Fund #2380, as proposed in the 2016-17 budget. McDermott seconded the request. Voting aye were Henning, Kohout, Luedke, McDermott and Krivohlavek, nays none, motion carried.

The Board reported the receipt and review of the County Treasurer's distress warrant report. The report indicates that 75 distress warrants were submitted to the Saline County Sheriff for collection, totaling \$42,227.14.

At 12:08 p.m., Krivohlavek moved to enter Executive Session, seconded by Henning. Voting aye were McDermott, Krivohlavek, Luedke, Kohout and Henning, nays none, motion carried. Kohout announced that



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during closed session, the Board would be discussing burial assistance applications #2016-06 and #2016-07, and general assistance application #2016-10.

At 12:26 p.m., Krivohlavek moved to exit Executive Session, seconded by McDermott. Voting aye were Kohout, Henning, Krivohlavek, McDermott and Luedke, nays none, motion carried. Kohout announced that a decision on burial assistance application #2016-06 has been postponed, pending the gathering of more information.

Henning moved to approve general assistance application #2016-10 in the amount of \$561.22, seconded by Luedke. Voting aye were Henning, Luedke, Kohout, Krivohlavek and McDermott, nays none, motion carried.

Krivohlavek moved to approve burial assistance application #2016-07 in the amount of \$1,300.00, seconded by Henning. Voting aye were Kohout, McDermott, Luedke, Henning and Krivohlavek, nays none, motion carried.

Luedke moved to approve the claims with the addition of \$1,300.00 for burial assistance #2016-07 and \$561.22 for general assistance #2016-10, seconded by Henning. Voting aye were Kohout, Luedke, Krivohlavek, McDermott and Henning, nays none, motion carried.

GENERAL FUND

General Payroll	Salaries	91,798.22
Anytime Plmbg	Spls	18.01
Apple Time	Spls	770.00
Battery Junction	Spls	172.14
Black Hills Energy	Util	34.97
Casson, Joseph	Cntrct	5,461.00
Cbm Managed Svcs	Spls	8,026.14
Chief Supply	Spls	206.74
City of Wilber	Gen Asst	263.22
Colonial Chapel	Burial Asst	1,300.00
Crete Med Center	Court Costs	448.00
Crete News	P&P	128.00
Culligan	Spls	449.75
Dollar General	Spls	25.00
Eakes	Off Spls	847.12
Election Systems	Elect Spls	7,098.11
Engineered Controls	Cntrct	4,850.00
First State Bank	Safety Boxes	30.00
First Wireless	Spls	112.00
Hasselbalch, Joyce	Court Costs	121.15
Heath Sports	Uniforms	50.78
Johnson, Dan	Reimb	31.00
K & G Body Shop	Repairs	1,000.00
Kelly, Brandi	Mil	46.44
Kohout, Marvin	Mil	78.84
La Quinta Inn	Travel	531.90
Luedke, Willis	Mil	92.88
Marshall & Swift/Boeckh	Data Proc	634.20
Masonic Lodge	Rent	650.00
McDermott, Tim	Mil	232.20
Midwest Court Reporting	Health Board	70.00
Musil, Eunice	Off Spls	105.00
NACO	Trng	125.00
NACO	Dues	450.00



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Nelson Clark & Timan	Atty	656.00
Norris	Util	260.00
Ouren, William	Examiner	150.00
Physicians Lab	Court Costs	190.00
Quality Cleaners	Uniforms	32.00
Quill	Off Spls	114.19
Ramada Inn	Travel	150.00
Region V Svcs	Cleaning	360.27
Region V Sys	Inst Costs	9,822.00
Sack Lmbr	Spls	9.78
Saline County Dist Court	Court Costs	108.00
Saline County Sheriff	Spec Projects	3,000.00
Sapp Bros	Fuel	1,480.18
Schuerman Welding	Spls	5.52
Schwarz Paper	Spls	407.00
Spanyers, Debbie	Mil	44.28
Speece-Lewis Engineers	Cntrct	863.33
Toshiba	Off Equip	280.00
Verizon	Phone	1,112.01
Visa	Uniforms/Spls	373.82
Visa	Off Equip	146.10
Walker Uniform	Spls	54.43
Wil-Store	Rent	420.00
Wolverine 2	Gen Asst	298.00
41 Auto Parts	Spls	38.18

ROADS FUND

Roads Payroll	Salaries	21,736.07
Action Auto	Equip Rpr	16.83
B's Enterprises	Signs	318.00
Beatrice Concrete	Gravel	12,832.77
Black Hills Energy	Util	31.49
Branding Inc	Rent	96.00
CJ's Diesel Repair	Equip Rpr	680.00
Crete True Value	Equip Rpr	5.49
Eakes	Off Spls	88.46
Filter Care	Equip Rpr	209.45
Matheson Tri-Gas	Equip Rpr	358.98
Medical Enterprises	Drug Tests	62.00
MHC Kenworth	Equip Rpr	93.60
Midwest Unlimited	Tools	53.95
Oden Enterprises	Steel	21,346.66
Precision Diesel	Spls	153.38
RDO Truck Center	Equip Rpr	242.22
Rock On	Gravel	14,066.20
Safety-Kleen Sys	Svc	125.00
Sourcegas Distr	Util	24.80
Surplus Center	Equip Rpr	228.50
Village of Dewitt	Util	59.44
Walker Uniform	Uniforms	40.03
41 Auto	Equip Rpr	111.80

HIGHWAY BRIDGE BUYBACK FUND

Herbst Construction	Culverts	41,293.84
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BAILIFF FUND

Bailiff Payroll	Salaries	1,058.93
Homolka, Kathy	Mil	189.00

VISITORS PROMOTION FUND

Courtside Marketing	Reimb	995.00
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VETERAN MEMORIAL MAINT FUND

Albert, Arlyce	Data Entry	187.50
Kastanek, Linda	Data Entry	378.75

REGISTER OF DEED FUND

Eakes	Off Spls	90.00
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EMPLOYEE WELLNESS FUND

Kelly, Brandi	Mil	37.80
Kohout, Marvin	Mil	17.82
McDermott, Tim	Equip	49.57

AGING SERVICES FUND

Aging Services Payroll	Salaries	2,353.49
City of Wilber	Util	320.31
Emal, Marcia	Prgms	127.50
Pribyl, Darlene	Prgms	112.50

DRUG COURT FUND

Kalkwarf & Smith Law	Cntrct	1,100.00
Redwood Tox Lab	Drug Tests	628.35
Verizon	Phone	240.06

JUVENILE SVCS AID PROGRAM FUND

Hajek, Lou	Travel	5.47
Manning, Leanne	Mil/Reimb	8.47
Stougard, Anita	Salary/Mil	87.99
Univ of NE	Reimb	42.12

COMMISSARY FUND

Bob Barker Co	Spls	179.66
Crawford Supply	Spls	104.16
Eakes Office Plus	Off Spls	234.80
Keefe Supply	Spls	601.16
Thompson Co	Spls	1,375.87
Visa	Spls	611.15

ALL FUNDS

First State Bank	Fed Tax	15,061.25
NE Dept of Rev	State Tax	5,210.02
First State Bank	Soc Sec	24,647.18
BCBS	Ins	100,871.30
Ameritas Life	Retire	20,072.18
Ameritas Life	Dental Ins	2,750.60
Ameritas Life	Eye Ins	478.56
AFLAC	Ins	1,448.09
MassMutal	Def Comp	1,928.00
Colonial Supp Ins	Ins	449.98
Teamsters	Dues	180.50
Madison Nat'l Life	Life Ins	31.40
Madison Nat'l Life	Dis Ins	135.49
First Concord	Café	1,660.31
NE Child Support	Garnish	197.08
Kathleen Laughlin	Garnish	101.00



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NE Child Support	Garnish	257.54
Tiburon Fin/NAS	Garnish	159.80

There being no further business to come before the Board, the meeting was adjourned at 12:34 p.m. The next meeting will be on November 15th, 2016, at 9:30 a.m. in the Saline County Commissioners' Room, Courthouse, Wilber, NE.

ATTEST:

Daryl I. Fikar, County Clerk

Janet J. Henning

Marvin A. Kohout, Chairperson

Stephanie Krivohlavek

Willis D. Luedke

Tim McDermott, Vice-Chairperson

I, Daryl Fikar, County Clerk in and for Saline County, do hereby certify that the minutes of the October 18th, 2016 regular meeting were presented and approved as presented.

Daryl I. Fikar, County Clerk

Janet J. Henning

Marvin A. Kohout, Chairperson

Stephanie Krivohlavek

Willis D. Luedke

Tim McDermott, Vice-Chairperson