

Safety Committee Regular Meeting
August 20, 2014

Meeting called to order at 8:20 a.m.

Present: Sharon Jelinek, Bruce Filipi, Marv Kohout, Daryl Fikar, Kara Burda, B.J. Fictum and Lyle Weber. Dan Johnson arrived at 8:35 and Russ Kalkwarf arrived at 8:39.

Kohout reminded those present of the open meetings law posted at the back of the room.

Filipi moved to approve the agenda, seconded by Jelinek. Voting aye: all, nays: none, motion carried.

Fikar read the minutes of the May 7, 2014 regular meeting. Fictum moved to approve the minutes, seconded by Weber. Voting aye: all, nays: none, motion carried.

OLD BUSINESS:

Wellness Committee updates/projects:

Jelinek reports that the 100 miles in 100 days challenge will be finishing up on September 8, and that another challenge will be approved and announced after the next Wellness Committee meeting in the middle of September. The Wellness Committee is also considering the purchase of a new barbell set. Jelinek also informed the Committee that she was on a webinar on Aug. 19 with about 10 other companies, discussing ideas for different wellness activities.

Kohout informed the Committee that the Wellness Committee now has its' own budget, rather than using the Safety Committee budget.

Updating of emergency maps in county buildings:

Johnson stated that McDermott has created all of the emergency maps for county buildings and that he has installed them. The maps are hung in the proper orientation with the floor plan of each office.

Kohout brought up the subject of fire drills. The Committee questioned where employees would gather during a fire drill and how we would account for all employees. These questions were not answered. Fictum volunteered to contact the courts to schedule a possible date for a fire drill.

NEW BUSINESS:

Quarterly Workers Comp Claims:

1). Using a dog to track in Jefferson County, a Sheriff's Deputy suffered a tick bite on his right leg. The bite became painful and possibly infected. The Committee recommended that you be aware when you are in an area that might be infested with ticks and check yourself during and afterward.

2). During a struggle with an infected inmate, a Sheriff's Deputy suffered an abrasion on his arm. The Committee decided that the Sheriff's Office was aware that the inmate was infected and that the Deputy did get medical attention after the altercation, and will be receiving follow-up medical attention.

NIRMA Assist Grant Status:

Fictum states that he has not yet heard back from Public Health Solutions concerning the grant for an AED in the Aging Services building. Kohout recommended that, should we not hear back, or receive the grant by October, that we apply for an ASSIST grant from NIRMA to purchase the AED.

Fitness Center Passcode:

The current policy of changing the passcode on the Fitness Center requires that it be changed every 6 months, on Jan. 1 and July 1. Fikar moved that we change the policy to changing the passcode only once per year, on July 1, unless there is a reason to change it during the year. Johnson seconded the motion. Voting aye: all, nays: none, motion carried.

Courthouse Addition:

Kohout updated the Committee on the planned courthouse addition. He reports that Jerry Berggren of Berggren Architects, Commissioner Tim McDermott, Commissioner Willis Luedke and Treasurer Deb Spanyers are visiting the Lancaster DMV this morning to get some ideas for the design of the Treasurer's Office. He announced that the County Commissioners will discuss the addition at next Tuesday's Board of Commissioners meeting and decide whether to place the issue on the ballot, or to just approve the addition.

Fall training:

Fall training will take place on November 19, 2014 during two sessions (9:00 to 12:00 and 1:00 to 4:00) and will consist of three classes: Meth Lab/Hazardous Material Training, Premises Liability: An Accident Waiting to Happen, and De-Escalation in the Midst of Today's Volatile Society. Fictum will distribute the sign-up sheets for the classes.

Safety Committee Budget for 2014-2015:

Kohout informed the Committee that the Safety Committee budget for 2013-14 was \$8,000 and included the budget for the Wellness Committee. For the 2014-15 year, the Safety Committee budget will remain at \$8,000, but the Wellness Committee now has their own budget. He also announced that the Wellness Committee is still planning to purchase vending machines for the courthouse and Sheriff's Office.

There being no further business, the meeting was adjourned at 9:23 a.m.

The next meeting of the Saline County Safety Committee will be Wednesday, November 5, 2014 at 8:15 a.m. in the courthouse assembly room.

Respectfully submitted,
Daryl Fikar, Secretary