

## Safety Committee Regular Meeting

May 28, 2015

Meeting called to order at 8:23 a.m.

Present: Tim McDermott, Becky Vales, Phyllis Niebuhr, Kara Burda, Marv Kohout, Daryl Fikar, Dan Johnson, Debbie Spanyers and Sharon Jelinek. Russ Kalkwarf arrived at 8:32.

Kohout reminded those present of the open meetings law posted at the back of the room.

Fikar moved to approve the agenda, seconded by McDermott. Voting aye: all, nays: none, motion carried.

Fikar read the minutes of the February 11, 2015 regular meeting. Niebuhr moved to approve the minutes, seconded by Spanyers. Voting aye: all, nays: none, motion carried.

### OLD BUSINESS:

Wellness Committee updates:

Kohout reports that Elly Reedy has been hired as the new county wellness coordinator. McDermott tells the Committee that sales from the vending machine are going very well, and that personnel at the jail are still considering replacing their current vending machine with a county owned one.

NIRMA training:

Various members of the Committee reported that all of the comments that were made concerning the active shooter training on April 8 were positive. Kohout mentioned that NIRMA had presented another session for the County and District Court personnel. In the future, the Safety Committee will consider inviting all employees of county owned facilities, not just county employees, to our training sessions.

A discussion followed concerning the evacuation that occurred on April 30. There was not a general evacuation order over the telephone. Niebuhr questioned whether we should present a training session for the telephone system.

Burda told the committee that she was approached by a member of the public, telling her that they had come in the east door of the courthouse during the evacuation and gone up to the Assessor's Office only to find no one there.

Spanyers expressed concern that it may take too long to evacuate with the chairlift, especially if it is not on the correct floor.

Johnson informed the Committee that he had repositioned the panic button receiver in the Extension/County Attorney office to better receive signals from all of the panic buttons in the building. He also made some adjustments to the system in the probation office.

### NEW BUSINESS:

Workers Comp Claims:

There were no worker compensation claims for the first quarter of 2015.

Courthouse Addition Update:

McDermott stated that there were two construction bids received for the addition, with the bid being awarded to Cheever Construction. There was a pre-construction meeting with Cheever earlier in the week.

He also informed the Committee that there will be fencing installed around the construction area and the new parking area north of the courthouse, now that the houses across the street have been demolished and removed.

McDermott also mentioned that the foundation of the existing courthouse will need to be reinforced prior to the new portion being built. This will consist of pounding or vibrating reinforcing steel into the ground next to the building. This may be very uncomfortable for anyone in the building, so the courthouse may need to be closed for a period of time, possibly one to three days.

**Fall training:**

Fall training will consist of a First Aid course, since the current one will expire in October. Kohout will contact Chad Engel at NIRMA to see if he can schedule the class.

**Budget:**

Kohout noted that the Safety Committee budget balance remains at \$9,000.00. Since the Wellness Committee is covering the expense for the Fitness Center equipment, we will request a lesser amount for the 2015-16 fiscal budget.

There being no further business, the meeting was adjourned at 9:10 a.m.

The next meeting of the Saline County Safety Committee will be Wednesday, August 26, 2015 at 8:15 a.m. in the courthouse assembly room.

Respectfully submitted,  
Daryl Fikar, Secretary