

Safety Committee Regular Meeting

February 24, 2016

Meeting called to order at 8:35 a.m.

Present: Colby Marks, Tim McDermott, Phyllis Niebuhr, Kara Burda, Marv Kohout, Daryl Fikar, Dan Johnson, Russ Kalkwarf, Sharon Jelinek and Debbie Spanyers.

Kohout informed those present of the open meetings law posted at the back of the room.

McDermott moved to approve the agenda, seconded by Niebuhr. Voting aye: all, nays: none, motion carried.

Fikar read the minutes of the November 4, 2015 regular meeting. McDermott moved to approve the minutes, seconded by Jelinek. Voting aye: all, nays: none, motion carried.

OLD BUSINESS:

Wellness Committee updates:

McDermott reported that the health fair on February 17th and 18th went very well at both locations. The results of the health fair should be back to the employees by the end of March. Several members of the wellness committee met on February 10 to analyze and score the exercise and challenge portions of the 2015 wellness program. The next meeting of the wellness committee will be on March 1.

Spring Training Class:

Kohout informed the Committee that the spring, 2016 safety training will be titled Severe Weather Awareness and will be held on March 24 in the conference room at the Extension/County Attorney building. There will be a morning session from 9:30 to 12:00 and an afternoon session from 1:00 to 3:30.

Other Old Business:

Johnson noted that General Fire from Lincoln will be here on March 7 to check the fire extinguishers and first aid kits. As noted during the November 4, 2015 meeting, it was suggested that Johnson ask if there can be more 4" X 4" gauze pads added to the first aid kits. Followed was a discussion concerning the purchase of larger first aid kits. It was noted that after the courthouse addition is finished, we may need to purchase more kits, so it was decided to wait until then to see what will be needed.

NEW BUSINESS:

Workers Comp Claims:

There were no new worker's compensation claims for the 4th quarter of 2015.

Liability Claims:

There were no new liability claims for the 4th quarter of 2015.

Courthouse Addition Update:

McDermott mentioned to the Committee that the basement outside walls and the basement interior walls were complete or nearing completion. Johnson reported that the construction foreman told him that the 1st floor flooring was scheduled to be installed on Friday.

Fall training:

Kohout mentioned that we had checked the expiration date on our CPR/AED training, and that it would expire in April. He suggested that we offer that training in the fall. We

will determine the schedule during our May meeting. Again, all employees of county owned buildings will be invited.

Fitness Center Administration:

Kohout explained to the Committee that the expenses of the Fitness Center are now being paid out of the Wellness Committee budget and suggested that we should allow the administration of the Center to be transferred to that Committee. Niebuhr moved that we allow transfer of administration of the Fitness Center to the Wellness Committee pending their acceptance of such, seconded by Burda. Voting aye: all, nays: none, motion carried.

OTHER NEW BUSINESS:

Johnson reported checking and, where necessary, replacing the batteries in the county defibrillators. He also ordered new batteries for when others need replacement.

Johnson also noted that the automatic door opener at the Extension/County Attorney Office building has been installed, but we are still waiting for the electrician to complete the wiring.

Johnson then informed the Committee that he had been approached by the resident of the house to the west of the Fitness Center, inquiring whether her son could use the basketball hoop next to the Center. The Committee decided that, since there may be liability issues, Johnson should check with the County Attorney.

Burda passed on a concern that she had received from another county employee having to do with the door to the kitchen on the south side of the Fitness Center. The door is inaccessible due to the fact that there is a stationary bicycle in front of the door. Suggestions included getting a smaller table for the kitchen so the bike could be moved away from the door. Johnson will investigate the acquisition of a smaller table.

Burda also echoed concerns from some employees about having the ability to make suggestions concerning county policies. Discussion included installing a suggestion box. It was decided that we could use the drop box to the west of the courthouse. Fikar will create paycheck stuffers to inform the employees. McDermott suggested giving the general public the ability to use the drop box for suggestions.

Spanyers expressed her and her employees concern over the amount of dust that is settling on the surfaces in the courthouse due to the ongoing construction. Johnson assured her that there was no asbestos in the dust, as this had been tested for. It was suggested that air purifiers may help. McDermott offered to check with the construction supervisors at their meeting next week.

There being no further business, the meeting was adjourned at 9:50 a.m.

The next meeting of the Saline County Safety Committee will be Wednesday, April 27, 2016 at 8:30 a.m. in the courthouse assembly room.

Respectfully submitted,
Daryl Fikar, Secretary